



BOROUGH OF EAST NEWARK
COUNTY OF HUDSON
STATE OF NEW JERSEY

*REGULAR MEETING
OF THE
MAYOR AND BOROUGH COUNCIL*

DATE: WEDNESDAY, JUNE 10, 2020
TIME: 7:00 PM

MEETING MINUTES

CALL TO ORDER

The Meeting of the Mayor and Council of the Borough of East Newark was called to order at 7:03 PM, by Borough Clerk Kevin D. Harris.

MEETING NOTICE STATEMENT

Borough Clerk Harris read the following statements.

Open Public Meetings Act – This meeting is being held in accordance with the Public Laws of 1975, Chapter 231 and proper notification was issued to the Jersey Journal, Star Ledger and posted on the bulletin board of the Municipal Building and on the official Borough website.

PLEDGE OF ALLEGIANCE

Mayor Grilo lead the Assembly present in reciting the Pledge of Allegiance.

ROLL CALL

Borough Clerk Harris conducted a roll call of the dais.

Present:

Mayor Dina M. Grilo
Council Member Jessica Diaz
Council Member Rose M. Evaristo
Council Member Kenneth J. Graham
Council Member Hans Peter Lucas
Council Chairman Charles F. Tighe
Council Member Jeanne Zincavage

Also Present:

John M. Johnson, Esq., Borough Attorney
Kevin Catrambone, Candidate for Borough Administrator
Kevin D. Harris, Borough Clerk



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PRESENTATION

Michael Witt, Esq., General Counsel of the Passaic Valley Sewerage Commission presented to the Board this evening regarding the Superfund Litigation and the Borough’s potential exposure and liability.

At the conclusion of Mr. Witt’s comments, Borough Attorney asked the Mayor and Council Members if there were any questions. There were a few questions that Mr. Witt was able to answer.

Mr. Witt then stated that would come back before Council once it is determined to what extent the Borough’s liability is. At that time Mr. Witt shall offer strategic and tactical recommendations n how the Borough should move forward.

ORDINANCES ON FIRST READING

Borough Clerk Harris informed the Mayor and Council that there were four (4) Ordinances on for First Reading for consideration.

Borough Clerk Harris presented the following Ordinance for consideration on first reading:

06-2020 AN ORDINANCE AMENDING CHAPTER 18 OF THE CODE OF THE BOROUGH OF EAST NEWARK BY AMENDING SECTION 18-11.14 CREATING THE POSITION OF CODE ENFORCEMENT OFFICER IN THE BOROUGH OF EAST NEWARK, IN THE COUNTY OF HUDSON, STATE OF NEW JERSEY.

Borough Clerk Harris asked Mayor Grilo and Borough Administrator Catrambone if they wished to make any comments regarding this Ordinance. Neither wished to make comments.

Borough Clerk Harris then asked Council Members if there were any questions or comments. No Council Member wished to make comments.

Borough Clerk Harris asked for a motion regarding Ordinance #06-2020. Council Member Evaristo moved that Ordinance # 06-2020 be introduced on first reading by title. The motion was seconded by Council Member Diaz and approved on the following roll call vote:

Council Member	Motion	Second	Ayes	Nays	Abstain	Absent
Diaz		X	X			
Evaristo	X		X			
Graham			X			
Lucas			X			
Tighe				X		
Zincavage			X			



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Borough Clerk Harris announced the results of the vote, that the motion carried and Ordinance # 06-2020 was approved for introduction.

Borough Clerk Harris presented the following Ordinance for consideration on first reading:

07-2020 AN ORDINANCE TO FIX SALARIES OF CERTAIN EMPLOYEES OF THE BOROUGH OF EAST NEWARK.

Borough Clerk Harris asked Mayor Grilo and Borough Administrator Catrambone if they wished to make any comments regarding this Ordinance. Neither wished to make comments.

Borough Clerk Harris then asked Council Members if there were any questions or comments. No Council Member wished to make comments.

Borough Clerk Harris asked for a motion regarding Ordinance #07-2020. Council Member Evaristo moved that Ordinance # 07-2020 be introduced on first reading by title. The motion was seconded by Council Member Zincavage and approved on the following roll call vote:

Council Member	Motion	Second	Ayes	Nays	Abstain	Absent
Diaz			X			
Evaristo	X		X			
Graham			X			
Lucas			X			
Tighe				X		
Zincavage		X	X			

Borough Clerk Harris announced the results of the vote, that the motion carried and Ordinance # 07-2020 was approved for introduction.

Borough Clerk Harris presented the following Ordinance for consideration on first reading:

08-2020 AN ORDINANCE AMENDING CHAPTER 7 (TRAFFIC), SECTION 8 (PARKING) OF THE CODE OF THE BOROUGH OF EAST NEWARK BY CREATING DEDICATED PARKING SPACES FOR THE BOROUGH’S FIRE CHIEF AND DEPUTY FIRE CHIEF DIRECTLY IN FRONT OF THEIR PLACES OF RESIDENCE WITHIN THE BOROUGH OF EAST NEWARK

Borough Clerk Harris asked Mayor Grilo and Borough Administrator Catrambone if they wished to make any comments regarding this Ordinance. Mr. Catrambone provided comments as to the Ordinance’s purpose and intent.

Borough Clerk Harris then asked Council Members if there were any questions or comments.



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Council Member Graham stated that he would abstain from the vote.

Council Member Evaristo expressed caution in making sure the spaces were monitored in the event that the Chief and Deputy Chief cease employment with the Borough or moves from that location. Council Member Evaristo cited examples of handicapped dedicated spaces that when the holder of the permit left the premises; the dedicated spaces were either never removed or only removed after a considerable length of time.

Council Member Diaz share similar concerns.

There were no further comments or questions from Council Members.

Borough Clerk Harris asked for a motion regarding Ordinance #08-2020. Council Member Zincavage moved that Ordinance # 08-2020 be introduced on first reading by title. The motion was seconded by Council Member Evaristo and approved on the following roll call vote:

Council Member	Motion	Second	Ayes	Nays	Abstain	Absent
Diaz			X			
Evaristo		X	X			
Graham					X	
Lucas			X			
Tighe				X		
Zincavage	X		X			

Borough Clerk Harris announced the results of the vote, that the motion carried and Ordinance # 08-2020 was approved for introduction.

Borough Clerk Harris presented the following Ordinance for consideration on first reading:

09-2020 AN ORDINANCE AMENDING CHAPTER 7 (TRAFFIC), SECTION 8 (PARKING) OF THE CODE OF THE BOROUGH OF EAST NEWARK BY ALLOWING TEN (10) MINUTE ON STREET PARKING DIRECTLY IN FRONT OF THE MUNICIPAL OFFICES AT 34 SHERMAN AVENUE WITHIN THE BOROUGH OF EAST NEWARK

Borough Clerk Harris asked Mayor Grilo and Borough Administrator Catrambone if they wished to make any comments regarding this Ordinance. Mayor Grilo provided comments as to the Ordinance’s purpose and intent.

Borough Clerk Harris then asked Council Members if there were any questions or comments.

Council Member Evaristo asked exactly what location did this cover. Mayor Grilo replied that the location was the space directly in front of the Borough offices which is presently a no-parking area.

There were no further comments from Council Members.



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Borough Clerk Harris asked for a motion regarding Ordinance #09-2020. Council Member Graham moved that Ordinance # 09-2020 be introduced on first reading by title. The motion was seconded by Council Member Lucas and approved on the following roll call vote:

Council Member	Motion	Second	Ayes	Nays	Abstain	Absent
Diaz			X			
Evaristo			X			
Graham	X		X			
Lucas		X	X			
Tighe				X		
Zincavage			X			

Borough Clerk Harris announced the results of the vote, that the motion carried and Ordinance # 09-2020 was approved for introduction.

Borough Clerk Harris announced that the date for public hearing and second reading for all four (4) ordinances would be at the Meeting of the Mayor and Council scheduled for July 8, 2020.

RESOLUTIONS ON THE CONSENT AGENDA

Borough Clerk Harris informed the Council that there were eleven (11) resolutions on the Consent Agenda for consideration this evening.

Borough Clerk Harris read the titles for the following resolutions on the Consent Agenda.

86-20 RESOLUTION APPROVING THE MINUTES OF THE MAY 13, 2020 MEETING OF THE MAYOR AND COUNCIL OF THE BOROUGH OF EAST NEWARK

87-20 RESOLUTION AUTHORIZING REFUND OF MONIES FOR 2020 MUNICIPAL PROPERTY TAX OVERPAYMENT TO MHP 400 PASSAIC AVENUE, LLC, FOR REAL PROPERTY LOCATED AT BLOCK 14, LOT 1 ON THE TAX MAP OF THE BOROUGH OF EAST NEWARK, COUNTY OF HUDSON, STATE OF NEW JERSEY MORE COMMONLY KNOWN AS 400 PASSAIC AVENUE, EAST NEWARK, NEW JERSEY

- **Borough Clerk Harris amended this resolution on the floor to reflect that the amount should be \$45,640 instead of \$45,600.**

88-20 RESOLUTION STATING THAT THE REQUIREMENTS OF THE NEW JERSEY LOCAL BUDGET LAW (N.J.S.A. 40A:4-1, ET SEQ.) HAVE BEEN SATISFIED AND AUTHORIZING THE 2020 MUNICIPAL BUDGET FOR THE BOROUGH OF EAST NEWARK TO BE READ BY TITLE ONLY



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RESOLUTIONS ON CONSENT AGENDA (cont.)

89-20 RESOLUTION AWARDING A CONTRACT TO MILLENNIUM STRATEGIES, LLC, TO PROVIDE DISASTER RECOVERY ADMINISTRATIVE SERVICES TO THE BOROUGH OF EAST NEWARK IN AN AMOUNT NOT TO EXCEED TWENTY-FIVE THOUSAND DOLLARS (\$25,000.00)

90-20 RESOLUTION AWARDING A CONTRACT TO MILLENNIUM STRATEGIES, LLC, TO PROVIDE GRANT RESEARCH PORTAL SERVICES AND GRANT PREPARATION AND PRESENTATION SERVICES TO THE BOROUGH OF EAST NEWARK IN AN AMOUNT NOT TO EXCEED SEVENTEEN THOUSAND, FIVE HUNDRED DOLLARS (\$17,500.00)

91-20 RESOLUTION INCREASING THE LOCAL PUBLIC CONTRACTS LAW BID THRESHOLD AND CONFIRMING THE MAYOR'S APPOINTMENT OF A QUALIFIED PURCHASING AGENT ("QPA") PURSUANT TO N.J.S.A. 40A:11-3(a) and N.J.A.C. 5:34-5 ET SEQ.

92-20 RESOLUTION GRANTING A POWER-OF-ATTORNEY AND AUTHORIZING THE BOROUGH ATTORNEY TO PERFORM THE NECESSARY AND REQUIRED SERVICES AND ACT ON BEHALF OF THE BOROUGH IN COMPLETING THE PURCHASE OF REAL PROPERTY FOR THE BOROUGH OF REAL PROPERTY LOCATED AT BLOCK 4, LOT 1 ON THE TAX MAP OF THE BOROUGH OF EAST NEWARK, COUNTY OF HUDSON, STATE OF NEW JERSEY, MORE COMMONLY KNOWN AS 700-710 FRANK E. RODGERS BOULEVARD N., ALSO KNOWN AS 700-710 NORTH 4TH STREET, IN THE BOROUGH OF EAST NEWARK

93-20 RESOLUTION AUTHORIZING THE REFUND OF MONIES PAID TO THE BOROUGH FOR WEDDING/MARRIAGE CEREMONIES THAT WERE UNABLE TO BE PERFORMED BY THE MAYOR DUE TO THE OUTBREAK AND CONTINUATION OF THE COVID-19 PANDEMIC AND THE EMERGENCY DECLARATIONS RELATED TO SAME

94-20 RESOLUTION ENDORSING EAST NEWARK FOOD PANTRY DONATIONS TO OTHER MUNICIPALITIES TO ASSIST IN PROVIDING RELIEF DURING THE COVID-19 PANDEMIC

95-20 RESOLUTION AUTHORIZING THE RECEIPT OF ONE-DAY SERVICES OF GRETTEL ZUNIGA DA SILVA AS A ONE DAY "COVID-19 EMERGENCY EVENT LABORER"

- **Borough Clerk Harris amended the resolution as to the date that the service would be performed at the request of Mayor Grilo. The date was a "date as agreed upon" as opposed to a specific date as originally stated in the resolution.**



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RESOLUTIONS ON CONSENT AGENDA (cont.)

96-20 RESOLUTION AUTHORIZING PAYMENT OF BILLS AND THE ISSUANCE OF CHECKS FOR THE PERIOD THROUGH JUNE 10, 2020 IN THE TOTAL AMOUNT OF \$213,858.21

- **Borough Clerk Harris amended the resolution as to the amount based on a request by, and recent submissions from the Borough’s Chief Financial Officer which changed the amount. The new amount was stated as \$286,712.61; an increase of \$72,854.40 from the previous amount.**

97-20 RESOLUTION AUTHORIZING TEMPORARY BUDGET APPROPRIATIONS FOR OPERATING BUDGET

- **Borough Clerk Harris stated that this Resolution to the Mayor and Council that this Resolution is being added due to the fact that it was submitted on Tuesday, June 9, 2020 by the Borough’s Chief Financial Officer after the original agenda had been drafted.**

Borough Clerk Harris asked if Council Members wished to have any of the above resolutions removed for separate vote. There were no requests to remove resolutions for separate vote. There was no further discussion regarding the Consent Agenda.

Borough Clerk Harris asked if there was a motion regarding the resolutions on the Consent Agenda.

Council Member Evaristo moved that the resolutions on the Consent Agenda be adopted. The Motion was seconded by Council Member Graham and approved on the following roll call vote:

Council Member	Motion	Second	Ayes	Nays	Abstain	Absent
Diaz			X			
Evaristo	X		X			
Graham		X	X			
Lucas			X			
Tighe			X			
Zincavage			X			

Borough Clerk Harris announced the results of the vote and that the motion carried. Resolutions numbered 86-20; 87-20; 88-20; 89-20, 90-20, 91-20, 92-20, 93-20, 94-20, 95-20, 96-20 and 97-20 were all adopted.



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PUBLIC HEARING ON THE 2020 MUNICIPAL BUDGET

Borough Clerk Harris stated that due to the need for a necessary amendment; there would be no Council action regarding the 2020 Municipal Budget.

Borough Clerk Harris then asked if there were any members of the public wishing to address the Mayor and Council regarding the 2020 Municipal Budget .

There were no members of the public wishing to be heard regarding the 2020 Municipal Budget and Borough Clerk Harris closed the public hearing.

Borough Clerk Harris asked Council Members if there were any questions or comments regarding the 2020 Municipal Budget. There were no questions or comments from either the Mayor or Council Members

OPEN MEETING OF PUBLIC CITIZENS

Borough Clerk Harris opened the meeting to the public and asked if there were any members of the public wishing to address the Mayor and Council on any issue. None of the members of the public present wished to address the Mayor and Council and Borough Clerk Harris closed the open meeting of public citizens.

NEW BUSINESS

There were no new business items on for discussion this evening.

MONTHLY DEPARTMENTAL REPORTS

Council Members were in receipt of the May 2020 monthly report from the Borough Clerk, Fire Department, Municipal Court and Police Department and Borough Engineer. There were no questions or comments from the Mayor and Council regarding same.

ADJOURNMENT

Council Member Graham moved to adjourn the meeting. The motion was seconded by Council Member Evaristo and approved unanimously on voice vote. The Regular Meeting was adjourned at 8:27 PM.

Borough Clerk Harris announced that the next Regular Meeting of the Mayor and Borough Council of the Borough of East Newark would be on Wednesday, July 8, 2020, at 7:00 PM and would most likely be conducted through the Borough's use of the Zoom Audio-Video Conferencing System. Details on both the Council's participation and the public's attendance and participation would be provided at a later date.



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Respectfully Submitted,

/S/ Kevin D. Harris

KEVIN D. HARRIS
Borough Clerk

Dated: June 10, 2020

Accepted and approved by Council: July 8, 2020 by Resolution # 98-20