

BOROUGH OF EAST NEWARK
 COUNTY OF HUDSON
 STATE OF NEW JERSEY

**REGULAR MEETING
 OF THE
 MAYOR AND BOROUGH COUNCIL**

DATE: WEDNESDAY, DECEMBER 13, 2017
 TIME: 5:30 PM

AGENDA

	ORDINANCE (FIRST READING/INTRODUCTION)
	ORDINANCE (SECOND READING/PUBLIC HEARING)
	RESOLUTIONS
114-17	MEMORIALIZATION Award Of Emergency Contract To E & D Mechanical Plumbing & Heating, LLC For The Replacement Of The Heating System At Borough Hall
115-17	MEMORIALIZATION Appointment Of Shaun Correia - Part Time Maintenance Worker, East Newark Department Of Public Works
116-17	MEMORIALIZATION Authorizing Execution Of The Hudson County Office On Aging 2018 Grant Agreement Project 055 For Senior Services
117-17	Appointment Of Fire Department Officers
118-17	Approval Of Raffle License Application R1:02-16 For St. Anthony's R.C. Church For Calendar Year 2018
119-17	Authorizing The Sale Of Surplus Personal Property No Longer Needed For Public Use On An Online Auction Website
120-17	Authorization To Transfer Of Funds From Water Account
121-17	Governor's Council on Alcoholism and Drug Abuse Fiscal Grant Cycle July 2018-June 2019
122-17	Awarding Alarm System Monitoring & Service Contract
123-17	Appointment Of Members To The East Newark Planning Board
124-17	Adoption Of The Schedule Of The Meetings Of The Mayor And Council For The Calendar Year 2018
125-17	Authorization Of Budget Appropriation Transfers (TO BE PROVIDED)
126-17	Approval Of Minutes
127-17	Approval Of The Payment Of Bills
	DEPARTMENTAL REPORTS
	Clerk's Office
	Finance Department
	Water Department
	Police Department
	Fire Department
	Municipal Court
	CORRESPONDENCE
	Memorandum from Borough Counsel Neil D. Marotta, Esq. RE: Resident Parking

ANY OTHER BUSINESS PRESENTED BY THE MAYOR AND BOROUGH COUNCIL

FORMAL ACTION MAY OR MAY NOT BE TAKEN

**BOROUGH OF EAST NEWARK
COUNTY OF HUDSON, STATE OF NEW JERSEY**

**RESOLUTION: AWARD OF EMERGENCY CONTRACT TO E & D
MECHANICAL PLUMBING & HEATING, LLC FOR THE REPLACEMENT OF
THE HEATING SYSTEM AT BOROUGH HALL**

INTRODUCED BY COUNCILMEMBER: _____

SECONDED BY COUNCILMEMBER: _____

WHEREAS, by memo dated November 17, 2017, the Chief of Police did advise the Governing Body that the heating unit within Borough Hall, 34 Sherman Avenue, East Newark, N.J., has stopped working properly; and

WHEREAS, the issue with the heating unit is preventing the occupants of Borough Hall from having heat; and

WHEREAS, this lack of heat must be addressed right away as it is a safety and wealth issue for occupants and visitors; and

WHEREAS, the Borough of East Newark has obtained a quote from E & D Mechanical Plumbing and Heating, LLC indicating that the replacement of the current defective unit will cost \$39,975.00; and

WHEREAS, N.J.S.A. 40A:11-6 authorizes the award of a contract on an emergent basis where there is a threat to the health, safety and welfare of the public; and

WHEREAS, the award of this contract is necessary for the efficient operation of the Borough of East Newark; and

WHEREAS, funds for the contract have been certified to by the Chief Municipal Finance Officer of the Borough of East Newark; and

WHEREAS, the necessary Emergency Procurement Report will be filed with the State of New Jersey Department of Community Affairs, Local Government Services.

NOW THEREFORE, BE IT RESOLVED by the Mayor and Council of the Borough of East Newark, County of Hudson, State of New Jersey that an emergency contract be and hereby is awarded to E & D Mechanical Plumbing and Heating, LLC for the replacement of the heating unit at Borough Hall, 34 Sherman Avenue, East Newark, NJ 07029 for the cost not to exceed \$39,975.00

ROLL CALL	Aye	Nay	Abstain	Absent
Lucas				
Salas				
Sheehan, Sr.				
Silva				
Tighe				
Zincavage				

I, ROBERT B. KNAPP, MUNICIPAL CLERK OF THE BOROUGH OF EAST NEWARK, COUNTY OF HUDSON, STATE OF NEW JERSEY, DO HEREBY CERTIFY THAT THE FOREGOING IS A TRUE COPY OF A RESOLUTION APPROVED BY THE GOVERNING BODY OF THE BOROUGH OF EAST NEWARK ON NOVEMBER 22, 2017 AND MEMORIALIZED BY THE MAYOR AND BOROUGH COUNCIL AT THEIR REGULAR MEETING HELD ON DECEMBER 13, 2017.

ROBERT B. KNAPP, BOROUGH CLERK

**BOROUGH OF EAST NEWARK
COUNTY OF HUDSON, STATE OF NEW JERSEY**

**RESOLUTION: APPOINTMENT OF SHAUN CORREIA – PART TIME
MAINTENANCE WORKER, EAST NEWARK DEPARTMENT OF PUBLIC WORKS**

INTRODUCED BY COUNCILMEMBER: _____

SECONDED BY COUNCILMEMBER: _____

WHEREAS, there exists a need within the East Newark Department of Public Works for a part time maintenance worker; and

WHEREAS, an evaluation was completed of applicants for said position; and

WHEREAS, Shaun Correia has been assigned, effective immediately to the duties of maintenance worker for the East Newark Department of Public Works for a total of 29 hours per week at the rate of \$15.00 per hour with no benefits, or paid time for holidays, sick, personal or vacation time allotted.

NOW THEREFORE BE IT RESOLVED by the Mayor and Borough Council of the Borough of East Newark within the County of Hudson, State of New Jersey that Shaun Correia will assume the above duties within the East Newark Department of Public Works as cited within this resolution effective November 27, 2017.

ROLL CALL	Aye	Nay	Abstain	Absent
Lucas				
Salas				
Sheehan, Sr.				
Silva				
Tighe				
Zincavage				

I, ROBERT B. KNAPP, MUNICIPAL CLERK OF THE BOROUGH OF EAST NEWARK, COUNTY OF HUDSON, STATE OF NEW JERSEY, DO HEREBY CERTIFY THAT THE FOREGOING IS A TRUE COPY OF A RESOLUTION APPROVED BY THE GOVERNING BODY OF THE BOROUGH OF EAST NEWARK ON NOVEMBER 27, 2017 AND MEMORIALIZED BY THE MAYOR AND BOROUGH COUNCIL AT THEIR REGULAR MEETING HELD ON DECEMBER 13, 2017.

ROBERT B. KNAPP, BOROUGH CLERK

**BOROUGH OF EAST NEWARK
 COUNTY OF HUDSON, STATE OF NEW JERSEY**

**RESOLUTION: AUTHORIZING EXECUTION OF THE HUDSON COUNTY OFFICE
 ON AGING 2018 GRANT AGREEMENT PROJECT 055 FOR SENIOR SERVICES**

INTRODUCED BY COUNCILMEMBER: _____

SECONDED BY COUNCILMEMBER: _____

WHEREAS, the Hudson County Board of Chosen Freeholders has authorized Grants in the amount of \$54,098.00 for the calendar year 2017 for the funding for nutritional, information and assistance and transportation programs for the East Newark Senior Citizens; and

WHEREAS, the receipt of the grant requires a resolution accepting this funding and authorizing the execution of the 2018 Grant Agreement with the County of Hudson providing for the use of the funds in accordance with the terms of the grant; and

WHEREAS, this authorization will provide funding for the aforementioned programs benefiting our senior citizen community and is appropriate for execution.

NOW THEREFORE BE IT RESOLVED by the Mayor and Borough Council of the Borough of East Newark within the County of Hudson, State of New Jersey that the Borough of East Newark accepts the Grants in the amount of \$54,098.00 for the purpose as set forth herein and the Mayor, Chief Financial Officer and Borough Clerk are authorized to execute the 2018 Grant Agreement with the County of Hudson for such funding and grants.

ROLL CALL	Aye	Nay	Abstain	Absent
Lucas				
Salas				
Sheehan, Sr.				
Silva				
Tighe				
Zincavage				

I, ROBERT B. KNAPP, MUNICIPAL CLERK OF THE BOROUGH OF EAST NEWARK, COUNTY OF HUDSON, STATE OF NEW JERSEY, DO HEREBY CERTIFY THAT THE FOREGOING IS A TRUE COPY OF A RESOLUTION APPROVED BY THE GOVERNING BODY OF THE BOROUGH OF EAST NEWARK ON NOVEMBER 27, 2017 AND MEMORIALIZED BY THE MAYOR AND BOROUGH COUNCIL AT THEIR REGULAR MEETING HELD ON DECEMBER 13, 2017.

 ROBERT B. KNAPP, BOROUGH CLERK

RESOLUTION NUMBER: 117-17

**BOROUGH OF EAST NEWARK
COUNTY OF HUDSON**

RESOLUTION: APPOINTMENT OF FIRE DEPARTMENT OFFICERS

Introduced by Councilmember: _____

Seconded by Councilmember: _____

WHEREAS, the East Newark Fire Department has submitted a list of qualified Officers for 2018; and

WHEREAS, the Mayor and Borough Council wish to ratify the appointment of the Officers in accordance with Borough Ordinance Chapter 2 Section 21; and

WHEREAS, the following members meet the minimum standards as set forth by the State of New Jersey Division of Fire and Safety to serve in the capacity duly noted and as confirmed by the Chief of the East Newark Fire Department:

Fire Chief	Kenneth Graham
Deputy Fire Chief	Allen Yudichak
Engine Company Captain	Louis J. Carratura
Engine Company 1 st Lieutenant	Christopher Hidrovo
Engine Company 2 nd Lieutenant	Daniel Hidrovo
Truck Company Captain	Darren Lasky
Truck Company 1 st Lieutenant	Edgardo Montalvo
Truck Company 2 nd Lieutenant	

NOW THEREFORE, BE IT RESOLVED, by the Mayor and Borough Council of the Borough of East Newark, County of Hudson, State of New Jersey that the above indicated individuals be and are hereby appointed as Officers of the East Newark Fire Department effective January 1, 2018.

ROLL CALL	Aye	Nay	Abstain	Absent
Lucas				
Salas				
Sheehan, Sr.				
Silva				
Tighe				
Zincavage				

I HEREBY CERTIFY THAT THE ABOVE RESOLUTION WAS APPROVED AND ADOPTED BY THE MAYOR AND COUNCIL OF THE BOROUGH OF EAST NEWARK AT A PUBLIC MEETING OF THE MAYOR AND COUNCIL OF THE BOROUGH OF EAST NEWARK HELD ON DECEMBER 13, 2017.

ROBERT B. KNAPP, BOROUGH CLERK

**BOROUGH OF EAST NEWARK
COUNTY OF HUDSON**

**RESOLUTION: APPROVAL OF RAFFLE LICENSE APPLICATION RL:02-16 FOR ST.
ANTHONY'S R.C. CHURCH FOR CALENDAR YEAR 2018**

Introduced by Councilmember _____

Seconded by Councilmember _____

WHEREAS, St. Anthony's R.C. Church (Registration Number 117-01-70) has submitted for the review and consideration of the Mayor and Council of the Borough of East Newark an application for a Raffle License, Raffle License Application Number RL:02-16; and

WHEREAS, the Mayor and Council of the Borough of East Newark have cause to be undertaken a review of the aforementioned Raffle Application by all responsible and appropriate Governmental Officials of the Borough of East Newark; and

WHEREAS, the schedule of raffles is listed as February 25, 2018, May 13, 2018, July 28, 2018 and October 14, 2018,; and

WHEREAS, as part of the review process applicable to the aforementioned Raffle Application, and additional review thereof was undertaken by the appropriate Law Enforcement Officials of the Borough of East Newark; and

WHEREAS, all review processes noted hereinabove and as conducted by the responsible and appropriate Governmental and Law Enforcement Officials of the Borough of East Newark as applicable to Raffle License Application Number RL:02-16 and as submitted by St. Anthony's R.C. Church have been found in compliance with all applicable requirements contained in NJSA 5:8-1 et seq. and with NJAC 13:47-1 et seq.

NOW THEREFORE BE IT RESOLVED, by the Mayor and Council of the Borough of East Newark in the County of Hudson, State of New Jersey, that Raffle License Application Number RL:02-16 as submitted by St. Anthony's R.C. Church (Registration Number 117-01-70) is hereby granted and approved; and

BE IT FURTHER RESOLVED by the Mayor and Council of the Borough of East Newark in the County of Hudson, State of New Jersey, that the aforesaid granting and approval of Raffle License Application Number RL:02-12 is made subject to review and approval thereof by the Legalized Games of Chance Control Commission in the Division of Consumer Affairs of the New Jersey Department of Law and Public Safety; and

BE IT FURTHER RESOLVED, that upon such approval of the aforementioned Raffle License Application Number RL:02-16 by the Legalized Games of Chance Control Commission in the Division of Consumer Affairs of the New Jersey Department of Law and Safety, the Borough Clerk, pursuant to NJSC 13:47-4.5 shall then, and only then, assign Raffle License Number RL:01-12 thereto; and

BE IT FURTHER RESOLVED, that the Mayor, the Borough Clerk and the Borough Counsel are hereby authorized to take any and all actions as are necessary to effectuate this Resolution.

ROLL CALL	Aye	Nay	Abstain	Absent
Lucas				
Salas				
Sheehan, Sr.				
Silva				
Tighe				
Zincavage				

I HEREBY CERTIFY THAT THE ABOVE RESOLUTION WAS APPROVED AND ADOPTED BY THE MAYOR AND COUNCIL OF THE BOROUGH OF EAST NEWARK AT A PUBLIC MEETING OF THE MAYOR AND COUNCIL OF THE BOROUGH OF EAST NEWARK HELD ON DECEMBER 13, 2017.

ROBERT B. KNAPP, BOROUGH CLERK

**BOROUGH OF EAST NEWARK
COUNTY OF HUDSON**

**RESOLUTION: AUTHORIZING THE SALE OF SURPLUS PERSONAL PROPERTY
NO LONGER NEEDED FOR PUBLIC USE ON AN ONLINE AUCTION WEBSITE**

Introduced by Councilmember _____

Seconded by Councilmember _____

WHEREAS, the Borough of East Newark has determined that the property on Schedule A attached hereto and incorporated herein is no longer needed for public use; and

WHEREAS, the Local Unit Technology Pilot Program and Study Act (P.L. 2001, c.30) authorizes the sale of surplus personal property no longer needed for public use through the use of an online auction service; and

WHEREAS, the Borough of East Newark intends to utilize the online auction services of GovDeals located at www.govdeals.com; and

WHEREAS, the sales are being conducted pursuant to the Division of Local Government Services' Local Finance Notice 2008-9 and 2008-21

NOW THEREFORE BE IT RESOLVED by the Mayor and Borough Council of the Borough of East Newark within the County of Hudson, State of New Jersey that the Borough of East Newark are hereby authorized to sell the surplus personal property as indicated on Schedule A on an online auction website entitled www.govdeals.com; and be it further

RESOLVED, that the terms and conditions of the agreement entered into between GovDeals and the Borough of East Newark are available at www.GovDeals.com and in the Borough of East Newark Clerk's office; and be it further

RESOLVED, that a certified copy of the within Resolution be forwarded by the Borough Clerk to the State of New Jersey, Division of Local Government Services.

ROLL CALL	Aye	Nay	Abstain	Absent
Lucas				
Salas				
Sheehan, Sr.				
Silva				
Tighe				
Zincavage				

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ROBERT B. KNAPP, BOROUGH CLERK

SCHEDULE A

Quantity	Description	Identification Number
1	2010 Crown Victoria	2FABP7BV5AX141211

RESOLUTION NUMBER: 120-17

**BOROUGH OF EAST NEWARK
COUNTY OF HUDSON, STATE OF NEW JERSEY**

**RESOLUTION: AUTHORIZATION TO TRANSFER OF FUNDS FROM
WATER ACCOUNT**

INTRODUCED BY COUNCILMEMBER: _____

SECONDED BY COUNCILMEMBER: _____

BE IT RESOLVED, by the Mayor and Borough Council of the Borough of East Newark that funds in the amount of \$640,000.00. in the PNC Bank Water Account (East Orange Water/East Newark Water) Account Number 80-3659-8522, be and hereby are authorized to be transferred to the Valley National, East Newark Water Account, Account Number 003878 021201383 882502399.

ROLL CALL	Aye	Nay	Abstain	Absent
Lucas				
Salas				
Sheehan, Sr.				
Silva				
Tighe				
Zincavage				

I, ROBERT B. KNAPP, MUNICIPAL CLERK OF THE BOROUGH OF EAST NEWARK, COUNTY OF HUDSON, STATE OF NEW JERSEY, DO HEREBY CERTIFY THAT THE FOREGOING IS A TRUE COPY OF A RESOLUTION ADOPTED BY THE MAYOR AND BOROUGH COUNCIL AT THEIR REGULAR MEETING HELD ON DECEMBER 13, 2017.

ROBERT B. KNAPP, BOROUGH CLERK

**BOROUGH OF EAST NEWARK
COUNTY OF HUDSON**

**RESOLUTION: GOVERNOR'S COUNCIL ON ALCOHOLISM AND DRUG ABUSE
FISCAL GRANT CYCLE JULY 2018-JUNE 2019**

Introduced by Councilmember: _____

Seconded by Councilmember: _____

WHEREAS, the Governor's Council on Alcoholism and Drug Abuse established the Municipal Alliances for the Prevention of Alcoholism and Drug Abuse in 1989 to educate and engage residents, local government and law enforcement officials, schools, nonprofit organizations, the faith community, parents, youth and other allies in efforts to prevent alcoholism and drug abuse in communities throughout New Jersey; and

WHEREAS, the Mayor and Borough Council of the Borough of East Newark, County of Hudson, State of New Jersey recognizes that the abuse of alcohol and drugs is a serious problem in our society amongst persons of all ages; and therefore has an established Municipal Alliance Committee; and

WHEREAS, the Mayor and Borough Council further recognizes that it is incumbent upon not only public officials but upon the entire community to take action to prevent such abuses in our community; and

WHEREAS, the Mayor and Borough Council has applied for funding to the Governor's Council on Alcoholism and Drug Abuse through the County of Hudson.

NOW, THEREFORE, BE IT RESOLVED by the Mayor and Borough Council of the Borough of East Newark, County of Hudson, State of New Jersey hereby recognizes the following:

1. The Mayor and Borough Council does hereby authorize submission of a strategic plan for the Harrison/East Newark Municipal Alliance Grant for Fiscal year 2018-2019 in the amount of:

DEDR	\$13,845.00
CASH MATCH	\$3,461.25
IN-KIND	\$10,383.75

2. The Mayor and Borough Council acknowledges the terms and conditions administering the Municipal Alliance grant, including the administrative compliance and audit requirements.

ROLL CALL	Aye	Nay	Abstain	Absent
Lucas				
Salas				
Sheehan, Sr.				
Silva				
Tighe				
Zincavage				

I HEREBY CERTIFY THAT THE ABOVE RESOLUTION WAS APPROVED AND ADOPTED BY THE MAYOR AND COUNCIL OF THE BOROUGH OF EAST NEWARK AT A PUBLIC MEETING OF THE MAYOR AND COUNCIL OF THE BOROUGH OF EAST NEWARK HELD ON DECEMBER 13, 2017.

ROBERT B. KNAPP, BOROUGH CLERK

**BOROUGH OF EAST NEWARK
 COUNTY OF HUDSON STATE OF NEW JERSEY**

RESOLUTION: AWARDING ALARM SYSTEM MONITORING & SERVICE CONTRACT

Introduced by Councilmember _____

Seconded by Councilmember _____

WHEREAS, on December 31, 2017 the current service and monitoring contract will expire for the burglar and fire alarm system located within the Senior Citizens Center and Recreation Center; and

WHEREAS, procurement for service and monitoring for the burglar and fire alarm system was attempted for both locations by the Borough Treasurer; and

WHEREAS, Supreme Alarm Systems, Effective Alarms, and T & R Alarm were contacted to provide a proposal for said service and monitoring; and

WHEREAS, Effective Alarms did provide the sole proposal by the requested date; and

WHEREAS, Effective Alarms did provide the lowest responsive and responsible quote for service and monitoring of burglar and fire alarm system in the East Newark Senior Center and East Newark Recreation Center.

NOW THEREFORE, BE IT RESOLVED by the Mayor and Borough Council of the Borough of East Newark, County of Hudson, New Jersey, that:

1. The contract for service and monitoring of burglar and fire alarm system in the East Newark Senior Center is awarded to Effective Alarms;
2. The contract for service and monitoring of burglar and fire alarm system in the East Newark Recreation Center is awarded to Effective Alarms;
3. The term(s) of both contracts shall not exceed three (3) years as per N.J.S.A.40A:11-15 ;
4. Said contract shall not exceed \$1140.00 per unit for service, maintenance and monitoring and \$275.00 per unit for yearly testing and certification per year for the duration of the contract period;
5. Service and monitoring contract shall take effect on January 1, 2018
6. Service contract shall expire on December 31, 2020

ROLL CALL	Aye	Nay	Abstain	Absent
Lucas				
Salas				
Sheehan, Sr.				
Silva				
Tighe				
Zincavage				

I HEREBY CERTIFY THAT THE ABOVE RESOLUTION WAS APPROVED AND ADOPTED BY THE MAYOR AND COUNCIL OF THE BOROUGH OF EAST NEWARK AT A PUBLIC MEETING OF THE MAYOR AND COUNCIL OF THE BOROUGH OF EAST NEWARK HELD ON DECEMBER 13, 2017.

 ROBERT B. KNAPP, BOROUGH CLERK

RESOLUTION NUMBER: 123-17

**BOROUGH OF EAST NEWARK
COUNTY OF HUDSON**

**RESOLUTION: APPOINTMENT OF MEMBERS TO THE EAST NEWARK
PLANNING BOARD**

Introduced by Councilmember: _____

Seconded by Councilmember: _____

BE IT RESOLVED, by the Mayor and Borough Council of the Borough of East Newark that the following appointments be made to the East Newark Planning Board:

Name	Class	Term	Expiration Date
Jose A. Silva	III	1 Year	December 31, 2018
David Wozniak	IV	1 Year	December 31, 2018

Be and are hereby-appointed as MEMBERS OF THE PLANNING BOARD of the Borough of East Newark effective January 1, 2018.

ROLL CALL	Aye	Nay	Abstain	Absent
Lucas				
Salas				
Sheehan, Sr.				
Silva				
Tighe				
Zincavage				

I HEREBY CERTIFY THAT THE ABOVE RESOLUTION WAS APPROVED AND ADOPTED BY THE MAYOR AND COUNCIL OF THE BOROUGH OF EAST NEWARK AT A PUBLIC MEETING OF THE MAYOR AND COUNCIL OF THE BOROUGH OF EAST NEWARK HELD ON DECEMBER 13, 2017.

ROBERT B. KNAPP, BOROUGH CLERK

**BOROUGH OF EAST NEWARK
COUNTY OF HUDSON**

**RESOLUTION: ADOPTION OF THE SCHEDULE OF THE MEETINGS OF THE
MAYOR AND COUNCIL FOR THE CALENDAR YEAR 2018**

Introduced by Councilmember _____

Seconded by Councilmember _____

WHEREAS, pursuant to Chapter 231, Laws of 1975, commonly known as the Open Public Meetings Act, all meetings of any public body under the laws of the State of New Jersey and whose members are collectively empowered as a voting body to spend discussion relating to public business, are required to be publicly announced and scheduled with adequate posting and advanced newspaper notice as to time, location and to the extent known, the purpose or agenda of each meeting.

NOW, THEREFORE, BE IT RESOLVED by the Mayor and Council of the Borough of East Newark in the County of Hudson, State of New Jersey that the following is the adopted schedule for the year 2018 of the Regular Monthly Meetings of the Borough of East Newark, at which public business will be acted upon, discusses or decided by the Mayor and Council:

ALL MEETINGS LISTED BELOW SHALL BE HELD IN THE COUNCIL CHAMBERS AT THE EAST NEWARK MUNICIPAL BUILDING, 34 SHERMAN AVENUE, EAST NEWARK, NEW JERSEY. THE AGENDA FOR EACH MEETING SHALL BE ANY AND ALL PUBLIC BUSINESS.

<u>DATE</u>	<u>TIME</u>	<u>PURPOSE</u>
January 3, 2018	5:30 PM	Reorganization Meeting
January 10, 2018	5:30 PM	Regular Monthly Meeting
February 14, 2018	5:30 PM	Regular Monthly Meeting
March 14, 2018	5:30 PM	Regular Monthly Meeting
April 11, 2018	5:30 PM	Regular Monthly Meeting
May 9, 2018	5:30 PM	Regular Monthly Meeting
June 13, 2018	5:30 PM	Regular Monthly Meeting
July 11, 2018	5:30 PM	Regular Monthly Meeting
August 8, 2018	5:30 PM	Regular Monthly Meeting
September 12, 2018	5:30 PM	Regular Monthly Meeting
October 10, 2018	5:30 PM	Regular Monthly Meeting
November 14, 2018	5:30 PM	Regular Monthly Meeting
December 12, 2018	5:30 PM	Regular Monthly Meeting
December 27, 2018	5:30 PM	Year Closing Meeting

In addition, such other meeting as the Public business may require shall be scheduled and held, such other meetings will be scheduled and held only pursuant to and with such additional notice as may be required by Law.

ROLL CALL	<u>Aye</u>	<u>Nay</u>	<u>Abstain</u>	<u>Absent</u>
Lucas				
Salas				
Sheehan, Sr.				
Silva				
Tighe				
Zincavage				

I HEREBY CERTIFY THAT THE ABOVE RESOLUTION WAS APPROVED AND ADOPTED BY THE MAYOR AND COUNCIL OF THE BOROUGH OF EAST NEWARK AT A PUBLIC MEETING OF THE MAYOR AND COUNCIL OF THE BOROUGH OF EAST NEWARK HELD ON DECEMBER 13, 2017.

ROBERT B. KNAPP, BOROUGH CLERK

BOROUGH OF EAST NEWARK
COUNTY OF HUDSON, STATE OF NEW JERSEY
RESOLUTION: APPROVAL OF MINUTES

INTRODUCED BY COUNCILMEMBER: _____

SECONDED BY COUNCILMEMBER: _____

WHEREAS, copies of the minutes of the following meetings of the Mayor and Council of the Borough of East Newark have been provided to the members of the council and reviewed;

NOW THEREFORE, BE IT RESOLVED by the Mayor and Council of the Borough of East Newark, County of Hudson, State of New Jersey that the minutes of the Regular Meeting of November 8, 2017, 2017 be and are hereby approved.

ROLL CALL	Aye	Nay	Abstain	Absent
Lucas				
Salas				
Sheehan, Sr.				
Silva				
Tighe				
Zincavage				

I, ROBERT B. KNAPP, MUNICIPAL CLERK OF THE BOROUGH OF EAST NEWARK, COUNTY OF HUDSON, STATE OF NEW JERSEY, DO HEREBY CERTIFY THAT THE FOREGOING IS A TRUE COPY OF A RESOLUTION ADOPTED BY THE MAYOR AND BOROUGH COUNCIL AT THEIR REGULAR MEETING HELD ON DECEMBER 13, 2017.

ROBERT B. KNAPP, BOROUGH CLERK

BOROUGH OF EAST NEWARK
COUNTY OF HUDSON STATE OF NEW JERSEY

THE REGULAR MEETING OF THE MAYOR AND BOROUGH COUNCIL OF THE BOROUGH OF EAST NEWARK WITHIN THE COUNTY OF HUDSON STATE OF NEW JERSEY WAS HELD ON WEDNESDAY, NOVEMBER 8, 2017 IN COUNCIL CHAMBERS OF THE EAST NEWARK MUNICIPAL BUILDING, 34 SHERMAN AVENUE, EAST NEWARK, NEW JERSEY 07029

Honorable Joseph R. Smith, Mayor called the meeting to order at 5:30 P.M.

PUBLIC NOTICE: Adequate Notice of this Regular Meeting was transmitted to the Jersey Journal, Star Ledger, Observer, posted on the official Borough Website and on the bulletin board of the Municipal Building in accordance with applicable laws under the Open Public Meetings Act (Sunshine Law)

Notice is further given that the Mayor and Borough Council met in caucus on November 8, 2017 for the purpose of establishing a final agenda for this Regular Meeting

Roll Call:

Council President Charles F. Tighe-Present
Councilmember Hans Peter Lucas-Present
Councilmember Yamara Salas-Present
Councilmember Kenneth M. Sheehan,Sr.-Present
Councilmember Jose A. Silva-Present
Councilmember Jeanne Zincavage-Present

DECLARATION OF QUORUM: There being six (6) Members of the Borough Council PRESENT and Mayor Joseph R. Smith PRESENT, a QUORUM was declared. Also present were Borough Counsel Neil D. Marotta, Esq, Borough Administrative Assistant/QPA/Treasurer/CFO Brigitte I. Goncalves and Borough Clerk Robert B. Knapp

APPROVAL OF AGENDA FOR THE REGULAR MEETING OF NOVEMBER 8, 2017

Motion by Councilmember Tighe

Seconded by Councilmember Lucas

Roll Call: Lucas-Aye, Salas-Aye, Sheehan,Sr.-Abstain, Silva-Aye, Tighe-Aye, Zincavage-Aye
Aye: 5 Nay:0 Abstain: 1 Absent: 0

MOTION CARRIED

CONSENT AGENDA:

RESOLUTION: CALLING UPON THE PORT AUTHORITY OF NEW YORK AND NEW JERSEY TO WIDEN THE GEORGE WASHINGTON BRIDGE SIDEWALKS

RESOLUTION: ACCEPTANCE OF RESIGNATION OF MAINTENANCE WORKER ENRIQUE CAMANO,
EAST NEWARK DEPARTMENT OF PUBLIC WORKS

RESOLUTION: AUTHORIZING AMENDMENT OF INTERLOCAL SERVICES AGREEMENT WITH THE
BOARD OF EDUCATION OF THE BOROUGH OF EAST NEWARK

RESOLUTION: APPROVAL OF REAL ESTATE APPRAISER

RESOLUTION: AUTHORIZATION TO ADVERTISE FOR TWO PART TIME MAINTENANCE WORKER
POSITIONS, EAST NEWARK DEPARTMENT OF PUBLIC WORKS

RESOLUTION: AUTHORIZATION TO ESTABLISH FIAR AND OPEN PROCESS FOR CERTAIN
PROFESSIONALS BY THE BOROUGH CLERK

RESOLUTION: APPROVAL OF MINUTES OF THE REGULAR MEETING OF THE MAYOR AND
BOROUGH COUNCIL OF THE BOROUGH OF EAST NEWARK HELD ON OCTOBER 11, 2017

Introduced by Councilmember Zincavage

Seconded by Councilmember Tighe

Roll Call: Lucas-Aye, Salas-Aye, Sheehan, Sr.-Aye and Abstain on Resolution for Authorization to
Advertise for Two Part Time Maintenance Worker, East Newark Department of Public Works,
Silva-Aye and Abstain on Approval of Minutes for Regular Meeting of October 11, 2017, Tighe-
Aye, Zincavage-Aye

Aye: 6 Nay: 0 Abstain: 2 (as noted above) Absent: 0

Note: Two Councilmembers Abstaining—Sheehan, Sr. Advertising for Part Time Public Works
Employees and Silva on Minutes of the October 11, 2017 meeting of the Mayor and Borough
Council. All Councilmembers vote aye on other resolutions

CONSENT AGENDA PASSED

RESOLUTION: APPROVAL OF PAYMENT OF BILLS

Introduced by Councilmember Zincavage

Seconded by Councilmember Tighe

Roll Call: Lucas-Aye, Salas-Aye, Sheehan, Sr.-Aye, Silva-Aye, Tighe-Aye, Zincavage-Aye

Aye: 6 Nay: 0 Abstain: 0 Absent: 0

RESOLUTION PASSED

Items Discussed: Issue of Town Garage, Passaic River issue, loss of funding for 2018 for senior
lunch program (CDGB), court system and DPW workers

It was noted that there were no members of the public present for any interaction with the
Mayor and Borough Council

MOTION TO ADJOURN by Councilmember Tighe

Seconded by Councilmember Lucas

Roll Call: Lucas-Aye, Salas-Aye, Sheehan, Sr.-Aye, Silva-Aye, Tighe-Aye, Zincavage-Aye

Aye: 6 Nay: 0 Abstain: 0 Absent: 0

MOTION CARRIED

Respectfully recorded and submitted by Robert B. Knapp, RMC, Borough Clerk

Reports of East Newark Borough Departments:

Clerk's Office

Finance Department

Water Department

Police Department

Fire Department

Welfare and Human Services Department

**BOROUGH OF EAST NEWARK
 COUNTY OF HUDSON, STATE OF NEW JERSEY**

RESOLUTION: APPROVAL OF THE PAYMENT OF BILLS

INTRODUCED BY COUNCILMEMBER: _____

SECONDED BY COUNCILMEMBER: _____

BE IT RESOLVED, by the Mayor and Council of the Borough of East Newark in the County of Hudson, State of New Jersey that the below listed Purchase Orders, properly completed and approved by the proper Department Chairpersons and by the Financial Chairperson, and as submitted by the Chief Financial Officer of the Borough of East Newark or her designated representative, and as in full compliance with all purchasing Policies and Procedures of the Borough of East Newark, and as listed below in the total amount of \$455,392.27 be and is hereby approved for payment and checks are authorized to be drawn on the Borough Treasury for the payment thereof:

ROLL CALL	Aye	Nay	Abstain	Absent
Lucas				
Salas				
Sheehan, Sr.				
Silva				
Tighe				
Zincavage				

I, ROBERT B. KNAPP, MUNICIPAL CLERK OF THE BOROUGH OF EAST NEWARK, COUNTY OF HUDSON, STATE OF NEW JERSEY, DO HEREBY CERTIFY THAT THE FOREGOING IS A TRUE COPY OF A RESOLUTION ADOPTED BY THE MAYOR AND BOROUGH COUNCIL AT THEIR REGULAR MEETING HELD ON DECEMBER 13, 2017.

 ROBERT B. KNAPP, BOROUGH CLERK

BOROUGH OF EAST NEWARK
Bill list
REGULAR MEETING DECEMBER 13, 2017

<u>Vendor</u>	<u>Amount</u>	<u>Description</u>	<u>Account</u>
AAA EMERGENCY	2,156.60		FIRE DEPT. OE
Total fund01			2,156.60
AAA EMERGENCY	599.00		COIN TOSS 02-2017
Total fund14			599.00
ADP, INC	455.69	504456010,503636894,50	FINANCIAL ADMIN. O/E
AIR & GAS	1,369.61		FIRE DEPT. OE
AIR & GAS	481.83	136028	FIRE DEPT. OE
ALEX PAREDES	200.00	2017 CLOTHING	FIRE DEPT. OE
ALEX'S DELI	3,906.50	OCTOBER 2017	SENIOR CITIZENS OE
ALEX'S DELI	3,048.50	1712061032	SENIOR CITIZENS OE
ANDREAS ELLISON	200.00	2017 CLOTHING	FIRE DEPT. OE
ANGEL PARRA	200.00	2017 CLOTHING	FIRE DEPT. OE
ANTHONY MONTEIRO	201.48	MEDICAL REIMBURSEMENTS	INSURANCE - EMPLOYEE GROUP HEA
APOLLO FLAG	95.00	26556	PUBLIC BLDG & GRNDS OE
BRIAN TOAL	200.00	2017 CLOTHING	FIRE DEPT. OE
BRIGITE GONCALVES	308.43	OUT OF POCKET EXPENSES	SENIOR CITIZENS OE
BRIGITE GONCALVES	35.00	MEDICAL REIMBURSEMENTS	INSURANCE - EMPLOYEE GROUP HEA
BRIGITE GONCALVES	300.00	2017 CONVENTION	FINANCIAL ADMIN. O/E
BRIGITE GONCALVES	750.00	4TH QUARTER PLANNING	PLANNING BOARD S&W
BRIGITE GONCALVES	32.07	OUT OF POCKET	CELEB PUBLIC EVENTS OE
BUG-ELIMINATORS	150.00	69140, 69138	PUBLIC BLDG & GRNDS OE
C.M.E. ASSOCIATES	206.00	0215717, 0215873	ENGINEERING SERV.& COSTS O/E
C.M.E. ASSOCIATES	220.00	0215717, 0215873	FEMA - HMGP (GENERATOR)
CARLA FERNANDES	200.00	2017 CLOTHING	FIRE DEPT. OE
CARRATURA, LOUIS	237.50	2017 CLOTHING	FIRE DEPT. OE
CHRISTOPHER	237.50	2017 CLOTHING	FIRE DEPT. OE
COMCAST	102.62	11/9/2017 & 10/22/2017	FIRE DEPT. OE
COMCAST	20.74	11/9/2017 & 10/22/2017	SENIOR CITIZENS OE
COMCAST	10.37	8499 05 356 0013062	SENIOR CITIZENS OE
COMMAND RADIO	2,288.64		FIRE DEPT. OE
CONCENTRA	217.00	510531572	POLICE DEPT. O/E
COSKEY TELEVISION	2,809.25	S19921	POLICE DEPT. O/E
DANIEL FARINHAS	15.00	MEDICAL REIMBURSEMENTS	INSURANCE - EMPLOYEE GROUP HEA
DANIEL HIDROVO	237.50	2017 CLOTHING	FIRE DEPT. OE
DELL MARKETING	1,852.29		POLICE DEPT. O/E
E & D MECHANICAL	39,975.00	BOROUGH HALL HEATING	PUBLIC BLDG & GRNDS OE
EAST NEWARK BOARD	122,331.08	DECEMBER 2017	SCHOOL TAXES
EAST NEWARK	1,249.96	PAY PERIOD ENDING	ADMIN S&W MAYOR & COUNCIL
EAST NEWARK	2,657.46	PAY PERIOD ENDING	ADMIN BORO CLERK S&W
EAST NEWARK	2,887.25	PAY PERIOD ENDING	FINANCIAL ADMIN. S/W

<u>Vendor</u>	<u>Amount</u>	<u>Description</u>	<u>Account</u>
EAST NEWARK	1,887.75	PAY PERIOD ENDING	COLLECTION OF TAXES S/W
EAST NEWARK	1,142.42	PAY PERIOD ENDING	ASSESSMENT TAXES S&W
EAST NEWARK	1,811.16	PAY PERIOD ENDING	CONSTRUCTION OFFICIALS S/W
EAST NEWARK	4,000.00	PAY PERIOD ENDING	POLICE DEPT- S&W
EAST NEWARK	23,462.86	PAY PERIOD ENDING	POLICE DEPT- S&W
EAST NEWARK	1,948.92	PAY PERIOD ENDING	POLICE CROSSING GUARD S&W
EAST NEWARK	637.75	PAY PERIOD ENDING	UNIFORM FIRE SAFETY ACT S&W
EAST NEWARK	1,472.00	PAY PERIOD ENDING	ROAD REPAIR & MAINT. S&W
EAST NEWARK	833.33	PAY PERIOD ENDING	SEWER SYSTEM O/E
EAST NEWARK	1,635.83	PAY PERIOD ENDING	SEWER SYSTEM O/E
EAST NEWARK	1,040.40	PAY PERIOD ENDING	PUBLIC BLDG & GRNDS S&W
EAST NEWARK	2,142.92	PAY PERIOD ENDING	ADMIN - PUBLIC ASSISTANCE S&W
EAST NEWARK	819.52	PAY PERIOD ENDING	SENIOR CITIZENS S&W
EAST NEWARK	2,396.11	PAY PERIOD ENDING	SOCIAL SECURITY SYSTEM
EAST NEWARK	3,681.69	PAY PERIOD ENDING	MUNIC COURT S&W
EAST NEWARK	2,679.58	PAY PERIOD ENDING	ADMIN BORO CLERK S&W
EAST NEWARK	420.00	PAY PERIOD ENDING	CONSTRUCTION OFFICIALS S/W
EAST NEWARK	1,600.00	PAY PERIOD ENDING	POLICE DEPT- S&W
EAST NEWARK	23,399.69	PAY PERIOD ENDING	POLICE DEPT- S&W
EAST NEWARK	2,809.20	PAY PERIOD ENDING	POLICE CROSSING GUARD S&W
EAST NEWARK	1,472.00	PAY PERIOD ENDING	ROAD REPAIR & MAINT. S&W
EAST NEWARK	652.08	PAY PERIOD ENDING	SENIOR CITIZENS S&W
EAST NEWARK	1,137.82	PAY PERIOD ENDING	SOCIAL SECURITY SYSTEM
EAST NEWARK	2,013.69	PAY PERIOD ENDING	MUNIC COURT S&W
ECONOMY SUPPLY CO.	392.98	7065,7498,8184,6413492	PUBLIC BLDG & GRNDS OE
F. BASSO JR.	1,566.50	1117-2098, 1117-2098	MANDATORY RECYCLING OE
F. BASSO JR.	5,540.83	1117-2098, 1117-2098	GARBAGE COLLECT CONTRACT OE
FABIO RUAS	225.00	2017 CLOTHING	FIRE DEPT. OE
FEDERAL EXPRESS	29.50	5-990-87484	ADMIN. & EXEC. O/E -
FORD MOTOR CREDIT	14,197.03	1452200	POLICE DEPT. O/E
FRANCIS T.	120.00	CORREIA (11/21/2017)	ROAD REPAIR & MAINT. OE
GARY CUCCHIARA,	1,250.00	2ND HALF OF 2017	PLANNING BD OE ATTN
GRAHAM, KENNETH	312.50	2017 CLOTHING	FIRE DEPT. OE
GUARDIAN	1,614.63	319546 (DECEMBER 2017)	INSURANCE - EMPLOYEE GROUP HEA
HANDLIN, LAWRENCE	670.00	AUGUST 29,	UNIFORM FIRE SAFETY ACT OE
HANDLIN, LAWRENCE	200.00	2017 CLOTHING	FIRE DEPT. OE
HOME DEPOT CREDIT	568.12	2025080,245089,245088,	PUBLIC BLDG & GRNDS OE
HORIZON BCBSNJ	9,882.29	287838292 (DECEMBER	INSURANCE - EMPLOYEE GROUP HEA
HUDSON COUNTY	8,982.08	15175 (NOVEMBER 2017)	GARBAGE COLLECT CONTRACT OE
INNOVATIVE	66,646.59	PAYMENT APPLICATION 1	FEMA - HMGP (GENERATOR)
JERSEY JOURNAL	276.78	NOVEMBER 14, 2017	AMIN & EXEC ADVERTISING OE
JERSEY JOURNAL	390.79	1147825 (10/18/2017,	AMIN & EXEC ADVERTISING OE
JUNIOR FIORI	65.00	MEDICAL REIMBURSEMENTS	INSURANCE - EMPLOYEE GROUP HEA
KEARNY HEALTH	7,500.00	2017 SHARED SERVICES	HEALTH CONTRACT - KEARNY

Total fund01

395,216.61

KEARNY WATER DEPT. 7,901.69 00307160000000

WATER SERVICES

Total fund05

7,901.69

KENNETH M. 315.03 MEDICAL REIMBURSEMENTS

INSURANCE - EMPLOYEE GROUP HEA

<u>Vendor</u>	<u>Amount</u>	<u>Description</u>	<u>Account</u>
LAGO SERVICE	614.00	0790, 0786, 0771	MOTOR VEHICLE POOL OE
LASKY, DARREN	237.50	2017 CLOTHING	FIRE DEPT. OE
LAWYERS DIARY &	116.00	504173	MUNICIPAL COURT OE
LUCAS, HANS PETER	300.00	2017 CONVENTION	ADMIN. & EXEC. O/E -
MANUEL DELIMA	237.50	2017 CLOTHING	FIRE DEPT. OE
MARIA MCCORMICK	200.00	2017 CLOTHING	FIRE DEPT. OE
MASCHIO'S FOOD	155.36	IN0061029 (OCTOBER	SENIOR CITIZENS OE
MICHAEL A. CIFELLI	686.92	NOVEMBER 2017	MUNIC PROSECUTOR S&W
MICHAEL GURRIERI	200.00	2017 CLOTHING	FIRE DEPT. OE
MICHAEL O'DONNELL	416.67	NOVEMBER 2017	INSURANCE - EMPLOYEE GROUP HEA
MONTALVO, EDGARDO	237.50	2017 CLOTHING	FIRE DEPT. OE
N.J. DEPT. OF	375.94	0902 - 3RD QUARTER,	DCA Surcharge
NEIL D. MAROTTA,	2,500.00	NOVEMBER 2017	LEGAL SERVICES & COSTS O/E
NORA C. ADAMS	560.00	SEPT-NOV 2017	MUNICIPAL COURT OE

Total fund01

7,152.42

ONE CALL CONCEPTS 7.50 7115070 (NOVEMBER

WATER SERVICES

Total fund05

7.50

P.S.E.&G. 188.97 NOVEMBER 2017
P.S.E.&G. 283.63 NOVEMBER 2017
P.S.E.&G. 368.14 NOVEMBER 2017
P.S.E.&G. 181.69 NOVEMBER 2017
P.S.E.&G. 1,140.99 NOVEMBER 2017
P.S.E.&G. 3,867.40 NOVEMBER 2017

PUBLIC BLDG & GRNDS OE
PUBLIC BLDG & GRNDS OE
PUBLIC BLDG & GRNDS OE
RECREATION OE
UTILITIES - ELECTRICITY
UTILITIES - STREET LIGHTING

Total fund01

6,030.82

PASSAIC VALLEY 278.50 13550 (OCTOBER 2017)

WATER SERVICES

Total fund05

278.50

PATRICK RODRIGUES 200.00 2017 CLOTHING
PINHO, JOHN M. 2,925.00 QUARTER 2-4, 2017
PITNEY BOWES INC. 117.00 3304970556
PSE&G 30.16 OCTOBER 2017
PSE&G 108.96 OCTOBER 2017
PSE&G 12.44 OCTOBER 2017
PSE&G 49.71 OCTOBER 2017
PSE&G 1,145.66 OCTOBER 2017
PSE&G 3,657.20 OCTOBER 2017
REV. JOHN CARLOS 200.00 2017 CLOTHING
RICK'S AMERICAN & 142.70 15017-302732
ROBERT STONE 200.00 2017 CLOTHING
SCHUYLER PRINTING, 299.50 23843
SETCON INDUSTRIES, 962.50 34316
SMITH, JOSEPH R. 2,720.00 MARRIAGE/CIVIL UNION
STAPLES CREDIT 74.37 1931607191, 1937837011
STAPLES CREDIT 67.49 1931607191, 1937837011
STEPHANIE VERA 56.25 NOVEMBER 14, 2017
TELOG INSTRUMENTS 240.00 12/1/2017-11/30/2018
THE BAG LADY 223.00 175681

FIRE DEPT. OE
MUNIC PUBLIC DEFEND S&W
ADMIN. & EXEC. O/E -
PUBLIC BLDG & GRNDS OE
PUBLIC BLDG & GRNDS OE
RECREATION OE
UTILITIES - ELECTRICITY
UTILITIES - ELECTRICITY
UTILITIES - STREET LIGHTING
FIRE DEPT. OE
MOTOR VEHICLE POOL OE
FIRE DEPT. OE
POLICE DEPT. O/E
SNOW REMOVAL OE
ADMIN O/E MAYOR & COUNCIL
ADMIN. & EXEC. O/E -
POLICE DEPT. O/E
MUNICIPAL COURT OE
SEWER SYSTEM O/E
PUBLIC BLDG & GRNDS OE

<u>Vendor</u>	<u>Amount</u>	<u>Description</u>	<u>Account</u>
TIGHE, CHARLES F.	200.00	2017 CLOTHING	FIRE DEPT. OE
TOWN OF HARRISON	500.00	04	POLICE DEPT. O/E
TOWN OF HARRISON	5,000.00	Q-4-2017 SHARED	INTRLCL - STREET CLEAN HARRISO
TOWN OF HARRISON	1,625.00	Q-4-2017 SHARED	INTRLCL - AMBULANCE HARRISON
TOWN OF HARRISON	11,250.00	Q-4-2017 SHARED	INTERCL-DISPATCH SERVICES
VERIZON	544.18	NOVEMBER 2017	ADMIN. & EXEC. O/E -
VERIZON	53.61	NOVEMBER 2017	PUBLIC BLDG & GRNDS OE
VERIZON	87.66	NOVEMBER 2017	SENIOR CITIZENS OE
VERIZON	97.76	NOVEMBER 2017	RECREATION OE
VERIZON WIRELESS	99.16	3654792627	POLICE DEPT. O/E
VISION SERVICE	156.32	12 219588 0001	INSURANCE - EMPLOYEE GROUP HEA
WEINER LESNIAK LLP	472.50	208725 (OCTOBER 2017)	POLICE OE LEGAL
WEINER LESNIAK LLP	310.50	209812	LEGAL SERVICES & COSTS O/E
WILLIAM H.	1,637.00	6941	INSURANCE - GEN LIABILITY
XEROX CORP.	21.00	090991609, 091320458	ADMIN. & EXEC. O/E -
YUDICHAK, AL	262.50	2017 CLOTHING	FIRE DEPT. OE
ZINCAVAGE, JEANNE	300.00	2017 CONVENTION	ADMIN. & EXEC. O/E -

Total fund01

36,049.13

Total Bill List:

455,392.27



Borough of East Newark

34 Sherman Avenue
East Newark, New Jersey 07029
Phone: (973) 481-2902 ext. 221
Fax: (973) 481-0627
www.boroughofeastnewark.com

Joseph R. Smith
Mayor

Robert B. Knapp
Borough Clerk

Brigite I. Goncalves
Administrative Assistant

Memo

To: Honorable Mayor Joseph R. Smith
From: Brigitte I. Goncalves, Administrative Assistant
CC: East Newark Borough Council
Date: December 6, 2017
Re: East Newark Borough Clerk's Office Monthly Report – November 2017

In the month of November 2017 please note that the Office of the Borough Clerk collected a total of \$49,048.05 in cash for various items. Attached please find a list of the fees collected. All monies have been deposited to the East Newark General Account.

On November 8, 2017 I met with a representative from Concentra to discuss their various medical services for employees. I am currently review the information provided.

The 2018 Pay-to-Play notice has been posted on the Borough's website in accordance with the rules and regulations governing the Pay-to-Play laws of the State of New Jersey.

On November 14 and November 15th I did attend the New Jersey League of Municipalities Convention.

On November 16th I attended on behalf of the Borough a provider's meeting with the Hudson County Office on Aging. Instructions were provided for the 2018 application. The application has been completed and submitted accordingly. Notice of award has been made and the Borough can anticipate receiving the same amount as 2017 for senior services.

On November 21st the East Newark Seniors enjoyed a Thanksgiving Luncheon sponsored by the Mayor and Borough Council.

Mailings to all senior residents have been made with information on the available services through the Borough, including medical transportation, nutritious meals and assistance from our various staff.

On November 30, 2017 the Hudson County Office of Planning held a kick off meeting for CRS users. The Borough at this time should maintain an updated ordinance on flood areas, however the Borough is not required to participate due to the limited number of flood insurance certificates issued to Borough property owners.

All reporting has been filed by the required due date in connection with the Generator Installation Project at the Borough Hall. We are currently in the construction phase of the project. The quarterly reporting for this grant has been filed in accordance with the requirements set forth by FEMA.

All up to date information has been transmitted to the Hudson County Office on Aging through the online portal (SAMS) as required.

We continue our collective efforts with the Passaic Valley Sewer Commission and the other CSO communities to fulfill the requirements of the EPA in regards to the Passaic River Cleanup. The Borough will soon be required provide their contribution to the project. The Technical Group from East Newark met on September 25, 2017 to discuss some of our options. Borough Counsel has made the Borough's contribution for this project.

Applications have been received from Verizon Wireless and Mobilitie for the installation of nodes on the telephone poles. Borough Counsel, Planning Counsel and the Borough Planner are currently researching the request.

Monthly and quarterly reports have been filed for Senior Services through the Community Development Block Grant and Peer Leadership initiatives.

Board of Health call(s) received by this office were transmitted to the Kearny Board of Health.

All mailings of vital statistics records have been made as required by the New Jersey State Department of Health and Senior Services.

The Affirmative Action binder has been reviewed and requests for Certificates of Employee Information Report Cards have been made to vendors who have exceeded payments in the amount of \$17,500.00 as per the State of New Jersey, Department of Treasury regulations.

Open Public Records Act (OPRA) requests received by this office have been provided with a timely response.

Kindly further note that resolutions and ordinances passed at the Regular Meeting of November 8, 2017 have been advertised as required and transmitted to the respective parties and have been added to the resolutions and ordinance binders for the current calendar year.

The Minute Book has been updated through October 2017.

Our website has been updated to include all recent minutes, meeting agendas, calendars, contacts and public notices. Our website is updated on a monthly basis and as needed.

Attached you will find an updated vacation list of all full time employees with the Borough. The attached includes vacation dates used as well as requested by the municipal employees.

MONTHLY SUMMARY REPORT
BOROUGH OF EAST NEWARK

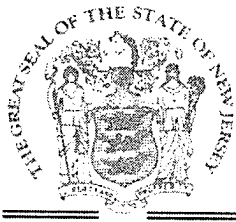
12/06/17 12:26:28 PM

From: 11/01/17 Through: 11/30/17

From: 01-1920 - - Through: 01-1920-99-9999-

Roll up: Account

Account	Tot	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec
01-1920 Vital Record Correction	556.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	556.00	0.00
01-1920 Police Department Fees:	6174.20	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	6174.20	0.00
01-1920 Fire Permits:	629.35	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	629.35	0.00
01-1920 Municipal Court Fines and	16177.56	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	16177.56	0.00
01-1920 POAA:	138.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	138.00	0.00
01-1920 Interest on Investments and	17.24	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	17.24	0.00
01-1920 Board of Ed Water & Sewer:	14954.40	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	14954.40	0.00
01-1920 Marriage License Fees:	3500.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	3500.00	0.00
01-1920 DCA Fees:	798.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	798.00	0.00
01-1920 HC CDBG GRANT:	4103.30	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	4103.30	0.00
01-1920 VOLUNTEER FIRE	2000.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	2000.00	0.00
Grand Totals:	49,048.05	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	49,048.05	0.00



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Borough of East Newark

To: Honorable Joseph R. Smith, Mayor
Honorable Members of the East Newark Borough Council

From: Robert B. Knapp, Director, East Newark Municipal Welfare Dept.
East Newark Borough Clerk

Re: Monthly Report-East Newark Municipal Welfare Department
For November 2017

Date: December 4, 2017

Honorable Mayor and Members of the Borough Council:

Please find the following work activity report for the East Newark Municipal Welfare Department for November, 2017:

Assisted four (4) Borough residents for food stamp assistance

Follow up on one (1) application for Home Energy Assistance

Assisted one (1) Borough resident with General Assistance

Assisted Borough Treasurer/Chief Financial Officer Brigitte Goncalves with the submission of required paperwork to the Hudson County Office On Aging, Office of Disability Services and Division of Housing and Community Development

Respectfully submitted,

A handwritten signature in black ink, appearing to read "R. B. Knapp".

Robert B. Knapp, Director
East Newark Municipal Welfare Department
East Newark Borough Clerk



Borough of East Newark

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Joseph R. Smith
Mayor

Brigite I. Goncalves
Treasurer/Chief Finance Officer

Memo

To: Honorable Mayor Joseph R. Smith
From: Brigitte I. Goncalves, Treasurer
CC: East Newark Borough Council
Date: December 6, 2017
Re: East Newark Borough Department of Treasury Monthly Report –November 2017

Following please find a list of items addressed for the month of November 2017 for the East Newark Finance Department.

- All State of New Jersey Pension Reports have been submitted by the monthly and quarterly deadline.
- All individuals/corporations with fees deposited in the Borough's Developers Escrow Account have been notified in writing of the balance of their account(s). Any account with a balance of \$1000 or less is notified on a quarterly basis and any account in excess of \$1000 is notified on a monthly basis.
- Quotes were procured for the fire and burglar alarm systems located at the Senior Center and Recreation Center that will be expiring on December 31, 2017. Only one quote was received. A recommendation of award of contract is included in the Council Package for Effective Alarms.
- The CDBG reporting have been maintained by the monthly and quarterly basis.
- The Peer Grouping funding has been invoiced on a monthly basis. All quarterly reports have been maintained and submitted as well.
- Past due invoices were re-issued to any vendor with an open invoice.
- The East Newark Borough General Account has been updated through August 2017.
- The East Newark Payroll Account has been updated through October 2017.

- The PNC East Newark Water Account used through the East Orange Water Commission Account has been reconciled through October 2017.
- The East Newark Water Department Account and Animal Trust Accounts have been updated through October 2017.
- The East Newark Animal Control Account has been updated through October 2017.

Payment Type Detail

Date: 12/1/2017 12:40:12 PM

Environment: UBS_RX_PROD

Entity: 0046

Page 1 of 1

Fiscal Year/Fiscal Period: 2017/11 to 2017/11

Pay Type: All

Receipt Category: All

Pay Type	Receipt Category	Customer No	Receipt No	Receipt Date	Batch ID	Post Date	Amount
CHK	Check	999999546	8399068	11/9/2017	110917_fjeo553	11/9/2017	\$820.80
		999996917	8399069	11/9/2017	110917_fjeo553	11/9/2017	\$249.62
		999997412	8399070	11/9/2017	110917_fjeo553	11/9/2017	\$148.00
		999996609	8399071	11/9/2017	110917_fjeo553	11/9/2017	\$265.92
		999998006	8399072	11/9/2017	110917_fjeo553	11/9/2017	\$28.03
		999999183	8399073	11/9/2017	110917_fjeo553	11/9/2017	\$69.04
		999996686	8399074	11/9/2017	110917_fjeo553	11/9/2017	\$755.24
		999998534	8401988	11/16/2017	111617_fjeo420	11/16/2017	\$360.16
		999999557	8401989	11/16/2017	111617_fjeo420	11/16/2017	\$623.60
		999998501	8401990	11/16/2017	111617_fjeo420	11/16/2017	\$100.00
	EPAY_CHK	999999007	8395622	11/2/2017	CD-20171102-14	11/2/2017	\$216.00
		999999007	8395624	11/2/2017	CD-20171102-14	11/2/2017	\$6.44
		999997687	8395674	11/2/2017	CD-20171102-17	11/2/2017	\$157.20
		999997016	8398173	11/8/2017	CD-20171108-15	11/8/2017	\$100.00
		999998853	8399064	11/9/2017	CD-20171109-17	11/9/2017	\$518.40
		999996235	8399143	11/9/2017	CD-20171109-18	11/9/2017	\$689.97
		999998446	8399181	11/10/2017	CD-20171110-11	11/10/2017	\$100.00
		999998479	8400068	11/13/2017	CD-20171113-14	11/13/2017	\$246.93
		999997500	8400862	11/14/2017	CD-20171114-15	11/14/2017	\$222.44
		999998710	8400863	11/14/2017	CD-20171114-15	11/14/2017	\$446.88
999998314	8401982	11/16/2017	CD-20171116-16	11/16/2017	\$125.00		
							\$6,249.67
CSH	EPAY_CSH	999998116	8396805	11/6/2017	CD-20171106-9	11/6/2017	\$6.00
		999997918	8399067	11/9/2017	CD-20171109-17	11/9/2017	\$293.10
							\$299.10
							\$6,548.77



BOROUGH OF EAST NEWARK
DEPARTMENT OF POLICE

34 Sherman Avenue
East Newark, New Jersey 07029
Phone: (973) 481-2900
Fax: (973) 481-0627

Anthony Monteiro
CHIEF OF POLICE

December 4, 2017

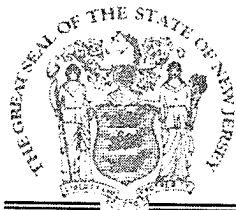
Honorable Mayor and Council
Borough of Dear Council Members,
I herewith submit the following report for the month of November 2017.

Hospital Runs, Ambulance	3
Hospital Runs, Patrol Car	0
Escorts	3
Motor Vehicle Summons Issued	496
Motor Vehicle Accidents	8
Adult Arrest	6
Juvenile Arrest	0
Stolen Motor Vehicles	0
Recovered Stolen Vehicles	0
Burglaries	0
Larcenies	0
Robberies	0
Homicides	0
Assaults	0
Burglar Alarms	3
Borough Ordinance's	2
Fee's Ordinance's	\$22.30

Respectfully Submitted,

A handwritten signature in black ink that reads "Anthony Monteiro".

ANTHONY MONTEIRO
Chief of Police



BOROUGH OF EAST NEWARK
FIRE DEPARTMENT

34 Sherman Avenue
East Newark, New Jersey 07029
Phone: (973) 481-2902 ext. 236
Fax: (973) 481-0627
www.boroughofeastnewark.com

Kenneth Graham
Fire Chief

Kenneth M. Sheehan, Sr.
Fire Chairman

MEMORANDUM

To: Honorable Mayor Joseph R. Smith

From: Kenneth Graham, Chief – East Newark Fire Department

CC: East Newark Borough Council

Date: December 1, 2017

Re: East Newark Fire Department Monthly Report – November 2017

The following is a list of activities performed by the East Newark Fire Department for the month of November 2017:

- Fire Calls Total 8
 - 4 Alarms East Newark
 - 2 Standby Kearny
 - 1 Mutual Aid Harrison
 - 1 Standby Harrison

- 2 Meetings
- 2 Drills

Memo

Date: 12/08/2017
To: Mayor Joseph R. Smith
Cc: Council Members, Borough Treasurer
From: Municipal Court
RE: Monthly Disbursements

Attached please find receipts for the month of November 2017

Title 39 Split:

Check #: 2737
Amount: \$13,442.10

POAA Funds:

Check #: 2738
Amount: \$74.00

Interest on General Account:

Check #: 2739
Amount: \$13.58

Interest on Bail Account:

Check #: 5370
Amount: \$0.77

MEMORANDUM

FROM: Neil D. Marotta, Borough Counsel

TO: Joseph R. Smith, Mayor

RE: Recommendations for Residential Parking

DATE: December 10, 2017

Currently, the Borough has a RPP ordinance that addresses parking by commuters during business hours. Borough Code 7-8.10. In part, the ordinance requires that individuals parking within the Borough have a residential permit if they are a resident, a business/employment permit if they are an employee or own a business within the Borough, or a visitor permit. The hours are between 8 am and 6 pm. If a parker does not have a permit, the person is permitted to park for a period of 2 hours, on the south side of Central Avenue between 3rd Street and Mulock Place. Based on our conversation, the following are recommendations for changes/amendments to the Residential Permit Parking (RPP) Ordinance:

The Borough has experienced a marked parking shortage during evening hours and wishes to address this matter. There are currently no RPP regulations addressing parking during the evening. It is recognized that parking is a quality of life issue. It appears that a cause of increased parking is from commuters, neighboring communities and late night establishments. East Newark residents are unable to find parking when they come home from work. I recommend the following:

The RPP ordinance can be expanded to cover a 24 hour period. Although the ordinance can cover a 24 hour period, it is necessary to allow a certain amount of parking for non-permit holders during a portion of the 24 hour period.

RPP 24/7. From 8am-6pm parkers may have a 2 hour grace period. (A study must be conducted to see whether there are sufficient parking spaces available, during the day, in spaces outside the south side of Central to permit a 2 hour grace period.) After 6pm, certain streets, on one side, should be designated

“Resident Parking Only”. A parker must be a resident. Visitors do not have to be allowed to park, even if they have a visitor permit. The other side of that street can have 2 hour parking, until 10:00pm. After 10:00pm, a permit is required to park within East Newark. This would permit any permit holder to park on both sides of the street. (Although we can still continue, “Resident only” on one side.) If there is a commercial area that warrants a longer time frame for a grace period, that grace period can be permitted through 12am. (See Union City).

In the event a parker from a neighboring community seeks to park in East Newark after 6pm, that parker is unlikely to do so since only residents, and their visitors, may park within East Newark, after 10pm. That parker would have to come back out and move their car after 10pm.

Examples of regulations in Hudson County Communities:

NORTH BERGEN: RPP is in effect from 7:00am thru 1:00pm. During this time a parker has a grace period of 2 hours, otherwise the parker must have a permit. From 1:00pm to 1:00am there is no Permit requirement. (This is an issue and is being addressed in an amended ordinance). From 1:00am to 7:00am, parking is only permitted with a permit. North Bergen visitor permits are valid for one 24 hour period. A number of permits may be purchased in the office, for \$2 a permit or \$5 at the machine, which is available after 4pm when the Parking Authority office is closed.

UNION CITY: RPP is in effect 24/7. From 8am to 10pm, in residential areas, a parker without a permit has a 2 hour grace period. After 10pm a permit is required. In commercial areas, the grace period is from 8am to 12pm.

WEEHAWKEN: RPP is in effect 24/7, except for Sunday from 7am to 10pm. From 7am to 10pm there is a 4 hour grace period. (This is also under review, as the 4 hours is thought to be too long.)

HOBOKEN: RPP is in effect 24/7. The major factor with Hoboken is that it has one side Resident Only. The balance has a 4 hour grace period.

East Newark Reciprocity with Harrison

- a. In the event that any community adjoining or abutting the Borough of East Newark shall

institute or shall have instituted an ordinance, resolution, or other policy enforcing a residents only parking program applicable to any street, the centerline of which serves as the boundary between the Borough of East Newark and that adjoining or the communities abut each other midblock, the Borough of East Newark may, in exchange for reciprocal provisions in the ordinance of the adjoining or abutting community, allow those vehicles displaying a valid resident or visitor permit issued by the adjoining or abutting community the privilege of parking on that portion of the boundary street under the jurisdiction of East Newark, should the like privilege be extended to vehicles displaying a valid Borough of East Newark resident or visitor permit allowing the same privilege of parking on that portion of the boundary street under the jurisdiction of the adjoining or abutting community.

b. Pursuant to this section, the Borough Attorney shall evaluate any ordinance, resolution or other policy enforcing resident only parking passed or adopted by any adjoining or abutting community and present to the Borough Council his opinion as to substantial compliance with the terms of this section. The Borough Council shall then exercise its discretion in determining whether such ordinance, resolution, or policy shall be sufficiently reciprocal to extend such privileges as provided by this section. Further, upon the direction of the Borough Council, the Borough Attorney, or his designee shall be authorized to conduct discussions with any community adjoining or abutting the Borough of East Newark to assist in negotiations to effect such ordinances as may be necessary or such modifications to existing ordinances of the abutting or adjoining communities to render same to be substantially reciprocal to the terms of this section.

Section 2.

Those vehicles bearing valid resident parking permits or visitor permits issued by the Town of Harrison shall be permitted to park such vehicles on the portions of those streets under the control of the Borough of East Newark, in accord with the terms of this section and any rules or regulations implementing this section, as are applicable to vehicles bearing valid East Newark resident parking or visitor permits, as designated on the schedule below:

SET FORTH THE STREETS WHERE THERE IS CURRENTLY AN UNDERSTANDING BETWEEN THE TWO COMMUNITIES.