

BOROUGH OF EAST NEWARK
 COUNTY OF HUDSON
 STATE OF NEW JERSEY

**REGULAR MEETING
 OF THE
 MAYOR AND BOROUGH COUNCIL**

DATE: WEDNESDAY, MAY 9, 2018
 TIME: 5:30 PM

AGENDA

	ORDINANCE (FIRST READING/INTRODUCTION)
07-2018	An Ordinance To Amend Chapter 4 (Peddlers, Transient Vendors, Auctioneers And Junk Dealers) Section 1 Of The Revised General Ordinances Of The Borough Of East Newark With The Creation Of A New Article V
	ORDINANCE (SECOND READING/PUBLIC HEARING)
05-2018	An Ordinance To Amend Chapter 2 Section 31 (Board Of Education Of East Newark) Of The Revised General Ordinances Of The Borough Of East Newark So As To Amend And Establish A 5 Member Board
06-2018	An Ordinance To Amend Chapter 33 (Zoning) And Ordinance 03-2018 Of The Revised General Ordinances Of The Borough Of East Newark So As To Amend Certain Bulk Requirements
	RESOLUTIONS
59-18	Appointment Of Class IV Member To The East Newark Planning Board
60-18	Honoring The East Newark 2018 Veteran Of The Year
61-18	Authorizing Advertisement for Receipt of Bids for Private Collection of Municipal Court Debt
62-18	Approval of Minutes
63-18	Approval of the Payment of Bills
	DEPARTMENTAL REPORTS
	Office of the Borough Clerk
	Finance Department
	Welfare Department
	Police Department
	Water Department
	Fire Department
	Municipal Court
	Tax Collector
	CONFIDENTIAL CORRESPONDENCE

**ANY OTHER BUSINESS PRESENTED BY THE MAYOR AND BOROUGH COUNCIL
 FORMAL ACTION MAY OR MAY NOT BE TAKEN**

FIRST READING/INTRODUCTION

BOROUGH OF EAST NEWARK

AN ORDINANCE TO AMEND CHAPTER 4 (PEDDLERS, TRANSIENT VENDORS, AUCTIONEERS AND JUNK DEALERS) SECTION 1 OF THE REVISED GENERAL ORDINANCES OF THE BOROUGH OF EAST NEWARK WITH THE CREATION OF A NEW ARTICLE V

WHEREAS, the Borough has an intense concern for the safety of children; and

WHEREAS, itinerant mobile retail food vendors such as ice cream vendors, regularly interface with children of very young ages; and

WHEREAS, the Mayor and Borough Council believe that it needs to take precautionary measures to protect children from a vendor who may be a child predator and therefore, the Borough must take specific precautionary steps to protect the children of the Borough.

NOW, THEREFORE, BE IT ORDAINED, by the Mayor and Borough Council of the Borough of East Newark, County of Hudson, State of New Jersey as follows:

SECTION 1. Chapter 4, Section 1 of the Code of the Borough of East Newark entitled Peddlers, Transient Vendors, Auctioneers and Junk Dealers is hereby amended and supplemented with the establishment of a new Article V to be entitled "Itinerant Mobile Retail Food Establishments" with the inclusion of the following provisions:

Definition - As used in this Section, itinerant mobile retail food establishments shall mean any movable restaurant, truck, van, trailer, car, bicycle, watercraft, or other movable unit including hand carried, portable containers in or on which food or beverage is transported, stored, or prepared for retail sale or given away at temporary locations as described in Section _____ below.

Permits Required - No person shall prepare, sell, expose for sale or dispense any ice cream, ice cream products, water ices, frozen water products or any food cooked or uncooked, or any drinks or beverages for immediate consumption on any street, sidewalk, road, alley, vacant lot, school yard, church yard or outside areas in any of the Borough's parks and recreational areas from an itinerant mobile retail food vendor unless such person complies in full with the permit and licensing requirements described in this Article and as set forth in Chapter 4 of the Code of the Borough of East Newark.

Fingerprinting and Criminal Background Check Required - All mobile retail itinerant food vendors, and those specifically catering to children, shall be subject to the requirement of being fingerprinted and a criminal background check performed by the Police Department specifically to identify any proclivity by a prospective vendor to endanger a child.

Review of Background Check by Chief of Police; Issuance of Permit - No person shall be issued an itinerant retail mobile food vendor permit by the Health Department or Clerk's Office until the Chief of Police has first reviewed the criminal background check and determined that a prospective vendor does not have anything in his/her background that would indicate an inclination or tendency to molest or endanger children. The Chief of Police shall notify the

Borough's Health Department and/or Borough Clerk in writing that an itinerant mobile retail food vendor has been approved to obtain a permit.

Non-Transference of Permit - No permit issued by the Health Department to an itinerant mobile retail food vendor shall be transferable.

Revocation of Permit - Any permit issued by the Health Department of Borough Clerk to a mobile retail food vendor may be revoked by the Chief of Police if, subsequent to the issuance of the permit, additional information comes to the attention of the Police Department which would indicate that the vendor could pose a threat to the health, safety and welfare of children.

Enforcement - This Article shall be enforced by the Police Department.

Violations and Penalties - Any person, operator, firm or corporation violating any of the provisions of this Article shall be subject to a fine not exceeding \$1,000.00 or to imprisonment for a term not exceeding 90 days or both. Each and every violation of this Article, or each and every day that a violation continues shall be construed as a separate and distinct violation hereof. The Police Department is specifically designated as the enforcement officers to service and execute process for violations of this Article.

SECTION 2. All ordinances or parts of ordinances inconsistent herewith are hereby repealed.

SECTION 3. If any part, sections, provisions, or the total of any of the above-mentioned publications are held to be invalid or unenforceable in any court, the findings or judgments of which court are applicable to the State of New Jersey, the balance and remainder of such publication shall remain in full force and effect as an Ordinance of the Borough of East Newark.

SECTION 4. This Ordinance shall become effective upon adoption and publication according to law.

ROLL CALL	Aye	Nay	Abstain	Absent	Intro	Second
Evaristo						
Lucas						
Salas						
Silva						
Tighe						
Zincavage						

I HEREBY CERTIFY THAT THE ABOVE ORDINANCE WAS INTRODUCED ON THE FIRST READING AND APPROVED ON THE FIRST READING BY THE MAYOR AND COUNCIL OF THE BOROUGH OF EAST NEWARK AT A PUBLIC MEETING OF THE MAYOR AND COUNCIL OF THE BOROUGH OF EAST NEWARK HELD ON APRIL 11, 2018.

ROBERT B. KNAPP, BOROUGH CLERK

I HEREBY CERTIFY THAT THE ABOVE **ORDINANCE** WAS INTRODUCED AND APPROVED ON THE FIRST READING ON THIS 11TH DAY OF APRIL, 2018.

JOSEPH R. SMITH, MAYOR

SECOND READING/PUBLIC HEARING

BOROUGH OF EAST NEWARK
HUDSON COUNTY, NEW JERSEY

AN ORDINANCE TO AMEND CHAPTER 2 SECTION 31 (BOARD OF EDUCATION OF EAST NEWARK) OF THE REVISED GENERAL ORDINANCES OF THE BOROUGH OF EAST NEWARK SO AS TO AMEND AND ESTABLISH A 5 MEMBER BOARD

BE IT ORDAINED, by the Borough Council of the Borough of East Newark that Chapter 2, Section 31.3 shall be amended as follows:

The Board of Education shall consist of five (5) members each for a term of 5 years, except the members of the first board of any such district, who shall be appointed for such terms, as shall, as soon as possible. A 5-man board will result in member(s) being appointed for terms of 5 years and the terms of one member expiring each year. All members shall serve after the expiration of their respective terms until the appointment and qualification of their successors in accordance with N.J.S.A. 18a:12-9.

SECTION 6: Should any provision or provisions of this Ordinance be declared unconstitutional or invalid by a Court with proper jurisdiction, the remaining provisions of this Ordinance shall not be affected thereby and shall remain in full force and effect and to this end, the provisions of this Ordinance are hereby declared to be severable.

SECTION 7: All prior ordinances, or sections of ordinances, inconsistent with the within ordinance are hereby repealed.

SECTION 8: This ordinance shall take effect immediately upon passage and publication as required by law.

ROLL CALL	Aye	Nay	Abstain	Absent	Intro	Second
Evaristo						
Lucas						
Salas						
Silva						
Tighe						
Zincavage						

I HEREBY **CERTIFY** THAT THE ABOVE ORDINANCE WAS RE-INTRODUCED ON THE **SECOND READING** AND **APPROVED** ON THE SECOND READING BY THE MAYOR AND COUNCIL OF THE BOROUGH OF EAST NEWARK AT A PUBLIC MEETING OF THE MAYOR AND COUNCIL OF THE BOROUGH OF EAST NEWARK HELD ON MAY 9, 2018.

ROBERT B. KNAPP, BOROUGH CLERK

I HEREBY CERTIFY THAT THE ABOVE **ORDINANCE** WAS RE-INTRODUCED AND APPROVED ON THE FIRST READING ON THIS 9TH DAY OF MAY, 2018.

JOSEPH R. SMITH, MAYOR

SECOND READING/PUBLIC HEARING

BOROUGH OF EAST NEWARK

AN ORDINANCE TO AMEND CHAPTER 33 (ZONING) AND ORDINANCE 03-2018 OF THE REVISED GENERAL ORDINANCES OF THE BOROUGH OF EAST NEWARK SO AS TO AMEND CERTAIN BULK REQUIREMENTS.

BE IT ORDAINED by the Mayor and Council of the Borough of East Newark, County of Hudson, and State of New Jersey, as follows:

SECTION 1. Chapter 33, "Zoning", shall be amended to amend certain bulk requirements and provisions as follows:

33-15 BULK REQUIREMENTS.

2. Minimum Side Yard Setback.

Under the column heading, "Minimum Side Yard Setback", in the space pertaining to the "R-2 Single and Two Family Dwelling" zoning district, the words, "5 feet each side", shall be deleted and replaced with "3 feet each side."

SECTION 2. All ordinances or parts of ordinances inconsistent herewith are hereby repealed.

SECTION 3. If any part, sections, provisions, or the total of any of the above-mentioned publications are held to be invalid or unenforceable in any court, the findings or judgments of which court are applicable to the State of New Jersey, the balance and remainder of such publication shall remain in full force and effect as an Ordinance of the Borough of East Newark.

SECTION 4. This Ordinance shall become effective upon adoption and publication according to law.

ROLL CALL	Aye	Nay	Abstain	Absent	Intro	Second
Evaristo						
Lucas						
Salas						
Silva						
Tighe						
Zincavage						

I HEREBY CERTIFY THAT THE ABOVE ORDINANCE WAS RE-INTRODUCED ON THE SECOND READING AND APPROVED ON THE SECOND READING BY THE MAYOR AND COUNCIL OF THE BOROUGH OF EAST NEWARK AT A PUBLIC MEETING OF THE MAYOR AND COUNCIL OF THE BOROUGH OF EAST NEWARK HELD ON MAY 9, 2018.

ROBERT B. KNAPP, BOROUGH CLERK

I HEREBY CERTIFY THAT THE ABOVE ORDINANCE WAS RE-INTRODUCED AND APPROVED ON THE FIRST READING ON THIS 9TH DAY OF MAY, 2018.

JOSEPH R. SMITH, MAYOR

RESOLUTION NUMBER: 59-18

**BOROUGH OF EAST NEWARK
COUNTY OF HUDSON**

**RESOLUTION: APPOINTMENT OF CLASS IV MEMBER TO THE EAST
NEWARK PLANNING BOARD**

Introduced by Councilmember: _____

Seconded by Councilmember: _____

BE IT RESOLVED, by the Mayor and Borough Council of the Borough of East Newark that the following appointments be made to the East Newark Planning Board:

Name	Class	Term	Expiration Date
Carla Fernandes	IV	2 Years	December 31, 2019

Be and is hereby-appointed as MEMBER OF THE PLANNING BOARD of the Borough of East Newark effective immediately.

ROLL CALL	Aye	Nay	Abstain	Absent
Evaristo				
Lucas				
Salas				
Silva				
Tighe				
Zincavage				

I, ROBERT B. KNAPP, MUNICIPAL CLERK OF THE BOROUGH OF EAST NEWARK, COUNTY OF HUDSON, STATE OF NEW JERSEY, DO HEREBY CERTIFY THAT THE FOREGOING IS A TRUE COPY OF A RESOLUTION ADOPTED BY THE MAYOR AND BOROUGH COUNCIL AT THEIR REGULAR MEETING HELD ON MAY 8, 2018.

ROBERT B. KNAPP, BOROUGH CLERK

**BOROUGH OF EAST NEWARK
COUNTY OF HUDSON, STATE OF NEW JERSEY**

RESOLUTION: HONORING THE EAST NEWARK 2018 VETERAN OF THE YEAR

INTRODUCED BY COUNCILMEMBER: _____

SECONDED BY COUNCILMEMBER: _____

WHEREAS, the Borough of East Newark has a long tradition of honoring and supporting Veterans; and

WHEREAS, Memorial Day, a national day of Observance in memory of our Nations Veterans is recognized with great reverence in the Borough of East Newark; and

WHEREAS, it is appropriate to recognize all of the Borough's Veterans, whether living or deceased for their service to our Country and to our Community; and

WHEREAS, the Borough of East Newark, together with the Hudson County Office of Veterans Affairs honor the 2018 East Newark Veteran of the Year, Charles F. Tighe; and

WHEREAS, Charles has dedicated his services to the United States Army and to his community by serving as a Firefighter, Fire Chief and Councilman; and

WHEREAS, Charles's noble service to his Country is acknowledged and esteemed and therefore honored as the Borough's Veteran of the Year.

NOW THEREFORE, BE IT RESOLVED by the Mayor and Council of the Borough of East Newark, County of Hudson, State of New Jersey that Charles F. Tighe be honored and recognized as the East Newark Veteran of the Year for 2018.

ROLL CALL	Aye	Nay	Abstain	Absent
Evaristo				
Lucas				
Salas				
Silva				
Tighe				
Zincavage				

I, ROBERT B. KNAPP, MUNICIPAL CLERK OF THE BOROUGH OF EAST NEWARK, COUNTY OF HUDSON, STATE OF NEW JERSEY, DO HEREBY CERTIFY THAT THE FOREGOING IS A TRUE COPY OF A RESOLUTION ADOPTED BY THE MAYOR AND BOROUGH COUNCIL AT THEIR REGULAR MEETING HELD ON MAY 9, 2018.

ROBERT B. KNAPP, BOROUGH CLERK

RESOLUTION NUMBER: 61-18

**BOROUGH OF EAST NEWARK
COUNTY OF HUDSON, STATE OF NEW JERSEY**

**RESOLUTION: AUTHORIZING ADVERTISEMENT FOR RECEIPT OF BIDS
FOR PRIVATE COLLECTION OF MUNICIPAL COURT DEBT**

INTRODUCED BY COUNCILMEMBER: _____

SECONDED BY COUNCILMEMBER: _____

BE IT RESOLVED, by the Mayor and Council of the Borough of East Newark, Hudson County, New Jersey, that the Borough Qualified Purchasing Agent is hereby authorized to advertise for receipt of bids for private collection of municipal court debt services, submitted pursuant to the New Jersey Supreme Court Procedures Governing the Private Collection of Municipal Court Debt under L.2009, C.233, and as approved by the Borough Attorney, which bids are to be received at a date and time set forth in the advertisement, in the Council Chambers, Borough Hall, 34 Sherman Avenue, East Newark, New Jersey.

ROLL CALL	Aye	Nay	Abstain	Absent
Evaristo				
Lucas				
Salas				
Silva				
Tighe				
Zincavage				

I, ROBERT B. KNAPP, MUNICIPAL CLERK OF THE BOROUGH OF EAST NEWARK, COUNTY OF HUDSON, STATE OF NEW JERSEY, DO HEREBY CERTIFY THAT THE FOREGOING IS A TRUE COPY OF A RESOLUTION ADOPTED BY THE MAYOR AND BOROUGH COUNCIL AT THEIR REGULAR MEETING HELD ON MAY 8, 2018.

ROBERT B. KNAPP, BOROUGH CLERK

**BOROUGH OF EAST NEWARK
COUNTY OF HUDSON, STATE OF NEW JERSEY**
RESOLUTION: APPROVAL OF MINUTES

INTRODUCED BY COUNCILMEMBER: _____

SECONDED BY COUNCILMEMBER: _____

WHEREAS, copies of the minutes of the following meetings of the Mayor and Council of the Borough of East Newark have been provided to the members of the council and reviewed;

NOW THEREFORE, BE IT RESOLVED by the Mayor and Council of the Borough of East Newark, County of Hudson, State of New Jersey that the minutes of the Regular Meeting of April 11, 2018 be and are hereby approved.

ROLL CALL	Aye	Nay	Abstain	Absent
Evaristo				
Lucas				
Salas				
Silva				
Tighe				
Zincavage				

I, ROBERT B. KNAPP, MUNICIPAL CLERK OF THE BOROUGH OF EAST NEWARK, COUNTY OF HUDSON, STATE OF NEW JERSEY, DO HEREBY CERTIFY THAT THE FOREGOING IS A TRUE COPY OF A RESOLUTION ADOPTED BY THE MAYOR AND BOROUGH COUNCIL AT THEIR REGULAR MEETING HELD ON MAY 9, 2018.

ROBERT B. KNAPP, BOROUGH CLERK

RESOLUTION NUMBER: 63-18

**BOROUGH OF EAST NEWARK
COUNTY OF HUDSON, STATE OF NEW JERSEY**

RESOLUTION: APPROVAL OF THE PAYMENT OF BILLS

INTRODUCED BY COUNCILMEMBER: _____

SECONDED BY COUNCILMEMBER: _____

BE IT RESOLVED, by the Mayor and Council of the Borough of East Newark in the County of Hudson, State of New Jersey that the below listed Purchase Orders, properly completed and approved by the proper Department Chairpersons and by the Financial Chairperson, and as submitted by the Chief Financial Officer of the Borough of East Newark or her designated representative, and as in full compliance with all purchasing Policies and Procedures of the Borough of East Newark, and as listed below in the total amount of \$487,549.03 be and is hereby approved for payment and checks are authorized to be drawn on the Borough Treasury for the payment thereof:

ROLL CALL	Aye	Nay	Abstain	Absent
Evaristo				
Lucas				
Salas				
Silva				
Tighe				
Zincavage				

I, ROBERT B. KNAPP, MUNICIPAL CLERK OF THE BOROUGH OF EAST NEWARK, COUNTY OF HUDSON, STATE OF NEW JERSEY, DO HEREBY CERTIFY THAT THE FOREGOING IS A TRUE COPY OF A RESOLUTION ADOPTED BY THE MAYOR AND BOROUGH COUNCIL AT THEIR REGULAR MEETING HELD ON MAY 9, 2018.

ROBERT B. KNAPP, BOROUGH CLERK

BOROUGH OF EAST NEWARK**Bill list****REGULAR MEETING MAY 9, 2018**

<u>Vendor</u>	<u>Amount</u>	<u>Description</u>	<u>Account</u>
AAA EMERGENCY	230.00		COIN TOSS RESCUE EQPT (#4)
AAA EMERGENCY	340.04		COIN TOSS RESCUE EQPT (#4)
Total fund14			570.04
ACE COM	890.50	1264	POLICE DEPT. O/E
ADP, INC	311.93	512957767, 512136456	FINANCIAL ADMIN. O/E
ADVOCACY FOR DRUG	500.00	140	POLICE DEPT. O/E
ANTHONY MONTEIRO	35.00	MEDICAL REIMBURSEMENT	INSURANCE - EMPLOYEE GROUP HEA
BOROUGH OF PARAMUS	2,964.27	R18-04329	FIRE DEPT. OE
BRIGITE GONCALVES	61.08	OUT OF POCKET	ADMIN. & EXEC. O/E -
BRIGITE GONCALVES	71.82	VISTAPRINT ORDER	SENIOR CITIZENS OE
CLIFFSIDE BODY	891.28	W30752	SNOW REMOVAL OE
COMCAST	102.57	APRIL 2018	POLICE DEPT. O/E
COMCAST	10.36	APRIL 2018	SENIOR CITIZENS OE
COUNTY OF HUDSON	183,054.88	2ND QUARTER, 2018	COUNTY TAXES
EAST NEWARK BOARD	119,932.50	MAY 2018	SCHOOL TAXES
EAST NEWARK	1,249.96	PAY PERIOD ENDING	ADMIN S&W MAYOR & COUNCIL
EAST NEWARK	3,205.35	PAY PERIOD ENDING	ADMIN BORO CLERK S&W
EAST NEWARK	2,887.25	PAY PERIOD ENDING	FINANCIAL ADMIN. S/W
EAST NEWARK	1,887.75	PAY PERIOD ENDING	COLLECTION OF TAXES S/W
EAST NEWARK	1,142.42	PAY PERIOD ENDING	ASSESSMENT TAXES S&W
EAST NEWARK	1,811.16	PAY PERIOD ENDING	CONSTRUCTION OFFICIALS S/W
EAST NEWARK	320.00	PAY PERIOD ENDING	POLICE DEPT- S&W
EAST NEWARK	24,120.93	PAY PERIOD ENDING	POLICE DEPT- S&W
EAST NEWARK	3,192.05	PAY PERIOD ENDING	POLICE CROSSING GUARD S&W
EAST NEWARK	637.75	PAY PERIOD ENDING	UNIFORM FIRE SAFETY ACT S&W
EAST NEWARK	1,472.00	PAY PERIOD ENDING	ROAD REPAIR & MAINT. S&W
EAST NEWARK	833.33	PAY PERIOD ENDING	SEWER SYSTEM O/E
EAST NEWARK	1,333.33	PAY PERIOD ENDING	SEWER SYSTEM O/E
EAST NEWARK	802.50	PAY PERIOD ENDING	PUBLIC BLDG & GRNDS S&W
EAST NEWARK	2,142.92	PAY PERIOD ENDING	ADMIN - PUBLIC ASSISTANCE S&W
EAST NEWARK	956.80	PAY PERIOD ENDING	SENIOR CITIZENS S&W
EAST NEWARK	2,495.09	PAY PERIOD ENDING	SOCIAL SECURITY SYSTEM
EAST NEWARK	3,753.63	PAY PERIOD ENDING	MUNIC COURT S&W
EAST NEWARK	3,350.80	PAY PERIOD ENDING MAY	ADMIN BORO CLERK S&W
EAST NEWARK	90.00	PAY PERIOD ENDING MAY	CONSTRUCTION OFFICIALS S/W
EAST NEWARK	320.00	PAY PERIOD ENDING MAY	POLICE DEPT- S&W
EAST NEWARK	24,120.93	PAY PERIOD ENDING MAY	POLICE DEPT- S&W
EAST NEWARK	3,489.46	PAY PERIOD ENDING MAY	POLICE CROSSING GUARD S&W
EAST NEWARK	1,472.00	PAY PERIOD ENDING MAY	ROAD REPAIR & MAINT. S&W
EAST NEWARK	888.75	PAY PERIOD ENDING MAY	PUBLIC BLDG & GRNDS S&W
EAST NEWARK	956.80	PAY PERIOD ENDING MAY	SENIOR CITIZENS S&W

<u>Vendor</u>	<u>Amount</u>	<u>Description</u>	<u>Account</u>
EAST NEWARK	1,333.61	PAY PERIOD ENDING MAY	SOCIAL SECURITY SYSTEM
EAST NEWARK	2,169.56	PAY PERIOD ENDING MAY	MUNIC COURT S&W
ECONOMY SUPPLY CO.	284.42	26823, 27304, 28162,	PUBLIC BLDG & GRNDS OE
EFFECTIVE ALARM	120.00	39826	RECREATION OE
F. BASSO JR.	2,212.70	0418-3099, 0418-3085	MANDATORY RECYCLING OE
F. BASSO JR.	5,540.83	0418-3099, 0418-3085	GARBAGE COLLECT CONTRACT OE
GAMS POWER TOOLS &	599.95	STIHL POLE SAW HT103	PUBLIC BLDG & GRNDS OE
GARFIELD FENCE	179.00	6881, 6863, 6890	ROAD REPAIR & MAINT. OE
GUARDIAN	1,738.30	319546 (MAY 2018)	INSURANCE - EMPLOYEE GROUP HEA
HOME DEPOT CREDIT	162.41	8014826, 5014084	PUBLIC BLDG & GRNDS OE
HOME DEPOT CREDIT	249.65	1015610	PUBLIC BLDG & GRNDS OE
HORIZON BCBSNJ	12,458.35	288926783 (MAY 2018)	INSURANCE - EMPLOYEE GROUP HEA
HORIZON BLUE CROSS	2,722.74	870014477 (MAY 2018)	INSURANCE - EMPLOYEE GROUP HEA
HUDSON COUNTY	9,232.74	15477 (APRIL 2018)	GARBAGE COLLECT CONTRACT OE
HUDSON REGIONAL	164.50	60 (1ST QUARTER, 2018)	BOARD OF HEALTH OE
INNOVATIVE	3,449.05	FINAL PAY - GENERATOR	FEMA - HMGP (GENERATOR)
JERSEY JOURNAL	129.66	1147825 (APRIL 17,	ADMIN & EXEC ADVERTISING OE
JERSEY JOURNAL	64.83	1147825 (04/21/2018)	ADMIN & EXEC ADVERTISING OE
JUDITH EVARISTO	70.00	MEDICAL REIMBURSEMENT	INSURANCE - EMPLOYEE GROUP HEA
K&K TOPHY MART	85.00		ADMIN. & EXEC. O/E -

Total fund01

440,726.45

KEARNY WATER DEPT. 7,001.28 00307160000000

WATER SERVICES

Total fund05

7,001.28

KENNETH M.	1,072.12	MEDICAL REIMBURSEMENTS	INSURANCE - EMPLOYEE GROUP HEA
L3 COMMUNICATIONS-	720.00	209513239	POLICE DEPT. O/E
LAGO SERVICE	25.00	931	MOTOR VEHICLE POOL OE
LAGO SERVICE	119.00	0941	MOTOR VEHICLE POOL OE
MASCHIO'S FOOD	142.27	IN0063508 (MARCH 2018)	SENIOR CITIZENS OE
MCNERNEY &	5,000.00	2018-120	ASSESS TAXES OE APPEALS
MICHAEL A. CIFELLI	686.92	APRIL 2018	MUNIC PROSECUTOR S&W
MICHAEL O'DONNELL	416.67	APRIL 2018	INSURANCE - EMPLOYEE GROUP HEA
NEIL D. MAROTTA,	2,500.00	APRIL 2018	LEGAL SERVICES & COSTS O/E
NJ DIV. OF MOTOR	60.00	1977 AMERICAN LAFRANCE	MOTOR VEHICLE POOL OE
NORA C. ADAMS	405.00	FEB-APRIL 2018	MUNICIPAL COURT OE

Total fund01

11,146.98

ONE CALL CONCEPTS 11.25 8045070 (APRIL 2018)

WATER SERVICES

PASSAIC VALLEY 127.00 13923 (MARCH 2018)

WATER SERVICES

Total fund05

138.25

POSTAGE BY PHONE	500.00	POSTAGE	ADMIN. & EXEC. O/E -
POSTAGE BY PHONE	500.00	POSTAGE	MUNICIPAL COURT OE
PSE&G	1,168.90	APRIL 2018	UTILITIES - ELECTRICITY
PSE&G	1,286.16	APRIL 2018	UTILITIES - ELECTRICITY
PSE&G	3,737.69	APRIL 2018	UTILITIES - STREET LIGHTING
SAINT ANTHONY	250.00	MEMORIAL DAY 2018	ADMIN. & EXEC. O/E -
SMITH, JOSEPH R.	2,840.00	MARRIAGE/CIVIL UNION	ADMIN O/E MAYOR & COUNCIL
STAPLES CREDIT	59.97	2055653711,	ADMIN. & EXEC. O/E -

<u>Vendor</u>	<u>Amount</u>	<u>Description</u>	<u>Account</u>
STAPLES CREDIT	419.83	2055653711,	POLICE DEPT. O/E
STAPLES CREDIT	14.19	2055653711,	PUBLIC BLDG & GRNDS OE
STAPLES CREDIT	61.16	2055653711,	MUNICIPAL COURT OE
TAMAHARA FACUNDES	185.00	MAY 1, 2018	MOTOR VEHICLE POOL OE
TENNANT SALES & THE TERRE CO.	559.78	915388265, 915373954	CLEAN COMMUNITIES
VERIZON	70.00	154003	PUBLIC BLDG & GRNDS OE
VERIZON	574.34	APRIL 2018	ADMIN. & EXEC. O/E -
VERIZON	482.01	APRIL 2018	POLICE DEPT. O/E
VERIZON	48.40	APRIL 2018	PUBLIC BLDG & GRNDS OE
VERIZON	107.60	APRIL 2018	SENIOR CITIZENS OE
VERIZON	94.21	APRIL 2018	RECREATION OE
VERIZON WIRELESS	101.19	3720863486 (APRIL 25,	POLICE DEPT. O/E
VISION SERVICE	167.10	12 219588 0001 (MAY	INSURANCE - EMPLOYEE GROUP HEA
WILLIAM H.	12,741.00	7802	INSURANCE - EMPLOYEE GROUP HEA
WILLIAM H.	1,987.00	7802	INSURANCE - EMPLOYEE GROUP HEA
XEROX CORP.	10.50	092970778	ADMIN. & EXEC. O/E -

Total fund01

27,966.03

Total Bill List:

487,549.03



Borough of East Newark

34 Sherman Avenue
East Newark, New Jersey 07029
Phone: (973) 481-2902 ext. 221
Fax: (973) 481-0627
www.boroughofeastnewark.com

Joseph R. Smith
Mayor

Robert B. Knapp
Borough Clerk

Brigite I. Goncalves
Administrative Assistant

Memo

To: Honorable Mayor Joseph R. Smith
From: Brigitte I. Goncalves, Administrative Assistant
CC: East Newark Borough Council
Date: May 7, 2018
Re: East Newark Borough Clerk's Office Monthly Report – April 2018

In the month of April 2018 please note that the Office of the Borough Clerk collected a total of \$44,438.57 in cash for various items. Attached please find a list of the fees collected. All monies have been deposited to the East Newark General Account.

All reporting has been filed by the required due date in connection with the Generator Installation Project at the Borough Hall. The generator has been tested and is found to be in full working condition. The quarterly reporting for this grant has been filed in accordance with the requirements set forth by FEMA. We are waiting for the State OEM Office to close out the project.

Senior Citizens have been mailed a monthly newsletter. For the month of March 2018 the Senior Shopping Trip was to Livingston Mall on April 24, 2018.

All Financial Disclosure forms for required employees have been filed.

All up to date information has been transmitted to the Hudson County Office on Aging through the online portal (SAMS) as required.

Monthly and quarterly reports have been filed for Senior Services through the Community Development Block Grant and Peer Leadership initiatives.

All reporting required for the Peer Grouping Grant for Senior Citizens and Disabled Residents has been filed.

Board of Health call(s) received by this office were transmitted to the Kearny Board of Health.

All mailings of vital statistics records have been made as required by the New Jersey State Department of Health and Senior Services.

The Affirmative Action binder has been reviewed and requests for Certificates of Employee Information Report Cards have been made to vendors who have exceeded payments in the amount of \$17,500.00 as per the State of New Jersey, Department of Treasury regulations.

Open Public Records Act (OPRA) requests received by this office have been provided with a timely response.

Kindly further note that resolutions and ordinances passed at the Regular Meeting of April 11, 2018 have been advertised as required and transmitted to the respective parties and have been added to the resolutions and ordinance binders for the current calendar year.

The Minute Book has been updated through March 2018.

Our website has been updated to include all recent minutes, meeting agendas, calendars, contacts and public notices. Our website is updated on a monthly basis and as needed.

Attached you will find an updated vacation list of all full time employees with the Borough. The attached includes vacation dates used as well as requested by the municipal employees.

2018

Employee Vacation Sick Time

	2018 Vacation Days		Carried Vacation Days		Used Vacation Days		Vacation Days Balance		2018 Sick Days		Carried Sick Days		Used Sick Days		Sick Days Balance		Personal Days	
Goncalves, B	15	2.5	2	2	15.5	15.5	2	15.5	12	131	0.5	142.5	0.5	142.5	142.5	-	-	-
Farinhas, D	10	0	9	9	1	1	9	1	12	50	0	62	0	62	62	-	-	-
Evaristo, J	15	1	6	6	10	10	6	10	12	63.5	4.5	71	4.5	71	71	-	-	-
Aparicio, B	10	0	0	0	10	10	0	10	10	35	1	44	1	44	44	2	2	2
Erezuma, B	21	0	8	8	13	13	8	13	15	125	0	140	0	140	140	3	3	3
Fiori, J	21	0	11	11	10	10	11	10	15	123	1	137	1	137	137	0	0	0
Monteiro, A	30	8	2	2	36	36	2	36	15	216	0	231	0	231	231	5	5	5
O'Donnell, M	23	0	2	2	21	21	2	21	15	172	0	187	0	187	187	0	0	0
Tomasko, R	21	4	4	4	21	21	4	21	15	15.75	7	23.75	7	23.75	23.75	4	4	4
Gutierrez, S	8	1	1	1	8	8	1	8	10	30	0	40	0	40	40	4	4	4
DeFreitas, Y	8	0	0	0	8	8	0	8	10	14	1	23	1	23	23	1	1	1

MONTHLY SUMMARY REPORT
BOROUGH OF EAST NEWARK

05/07/18 02:16:41 PM

From: 04/01/18 Through: 04/30/18

From: 01- - - Through: 99-9999-99-9999-

Roll up: General Ledger

Account	Tot	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec
01-1920 ANTICIPATED REVENUES:	38365.56	0.00	0.00	0.00	38365.56	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
01-1940 MISC REVENUES NOT	2085.00	0.00	0.00	0.00	2085.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
01-2010 BUDGET:	3980.01	0.00	0.00	0.00	3980.01	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
14-1606 ANTICIPATED REVENUES:	8.00	0.00	0.00	0.00	8.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
Grand Totals:	44,438.57	0.00	0.00	0.00	44,438.57	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00



Borough of East Newark

34 Sherman Avenue
East Newark, New Jersey 07029
Phone: (973) 481-2902 ext. 237
Fax: (973) 481-0627
www.boroughofeastnewark.com

Joseph R. Smith
Mayor

Brigite I. Goncalves
Treasurer/Chief Finance Officer

Memo

To: Honorable Mayor Joseph R. Smith
From: Brigitte I. Goncalves, Treasurer
CC: East Newark Borough Council
Date: May 7, 2018
Re: East Newark Borough Department of Treasury Monthly Report –April 2018

Following please find a list of items addressed for the month of April 2018 for the East Newark Finance Department.

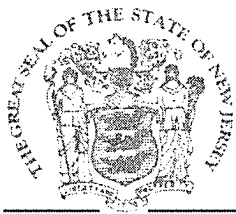
- All State of New Jersey Pension Reports have been submitted by the monthly and quarterly deadline.
- All individuals/corporations with fees deposited in the Borough's Developers Escrow Account have been notified in writing of the balance of their account(s). Any account with a balance of \$1000 or less is notified on a quarterly basis and any account in excess of \$1000 is notified on a monthly basis.
- The 2018 Ford Explorer has been received and will soon be introduced into our fleet of vehicles on the street.
- The 1977 American LaFrance was auctioned on April 30, 2018 through govdeals.com The pumper was auctioned at \$3,500.00.
- The current police union contract was transmitted as required to PERC.
- Subsequent to the adoption of the 2018 Municipal Budget, all forms documents have been filed with the Division of Local Government Services.
- The CDBG reporting have been maintained by the monthly and quarterly basis.
- The Peer Grouping funding has been invoiced on a monthly basis. All quarterly reports have been maintained and submitted as well.
- Past due invoices were re-issued to any vendor with an open invoice.
- The East Newark Borough General Account has been updated through March 2018.

- The East Newark Payroll Account has been updated through March 2018.
- The PNC East Newark Water Account used through the East Orange Water Commission Account has been reconciled through February 2018.
- The East Newark Water Department Account and Animal Trust Accounts have been updated through March 2018.
- The East Newark Animal Control Account has been updated through March 2018.

MONTHLY SUMMARY REPORT
BOROUGH OF EAST NEWARK

05/07/18 02:27:31 PM

Account	Tot	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec
INTEREST AND COSTS ON TAXES : INTEREST AND COSTS ON TAXES													
01-0505-00-0505-	468.41	0.00	0.00	0.00	468.41	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
PRIOR YEAR TAXES :													
01-2002-00-2002-	2941.43	0.00	0.00	0.00	2941.43	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
CURRENT YEAR TAXES : CURRENT YEAR TAXES													
01-2120-00-2120-	260386.22	0.00	0.00	0.00	260386.22	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
Grand Total:	263,796.06	0.00	0.00	0.00	263,796.06	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00



34 Sherman Avenue
East Newark, New Jersey 07029
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Borough of East Newark

To: Honorable Joseph R. Smith, Mayor
Honorable Members of the East Newark Borough Council

From: Robert B. Knapp, Director, East Newark Municipal Welfare Dept.
East Newark Borough Clerk

Re: Monthly Report-East Newark Municipal Welfare Department
For April, 2018

Date: May 1, 2018

Honorable Mayor and Members of the Borough Council:

Please find the following work activity report for the East Newark Municipal Welfare Department for April, 2018

Assisted two (2) Borough residents for food stamp assistance

Assisted one (1) Borough resident with General Assistance

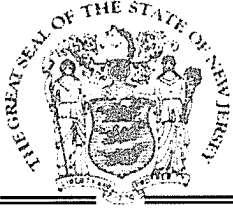
Attended Providers Meeting on behalf of the Borough at the Hudson County Office on Aging

Assisted Borough Treasurer/Chief Financial Officer Brigitte Goncalves with the submission of required paperwork to the Hudson County Office On Aging, Office of Disability Services and Division of Housing and Community Development

Respectfully submitted,

A handwritten signature in black ink, appearing to read "R. B. Knapp".

Robert B. Knapp, Director
East Newark Municipal Welfare Department
East Newark Borough Clerk



BOROUGH OF EAST NEWARK
DEPARTMENT OF POLICE

34 Sherman Avenue
East Newark, New Jersey 07029
Phone: (973) 481-2900
Fax: (973) 481-0627

Anthony Monteiro
CHIEF OF POLICE

May 1, 2018

Honorable Mayor and Council
Borough of Dear Council Members,
I herewith submit the following report for the month of April 2018.

Hospital Runs, Ambulance	4
Hospital Runs, Patrol Car	0
Escorts	3
Motor Vehicle Summons Issued	541
Motor Vehicle Accidents	8
Adult Arrest	4
Juvenile Arrest	0
Stolen Motor Vehicles	0
Recovered Stolen Vehicles	0
Burglaries	0
Larcenies	4
Robberies	0
Homicides	0
Assaults	0
Burglar Alarms	2
Borough Ordinance's	0
Fee's Ordinance's	\$42.42

Respectfully Submitted,

ANTHONY MONTEIRO
Chief of Police

Cycle : 101
 Route : 101

Previous Month Transaction Summary

TransCode	Description	StartDate	EndDate	#OfTran	Balance
				0	0.00

Current Month Transaction Summary

TransCode	Description	StartDate	EndDate	#OfTran	Balance
103	CREDIT CARD PAYMENT	04/02/2018	04/28/2018	225	29224.34
139	CASH PAYMENT	04/10/2018	04/26/2018	324	-4892.32
140	CHECK PAYMENT	04/04/2018	04/30/2018	9506	-31358.61
165	REGULAR BILLING	04/04/2018	04/13/2018	121104	114421.00
168	FIRST BILLING	04/18/2018	04/18/2018	1	41.13
173	OVERDUE INTEREST CHARGE	04/03/2018	04/17/2018	5402	553.72
200	Final Read Fee	04/03/2018	04/17/2018	4	100.00
287	eCheck Payment	04/16/2018	04/16/2018	1	-168.20
500	WEB PAYMENT	04/13/2018	04/13/2018	1	-116.68
				136568	103490.72

Type #OfAccts AccountBalance

Active	352	103443.68
Closed	4	47.04
Total	356	103490.72

=====
 Cycle : 102
 Route : 102
 Previous Month Transaction Summary
 TransCode Description StartDate EndDate #OfTran Balance

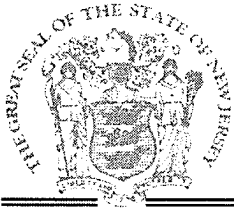
 0 0 0.00

Current Month Transaction Summary
 TransCode Description StartDate EndDate #OfTran Balance

 165 REGULAR BILLING 04/13/2018 04/13/2018 1 3401.90
 1 3401.90

Type #OfAccts AccountBalance

 Active 1 3401.90
 Closed 0 0.00
 Total 1 3401.90



BOROUGH OF EAST NEWARK
FIRE DEPARTMENT

34 Sherman Avenue
East Newark, New Jersey 07029
Phone: (973) 481-2902 ext. 236
Fax: (973) 481-0627
www.boroughofeastnewark.com

Kenneth Graham
Fire Chief

Kenneth M. Sheehan, Sr.
Fire Chairman

MEMORANDUM

To: Honorable Mayor Joseph R. Smith
From: Kenneth Graham, Chief – East Newark Fire Department
CC: East Newark Borough Council
Date: May 4, 2018
Re: East Newark Fire Department Monthly Report – April 2018

The following is a list of activities performed by the East Newark Fire Department for the month of April 2018:

- Fire Calls Total 8
8 Alarms East Newark
- 2 Meetings
- 2 Drills

Memo

Date: 05/07/2018

To: Mayor Joseph R. Smith

Cc: Council Members, Borough Treasurer

From: Municipal Court

RE: Monthly Disbursements

Attached please find receipts for the month of April 2018

Title 39 Split:

Check #: 2765

Amount: \$17,403.20

POAA Funds:

Check #: 2766

Amount: \$120.00

Interest on General Account:

Check #: 2767

Amount: \$25.82

Interest on Bail Account:

Check #: 5416

Amount: \$1.08