Borough of East Newark Vital Statistics and Registry 34 Sherman Avenue East Newark, New Jersey 07029

APPLICATION FOR A <u>NON-GENEALOGICAL</u> CERTIFICATION OR CERTIFIED COPY OF VITAL RECORD

Certified Copy Certified Copy for a Certification	n Apostille Seal	Requestor's Relationship to Person on Record (proof is required for certified copy)	Requestor's S Date (of request	
N			Reasons for R	. ,
Name of Requestor			Passport	-
First Middle			Driver's License	
Last			School /	•
Current Mailing Addres	SS (must match address on ID)			s' Benefits ecurity Card / Benefits
Street			Medicar	e
City	State	Zip Code	I ==	/ Disability
Email Address		Daytime Phone Number	Other:	
	@ .	() -		
BIRTH				
Child's Name at Birth	First	Middle	Last	
No. Requested Copies	Place of Birth		County	Date of Birth
	City	State		/ /
Name of Child's Parent	S (name given at birth or on birti	n certificate / Maiden Name)		J
Parent A First		Middle	Last	
Parent B First		Middle	Last	
If Child's name was cha	anged:	***************************************		
New Name		Describe Change		
MARRIAGE		IVIL UNION	DOMESTIC	PARTNERSHIP
No. Requested Copies	Place of Event		County	Date of Event
	City	State		/ /
	given at birth or on birth certific	ate / Maiden Name)		
Spouse A First		Middle	Last	
Spouse B First		Middle	Last	
	The second secon			
☐ DEATH				
Name of Decedent	First	Middle	Last	
	First Place of Death	Middle	Last County	Date of Death
Name of Decedent		Middle State		Date of Death
Name of Decedent No. Requested Copies	Place of Death City			
Name of Decedent No. Requested Copies	Place of Death City arents (name given at birth or o	State		
Name of Decedent No. Requested Copies Name of Decedent's Pa	Place of Death City arents (name given at birth or o	State n birth certificate / Maiden Name)	County	
Name of Decedent No. Requested Copies Name of Decedent's Parent A First	Place of Death City arents (name given at birth or o	State n birth certificate / Maiden Name) Middle	Last Last Proof Accep	

INSTRUCTIONS FOR OBTAINING A COPY OF NON-GENEALOGICAL VITAL RECORDS

- Non-Genealogical Records are births occurring within the last 80 years or if the individual is still living, marriages occurring within the last 50 years, deaths occurring within the last 40 years and all civil union and domestic partnership records.
- Certified Copies have the raised seal of the office issuing the record and are always issued on State of New Jersey safety paper. Certified copies may be used to establish identity and are legal documents.
- Certifications are issued on plain paper with no seal and clearly indicate they are not valid for establishing identity or for legal purposes. Certifications are generally useful for genealogy. Certifications of death records do not contain the Social Security Number or the Cause of Death medical terminology.
- Apostille Seal An Apostille Seal is an additional seal required for certain certified records that will be presented to a foreign
 government that is a member of the Hague Treaty. The seal is often required on documents for international adoptions or
 establishing dual citizenship. Contact the consulate of the country involved to determine if you need an Apostille Seal.

An Apostille Seal can only be obtained by first requesting certified copy of the vital record from the State Office of Vital Statistics and Registry. You would then forward this document to the New Jersey Department of Treasury, which issues the Apostille Seal. Additional information is available at: http://www.state.nj.us/treasury/revenue/apostilles.shtml.

Applications for a certification or certified copy of a **Non-Genealogical** record **require** the applicant to provide a completed application, valid proof of identity¹, payment of the fee and, if requesting a certified copy, proof that establishes you are:

- the subject of the record;
- the subject's parent, legal guardian or legal representative;
- the subject's spouse/civil union partner, domestic partner, child, grandchild or sibling, if of legal age;
- a state or federal agency for official purposes; or
- o requesting pursuant to a court order.

To request a certified copy of a <u>Certificate of Birth Resulting in Stillbirth</u>, use form REG-68, which is available on the New Jersey Department of Health website at: http://nj.gov/health/vital/registration-vital/stillbirth/.

Location Address:	Hours of Operation:		
Borough of East Newark Vital Statistics and Registry 34 Sherman Avenue East Newark, New Jersey 07029	08:00AM - 01:00 PM & 02:00PM - 05:00PM Monday - Friday		
Mailing Address:	Fees:		
Borough of East Newark Vital Statistics and Registry 34 Sherman Avenue East Newark, New Jersey 07029	First Copy\$25.00 Each Additional\$5.00		

Valid photo driver's license or photo non-driver's license with current address **OR** valid driver's license without photo and an alternate form of ID with current address **OR** two (2) alternate forms of ID, one of which must show the current address. Alternate forms of ID are: vehicle registration, vehicle insurance card, voter registration, US/foreign passport, permanent resident card (green card), Immigrant Visa, Federal/State ID, county ID, school ID, utility bill (within the previous 90 days), bank statement (within previous 90 days) or W-2 for current or previous year. Requests for records to be mailed to an address other than that which appears on the requestor's ID must be accompanied by a notarized letter which includes A) the alternate address, and B) a written request to