



BOROUGH OF EAST NEWARK  
 COUNTY OF HUDSON  
 STATE OF NEW JERSEY

**REGULAR MEETING  
 OF THE  
 MAYOR AND BOROUGH COUNCIL**

DATE: WEDNESDAY, DECEMBER 27, 2017  
 TIME: 5:30 PM

**AGENDA**

	ORDINANCE (FIRST READING/INTRODUCTION)
	ORDINANCE (SECOND READING/PUBLIC HEARING)
	RESOLUTIONS
128-17	Cancellation Of Outstanding Checks
129-17	2018 Temporary Budget
130-17	Authorization Of Budget Appropriation Transfers
131-17	Approval Of The Payment Of Bills
	DEPARTMENTAL REPORTS
	CORRESPONDENCE

*ANY OTHER BUSINESS PRESENTED BY THE MAYOR AND BOROUGH COUNCIL*

*FORMAL ACTION MAY OR MAY NOT BE TAKEN*

**RESOLUTION NUMBER: 128-17**

**BOROUGH OF EAST NEWARK  
COUNTY OF HUDSON**

**RESOLUTION: CANCELLATION OF OUTSTANDING CHECKS**

Introduced by Councilmember: \_\_\_\_\_

Seconded by Councilmember: \_\_\_\_\_

WHEREAS, the following checks issued from the Borough bank accounts are outstanding and are now stale-dated.

NOW THEREFORE, BE IT RESOLVED, by the Mayor and Borough Council of the Borough of East Newark in the County of Hudson, State of New Jersey that, the following outstanding checks be canceled as per the recommendation of the Borough Treasurer/Chief Financial Officer; and

BE IT FURTHER RESOLVED, that the encumbered monies be returned to their respective funds:

General Account		Payroll Account	
Check Number	Amount	Check Number	Amount
190767	106.75		
191333	195.00		
Total	200.00	Total	

ROLL CALL	Aye	Nay	Abstain	Absent
Lucas				
Salas				
Sheehan, Sr.				
Silva				
Tighe				
Zincavage				

I HEREBY CERTIFY THAT THE ABOVE RESOLUTION WAS APPROVED AND ADOPTED BY THE MAYOR AND COUNCIL OF THE BOROUGH OF EAST NEWARK AT A PUBLIC MEETING OF THE MAYOR AND COUNCIL OF THE BOROUGH OF EAST NEWARK HELD ON DECEMBER 27, 2017.

\_\_\_\_\_  
ROBERT B. KNAPP, BOROUGH CLERK

**RESOLUTION NUMBER: 129-17**

**BOROUGH OF EAST NEWARK  
COUNTY OF HUDSON**

**RESOLUTION: 2018 TEMPORARY BUDGET**

Introduced by Councilmember \_\_\_\_\_

Seconded by Councilmember \_\_\_\_\_

WHEREAS, Section 40A:4-19 of Revised Statutes of the Local Budget Act provides that, where any contracts, commitments or payments are to be made prior to the adoption of the CY 2018 Budget, the Governing Body shall, by resolution adopted prior to December 31 of the calendar year, make temporary appropriations for the purpose and amounts required in the manner and time therein provided; and

WHEREAS, the total appropriation in the CY 2018 Budget, exclusive of any appropriations made for Interest and Debt Redemption Charges, Capital Improvement Fund and for Public Assistance (Relief), is the sum of \$936,274 for the Current Fund and \$57,094 for the Water Fund.

NOW, THEREFORE, BE IT RESOLVED, by the Mayor and Borough Council of the Borough of East Newark, County of Hudson, State of New Jersey that the following temporary appropriations be made to provide for the period between the beginning of the 2018 Calendar Year and the adoption of the CY 2018 Budget and that a certified copy of this Resolution be transmitted to the Chief Financial Officer for her records.

AS PER THE ATTACHED SHEET(S)

ROLL CALL	Aye	Nay	Abstain	Absent
Lucas				
Salas				
Sheehan, Sr.				
Silva				
Tighe				
Zincavage				

I HEREBY CERTIFY THAT THE ABOVE RESOLUTION WAS APPROVED AND ADOPTED BY THE MAYOR AND COUNCIL OF THE BOROUGH OF EAST NEWARK AT A PUBLIC MEETING OF THE MAYOR AND COUNCIL OF THE BOROUGH OF EAST NEWARK HELD ON DECEMBER 27, 2017.

\_\_\_\_\_  
ROBERT B. KNAPP, BOROUGH CLERK

**CY 2018 Temporary Budget**

		<b>CY 2017 Budget</b>	<b>CY 2018 Temp Budget</b>
Admin & Exec	O/E	\$28,000.00	\$7,350
Admin & Exec	S/W	\$4,250.00	\$1,116
Grant Consultant	O/E	\$0.00	\$0
Elections	S/W	\$0.00	\$0
Elections	O/E	\$5,000.00	\$1,313
Mayor & Council	S/W	\$15,000.00	\$3,938
Mayor & Council	O/E	\$30,000.00	\$7,875
Borough Clerk	S/W	\$76,000.00	\$19,950
Financial Admin	S/W	\$34,680.00	\$9,104
Financial Admin	O/E	\$17,500.00	\$4,594
Financial Admin Audit	O/E	\$25,000.00	\$6,563
Collection of Taxes	S/W	\$22,700.00	\$5,959
Collection of Taxes	O/E	\$8,000.00	\$2,100
Assessment of Taxes	S/W	\$13,770.00	\$3,615
Assessment of Taxes	O/E	\$900.00	\$236
Assess Taxes	O/E	\$40,000.00	\$10,500
Legal Services Foreclosure	O/E	\$400.00	\$105
Legal Services & Costs	O/E	\$85,000.00	\$22,313
Engineering Services & Costs	O/E	\$25,000.00	\$6,563
Planning Board	S/W	\$3,000.00	\$788
Planning Board	O/E	\$2,000.00	\$525
Planning Board Attorney	S/W	\$3,500.00	\$919
Construction	S/W	\$24,225.00	\$6,359
Construction	O/E	\$1,500.00	\$394
Insurance General	O/E	\$195,000.00	\$51,188
Insurance Employee	O/E	\$190,000.00	\$49,875
Insurance Employee -Outside CAPS	O/E	\$0.00	\$0
Unemployment Compensation	O/E	\$20,000.00	\$5,250
Police	S/W	\$610,000.00	\$160,125
Police	O/E	\$60,000.00	\$15,750
Police Legal	O/E	\$13,000.00	\$3,413
Police Telephone Operators	S/W	\$20,000.00	\$5,250
Police Crossing Guards	S/W	\$57,834.00	\$15,181
Emergency Management	O/E	\$750.00	\$197
Fire Department	O/E	\$36,000.00	\$9,450
Uniform Fire Safety Act	S/W	\$8,000.00	\$2,100
Uniform Fire Safety Act	O/E	\$3,750.00	\$984
Municipal Prosecutor	S/W	\$8,100.00	\$2,126
Municipal Prosecutor	O/E	\$100.00	\$26
Road Repairs & Maintenance	S/W	\$40,600.00	\$10,658
Road Repairs & Maintenance	O/E	\$5,100.00	\$1,339
Sewer System Passaic Valley	O/E	\$290,500.00	\$76,256
Sewer System	O/E	\$40,000.00	\$10,500
Snow Removal	S/W	\$0.00	\$0

Snow Removal	O/E	\$50,000.00	\$13,125
Shade Tree	O/E	\$2,000.00	\$525
Mandatory Recycling	S/W	\$500.00	\$131
Mandatory Recycling	O/E	\$20,000.00	\$5,250
Garbage Collection	O/E	\$195,000.00	\$51,188
Public Buildings & Grounds	S/W	\$38,760.00	\$10,175
Public Buildings & Grounds	O/E	\$34,000.00	\$8,925
Board of Health	S/W	\$1,000.00	\$263
Board of Health	O/E	\$1,500.00	\$394
Health Contract	O/E	\$7,500.00	\$1,969
Public Assistance	S/W	\$25,725.00	\$6,753
Public Assistance	O/E	\$400.00	\$105
Senior Citizens	S/W	\$15,000.00	\$3,938
Senior Citizens	O/E	\$13,000.00	\$3,413
Recreation	S/W	\$2,500.00	\$656
Recreation	O/E	\$10,000.00	\$2,625
Celebrate Public Events	O/E	\$1,000.00	\$263
BPP Adj - Local School	O/E	\$20,487.00	\$5,378
Tax Appeals Pending	O/E	\$25,000.00	\$6,563
Utilities - Electricity	O/E	\$30,000.00	\$7,875
Utilities - Street Lighting	O/E	\$55,000.00	\$14,438
Motor Vehicle Pool	O/E	\$37,000.00	\$9,713
Compensated Balances	O/E	\$40,000.00	\$10,500
Contingent	O/E	\$2,000.00	\$525
PERS	O/E	\$29,779.00	\$7,817
Social Security	O/E	\$65,000.00	\$17,063
Widow Pension	O/E	\$0.00	\$0
Consolidated Police & Fire	O/E	\$0.00	\$0
PFRS	O/E	\$121,590.00	\$31,917
Wage & Salary	S/W	\$30,000.00	\$7,875
Judgements	O/E	\$2,500.00	\$656
HC Disability Resource		\$54,098.00	\$14,201
Hudson County Peer		\$20,000.00	\$5,250
HC CDBG Senior		\$0.00	\$0
Hudson County Sr. Services	O/E	\$0.00	\$0
Hudson County Sr. Services Local Match	O/E	\$0.00	\$0
Click It or Ticket It	O/E	\$0.00	\$0
Clean Communities	O/E	\$4,000.00	\$1,050
Recycling Tonnage	O/E	\$3,246.75	\$852
Alcohol Education	O/E	\$0.00	\$0
DWI Court Sessions	O/E	\$773.63	\$203
Body Armor Grant	O/E	\$0.00	\$0
Matching Funds for Grants	O/E	\$1,000.00	\$263
Interlocal Street Cleaning	O/E	\$20,000.00	\$5,250
Interlocal Ambulance	O/E	\$6,500.00	\$1,706
Interlocal Dispatch	O/E	\$45,000.00	\$11,813
Interlocal Snow Removal	O/E	\$0.00	\$0
Municipal Court	S/W	\$76,000.00	\$19,950

Municipal Court	O/E	\$13,500.00	\$3,544
Municipal Public Defender	S/W	\$4,100.00	\$1,076
Capital Improvement	O/E	\$10,000.00	\$2,625
NJ Transportation	O/E	\$0.00	\$0
Payment of Bonds	O/E	\$109,527.00	\$28,751
Interest on Bonds	O/E	\$0.00	\$0
Payment of Bond & CAP	O/E	\$0.00	\$0
Interest on Notes	O/E	\$5,700.00	\$1,496
Green Trust Loan P&I	O/E	\$11,000.00	\$2,888
Waste Water Loan	O/E	\$33,900.00	\$8,899
Special Emergency	O/E	\$10,000.00	\$2,625
Reserve for Uncollected Taxes	O/E	\$198,013.00	\$51,978
Employee Group Health	O/E	\$0.00	\$0
<b>Total</b>		<b>\$3,566,758.38</b>	<b>\$936,274</b>

Water Utility

Water Services	S/W	\$15,000	\$3,938
Water Services	O/E	\$175,000	\$45,938
Capital Outlay		\$24,700	\$6,484
Social Security		\$1,400	\$368
Unemployment		\$1,400	\$368
<b>Total</b>		<b>\$217,500</b>	<b>\$57,094</b>

**RESOLUTION NUMBER: 130-17**

**BOROUGH OF EAST NEWARK  
COUNTY OF HUDSON**

**RESOLUTION: AUTHORIZATION OF BUDGET APPROPRIATION  
TRANSFERS**

Introduced by Councilmember \_\_\_\_\_

Seconded by Councilmember \_\_\_\_\_

WHEREAS, the Borough Chief Municipal Finance Officer/  
Treasurer has determined that certain transfers must be  
made to the Fiscal 2017 Current Fund Budget of the Borough  
of East Newark.

NOW, THEREFORE, BE IT RESOLVED by the Mayor and Council of  
the Borough of East Newark, that upon the recommendation of  
the Borough CMFO/Treasurer, the following transfers are  
hereby approved as related to the Fiscal 2017 Current Fund  
Budget of the Borough of East Newark pursuant to NJSA  
40A:4-58:

AS PER THE ATTACHED SHEET(S)

ROLL CALL	Aye	Nay	Abstain	Absent
Lucas				
Salas				
Sheehan, Sr.				
Silva				
Tighe				
Zincavage				

I HEREBY CERTIFY THAT THE ABOVE RESOLUTION WAS APPROVED AND ADOPTED BY THE MAYOR AND COUNCIL OF THE  
BOROUGH OF EAST NEWARK AT A PUBLIC MEETING OF THE MAYOR AND COUNCIL OF THE BOROUGH OF EAST NEWARK HELD  
ON DECEMBER 27, 2017.

\_\_\_\_\_  
ROBERT B. KNAPP, BOROUGH CLERK

<b>Account Description</b>		<b>From</b>	<b>To</b>
Legal Services & Costs	<i>o/e</i>	\$3,940	
		<b>\$3,940</b>	<b>\$0</b>
Police	<i>s/w</i>		\$1,160
Police Crossing Guards	<i>s/w</i>		\$735
Fire Department	<i>o/e</i>		\$100
Road Repairs & Maint	<i>s/w</i>		\$1,695
Road Repairs & Maint	<i>o/e</i>		\$250
		<b>\$0</b>	<b>\$3,940</b>

**RESOLUTION NUMBER: 131-17**

**BOROUGH OF EAST NEWARK  
COUNTY OF HUDSON, STATE OF NEW JERSEY**

**RESOLUTION: APPROVAL OF THE PAYMENT OF BILLS**

INTRODUCED BY COUNCILMEMBER: \_\_\_\_\_

SECONDED BY COUNCILMEMBER: \_\_\_\_\_

**BE IT RESOLVED**, by the Mayor and Council of the Borough of East Newark in the County of Hudson, State of New Jersey that the below listed Purchase Orders, properly completed and approved by the proper Department Chairpersons and by the Financial Chairperson, and as submitted by the Chief Financial Officer of the Borough of East Newark or her designated representative, and as in full compliance with all purchasing Policies and Procedures of the Borough of East Newark, and as listed below in the total amount of \$112,281.64 be and is hereby approved for payment and checks are authorized to be drawn on the Borough Treasury for the payment thereof:

ROLL CALL	Aye	Nay	Abstain	Absent
Lucas				
Salas				
Sheehan, Sr.				
Silva				
Tighe				
Zincavage				

I, ROBERT B. KNAPP, MUNICIPAL CLERK OF THE BOROUGH OF EAST NEWARK, COUNTY OF HUDSON, STATE OF NEW JERSEY, DO HEREBY CERTIFY THAT THE FOREGOING IS A TRUE COPY OF A RESOLUTION ADOPTED BY THE MAYOR AND BOROUGH COUNCIL AT THEIR REGULAR MEETING HELD ON DECEMBER 27, 2017.

\_\_\_\_\_  
ROBERT B. KNAPP, BOROUGH CLERK

**BOROUGH OF EAST NEWARK****Bill list****YEAR CLOSING MEETING 12/27/2017**

<b><u>Vendor</u></b>	<b><u>Amount</u></b>	<b><u>Description</u></b>	<b><u>Account</u></b>
ADP, INC	126.66	505232186	FINANCIAL ADMIN. O/E
ANTHONY MONTEIRO	60.00	MEDICAL REIMBURSEMENTS	INSURANCE - EMPLOYEE GROUP HEA
<b>Total fund01</b>			<b>186.66</b>
BORO OF EAST	9,999.96	TRANSFER OF FUNDS	WATER SERVICES
<b>Total fund05</b>			<b>9,999.96</b>
BRIGITE GONCALVES	343.44	OUT OF POCKET	SENIOR CITIZENS OE
BRIGITE GONCALVES	49.58	OUT OF POCKET	CELEB PUBLIC EVENTS OE
BRIGITE GONCALVES	266.40	OUT OF POCKET	CLEAN COMMUNITIES
BRIMAR	150.00		POLICE DEPT. O/E
COMCAST	102.62	8499 05 356 0005431	FIRE DEPT. OE
EAST NEWARK	2,606.98	PAY PERIOD ENDING	ADMIN BORO CLERK S&W
EAST NEWARK	45.00	PAY PERIOD ENDING	CONSTRUCTION OFFICIALS S/W
EAST NEWARK	400.00	PAY PERIOD ENDING	POLICE DEPT- S&W
EAST NEWARK	23,399.69	PAY PERIOD ENDING	POLICE DEPT- S&W
EAST NEWARK	3,590.57	PAY PERIOD ENDING	POLICE CROSSING GUARD S&W
EAST NEWARK	1,472.00	PAY PERIOD ENDING	ROAD REPAIR & MAINT. S&W
EAST NEWARK	435.00	PAY PERIOD ENDING	PUBLIC BLDG & GRNDS S&W
EAST NEWARK	956.80	PAY PERIOD ENDING	SENIOR CITIZENS S&W
EAST NEWARK	1,215.70	PAY PERIOD ENDING	SOCIAL SECURITY SYSTEM
EAST NEWARK	2,169.56	PAY PERIOD ENDING	MUNIC COURT S&W
EAST NEWARK	1,249.96	PAY PERIOD ENDING DEC.	ADMIN S&W MAYOR & COUNCIL
EAST NEWARK	2,679.56	PAY PERIOD ENDING DEC.	ADMIN BORO CLERK S&W
EAST NEWARK	2,887.25	PAY PERIOD ENDING DEC.	FINANCIAL ADMIN. S/W
EAST NEWARK	1,887.75	PAY PERIOD ENDING DEC.	COLLECTION OF TAXES S/W
EAST NEWARK	1,142.42	PAY PERIOD ENDING DEC.	ASSESSMENT TAXES S&W
EAST NEWARK	1,856.16	PAY PERIOD ENDING DEC.	CONSTRUCTION OFFICIALS S/W
EAST NEWARK	2,160.00	PAY PERIOD ENDING DEC.	POLICE DEPT- S&W
EAST NEWARK	24,396.31	PAY PERIOD ENDING DEC.	POLICE DEPT- S&W
EAST NEWARK	1,423.31	PAY PERIOD ENDING DEC.	POLICE CROSSING GUARD S&W
EAST NEWARK	637.75	PAY PERIOD ENDING DEC.	UNIFORM FIRE SAFETY ACT S&W
EAST NEWARK	1,472.00	PAY PERIOD ENDING DEC.	ROAD REPAIR & MAINT. S&W
EAST NEWARK	833.33	PAY PERIOD ENDING DEC.	SEWER SYSTEM O/E
EAST NEWARK	1,333.33	PAY PERIOD ENDING DEC.	SEWER SYSTEM O/E
EAST NEWARK	1,162.50	PAY PERIOD ENDING DEC.	PUBLIC BLDG & GRNDS S&W
EAST NEWARK	2,142.92	PAY PERIOD ENDING DEC.	ADMIN - PUBLIC ASSISTANCE S&W
EAST NEWARK	980.72	PAY PERIOD ENDING DEC.	SENIOR CITIZENS S&W
EAST NEWARK	2,354.07	PAY PERIOD ENDING DEC.	SOCIAL SECURITY SYSTEM
EAST NEWARK	3,813.58	PAY PERIOD ENDING DEC.	MUNIC COURT S&W
FABIO RUAS	150.00	DECEMBER 15, 2017	SNOW REMOVAL OE
GARFIELD FENCE	48.00	6710	PUBLIC BLDG & GRNDS OE

<u>Vendor</u>	<u>Amount</u>	<u>Description</u>	<u>Account</u>
GRANT SUPPLIES	98.82	BEL-7C1810	ROAD REPAIR & MAINT. OE
HOME DEPOT CREDIT	122.40	7011722	PUBLIC BLDG & GRNDS OE
HOME DEPOT CREDIT	369.77	4011157,5011052,931057	PUBLIC BLDG & GRNDS OE
MGL PRINTING	309.00	150996	ADMIN. & EXEC. O/E -
NEW JERSEY	7,764.00	QTR END 09/30/2017	UNEMPLOYMENT COMP
TAMAHARA FACUNDES	370.00	NOV. 14, 2017 & DEC.	MUNICIPAL COURT OE
VERIZON	550.64	DECEMBER 2017	ADMIN. & EXEC. O/E -
VERIZON	506.06	DECEMBER 2017	POLICE DEPT. O/E
VERIZON	95.64	DECEMBER 2017	SENIOR CITIZENS OE
VERIZON	94.43	DECEMBER 2017	RECREATION OE

**Total fund01**

**102,095.02**

**Total Bill List:**

**112,281.64**