

Employment History (start with your current or most recent job)

Employer # 1	Name of Company		Type of Business	
	Address		Telephone Number	
	Job Title		Supervisor	
	Employment Dates			
	Work performed			
	Reason for leaving			

Employer # 2	Name of Company		Type of Business	
	Address		Telephone Number	
	Job Title		Supervisor	
	Employment Dates			
	Work performed			
	Reason for leaving			

Employer # 3	Name of Company		Type of Business	
	Address		Telephone Number	
	Job Title		Supervisor	
	Employment Dates			
	Work performed			
	Reason for leaving			

Is there a particular employer you do not wish us to contact, please indicate which one(s)?	1 <input type="checkbox"/>	2 <input type="checkbox"/>	3 <input type="checkbox"/>
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Personal References (no former employers or relatives, please)

Name	Address	Telephone #

The Borough of East Newark is an equal opportunity employer and may not discriminate on the basis of race, color, creed, national origin, ancestry, political affiliation, age, marital status, sex, civil union status, domestic partnership status, familial status, genetic information, refusal to submit to a genetic test or make available the results of a genetic test, atypical heredity cellular or blood trait, pregnancy or any other protected status, affectional or sexual orientation, physical or mental disability, liability for military service or handicap.
 All applicants offered a position with the Borough of East Newark must submit to a drug and alcohol test as a condition of employment.

Applicant's Statement
 I hereby authorize the Borough of East Newark to contact, obtain and verify the accuracy of information contained in this application from all previous employers (except where I have indicated they may not be contacted), educational institutions and references. I also hereby release the Borough of East Newark and its representatives from all liability for seeking, gathering and using such information to make employment decisions and all other persons or organizations for providing such information.

I certify that the facts set forth in my application for employment are true and complete. I understand that if employed, any false statement on the application may result in my dismissal. I further understand that this application is not nor is it intended to be a contract of employment, nor does this application obligate the Borough of East Newark in any way if the Borough decides to employ me.

Signature of Applicant: _____ Date: _____

FOR INTERVIEWERS USE	
Interviewer:	Date:
Comments:	

REFERENCE CHECK	
Name:	Comments:

FOR BOROUGH OF EAST NEWARK USE ONLY

(To be completed by Department Head, if applicant is hired)

Department: _____

Title/position for this new employee: _____

Starting Date: _____ Full-Time: _____ Part-Time: _____

Hours of Work: _____ Rate of Pay: _____

Signature of Department Head: _____