



BOROUGH OF EAST NEWARK  
COUNTY OF HUDSON  
STATE OF NEW JERSEY

*SPECIAL MEETING  
OF THE  
MAYOR AND BOROUGH COUNCIL*

DATE: TUESDAY, AUGUST 25, 2020  
TIME: 6:30 PM

**MEETING MINUTES**

**CALL TO ORDER**

The Special Meeting of the Mayor and Council of the Borough of East Newark was called to order at 6:31 PM , by Borough Clerk Kevin D. Harris .

**MEETING NOTICE STATEMENT**

Borough Clerk Harris read the following statement.

Open Public Meetings Act – This meeting is being held in accordance with the Public Laws of 1975, Chapter 231 and proper notification was issued to the Jersey Journal, Star Ledger and posted on the bulletin board of the Municipal Building and on the official Borough website.

**PLEDGE OF ALLEGIANCE**

Mayor Grilo lead the Assembly present in reciting the Pledge of Allegiance.

**ROLL CALL**

Borough Clerk Harris conducted a roll call of the dais.

**Present:**

Mayor Dina M. Grilo  
Council Member Jessica Diaz  
Council Member Rose M. Evaristo  
Council Member Kenneth J. Graham  
Council Member Hans Peter Lucas  
Council Chairman Charles F. Tighe  
Council Member Jeanne Zincavage



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Also Present:

John M. Johnson, Esq., Borough Attorney  
Kevin F. Catrambone, Borough Administrator  
Andrew Zabiega, Borough Auditor  
Kevin D. Harris, Borough Clerk

There were approximately three (3) members of the public present via the Zoom Audio/Video Conferencing System.

Borough Clerk Harris informed the Mayor and Council that a quorum had been established.

**RESOLUTIONS ON CONSENT AGENDA**

Borough Clerk Harris informed the Council that there were five (5) resolutions on the Consent Agenda for consideration this evening.

Borough Clerk Harris read the titles for the following resolutions on the Consent Agenda.

129-20 RESOLUTION AUTHORIZING THE AWARD OF A CONTRACT TO RSC ARCHITECTS FOR ARCHITECTURAL AND ENGINEERING SERVICES FOR COVID-19 IMPROVEMENTS AT MUNICIPAL FACILITIES IN AN AMOUNT NOT TO EXCEED TWENTY-ONE THOUSAND, FIVE HUNDRED DOLLARS (\$21,500.00)

130-20 RESOLUTION APPROVING THE APPOINTMENT OF CEREMONY ASSISTANTS TO AID MAYOR WITH MARRIAGE/CIVIL UNION CEREMONIES

131-20 RESOLUTION APPROVING THE APPOINTMENT OF SEASONAL PART-TIME ASSISTANT DIRECTORS FOR THE EAST NEWARK SENIOR CENTER

132-20 RESOLUTION AUTHORIZING THE AWARD OF A CONTRACT TO XEROX CORPORATION FOR THE PURCHASE OF A COPIER MODEL NUMBER C7025S (XEROX C7025 STAND) IN AN AMOUNT NOT TO EXCEED SIX THOUSAND DOLLARS (\$6,000.00)

133-20 RESOLUTION AUTHORIZING PAYMENT OF BILLS AND THE ISSUANCE OF CHECKS FOR THE PERIOD THROUGH AUGUST 25, 2020 IN THE TOTAL AMOUNT OF \$51,399.06

Borough Clerk Harris asked if Council Members wished to have any of the above resolutions removed for separate vote. There were no requests to remove resolutions for separate vote.



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Council Member Diaz stated that she did have a question regarding Resolution # 129-20 as to where the funds were coming from and were there any other respondents or quotes taken. Mr. Catrambone responded.

Council Member Diaz then asked if the contract awarded included everything or just through the planning phase. Mr. Catrambone provided an answer.

Council Member Lucas asked if the money spent was going to be reimbursed by the Council through the CARES Act. Mr. Catrambone stated that it would.

There was no further discussion regarding the Consent Agenda.

Borough Clerk Harris asked if there was a motion regarding the resolutions on the Consent Agenda.

Council Member Graham moved that the resolutions on the Consent Agenda be adopted. The Motion was seconded by Council Members Evaristo and approved on the following roll call vote:

Trustee Member	Motion	Second	Ayes	Nays	Abstain	Absent
Diaz			X			
Evaristo		X	X			
Graham	X		X			
Lucas			X			
Tighe			X			
Zincavage			X			

Borough Clerk Harris announced the results of the vote and that the motion carried. Resolutions numbered 129-20; 130-20; 131-20; 132-20 and 133-20 were all adopted

**PUBLIC HEARING ON THE AMENDMENT TO THE 2020 MUNICIPAL BUDGET**

Borough Clerk Harris announced that the Budget Amendment Resolution to the 2020 Municipal Budget was presented to the Mayor and Council at the August 12, 2020 Regular Meeting as Resolution # 123-20. It was adopted that evening.

Borough Clerk Harris asked if there were any members of the public present who wished to be heard regarding the Amendment to the 2020 Municipal Budget. None of the public members present wished to be heard and Borough Clerk Harris closed the public hearing as to the Amendment to the 2020 Municipal Budget.



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**RESOLUTIONS FOR SEPARATE ACTION**

Borough Clerk Harris read the following resolution by title:

134-20 RESOLUTION ADOPTING THE 2020 MUNICIPAL BUDGET OF THE BOROUGH OF EAST NEWARK, COUNTY OF HUDSON, STATE OF NEW JERSEY

Borough Clerk Harris advised the Assembly that a public hearing on the Introduced 2020 Municipal Budget for the Borough of East Newark was held at the June 10, 2020 Meeting of the Mayor and Council.

Borough Clerk Harris asked if there were any members of the public present who wished to be heard regarding the proposed Adoption of the 2020 Municipal Budget. None of the public members present wished to be heard and Borough Clerk Harris closed the public hearing as to the proposed Adoption of the 2020 Municipal Budget.

Borough Clerk Harris asked if there was a motion regarding Resolution # 134-20. Council Member Evaristo moved that Resolution # 134-20 and the 2020 Municipal Budget for the Borough of East Newark be adopted. The Motion was seconded by Council Member Graham and approved on the following roll call vote:

Trustee Member	Motion	Second	Ayes	Nays	Abstain	Absent
Diaz			X			
Evaristo	X		X			
Graham		X	X			
Lucas			X			
Tighe			X			
Zincavage			X			

Borough Clerk Harris announced the results of the vote and that the motion carried. Resolution # 134-20 and the 2020 Municipal Budget for the Borough of East Newark was adopted.

Borough Clerk Harris informed the Mayor and Council that the regular business items of the evening had concluded.

**OPEN MEETING OF PUBLIC CITIZENS**

Borough Clerk Harris opened the meeting to the public and asked if there were any members of the public wishing to address the Mayor and Council on any issue.

Borough Clerk Harris asked if there were any members of the public present who wished to address the Mayor and Council on any issue. None of the public members present wished to be heard and Borough Clerk Harris closed the public hearing.



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**NEW BUSINESS**

Borough Clerk Harris asked if anyone had any new business they wanted to bring forward this evening. No one had any new business items and the Borough Clerk closed this section of the meeting.

**RESOLUTION TO GO INTO EXECUTIVE SESSION**

Borough Clerk Harris read the following resolution by title:

135-20 RESOLUTION AUTHORIZING AN EXECUTIVE SESSION AT THE AUGUST 25, 2020 SPECIAL MEETING OF THE MAYOR AND COUNCIL FOR THE BOROUGH OF EAST NEWARK

**Matter / (OPMA Exception)  
Executive Session**

- Contract Negotiations (Contracts, Potential Litigation , Attorney/Client Privilege)

Council Member Evaristo moved that the Meeting be recessed and that the Mayor and Council go into Executive Session. The Motion was seconded by Council Member Tighe and approved unanimously on voice vote. The Mayor and Council recessed the regular meeting of the Board of Trustees at 6:45 PM. Members of the public left the Council Room and the Zoom Audio / Video Conferencing System.

**EXECUTIVE SESSION**

Executive Session commenced at 6:45 PM. Mr. Catrambone discussed some items related to contracts and asked Council Members for their feedback. Council Members asked questions to which Mr. Catrambone provided answers to. Also present was Attorney Mark A. Tabakin, Esq., the Borough's Labor Counsel who addressed the Mayor and Council and answered any questions that were asked.

With no further questions or comments, Council Member Graham moved to end Executive Session and resume the Special Meeting; the motion was seconded by Council Member Diaz and approved unanimously on voice vote. Executive Session ended at 7:24 PM.



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**RECONVENING OF SPECIAL MEETING**

The Special Meeting resumed at 7:24 PM with the following members:

Present:

Mayor Dina M. Grilo  
Council Member Jessica Diaz  
Council Member Rose M. Evaristo  
Council Member Kenneth J. Graham  
Council Member Hans Peter Lucas  
Council Chairman Charles F. Tighe  
Council Member Jeanne Zincavage

Also Present:

John M. Johnson, Esq., Borough Attorney  
Kevin F. Catrambone, Borough Administrator  
Kevin D. Harris, Borough Clerk

**ADJOURNMENT**

Council Member Tighe moved to adjourn the meeting. The motion was seconded by Council Member Graham and approved unanimously on voice vote. The Special Meeting was adjourned at 7:25 PM.

Borough Clerk Harris announced that the next Regular Meeting of the Mayor and Borough Council of the Borough of East Newark would be on Wednesday, September 9, 2020, at 7:00 PM

Respectfully Submitted,

***/S/ Kevin D. Harris***

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KEVIN D. HARRIS  
Borough Clerk

Dated: August 25, 2020

Accepted and approved by Council: September 9, 2020 by Resolution # 136-20