

BOROUGH OF EAST NEWARK
 COUNTY OF HUDSON
 STATE OF NEW JERSEY

**REGULAR MEETING
 OF THE
 MAYOR AND BOROUGH COUNCIL**

DATE: WEDNESDAY, JULY 12, 2017
 TIME: 5:30 PM

AGENDA

	ORDINANCE (FIRST READING/INTRODUCTION)
08-2017	An Ordinance Amending And Supplementing Chapter Ii Section 19, "Police Department, Of The Municipal Code Of The Borough East Newark
	ORDINANCE (SECOND READING/PUBLIC HEARING)
06-2017	An Ordinance to Amend the Salaries of Certain Employees of the Borough of East Newark
07-2017	An Ordinance Supplementing Chapter 21, Section 3.1 (Water Department Fees) Of The Municipal Code Of The Borough East Newark
	RESOLUTIONS
81-17	Governing Body Certification Of The Annual Audit
82-17	Accepting The "Corrective Action Plan" Submitted By The Chief Financial Officer
83-17	Resolution Of The Borough Council Of The Borough Of East Newark, In The County Of Hudson, New Jersey , Covenanting To Comply With The Provisions Of The Internal Revenue Code Of 1986, As Amended, Applicable To The Exclusion From Gross Income For Federal Income Tax Purposes Of Interest On Obligations Issued By The Borough Of East Newark And Authorizing The Mayor, Borough Clerk, Chief Financial Officer And Other Borough Officials To Take Such Action As They May Deem Necessary Or Advisable To Effect Such Compliance And Designating A \$734,974 Bond Anticipation Note And A \$40,000 Special Emergency Note, Both Issues Dated July 14, 2017 And Payable July 13, 2018 As "Qualified Tax-Exempt Obligations" Pursuant To Section 265(B) (3) Of The Internal Revenue Code Of 1986, As Amended
84-17	Approval Of Food, Milk And Various Licenses 2017-2018
85-17	Form Of Resolution Requesting Approval Of Items Of Revenue And Appropriation NJS 40a:4-87
86-17	Authorizing Frank Pestana, Licensed Sewer Operator To Perform Services Related To The Passaic River Clean-Up Project Mandated By The United States Environmental Protection Agency
87-17	Authorizing The Mayor And Borough Clerk To Execute An Agreement With Valley National Bank For Use Of The Bank Parking Lot For Resident Parking
88-17	Approval Of Minutes
89-17	Approval Of The Payment Of Bills
	DEPARTMENTAL REPORTS
	Clerk's Office
	Municipal Court
	Finance Department
	Water Department
	Police Department
	Welfare Department
	Fire Department

ANY OTHER BUSINESS PRESENTED BY THE MAYOR AND BOROUGH COUNCIL

FORMAL ACTION MAY OR MAY NOT BE TAKEN

Ordinance Number 08-2017

FIRST READING/INTRODUCTION

**BOROUGH OF EAST NEWARK
HUDSON COUNTY, NEW JERSEY**

**AN ORDINANCE AMENDING AND SUPPLEMENTING
CHAPTER II Section 19, "Police Department, OF THE MUNICIPAL
CODE OF THE BOROUGH EAST NEWARK**

BE IT ORDAINED, by the Council of the Borough of East Newark that Chapter II, Section 19, of the Borough's ordinances, is hereby supplemented by adding a section to provide regulations concerning the employment of police officers for "Extra-Duty" Details, as follows:

WHEREAS, it is recognized that there are times when police officers are sought for employment by private employers outside the scope of their regular duties and responsibilities for public safety interests and concerns: and,

WHEREAS, the providing of police for special services is an advantage to the residents of the Borough as the costs would otherwise fall onto the residents, and

WHEREAS, the Borough of East Newark is desirous of insulating itself from claims by third parties and/or by Police Officers as the result of injuries or liability which may be sustained as the result of extra and "off-duty" employment:

NOW THEREFORE, BE IT ORDAINED AS FOLLOWS:

SECTION I

A. PURPOSE:

To set forth guidelines to govern the employment of Borough of East Newark Police Officers for "extra duty" (off-duty) details within the Borough of East Newark or within other local municipalities and which extend beyond their regular assigned duties and responsibilities.

Members of the Borough of East Newark Police Department shall be permitted to accept police related employment for private employers or school districts only during off-duty hours and at such time as will not interfere with the efficient performance of regularly scheduled or emergency duty for the Borough as determined by the Borough of East Newark Chief of Police. Acceptance of such assignments by the police officers is strictly voluntary, and the acceptance or declination of such assignments is not a condition of employment.

B. DEFINITIONS:

1. "Police Officer" shall mean any class of Police Officer of the Borough of East Newark.

2. "Employer" shall mean any individual, partnership, corporation, business entity or other organization, located either within or outside of the Borough of East Newark.
3. "Extra-Duty" shall mean any employment when a Police Officer is not scheduled for a shift of duty by the Borough of East Newark Police Department and that is conditioned on the actual or potential use of law enforcement powers by the police officer employee. This shall be limited to employment as a security guard, traffic control officer or plainclothes surveillance officer.
4. "Security Guard" shall mean a position of employment involving the wearing of a Borough of East Newark uniform, badge, and/or the carrying of a firearm or other dangerous weapon as defined by N.J.S.A. 2C:39-1.
5. "Traffic Control Officer" shall mean a position of employment involving the wearing of a Borough of East Newark Police uniform while directing traffic within or outside the Borough of East Newark.
6. "Plainclothes Surveillance Officer" shall mean a position of employment involving the wearing or carrying of a Borough of East Newark Police badge or the carrying of a firearm or other dangerous weapon as defined by N.J.S.A. 2C:39-1.
7. "Worker's Compensation Insurance" shall mean all forms of insurance including self-insurance required under N.J.S.A. 43:15-1 ET. seq.
8. "While in the employ of the employer" shall mean all times when a Police Officer is scheduled for and does work for an outside employer as "extra duty".

SECTION II REQUIREMENTS

- A. Any person or entity wishing to employ off-duty police shall first obtain the approval of the Chief of Police, which approval shall be granted if in the opinion of the Chief such employment would not be inconsistent with the efficient functioning and good reputation of the Borough of East Newark Police Department, and would not unreasonably endanger or threaten the safety of the officer or officers who are to perform the work.
- B. Assignments shall be a MINIMUM of 4 hours - cancellation of an assignment with less than 24 hours notice shall be subject to this minimum.
- C. No employer shall employ a Borough of East Newark Police Officer for "extra duty" without having first filed with the Borough of East Newark Clerk a Certificate of Insurance. Certificate of Comprehensive General Liability, and Automobile Liability insurance in the amount of not less than \$500,000 for any one occurrence and Worker's Compensation with

"Statutory Limits" with respect to injuries and/or damages suffered or caused by Police Officers while in the employ of the employer.

- a. All policies of insurance evidenced by any certificate filed hereunder shall be maintained by the employer in full force and effect at all times while any Police Officer is employed by such employer. Upon the change or renewal of any such policy of insurance, the employer shall forthwith file with the Borough Clerk a new and current Certificate of insurance in compliance with the foregoing provisions.
- b. No Certificate of Insurance required by this subsection shall be deemed filed with the Borough Clerk unless it has been first approved by the Borough Risk Management Consultant.

D. Escrow Account

- a. Except as provided herein, any person or entity requesting the services of an off-duty Police Officer of the Borough of East Newark Police Department shall estimate the number of hours such law enforcement services are required, which estimate shall be approved in writing by the Chief of Police, and shall establish an escrow account with the Borough Treasurer by depositing an amount sufficient to cover the rates of compensation and administrative fees set forth herein for the total estimated hours of service. In the alternative, and if directed by the Borough, the Employer shall make payment through a third party and coordinate with said third party for extra duty work.
- b. If the amount required to be deposited with the Borough exceeds \$20,000, an escrow deposit of \$20,000 shall be required. Said \$20,000 deposit shall be maintained until such time as the amount required to be deposited for all remaining services on any given project shall be less than \$20,000, and then such lesser amount shall be required to be maintained.
- c. The person or entity requesting such services shall be responsible for ensuring that sufficient funds remain in the escrow account in order to avoid any interruption of services.
 - i. In the event the funds in such an escrow account should become depleted, services of off-duty law enforcement officers shall cease and requests for further or future services shall not be performed or posted until additional funds have been deposited in the escrow account in the manner prescribed above.
- d. State, County and Municipal bodies and agencies and Public Schools shall be exempt from the requirements for the posting of an escrow deposit.
- e. The Borough of East Newark Chief of Police, with the concurrence of the Borough of East Newark treasurer, may waive escrow requirements for assignments of less than 5 hours in total with employer history of reliable payment or other indications of prompt and timely payment.

- E. Any employer who employs a Police Officer for extra-duty without first having complied with the requirements as set forth shall be subject to a fine of \$500.00 for each day that it employs the Police Officer.
- F. Any Police Officer who accepts or continues extra-duty employment with an employer who has not complied with the requirements of this ordinance, shall be deemed in violation of the Rules and Regulations of the Police Department and shall be subject to appropriate discipline. The Police Officer shall, prior to accepting or continuing extra-duty employment, ascertain from the prospective employer whether it has complied with the provisions hereof. If the employer has not yet complied, the Police Officer shall not accept the "extra-duty" employment.
- G. At no time shall payment in the form of "cash" be exchanged between an employer and any Police Officer.
- H. Officers assigned to "extra-duty" details shall be attired as prescribed by the Department's Uniform Policy. Officers shall be attired in the requisite and appropriate uniform or "plain clothes" that is determined to be best suited by the Chief of Police for the nature of the "extra-duty" detail. Officers shall be subject to all rules and regulations of the Borough of East Newark Police Department.
- I. Officers working any form of traffic related detail shall comply with all applicable safety standards.
- J. An officer on an extra duty assignment shall take "police action" in response to any serious police matter coming to their attention at any time, and are additionally expected to respond to emergency situations in the Borough of East Newark if the extra duty assignment is within the immediate area. All officers are subject to recall to duty if an emergency arises in the Borough of East Newark.
- K. In order to be eligible for "extra-duty" employment, a Police Officer must be in good standing with the Department. Officers who are on medical or other leave due to sickness, temporary disability or an on-duty injury shall not be eligible to engage in "extra-duty" employment. Officers who are found to be performing extra duty assignments when they have called out sick for regular duty work within the Borough of East Newark shall be subject to disciplinary action.
- L. Wages earned for outside "extra-duty" employment by any Borough of East Newark Police Officer shall not be applied toward the pension benefits of the police officer so employed, nor shall hours worked for outside employment be considered in any way compensable as overtime payable by the Borough of East Newark.
- M. The Borough of East Newark reserves the right to decline to approve any outside employment.
- N. Each employer of a police officer for extra duty must sign in advance a hold harmless indemnification agreement stating that said employer will release, defend and indemnify the police officer, the Police Chief, the

Police Department, the East Newark Borough mayor and council, East Newark Borough and any agent, officer, employee thereof and save them harmless from and against any and all claims, actions, damages, liability and expenses, including but not limited to court costs and reasonable attorney's fees, without regard to fault, in connection with or arising out of any acts or omissions by the East Newark Borough police officer in performing the "extra duty" subject to said employer's agreement with the Borough of East Newark or in connection with or arising out of that agreement between said employer and the Borough of East Newark or Borough of East Newark Police Department for such "extra duty assignment".

SECTION III PROCEDURE

- A. All requests for "extra duty" assignments shall be forwarded to the Borough of East Newark Chief of Police and through the use of the attached form. Requests for assignments for a period of one week or longer shall be submitted at least ten days before such services are required. Any prospective employer shall be apprised of any applicable Borough codes, ordinances, rules and regulations, and policies and procedures.
- B. The Chief of Police shall ensure:
 - a. Compliance with this policy and all applicable Borough codes and ordinances, Departmental rules, regulations, policies and procedures, and other applicable contracts, agreements, laws and regulations;
 - b. Notwithstanding any other regulations and/or contracts, that there is an equitable opportunity for all eligible officers within the department to avail themselves to such extra duty employment;
 - c. All officers working "extra-duty" details shall do so under the auspices and control of the Department's Rules and Regulations, and Policies and Procedures.
 - d. All officers working "extra-duty" details shall have the training, experience and skills required to perform the assignment safely and appropriately, and shall be denied assignment if they lack same.
 - e. All escrow payments, certificates of insurance and applicable forms have been completed, submitted, and accepted as required.

SECTION IV Rates of Compensation; Administrative Fee; Payment for Services

- A. Rates of compensation for contracting the services of off-duty law enforcement officers shall be at a fixed rate per hour for the officer. An additional percentage fee, to be a dollar amount, of the rate per hour to cover the administrative costs, overhead, out-of-pocket expenses for the officer incurred by the Borough of East Newark, and if applicable use of a Borough of East Newark vehicle. All fees related to this section will be set by resolution.

SECTION V Repealer

Should the provisions of this Ordinance in any way be inconsistent or conflict with the provisions of any other part or portion of any Borough Ordinance governing Police Conduct or Regulations, the provisions hereof shall supersede those inconsistencies and shall be given full force and effect.

SECTION VI Severability

The provisions of this Ordinance are hereby declared to be severable should any part, portion or provision hereof be deemed invalid or unconstitutional. Said finding shall not affect any other parts or portions or provisions not so determined to be invalid or unconstitutional.

SECTION VII Effective Date

This Ordinance shall take effect immediately upon passage and final publication according to law.

ROLL CALL	Aye	Nay	Abstain	Absent	Intro	Second
Lucas						
Salas						
Sheehan, Sr.						
Silva						
Tighe						
Zincavage						

I HEREBY CERTIFY THAT THE ABOVE ORDINANCE WAS INTRODUCED ON THE FIRST READING AND APPROVED ON THE FIRST READING BY THE MAYOR AND COUNCIL OF THE BOROUGH OF EAST NEWARK AT A PUBLIC MEETING OF THE MAYOR AND COUNCIL OF THE BOROUGH OF EAST NEWARK HELD ON JULY 12, 2017.

 ROBERT B. KNAPP, BOROUGH CLERK

SECOND READING/PUBLIC HEARING

ORDINANCE

**BOROUGH OF EAST NEWARK
COUNTY OF HUDSON, STATE OF NEW JERSEY**

**AN ORDINANCE TO FIX SALARIES
OF CERTAIN EMPLOYEES OF
THE BOROUGH OF EAST NEWARK**

An Ordinance of the Borough of East Newark, County of Hudson, State of New Jersey amending an Ordinance to Fix the Salaries of Certain Public Employees in the Borough of East Newark, County of Hudson, State of New Jersey effective January 1, 2017.

BE IT ORDAINED by the Mayor and Council of the Borough of East Newark, County of Hudson, State of New Jersey, that the salaries of the following certain Public Employees are hereby amended as follows:

Title	Minimum	Maximum	
<i>Borough Clerk</i>		\$ 25,715.00	
<i>Administrative Assistant</i>		\$ 47,096.00	
<i>Clerical Assistant</i>	\$ 11.04	\$ 12.63	Hour
<i>Clerical Assistant/Technology Assistant</i>		\$ 16.30	Hour
<i>Qualified Purchasing Agent</i>		\$ 7,051.00	
<i>Treasurer</i>		\$ 16,470.00	
<i>CFO</i>		\$ 11,126.00	
<i>Tax Assessor</i>		\$ 13,709.00	
<i>Tax/Water Collector</i>		\$ 22,653.00	
<i>Construction Official</i>		\$ 10,597.00	
<i>Construction SubCode O.</i>		\$ 10,597.00	
<i>Planning Board Secretary</i>		\$ 3,000.00	
<i>Municipal Judge</i>		\$ 20,016.00	
<i>Court Administrator</i>		\$ 19,104.00	
<i>Prosecutor</i>		\$ 8,243.00	
<i>Deputy Court Administrator/Clerk</i>		\$ 33,252.00	
<i>Maintenance Worker</i>	\$ 12.00	\$ 25.00	Hour
<i>Recreation Assistant</i>		\$ 9.93	Hour
<i>Senior Citizens Director</i>		\$ 12.48	Hour
<i>Senior Citizens Assistant</i>		\$ 11.44	Hour
<i>Licensed Water Operator</i>		\$ 10,000.00	
<i>Licensed Sewer Operator</i>		\$ 16,000.00	
<i>Fire Official/Inspector</i>		\$ 7,653.00	

THIS PORTION OF THE ORDINANCE WILL TAKE EFFECT ON THE DATE IT IS ADOPTED.

Longevity:

Full-time employees in good standing with the Borough serving for 10 years shall be offered a 1.5% increase on their base salary on their 10th year anniversary with the Borough of East Newark.

hired after 1/1/2013		2017	
START	\$		9.05
60 DAYS	\$		10.05
1 YEAR	\$		12.82
2 YEAR	\$		13.47
3 YEAR	\$		14.15
4 YEAR	\$		14.80
5 YEAR	\$		15.49
6 YEAR	\$		16.14
hired after 8/1/1999		2017	
START	\$		9.05
60 DAYS	\$		10.05
1 YEAR	\$		12.82
2 YEAR	\$		13.47
3 YEAR	\$		14.15
4 YEAR	\$		14.80
5 YEAR	\$		15.49
6 YEAR	\$		16.14
7 YEAR	\$		16.80
8 YEAR	\$		17.46
9 YEAR	\$		18.18
10 YEAR	\$		18.99
hired after 9/1/1995			
9 YEAR	\$		18.99
10 YEAR	\$		19.66
Hired Before January 1, 1994		\$	23.90

THIS PORTION OF THE ORDINANCE WILL TAKE EFFECT ON THE DATE IT IS ADOPTED.
 BE IT FURTHER ORDAINED by the Mayor and Council of the Borough of East Newark, County of Hudson, State of New Jersey, that the salaries of the following certain Public Employees shall not be amended:

TITLE	2017 Salary
Mayor	3,000.00
Council	2,000.00

THIS PORTION OF THE ORDINANCE WILL TAKE EFFECT ON THE DATE IT IS ADOPTED.

ROLL CALL	Aye	Nay	Abstain	Absent	Intro	Second
Lucas						
Salas						
Sheehan, Sr.						
Silva						
Tighe						
Zincavage						

I HEREBY **CERTIFY** THAT THE ABOVE ORDINANCE WAS RE-INTRODUCED ON THE **SECOND READING** AND **APPROVED** ON THE SECOND READING BY THE MAYOR AND COUNCIL OF THE BOROUGH OF EAST NEWARK AT A PUBLIC MEETING OF THE MAYOR AND COUNCIL OF THE BOROUGH OF EAST NEWARK HELD ON JULY 12, 2017.

SECOND READING/PUBLIC HEARING

**BOROUGH OF EAST NEWARK
HUDSON COUNTY, NEW JERSEY**

**AN ORDINANCE SUPPLEMENTING CHAPTER
21, SECTION 3 OF THE MUNICIPAL
CODE OF THE BOROUGH EAST NEWARK**

BE IT ORDAINED by the Council of the Borough of East Newark that Chapter 21-3.1, "Water Service", is hereby supplemented, as follows:

Chargeable Fees.

Description of Services	Chargeable Fees
Service Shut-Off Fee	\$150.00
Final Read Fee	\$50.00
Shut off/Turn on Customer Request Fee	\$75.00/each

SECTION 2 Severability.

If any section or provision of this ordinance is declared invalid for any reason whatsoever, same shall not affect the validity or constitutionality of any other part or portion of this ordinance.

SECTION 3 Inconsistent Ordinances

All ordinances or parts of ordinances inconsistent with the provisions of this ordinance be and the same are hereby repealed.

SECTION 4 Effective Date

The effective date of this Ordinance shall be upon final passage in the time and manner provided by law.

ROLL CALL	Aye	Nay	Abstain	Absent	Intro	Second
Lucas						
Salas						
Sheehan, Sr.						
Silva						
Tighe						
Zincavage						

I HEREBY **CERTIFY** THAT THE ABOVE ORDINANCE WAS RE-INTRODUCED ON THE **SECOND READING** AND **APPROVED** ON THE SECOND READING BY THE MAYOR AND COUNCIL OF THE BOROUGH OF EAST NEWARK AT A PUBLIC MEETING OF THE MAYOR AND COUNCIL OF THE BOROUGH OF EAST NEWARK HELD ON JULY 12, 2017.

ROBERT B. KNAPP, BOROUGH CLERK

**BOROUGH OF EAST NEWARK
COUNTY OF HUDSON STATE OF NEW JERSEY**

RESOLUTION: GOVERNING BODY CERTIFICATION OF THE ANNUAL AUDIT

Introduced by Councilmember _____

Seconded by Councilmember _____

WHEREAS, N.J.S.A. 40A:5-4 requires the governing body of every local unit to have made an annual audit of its books, accounts and financial transactions, and

WHEREAS, the Annual Report of Audit for the fiscal year ended December 31, 2016 has been filed by a Registered Municipal Accountant with the *Municipal Clerk* pursuant to N.J.S.A. 40A:5-6, and a copy has been received by each member of the governing body; and,

WHEREAS, R.S. 52:27BB-34 authorizes the Local Finance Board of the State of New Jersey to prescribe reports pertaining to the local fiscal affairs; and,

WHEREAS, the Local Finance Board has promulgated N.J.A.C. 5:30-6.5, a regulation requiring that the governing body of each municipality shall by resolution certify to the Local Finance Board of the State of New Jersey that all members of the governing body have reviewed, as a minimum, the sections of the annual audit entitled "Comments and Recommendations, and,

WHEREAS, the members of the governing body have personally reviewed as a minimum the Annual Report of Audit, and specifically the sections of the Annual Audit entitled "Comments and Recommendations, as evidenced by the group affidavit form of the governing body attached hereto; and,

WHEREAS, such resolution of certification shall be adopted by the Governing Body no later than forty-five days after the receipt of the annual audit, pursuant to N.J.A.C. 5:30-6.5; and,

WHEREAS, all members of the governing body have received and have familiarized themselves with, at least, the minimum requirements of the Local Finance Board of the State of New Jersey, as stated aforesaid and have subscribed to the affidavit, as provided by the Local Finance Board, and

WHEREAS, failure to comply with the regulations of the Local Finance Board of the State of New Jersey may subject the members of the local governing body to the penalty provisions of R.S. 52:27BB-52, to wit:

R.S. 52:27BB-52: A local officer or member of a local governing body who, after a date fixed for compliance, fails or refuses to obey an order of the director (Director of Local Government Services), under the provisions of this Article, shall be guilty of a misdemeanor and, upon conviction, may be fined not more than one thousand dollars (\$1,000.00) or imprisoned for not more than one year, or both, in addition shall forfeit his office.

NOW, THEREFORE BE IT RESOLVED, That the *Borough Council* of the Borough of East Newark, hereby states that it has complied with N.J.A.C. 5:30-6.5 and does hereby submit a certified copy of this resolution and the required affidavit to said Board to show evidence of said compliance.

ROLL CALL	Aye	Nay	Abstain	Absent
Lucas				
Salas				
Sheehan, Sr.				
Silva				
Tighe				
Zincavage				

I HEREBY CERTIFY THAT THE ABOVE RESOLUTION WAS APPROVED AND ADOPTED BY THE MAYOR AND COUNCIL OF THE BOROUGH OF EAST NEWARK AT A PUBLIC MEETING OF THE MAYOR AND COUNCIL OF THE BOROUGH OF EAST NEWARK HELD ON JULY 12, 2017.

 ROBERT B. KNAPP, BOROUGH CLERK

**BOROUGH OF EAST NEWARK
COUNTY OF HUDSON, STATE OF NEW JERSEY**
RESOLUTION: ACCEPTING THE "CORRECTIVE ACTION PLAN"
SUBMITTED BY THE CHIEF FINANCIAL OFFICER

INTRODUCED BY COUNCILMEMBER: _____

SECONDED BY COUNCILMEMBER: _____

WHEREAS, the Mayor and Council of the Borough of East Newark, county of Hudson, New Jersey have previously read, and signed an affidavit relating to the comments and recommendations as listed in the 2016 Municipal Audit; and,

WHEREAS, these recommendations must be addressed in a "Corrective Action Plan" submitted in writing to the Mayor and members of the Council and to the director of the division of local government services; and,

WHEREAS, the Mayor and Council have received and reviewed the plan submitted to them by the chief financial officer.

NOW, THEREFORE, BE IT RESOLVED, by the Mayor and Council of the Borough of East Newark, County of Hudson, and New Jersey that the "Corrective Action Plan" has been reviewed and is hereby accepted as submitted to them by the Chief Financial Officer.

BE IT FURTHER RESOLVED, that the Chief Financial Officer and the Borough Clerk shall forward a copy of this resolution along with a copy of the Corrective Action Plan to the Director of the Division of Local Government Services.

ROLL CALL	Aye	Nay	Abstain	Absent
Lucas				
Salas				
Sheehan, Sr.				
Silva				
Tighe				
Zincavage				

I HEREBY CERTIFY THAT THE ABOVE RESOLUTION WAS APPROVED AND ADOPTED BY THE MAYOR AND COUNCIL OF THE BOROUGH OF EAST NEWARK AT A PUBLIC MEETING OF THE MAYOR AND COUNCIL OF THE BOROUGH OF EAST NEWARK HELD ON JULY 12, 2017.

ROBERT B. KNAPP, BOROUGH CLERK

BOROUGH OF EAST NEWARK

CORRECTIVE ACTION PLAN FOR THE 2016 MUNICIPAL AUDIT

FINDING # 1

DESCRIPTION: THAT RECORDS FOR A "CAPITAL FIXED ASSETS" UPDATED AND MAINTAINED ON A CURRENT BASIS.

ANALYSIS: A RECORD OF EACH DEPARTMENTAL FIXED ASSET HAS BEEN REQUESTED.

CORRECTIVE ACTION: A "GENERAL FIXED ASSEST GROUP OF ACCOUNTS" WILL BE ESTABLISHED AND MAINTAINED.

IMPLEMENTATION DATE: DECEMBER 2017

**BOROUGH OF EAST NEWARK
COUNTY OF HUDSON, STATE OF NEW JERSEY**

RESOLUTION: RESOLUTION OF THE BOROUGH COUNCIL OF THE BOROUGH OF EAST NEWARK, IN THE COUNTY OF HUDSON, NEW JERSEY , COVENANTING TO COMPLY WITH THE PROVISIONS OF THE INTERNAL REVENUE CODE OF 1986, AS AMENDED, APPLICABLE TO THE EXCLUSION FROM GROSS INCOME FOR FEDERAL INCOME TAX PURPOSES OF INTEREST ON OBLIGATIONS ISSUED BY THE BOROUGH OF EAST NEWARK AND AUTHORIZING THE MAYOR, BOROUGH CLERK, CHIEF FINANCIAL OFFICER AND OTHER BOROUGH OFFICIALS TO TAKE SUCH ACTION AS THEY MAY DEEM NECESSARY OR ADVISABLE TO EFFECT SUCH COMPLIANCE AND DESIGNATING A \$734,974 BOND ANTICIPATION NOTE AND A \$40,000 SPECIAL EMERGENCY NOTE, BOTH ISSUES DATED JULY 14, 2017 AND PAYABLE JULY 13, 2018 AS "QUALIFIED TAX-EXEMPT OBLIGATIONS" PURSUANT TO SECTION 265(b)(3) OF THE INTERNAL REVENUE CODE OF 1986, AS AMENDED.

INTRODUCED BY COUNCILMEMBER: _____

SECONDED BY COUNCILMEMBER: _____

WHEREAS, the Borough of East Newark, in the County of Hudson, New Jersey (the "Borough") from time to time issues bonds, notes and other obligations, the interest on which is excluded from gross income for Federal income tax purposes, and desires to take such action as may be necessary or advisable to establish and maintain such exclusion; and

WHEREAS, the Internal Revenue Code of 1986, as amended (the "Code"), contains provisions with respect to the exclusion from gross income for Federal income tax purposes of interest on obligations, including provisions, among others, which require issuers of tax-exempt obligations, such as the Borough to account for and rebate certain arbitrage earnings to the United States Treasury and to take other action to establish and maintain such Federal tax exclusion; and

WHEREAS, the Borough intends to issue a \$734,974 Bond Anticipation Note and a \$40,000 Special Emergency Note, both issues dated July 14, 2017 and payable July 13, 2018 (collectively, the "Notes"); and

WHEREAS, the Borough desires to designate the Notes as "qualified tax-exempt obligations" pursuant to Section 265(b)(3) of the Code;

NOW, THEREFORE, BE IT RESOLVED by the Borough Council of the Borough of East Newark, in the County of Hudson, New Jersey, as follows:

SECTION 1. The Borough Council hereby covenants on behalf of the Borough, to the extent permitted by the Constitution and the laws of the State of New Jersey, to do and perform all acts and things permitted by law and necessary to assure that interest paid on bonds, notes or other obligations of the Borough (including the Notes) be and remain excluded from gross income of the owners thereof for Federal income tax purposes pursuant to Section 103 of the Code.

SECTION 2. The Mayor, Borough Clerk, Chief Financial Officer and the other officials of the Borough are hereby authorized and directed to take such action, make such representations and give such assurances as they may deem necessary or advisable to effect compliance with the Code.

SECTION 3. The Notes are hereby designated as "qualified tax-exempt obligations" for the purpose of Section 265(b)(3) of the Code.

SECTION 4. It is hereby determined and stated that (1) said Notes are not "private activity bonds" as defined in the Code and (2) the Borough and its subordinate entities, if any, do not reasonably anticipate issuing in excess of \$10 million of new money tax-exempt obligations (other than private activity bonds) during the calendar year 2017.

SECTION 5. It is further determined and stated that the Borough has not, as of the date hereof, issued any tax-exempt obligations (other than the Notes) during the calendar year 2017.

SECTION 6. The Borough will, to the best of its ability, attempt to comply with respect to the limitations on issuance of tax-exempt obligations pursuant to Section 265(b)(3) of the Code; however, said Borough does not covenant to do so, and hereby expressly states that a covenant is not made hereby.

SECTION 7. The issuing officers of the Borough are hereby authorized to deliver a certified copy of this resolution to the original purchaser of the Notes and to further provide such original purchaser with a certificate of obligations issued during the calendar year 2017 dated as of the date of delivery of the Notes.

SECTION 8. This resolution shall take effect immediately upon its adoption.

ROLL CALL	Aye	Nay	Abstain	Absent
Lucas				
Salas				
Sheehan, Sr.				
Silva				
Tighe				
Zincavage				

I, ROBERT B. KNAPP, MUNICIPAL CLERK OF THE BOROUGH OF EAST NEWARK, COUNTY OF HUDSON, STATE OF NEW JERSEY, DO HEREBY CERTIFY THAT THE FOREGOING IS A TRUE COPY OF A RESOLUTION ADOPTED BY THE MAYOR AND BOROUGH COUNCIL AT THEIR REGULAR MEETING HELD ON JUNE 14, 2017.

**BOROUGH OF EAST NEWARK
COUNTY OF HUDSON**

**RESOLUTION: FORM OF RESOLUTION REQUESTING APPROVAL OF
ITEMS OF REVENUE AND APPROPRIATION NJS 40A:4-87**

Introduced by Councilmember _____

Seconded by Councilmember _____

WHEREAS, NJS 40A:4-87 provides that the Director of the Division of Local Government Services may approve the insertion of any special item of revenue in the budget of any county or municipality when such item shall have been made available by law and the amount was not determined at the time of the adoption of the budget; and

WHEREAS, the Director may also approve the insertion of an item of appropriation for equal amount,

NOW, THEREFORE, BE IT RESOLVED, by the Mayor and Borough Council of the Borough of East Newark, County of Hudson, State of New Jersey hereby requests the Director of the Division of Local Government Services to approve the insertion of an item of revenue in the budget of the year 2017 in the sum of \$20,000.00, which is now available from the County of Hudson Department of Parks and Community Services, Division of Housing and Community Development in the amount of \$20,000.00.

BE IT FURTHER RESOLVED, that the like sum of \$20,000.00 is hereby appropriated under the caption Community Development Block Grant (CDBG); and

BE IT FURTHER RESOLVED, that the above is the result of funds from County of Hudson Department of Parks and Community Services, Division of Housing and Community Development in the amount of \$20,000.00.

ROLL CALL	Aye	Nay	Abstain	Absent
Lucas				
Salas				
Sheehan, Sr.				
Silva				
Tighe				
Zincavage				

I, ROBERT B. KNAPP, MUNICIPAL CLERK OF THE BOROUGH OF EAST NEWARK, COUNTY OF HUDSON, STATE OF NEW JERSEY, DO HEREBY CERTIFY THAT THE FOREGOING IS A TRUE COPY OF A RESOLUTION ADOPTED BY THE MAYOR AND BOROUGH COUNCIL AT THEIR REGULAR MEETING HELD ON JULY 12, 2017.

ROBERT B. KNAPP, BOROUGH CLERK

**BOROUGH OF EAST NEWARK
COUNTY OF HUDSON, STATE OF NEW JERSEY**

**RESOLUTION: AUTHORIZING FRANK PESTANA, LICENSED SEWER OPERATOR
TO PERFORM SERVICES RELATED TO THE PASSAIC RIVER CLEAN-UP
PROJECT MANDATED BY THE UNITED STATES ENVIRONMENTAL
PROTECTION AGENCY**

INTRODUCED BY COUNCILMEMBER: _____

SECONDED BY COUNCILMEMBER: _____

WHEREAS, the United States Environmental Protection Agency has mandated the Borough to partake in the Passaic River Clean-up Project more specifically to remedy the lower 8.3 miles of the Lower Passaic River, part of the Diamond Alkali Superfund Site; and

WHEREAS, the settlement requires additional services from a Licensed Sewer Operator; and

WHEREAS, the Borough's Licensed Sewer Operator, Frank Pestana possesses the qualifications required to assist the Borough in the aforementioned endeavor.

NOW, THEREFORE, BE IT RESOLVED by the Mayor and Borough Council of the Borough of East Newark, County of Hudson, State of New Jersey that Frank Pestana, Licensed Sewer Operator be and is hereby assigned to assist the Borough in the Passaic River Clean-up Project more specifically to remedy the lower 8.3 miles of the Lower Passaic River, part of the Diamond Alkali Superfund Site effective immediately for a rate of \$55.00 per hour plus expenses not to exceed \$5,000.00 and as indicated in the attached proposal made part of this resolution.

ROLL CALL	Aye	Nay	Abstain	Absent
Lucas				
Salas				
Sheehan, Sr.				
Silva				
Tighe				
Zincavage				

I, ROBERT B. KNAPP, MUNICIPAL CLERK OF THE BOROUGH OF EAST NEWARK, COUNTY OF HUDSON, STATE OF NEW JERSEY, DO HEREBY CERTIFY THAT THE FOREGOING IS A TRUE COPY OF A RESOLUTION ADOPTED BY THE MAYOR AND BOROUGH COUNCIL AT THEIR REGULAR MEETING HELD ON JULY 12, 2017.

ROBERT B. KNAPP, BOROUGH CLERK

**Frank Pestana
1111-84th Street
North Bergen, NJ 07047**

July 8, 2017

Mayor Smith
Borough of East Newark
34 Sherman Ave.
East Newark, NJ 07029

Re: Passaic River Litigation

Dear Mayor Smith,

In accordance with your instructions, I am pleased to submit this letter of proposal to the Borough of East Newark to provide additional services related to the United States Environmental Protection Agency's (EPA) demand for settlement in regards to the Passaic River.

PROJECT

On May 18, 2017, the EPA notified the Borough of East Newark along with PVSC, Newark, Harrison, and Kearny, that they were willing to discuss settlement with the five (5) public entities named above in order to resolve their liability in the clean-up of the lower 8.3 miles of the Passaic River. The EPA also asked that the 5 public entities work cooperatively in order to come up with a settlement. PVSC's attorney strongly recommends that the 5 public entities maintain a united front with the goal of settling early and cheap and hopefully with no cash payout. Some of the things EPA may consider in lieu of cash are public outreach regarding the clean-up as well as police and/or DPW services during the clean-up. In order to do this, the public entities must "brainstorm" and make presentations to the EPA until the right settlement offer is arrived at. It is anticipated by the EPA that this remedial action will last until 2026.

QUALIFICATIONS

As you are aware, I am East Newark's DEP Licensed Collection System Operator. In that capacity, I complete the required monthly and quarterly reports to the DEP, EPA and any other regulatory agency. In addition, I attend regular CSO Permit related meetings on behalf of East Newark with various regulatory agencies as well as assure that CSO Permit milestones are met. As the Licensed Operator for

**BOROUGH OF EAST NEWARK
 COUNTY OF HUDSON, STATE OF NEW JERSEY**

**RESOLUTION: AUTHORIZING THE MAYOR AND BOROUGH CLERK TO
 EXECUTE AN AGREEMENT WITH VALLEY NATIONAL BANK FOR USE OF THE
 BANK PARKING LOT FOR RESIDENT PARKING**

INTRODUCED BY COUNCILMEMBER: _____

SECONDED BY COUNCILMEMBER: _____

WHEREAS, the Borough of East Newark entered into an agreement with Valley National Bank in July, 1989 that authorized the Borough of East Newark to use the bank parking lot on a part-time basis for resident parking; and

WHEREAS, Valley National Bank desires to renew the agreement; and

WHEREAS, Valley National Bank has proposed the attached agreement, made part of this resolution.

NOW, THEREFORE, BE IT RESOLVED by the Mayor and Borough Council of the Borough of East Newark, County of Hudson, State of New Jersey that the Mayor and Borough Clerk are hereby authorized to execute the attached agreement with Valley National Bank under the terms provided.

ROLL CALL	Aye	Nay	Abstain	Absent
Lucas				
Salas				
Sheehan, Sr.				
Silva				
Tighe				
Zincavage				

I, ROBERT B. KNAPP, MUNICIPAL CLERK OF THE BOROUGH OF EAST NEWARK, COUNTY OF HUDSON, STATE OF NEW JERSEY, DO HEREBY CERTIFY THAT THE FOREGOING IS A TRUE COPY OF A RESOLUTION ADOPTED BY THE MAYOR AND BOROUGH COUNCIL AT THEIR REGULAR MEETING HELD ON JULY 12, 2017.

 ROBERT B. KNAPP, BOROUGH CLERK

This AGREEMENT is made and entered into this _____ day of _____, 2017 by and between Valley National Bank, a national banking association located at 1455 Valley Road, Wayne, NJ 07470 ("Valley") and the Borough of East Newark, a municipal corporation of the State of New Jersey, located at 34 Sherman Avenue, East Newark, NJ 07029 ("East Newark").

WHEREAS, Valley maintains and operates a branch banking facility with an adjacent parking lot at 710 Frank E. Rogers Blvd North, East Newark, New Jersey; and

WHEREAS, in July, 1989 Valley and East Newark entered into an agreement wherein Valley agreed to permit East Newark to utilize the branch parking lot for the parking of automobiles owned by residents of East Newark during certain specified hours (the "July 1989 Agreement" attached as Exhibit "A"), and

WHEREAS, among other things, East Newark agreed to be responsible for snow removal from the parking lot; and

WHEREAS, the parties hereto wish to continue the terms of the July 1989 Agreement as modified herein.

NOW THEREFORE, for good and valuable consideration the receipt of which is hereby acknowledged, the parties hereto agree as follows:

1. Valley shall continue to permit East Newark to utilize the parking lot for residents of East Newark during the hours and days as set forth in the July 1989 Agreement.
2. East Newark shall have each resident, so permitted to use the parking lot, execute a Resident Parking Agreement in the form substantially similar to the agreement attached hereto as Exhibit "B".
3. Upon execution of this Agreement, East Newark agrees to provide Valley with a current list of residents permitted to use the lot including their address and vehicle plate number.
4. Should there be any changes in the residents permitted to park in the lot, East Newark will provide both Valley and the East Newark Valley branch with an updated list with all the pertinent resident information.
5. East Newark shall be responsible for snow removal from the parking lot and will perform same as soon as practical after a snowfall. Valley shall be responsible for snow removal from the sidewalks in front of the Valley branch.
6. East Newark shall indemnify and hold Valley harmless from any and all claims arising from the use of the parking lot for residents' permitted parking.

7. For each resident permitted by East Newark to park their automobile in Valley's lot, East Newark will obtain a "hold harmless" waiver in a form similar to the waiver attached hereto as Exhibit "C".

8. The Mayor and Council of East Newark shall have the right to cancel this Agreement upon thirty (30) days written notice to Valley. Valley shall have the right to cancel this Agreement upon thirty (30) days written notice to the Mayor and Council of East Newark.

9. All notices required under the terms of this Agreement shall be complete by mailing such notices by certified mail, return receipt requested, or by a nationally recognized overnight courier. If to Valley:

Valley National Bank
Attn: Property Management Department
1720 Route 23
Wayne, NJ 07470

If to East Newark:

Borough of East Newark
Attn: Mayor and Borough Council
34 Sherman Avenue
East Newark, NJ 07029

IN WITNESS WHEREOF, the parties hereto have caused these presents to be signed by its proper corporate officer and proper corporate seal to be affixed the date first above written.

Valley National Bank

Borough of East Newark

By: _____

By: _____

Name: _____

Name: _____

Title: _____

Title: _____

BOROUGH OF EAST NEWARK**Bill list****REGULAR MEETING JULY 12, 2017**

<u>Vendor</u>	<u>Amount</u>	<u>Description</u>	<u>Account</u>
A. LOPES & SONYA,	141.67	REFUND OF TAX	CURRENT YEAR TAXES
ADP, INC	485.03	495536658, 495056005	FINANCIAL ADMIN. O/E
ALEX'S DELI	1,566.50	1266190 (JUNE 2017)	HC DISABILITY RESOURCE (OOA)
ALEX'S DELI	3,295.50	1266190 (JUNE 2017)	HUDSON COUNTY PEER GROUPING
AMERICAN ASPHALT &	138,079.11	PAYMENT 1	2016 DOT MUNICIPAL AID (PRESID
ANTHONY MONTEIRO	73.27	MEDIAL REIMBURSEMENT	INSURANCE - EMPLOYEE GROUP HEA
BRIGITE GONCALVES	750.00	2ND QUARTER, 2017	PLANNING BOARD S&W
BUG-ELIMINATORS	85.00	67769, 68014	PUBLIC BLDG & GRNDS OE
BUG-ELIMINATORS	65.00	67769, 68014	SENIOR CITIZENS OE
C.M.E. ASSOCIATES	6,548.75	0208247	ENGINEERING SERV.& COSTS O/E
C.M.E. ASSOCIATES	668.75	0208246	FEMA - HMGP (GENERATOR)
C.M.E. ASSOCIATES	6,298.25	0208908, 0208907	ENGINEERING SERV.& COSTS O/E
C.M.E. ASSOCIATES	1,220.25	0208908, 0208907	FEMA - HMGP (GENERATOR)
COMCAST	102.62	8499 05 356 0005431	FIRE DEPT. OE
COMCAST	10.37	8499 05 356 0013062	SENIOR CITIZENS OE
EAST NEWARK BOARD	122,331.08	JULY 2017	SCHOOL TAXES
EAST NEWARK	3,550.90	PAY PERIOD ENDING JUNE	ADMIN BORO CLERK S&W
EAST NEWARK	45.00	PAY PERIOD ENDING JUNE	CONSTRUCTION OFFICIALS S/W
EAST NEWARK	7,680.00	PAY PERIOD ENDING JUNE	POLICE DEPT- S&W
EAST NEWARK	22,560.69	PAY PERIOD ENDING JUNE	POLICE DEPT- S&W
EAST NEWARK	2,728.82	PAY PERIOD ENDING JUNE	POLICE CROSSING GUARD S&W
EAST NEWARK	1,443.20	PAY PERIOD ENDING JUNE	ROAD REPAIR & MAINT. S&W
EAST NEWARK	1,360.00	PAY PERIOD ENDING JUNE	PUBLIC BLDG & GRNDS S&W
EAST NEWARK	732.36	PAY PERIOD ENDING JUNE	SENIOR CITIZENS S&W
EAST NEWARK	1,360.36	PAY PERIOD ENDING JUNE	SOCIAL SECURITY SYSTEM
EAST NEWARK	1,974.00	PAY PERIOD ENDING JUNE	MUNIC COURT S&W
EAST NEWARK	1,249.96	PAY PERIOD ENDING JUNE	ADMIN S&W MAYOR & COUNCIL
EAST NEWARK	3,600.16	PAY PERIOD ENDING JUNE	ADMIN BORO CLERK S&W
EAST NEWARK	2,830.67	PAY PERIOD ENDING JUNE	FINANCIAL ADMIN. S/W
EAST NEWARK	1,850.75	PAY PERIOD ENDING JUNE	COLLECTION OF TAXES S/W
EAST NEWARK	1,120.00	PAY PERIOD ENDING JUNE	ASSESSMENT TAXES S&W
EAST NEWARK	1,804.56	PAY PERIOD ENDING JUNE	CONSTRUCTION OFFICIALS S/W
EAST NEWARK	3,120.00	PAY PERIOD ENDING JUNE	POLICE DEPT- S&W
EAST NEWARK	22,560.69	PAY PERIOD ENDING JUNE	POLICE DEPT- S&W
EAST NEWARK	798.84	PAY PERIOD ENDING JUNE	POLICE CROSSING GUARD S&W
EAST NEWARK	625.25	PAY PERIOD ENDING JUNE	UNIFORM FIRE SAFETY ACT S&W
EAST NEWARK	1,443.20	PAY PERIOD ENDING JUNE	ROAD REPAIR & MAINT. S&W
EAST NEWARK	833.33	PAY PERIOD ENDING JUNE	SEWER SYSTEM O/E
EAST NEWARK	1,333.33	PAY PERIOD ENDING JUNE	SEWER SYSTEM O/E
EAST NEWARK	1,360.00	PAY PERIOD ENDING JUNE	PUBLIC BLDG & GRNDS S&W
EAST NEWARK	2,100.92	PAY PERIOD ENDING JUNE	ADMIN - PUBLIC ASSISTANCE S&W
EAST NEWARK	938.40	PAY PERIOD ENDING JUNE	SENIOR CITIZENS S&W

<u>Vendor</u>	<u>Amount</u>	<u>Description</u>	<u>Account</u>
EAST NEWARK	2,350.15	PAY PERIOD ENDING JUNE	SOCIAL SECURITY SYSTEM
EAST NEWARK	3,609.33	PAY PERIOD ENDING JUNE	MUNIC COURT S&W
ECONOMY SUPPLY CO.	75.78	980194,982408,983124,9	PUBLIC BLDG & GRNDS OE
ENRIQUE CAMANO	15.00	MEDICAL REIMBURSEMENT	INSURANCE - EMPLOYEE GROUP HEA
F. BASSO JR.	1,566.50	0617-9084, 0617-9085	MANDATORY RECYCLING OE
F. BASSO JR.	5,540.83	0617-9084, 0617-9085	GARBAGE COLLECT CONTRACT OE
GENERAL	61.97	18468	RECREATION OE
GTBM	1,302.00	13253 (2ND QUARTER	POLICE DEPT. O/E
GUARDIAN	1,696.81	319546 (JULY 2017)	INSURANCE - GEN LIABILITY
HARRISON PUBLIC	55.00	2ND QUARTER, 2017	RECREATION OE
HOME DEPOT CREDIT	179.67	8321239, 6274381	PUBLIC BLDG & GRNDS OE
HORIZON BLUE CROSS	10,531.56	286768415 (JULY 2017)	INSURANCE - EMPLOYEE GROUP HEA
HUDSON COUNTY	85.86	2017-PE-2	ELECTIONS O/E
HUDSON COUNTY	10,137.25	14871 (JUNE 2017)	GARBAGE COLLECT CONTRACT OE
J-SONS EQUIPMENT	2,585.16	38348	MOTOR VEHICLE POOL OE
JERSEY JOURNAL	144.26	1147825 (06/21/17,	AMIN & EXEC ADVERTISING OE
JUNIOR FIORI	105.00	MEDICAL REIMBURSEMENT	INSURANCE - EMPLOYEE GROUP HEA

Total fund01

412,768.67

KEARNY WATER DEPT. 8,067.55 0030716000000

WATER SERVICES

Total fund05

8,067.55

KENNETH M.	500.00	MEDICAL REIMBURSEMENT	INSURANCE - EMPLOYEE GROUP HEA
KEY TECH	1,350.00	46718	ENGINEERING SERV.& COSTS O/E
LAGO SERVICE	735.00	615, 617	MOTOR VEHICLE POOL OE
MASCHIO'S FOOD	116.20	IN0059158	SENIOR CITIZENS OE
MASCHIO'S FOOD	53.09	IN0059158	HC DISABILITY RESOURCE (OOA)
MICHAEL A. CIFELLI	673.42	JUNE 2017	MUNIC PROSECUTOR S&W
MICHAEL O'DONNELL	416.67	JUNE 2017	INSURANCE - EMPLOYEE GROUP HEA
NEIL D. MAROTTA,	2,500.00	JUNE 2017	LEGAL SERVICES & COSTS O/E
NJ ENVIRONMENTAL	28,678.37	20170801-S340-848-01	WASTE WATER LOAN - PRIN & INT
NORA C. ADAMS	270.00	MAY & JUNE 2017	MUNICIPAL COURT OE

Total fund01

35,292.75

ONE CALL CONCEPTS 3.75 7065070 (JUNE 2017)

WATER SERVICES

Total fund05

3.75

P.S.E.&G.	38.90	JUNE 2017	PUBLIC BLDG & GRNDS OE
P.S.E.&G.	108.38	JUNE 2017	PUBLIC BLDG & GRNDS OE
P.S.E.&G.	39.82	JUNE 2017	SENIOR CITIZENS OE
P.S.E.&G.	12.39	JUNE 2017	RECREATION OE
P.S.E.&G.	1,807.55	JUNE 2017	UTILITIES - ELECTRICITY
P.S.E.&G.	3,873.83	JUNE 2017	UTILITIES - STREET LIGHTING
PASSAIC VALLEY	72,616.59	1870397	SEWER SYS OE PASSAIC VALLEY

Total fund01

78,497.46

PASSAIC VALLEY 567.00 13215 (MAY 2017)

WATER SERVICES

Total fund05

567.00

RICK'S AMERICAN & 63.06 15017-295969

MOTOR VEHICLE POOL OE

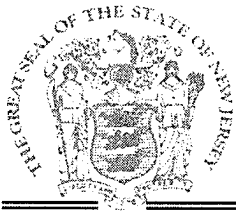
<u>Vendor</u>	<u>Amount</u>	<u>Description</u>	<u>Account</u>
SAMUEL KLEIN & CO.	5,650.00	14626	FINANCIAL ADMIN. O/E
SAMUEL KLEIN & CO.	25,000.00	14626	FINAN ADMIN AUDIT OE
SAMUEL KLEIN & CO.	5,000.00	14626	COLLECTION OF TAXES O/E
SAMUEL KLEIN & CO.	1,000.00	14626	CONSTRUCTION OFFICIALS OE
SAMUEL KLEIN & CO.	5,525.00	14626	MUNICIPAL COURT OE
Total fund01			42,238.06
SAMUEL KLEIN & CO.	10,000.00	14626	WATER SERVICES
Total fund05			10,000.00
SHERWIN WILLIAMS	1,143.48	5339-1, 5416.7	PUBLIC BLDG & GRNDS OE
SMITH, JOSEPH R.	1,420.00	MARRIAGE/CIVIL UNION	ADMIN O/E MAYOR & COUNCIL
STAPLES CREDIT	43.58	1837067731,	ADMIN. & EXEC. O/E -
STAPLES CREDIT	32.97	1837067731,	PUBLIC BLDG & GRNDS OE
THE BAG LADY	161.00	173115	PUBLIC BLDG & GRNDS OE
TREASURER, STATE	125.00	0902 QTR END	Marriage Licenses
VERIZON	526.87	MAY 2017	ADMIN. & EXEC. O/E -
VERIZON	409.59	MAY 2017	POLICE DEPT. O/E
VERIZON	40.79	MAY 2017	PUBLIC BLDG & GRNDS OE
VERIZON	93.62	MAY 2017	SENIOR CITIZENS OE
VERIZON	76.13	MAY 2017	RECREATION OE
VERIZON WIRELESS	99.11	3588667562	POLICE DEPT. O/E
VISION SERVICE	159.04	12 219588 0001 (JULY	INSURANCE - EMPLOYEE GROUP HEA
VISION SERVICE	159.04	12 219588 0001 (MAY	INSURANCE - EMPLOYEE GROUP HEA
ZIPP & TANNENBAUM,	816.00	29563,29564,29565,2990	LEGAL SERVICES & COSTS O/E

Total fund01

5,306.22

Total Bill List:

592,741.46



BOROUGH OF EAST NEWARK
FIRE DEPARTMENT

34 Sherman Avenue
East Newark, New Jersey 07029
Phone: (973) 481-2902 ext. 236
Fax: (973) 481-0627
www.boroughofeastnewark.com

Kenneth Graham
Fire Chief

Kenneth M. Sheehan, Sr.
Fire Chairman

MEMORANDUM

To: Honorable Mayor Joseph R. Smith
From: Kenneth Graham, Chief – East Newark Fire Department
CC: East Newark Borough Council
Date: July 5, 2017
Re: East Newark Fire Department Monthly Report – June 2017

The following is a list of activities performed by the East Newark Fire Department for the month of June 2017:

- Fire Calls Total 6
4 Alarms East Newark
2 Standby Kearny
- 2 Meetings
- 2 Drills



BOROUGH OF EAST NEWARK

DEPARTMENT OF POLICE

34 Sherman Avenue
East Newark, New Jersey 07029
Phone: (973) 481-2900
Fax: (973) 481-0627

Anthony Monteiro
CHIEF OF POLICE

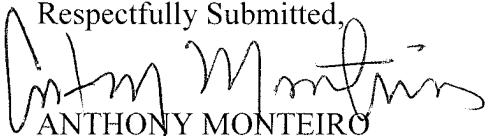
July 6, 2017

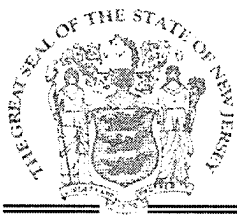
Honorable Mayor and Council
Borough of East Newark

Dear Council Members,
I herewith submit the following report for the month of June 2017.

Hospital Runs, Ambulance	0
Hospital Runs, Patrol Car	0
Escorts	4
Motor Vehicle Summons Issued	497
Motor Vehicle Accidents	10
Adult Arrest	2
Juvenile Arrest	0
Stolen Motor Vehicles	1
Recovered Stolen Vehicles	0
Burglaries	0
Larcenies	4
Robberies	0
Homicides	0
Assaults	0
Burglar Alarms	1
Borough Ordinance's	0
Fee's Ordinance's	\$65.40

Respectfully Submitted,


ANTHONY MONTEIRO
Chief of Police



Borough of East Newark

34 Sherman Avenue
East Newark, New Jersey 07029
Phone: (973) 481-2902 ext. 221
Fax: (973) 481-0627
www.boroughofeastnewark.com

Joseph R. Smith
Mayor

Robert B. Knapp
Borough Clerk

Brigite I. Goncalves
Administrative Assistant

Memo

To: Honorable Mayor Joseph R. Smith
From: Brigitte I. Goncalves, Administrative Assistant
CC: East Newark Borough Council
Date: July 3, 2017
Re: East Newark Borough Clerk's Office Monthly Report – June 2017

In the month of June 2017 please note that the Office of the Borough Clerk collected a total of \$61,728.80 in cash for various items. Attached please find a list of the fees collected. All monies have been deposited to the East Newark General Account.

All reporting has been filed by the required due date in connection with the Generator Installation Project at the Borough Hall. Our request for the expansion of the project has been accepted. We are currently moving on to the next phase of the project. The quarterly reporting for this grant has been filed in accordance with the requirements set forth by FEMA.

All up to date information has been transmitted to the Hudson County Office on Aging through the online portal (SAMS) as required.

I have requested all employees and volunteer fire fighters to provide their updated emergency contact information.

On July 21, 2017 Kerry Pflugh from the Department of Environmental Protection did visit the Borough to introduce herself to Mayor Smith and myself. She will be the municipal liaison at the DEP and will assist East Newark should we require her attention.

I have begun distributing the Senior Citizens Farmers Market Vouchers as per the County of Hudson's instructions and guidelines. There are enough vouchers for 25 senior residents. We are hoping to distribute all of them to eligible residents.

On June 28, 2017 I did attend along with Borough Counsel and Borough Licensed Sewer Operator a meeting with the United States Environmental Protection Agency regarding the

Passaic River cleanup. The Borough will be working collectively with Passaic Valley Sewer Commission, the Town of Harrison, Town of Kearny and City of Newark on this project to meet the EPA's mandates.

Applications have been received from Verizon Wireless and Mobilitie for the installation of nodes on the telephone polls. Borough Counsel, Planning Counsel and the Borough Planner are currently researching the request.

Monthly and quarterly reports have been filed for Senior Services through the Community Development Block Grant and Peer Leadership initiatives.

Board of Health call(s) received by this office were transmitted to the Kearny Board of Health.

All mailings of vital statistics records have been made as required by the New Jersey State Department of Health and Senior Services.

The Affirmative Action binder has been reviewed and requests for Certificates of Employee Information Report Cards have been made to vendors who have exceeded payments in the amount of \$17,500.00 as per the State of New Jersey, Department of Treasury regulations.

Open Public Records Act (OPRA) requests received by this office have been provided with a timely response.

Kindly further note that resolutions and ordinances passed at the Regular Meeting of June 14, 2017 have been advertised as required and transmitted to the respective parties and have been added to the resolutions and ordinance binders for the current calendar year.

The Minute Book has been updated through May 2017.

Our website has been updated to include all recent minutes, meeting agendas, calendars, contacts and public notices. Our website is updated on a monthly basis and as needed.

Attached you will find an updated vacation list of all full time employees with the Borough. The attached includes vacation dates used as well as requested by the municipal employees.

MONTHLY SUMMARY REPORT
BOROUGH OF EAST NEWARK

07/05/17 11:14:09 AM

From: 06/01/17 Through: 06/30/17

From: 01- - - Through: 99-9 - - -

Roll up: General Ledger

Account	Tot	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec
01-1920 ANTICIPATED REVENUES:	41465.98	0.00	0.00	0.00	0.00	0.00	41465.98	0.00	0.00	0.00	0.00	0.00	0.00
01-2010 BUDGET:	20194.82	0.00	0.00	0.00	0.00	0.00	20194.82	0.00	0.00	0.00	0.00	0.00	0.00
14-1606 ANTICIPATED REVENUES:	68.00	0.00	0.00	0.00	0.00	0.00	68.00	0.00	0.00	0.00	0.00	0.00	0.00
Grand Totals:	61,728.80	0.00	0.00	0.00	0.00	0.00	61,728.80	0.00	0.00	0.00	0.00	0.00	0.00

Employee Vacation Sick Time

	2017		Carried		Used		Vacation Days Balance		2017		Used		Sick Days Balance	Personal Days
	Vacation Days	Vacation Days	Vacation Days	Vacation Days	Vacation Days	Vacation Days	Sick Days	Sick Days	Sick Days	Sick Days	Sick Days	Sick Days		
Goncalves, B	15	7	8	14	12	122	2.5	131.5	-					
Camano, E	10	0	6	4	4.5	2	1	5.5	-					
Farinhas, D	10	0	10	0	12	40	0	52	-					
Evaristo, J	10	0	8	2	12	54	1.5	64.5	-					
Aparicio, B	10	1	3	8	10	25	0	35	4					
Erezuma, B	21	0	10	11	15	60	10	65	4					
Fiori, J	21	0	13	8	15	110	2	123	1					
Monteiro, A	30	9	6	33	15	201	0	216	4					
O'Donnell, M	23	2	7	18	15	157	0	172	5					
Tomasko, R	21	4.5	12.5	13	15	98.75	1	112.75	3					
Gutierrez, S	8	5	7	6	10	20	0	30	3					
DeFreitas, Y	8	0	8	0	10	6	0	16	1					



Borough of East Newark

34 Sherman Avenue
East Newark, New Jersey 07029
Phone: (973) 481-2902 ext. 237
Fax: (973) 481-0627
www.boroughofeastnewark.com

Joseph R. Smith
Mayor

Brigite I. Goncalves
Treasurer/Chief Finance Officer

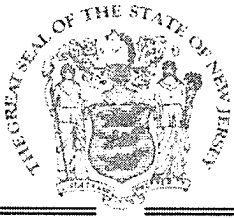
Memo

To: Honorable Mayor Joseph R. Smith
From: Brigitte I. Goncalves, Treasurer
CC: East Newark Borough Council
Date: July 3, 2017
Re: East Newark Borough Department of Treasury Monthly Report – June 2017

Following please find a list of items addressed for the month of June 2017 for the East Newark Finance Department.

- All State of New Jersey Pension Reports have been submitted by the monthly and quarterly deadline.
- All individuals/corporations with fees deposited in the Borough's Developers Escrow Account have been notified in writing of the balance of their account(s). Any account with a balance of \$1000 or less is notified on a quarterly basis and any account in excess of \$1000 is notified on a monthly basis.
- The CDBG reporting have been maintained by the monthly and quarterly basis. The 2017-2018 fiscal year application has been submitted on behalf of the Borough. We are awaiting notice of award for 2017-2018.
- Along with the meeting documents you will find 2016 Annual Audit for your review. The corrective action plan has been provided to the Borough Clerk for insertion in the Regular Meeting's agenda.
- The Peer Grouping funding has been invoiced on a monthly basis. All quarterly reports have been maintained and submitted as well.
- Past due invoices were re-issued to any vendor with an open invoice.
- The East Newark Borough General Account has been updated through May 2017.
- The East Newark Payroll Account has been updated through May 2017.

- The PNC East Newark Water Account used through the East Orange Water Commission Account has been reconciled through May 2017.
- The East Newark Water Department Account and Animal Trust Accounts have been updated through May 2017.
- The East Newark Animal Control Account has been updated through May 2017.



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To: Honorable Joseph R. Smith, Mayor
Honorable Members of the East Newark Borough Council

From: Robert B. Knapp, Director, East Newark Municipal Welfare Dept.

Re: Monthly Report-East Newark Municipal Welfare Department
For June, 2017

Date: July 3, 2017

Honorable Mayor and Members of the Borough Council:

Please find the following work activity report for the East Newark Municipal Welfare Department for June, 2017:

Assisted three (3) Borough residents for food stamp assistance

Assisted one (1) Borough resident for General Assistance

Submitted one (1) application for Home Energy Assistance

Submitted all required documentation with assistance from Brigitte Goncalves, CFO/Treasurer for Hudson County Office On Aging, Hudson County Division of Housing and Community Development and Peer Grouping funding.

Respectfully submitted,

Robert B. Knapp, Director
East Newark Municipal Welfare Department

Payment Type Detail

Date: June-17

Fiscal Year/Fiscal Period:

2017/6 to 2017/6

Pay Type:

All

Receipt Category: All

Pay Type	Receipt Category	Customer No	Receipt No	Receipt Date	Batch ID	Post Date	Amount
CHK	Check	999999326	8327156	6/15/2017	061517_fjen411	6/15/2017	\$300.00
		999997346	8327157	6/15/2017	061517_fjen411	6/15/2017	\$275.67
		999996466	8327158	6/15/2017	061517_fjen411	6/15/2017	\$75.00
		999997313	8327159	6/15/2017	061517_fjen411	6/15/2017	\$147.00
		999998787	8327160	6/15/2017	061517_fjen411	6/15/2017	\$518.20
		999998501	8327161	6/15/2017	061517_fjen411	6/15/2017	\$100.00
		999999106	8332169	6/28/2017	062817_fjeo925	6/28/2017	\$448.20
		999999249	8332170	6/28/2017	062817_fjeo925	6/28/2017	\$221.40
		999999689	8332177	6/28/2017	062817_fjeo925	6/28/2017	\$54.00
		999997973	8332178	6/28/2017	062817_fjeo925	6/28/2017	\$133.89
		999997225	8332180	6/28/2017	062817_fjeo925	6/28/2017	\$275.40
		999999788	8332182	6/28/2017	062817_fjeo925	6/28/2017	\$108.00
		999996796	8332183	6/28/2017	062817_fjeo925	6/28/2017	\$140.40
		999997984	8332184	6/28/2017	062817_fjeo925	6/28/2017	\$151.20
		999998039	8332186	6/28/2017	062817_fjeo925	6/28/2017	\$81.00
		999996257	8332187	6/28/2017	062817_fjeo925	6/28/2017	\$54.00
		999998655	8332188	6/28/2017	062817_fjeo925	6/28/2017	\$54.00
		999997698	8332189	6/28/2017	062817_fjeo925	6/28/2017	\$156.60
		999996422	8332190	6/28/2017	062817_fjeo925	6/28/2017	\$145.80
		999997962	8332191	6/28/2017	062817_fjeo925	6/28/2017	\$297.00
		999998391	8332192	6/28/2017	062817_fjeo925	6/28/2017	\$680.40
		999999282	8332193	6/28/2017	062817_fjeo925	6/28/2017	\$371.49
		999996345	8332194	6/28/2017	062817_fjeo925	6/28/2017	\$54.00
		999998567	8332195	6/28/2017	062817_fjeo925	6/28/2017	\$118.89
		999996180	8332196	6/28/2017	062817_fjeo925	6/28/2017	\$322.89
		999997863	8332197	6/28/2017	062817_fjeo925	6/28/2017	\$205.20
		999998204	8332198	6/28/2017	062817_fjeo925	6/28/2017	\$162.00
		999997456	8332199	6/28/2017	062817_fjeo925	6/28/2017	\$302.40
		999997467	8332200	6/28/2017	062817_fjeo925	6/28/2017	\$1,069.20
		999998281	8332201	6/28/2017	062817_fjeo925	6/28/2017	\$205.20
		999999161	8332202	6/28/2017	062817_fjeo925	6/28/2017	\$54.00
		999999766	8332203	6/28/2017	062817_fjeo925	6/28/2017	\$232.20
		999998941	8332204	6/28/2017	062817_fjeo925	6/28/2017	\$307.80
		999998776	8332205	6/28/2017	062817_fjeo925	6/28/2017	\$351.00
		999997929	8332206	6/28/2017	062817_fjeo925	6/28/2017	\$210.60
		999998809	8332207	6/28/2017	062817_fjeo925	6/28/2017	\$356.40
		999998908	8332208	6/28/2017	062817_fjeo925	6/28/2017	\$54.00
		999999337	8332209	6/28/2017	062817_fjeo925	6/28/2017	\$264.60
		999998666	8332211	6/28/2017	062817_fjeo925	6/28/2017	\$38.90
		999996708	8332212	6/28/2017	062817_fjeo925	6/28/2017	\$88.67
		999997841	8332214	6/28/2017	062817_fjeo925	6/28/2017	\$54.00
		999997874	8332216	6/28/2017	062817_fjeo925	6/28/2017	\$237.60
		999997808	8332218	6/28/2017	062817_fjeo925	6/28/2017	\$6,469.20
		999997676	8332219	6/28/2017	062817_fjeo925	6/28/2017	\$102.60
		999999304	8333367	6/29/2017	062917_fjeo139	6/29/2017	\$124.20
		999999832	8333369	6/29/2017	062917_fjeo139	6/29/2017	\$345.60
		999998215	8333371	6/29/2017	062917_fjeo139	6/29/2017	\$237.60
		999998171	8333372	6/29/2017	062917_fjeo139	6/29/2017	\$102.60
		999997148	8333373	6/29/2017	062917_fjeo139	6/29/2017	\$232.20
		999999667	8333374	6/29/2017	062917_fjeo139	6/29/2017	\$259.20
		999998985	8333375	6/29/2017	062917_fjeo139	6/29/2017	\$302.40

Payment Type Detail

Date: June-17

EPAY_CHK

999996642	8333377	6/29/2017	062917_fjeo139	6/29/2017	\$54.00
999997478	8333378	6/29/2017	062917_fjeo139	6/29/2017	\$183.60
999998006	8333380	6/29/2017	062917_fjeo139	6/29/2017	\$54.00
999997016	8324180	6/8/2017	CD-20170608-15	6/8/2017	\$100.00
999998237	8325682	6/13/2017	CD-20170613-8	6/13/2017	\$312.15
999999700	8325972	6/13/2017	CD-20170613-18	6/13/2017	\$97.56
999999909	8329806	6/22/2017	CD-20170622-16	6/22/2017	\$259.20
999997291	8330006	6/23/2017	CD-20170623-10	6/23/2017	\$135.00
999996664	8330646	6/26/2017	CD-20170626-9	6/26/2017	\$54.00
999999007	8330717	6/26/2017	CD-20170626-10	6/26/2017	\$194.40
999996334	8330720	6/26/2017	CD-20170626-10	6/26/2017	\$232.20
999999513	8330724	6/26/2017	CD-20170626-10	6/26/2017	\$189.00
999998402	8330726	6/26/2017	CD-20170626-10	6/26/2017	\$162.00
999997885	8331681	6/27/2017	CD-20170627-12	6/27/2017	\$361.80
999999755	8331683	6/27/2017	CD-20170627-12	6/27/2017	\$405.00
999997390	8331862	6/27/2017	CD-20170627-16	6/27/2017	\$226.80
999997511	8331864	6/27/2017	CD-20170627-17	6/27/2017	\$102.60
999996829	8331866	6/27/2017	CD-20170627-17	6/27/2017	\$270.00
999998688	8331867	6/27/2017	CD-20170627-17	6/27/2017	\$205.20
999997104	8331869	6/27/2017	CD-20170627-18	6/27/2017	\$54.00
999999744	8331870	6/27/2017	CD-20170627-18	6/27/2017	\$91.80
999999403	8331871	6/27/2017	CD-20170627-18	6/27/2017	\$64.80
999999656	8331872	6/27/2017	CD-20170627-18	6/27/2017	\$59.40
999999095	8332060	6/27/2017	CD-20170627-18	6/27/2017	\$167.40
999998303	8332061	6/27/2017	CD-20170627-18	6/27/2017	\$345.60
999998512	8332062	6/27/2017	CD-20170627-18	6/27/2017	\$199.80
999996378	8333393	6/29/2017	CD-20170629-14	6/29/2017	\$459.00
999996565	8333406	6/29/2017	CD-20170629-16	6/29/2017	\$248.40
999997544	8333407	6/29/2017	CD-20170629-16	6/29/2017	\$54.00
999997324	8333408	6/29/2017	CD-20170629-16	6/29/2017	\$118.80
999997335	8333409	6/29/2017	CD-20170629-16	6/29/2017	\$145.80
999997687	8333419	6/29/2017	CD-20170629-17	6/29/2017	\$183.60
999998446	8333422	6/29/2017	CD-20170629-17	6/29/2017	\$187.84
999997555	8333423	6/29/2017	CD-20170629-17	6/29/2017	\$167.40
999997236	8333424	6/29/2017	CD-20170629-17	6/29/2017	\$162.00
999997302	8333426	6/29/2017	CD-20170629-17	6/29/2017	\$162.00
999997115	8333576	6/29/2017	CD-20170629-18	6/29/2017	\$162.00
999996301	8333911	6/30/2017	CD-20170630-15	6/30/2017	\$156.60

\$24,442.55

CSH

EPAY_CSH

999999843	8321438	6/2/2017	CD-20170602-10	6/2/2017	\$50.00
999996433	8327843	6/19/2017	CD-20170619-9	6/19/2017	\$140.00
999996521	8329810	6/22/2017	CD-20170622-17	6/22/2017	\$54.00
999998490	8331544	6/27/2017	CD-20170627-10	6/27/2017	\$156.60
999997775	8331863	6/27/2017	CD-20170627-17	6/27/2017	\$189.00
999999172	8332449	6/28/2017	CD-20170628-13	6/28/2017	\$80.06
999996620	8333404	6/29/2017	CD-20170629-16	6/29/2017	\$108.00
999999942	8333425	6/29/2017	CD-20170629-17	6/29/2017	\$135.00
999996994	8333502	6/29/2017	CD-20170629-17	6/29/2017	\$70.20
999996609	8333695	6/30/2017	CD-20170630-9	6/30/2017	\$253.75
999998798	8333732	6/30/2017	CD-20170630-11	6/30/2017	\$100.00

\$1,336.61

\$25,779.16