

BOROUGH OF EAST NEWARK  
 COUNTY OF HUDSON  
 STATE OF NEW JERSEY

**REGULAR MEETING  
 OF THE  
 MAYOR AND BOROUGH COUNCIL**

DATE: WEDNESDAY, AUGUST 8, 2018  
 TIME: 5:30 PM

**AGENDA**

	<b>ORDINANCE (FIRST READING/INTRODUCTION)</b>
10-18	Bond Ordinance (to be provided)
	<b>ORDINANCE (SECOND READING/PUBLIC HEARING)</b>
08-18	An Ordinance To Fix Salaries Of Certain Employees Of The Borough Of East Newark
09-18	An Ordinance Of The Borough Of East Newark, County Of Hudson, State Of New Jersey To Fix The Salary For The Chief Of Police Of The East Newark Police Department
	<b>RESOLUTIONS</b>
82-18	Authorization To Place Lien On Property For Clean Up - 40 Sherman Avenue, East Newark, New Jersey Block 4 Lot 7.02
83-18	Authorizing Penn Credit To Collect Outstanding Public Defender Debt
84-18	Refund Of Tax Overpayment
85-18	Approval of Minutes
86-18	Approval of the Payment of Bills
	<b>DEPARTMENTAL REPORTS</b>
	Office of the Borough Clerk
	Finance Department
	Welfare Department
	Police Department
	Water Department
	Fire Department
	<b>CONFIDENTIAL CORRESPONDENCE</b>

**ANY OTHER BUSINESS PRESENTED BY THE MAYOR AND BOROUGH COUNCIL**

**FORMAL ACTION MAY OR MAY NOT BE TAKEN**

## SECOND READING/PUBLIC HEARING

## ORDINANCE

**BOROUGH OF EAST NEWARK  
COUNTY OF HUDSON, STATE OF NEW JERSEY**

**AN ORDINANCE TO FIX SALARIES  
OF CERTAIN EMPLOYEES OF  
THE BOROUGH OF EAST NEWARK**

An Ordinance of the Borough of East Newark, County of Hudson, State of New Jersey amending an Ordinance to Fix the Salaries of Certain Public Employees in the Borough of East Newark, County of Hudson, State of New Jersey effective January 1, 2018.

BE IT ORDAINED by the Mayor and Council of the Borough of East Newark, County of Hudson, State of New Jersey, that the salaries of the following certain Public Employees are hereby amended as follows:

<b>Title</b>	<b>Salary</b>	
<i><b>Borough Clerk</b></i>	26,229	
<i><b>Administrative Assistant</b></i>	48,038	
<i><b>Clerical Assistant</b></i>	12.88	Hourly
<i><b>Clerical Assistant/Technology Assistant</b></i>	16.63	Hourly
<i><b>Qualified Purchasing Agent</b></i>	7,192	
<i><b>Treasurer</b></i>	16,799	
<i><b>CFO</b></i>	11,349	
<i><b>Tax Assessor</b></i>	13,983	
<i><b>Tax/Water Collector</b></i>	23,106	
<i><b>Construction Official</b></i>	10,809	
<i><b>Construction SubCode O.</b></i>	10,809	
<i><b>Planning Board Secretary</b></i>	3,000	
<i><b>Municipal Judge</b></i>	20,416	
<i><b>Court Administrator</b></i>	19,486	
<i><b>Prosecutor</b></i>	8,408	
<i><b>Deputy Court Administrator/Clerk</b></i>	33,917	
<i><b>Maintenance Worker</b></i>	18.77	Hourly
<i><b>Maintenance Worker Part-Time (No CDL)</b></i>	16.00	Hourly
<i><b>Senior Citizens Director</b></i>	12.73	Hourly
<i><b>Senior Citizens Assistant</b></i>	11.67	Hourly
<i><b>Licensed Water Operator</b></i>	10,200	
<i><b>Licensed Sewer Operator</b></i>	16,320	
<i><b>Fire Official/Inspector</b></i>	7,806	

THIS PORTION OF THE ORDINANCE WILL TAKE EFFECT ON THE DATE IT IS ADOPTED.

**Longevity:**

Full-time employees in good standing with the Borough serving for 10 years shall be offered a 1.5% increase on their base salary on their 10<sup>th</sup> year anniversary with the Borough of East Newark.

<b>CROSSING GUARDS</b>	
<b>hired after 1/1/2013</b>	<b>2018</b>
<b>START</b>	\$ 9.05
<b>60 DAYS</b>	\$ 10.05
<b>1 YEAR</b>	\$ 13.08
<b>2 YEAR</b>	\$ 13.74
<b>3 YEAR</b>	\$ 14.43
<b>4 YEAR</b>	\$ 15.10
<b>5 YEAR</b>	\$ 15.80
<b>6 YEAR</b>	\$ 16.46
<b>hired after 8/1/1999</b>	<b>2018</b>
<b>START</b>	\$ 9.05
<b>60 DAYS</b>	\$ 10.05
<b>1 YEAR</b>	\$ 13.08
<b>2 YEAR</b>	\$ 13.74
<b>3 YEAR</b>	\$ 14.43
<b>4 YEAR</b>	\$ 15.10
<b>5 YEAR</b>	\$ 15.80
<b>6 YEAR</b>	\$ 16.46
<b>7 YEAR</b>	\$ 17.14
<b>8 YEAR</b>	\$ 17.81
<b>9 YEAR</b>	\$ 18.54
<b>10 YEAR</b>	\$ 19.37
<b>hired after 9/1/1995</b>	
<b>9 YEAR</b>	\$ 19.37
<b>10 YEAR</b>	\$ 20.05
<b>Hired Before January 1, 1994</b>	\$ 24.38

THIS PORTION OF THE ORDINANCE WILL TAKE EFFECT ON THE DATE IT IS ADOPTED.

BE IT FURTHER ORDAINED by the Mayor and Council of the Borough of East Newark, County of Hudson, State of New Jersey, that the salaries of the following certain Public Employees shall not be amended:

<b>TITLE</b>	<b>2018 Salary</b>
Mayor	3,000.00
Council	2,000.00

THIS PORTION OF THE ORDINANCE WILL TAKE EFFECT ON THE DATE IT IS ADOPTED.

<b>ROLL CALL</b>	<b>Aye</b>	<b>Nay</b>	<b>Abstain</b>	<b>Absent</b>	<b>Intro</b>	<b>Second</b>
Evaristo						
Graham						
Lucas						
Silva						
Tighe						
Zincavage						

I HEREBY **CERTIFY** THAT THE ABOVE ORDINANCE WAS RE-INTRODUCED ON THE **SECOND READING** AND **APPROVED** ON THE SECOND READING BY THE MAYOR AND COUNCIL OF THE BOROUGH OF EAST NEWARK AT A PUBLIC MEETING OF THE MAYOR AND COUNCIL OF THE BOROUGH OF EAST NEWARK HELD ON AUGUST 8, 2018.

\_\_\_\_\_  
ROBERT B. KNAPP, BOROUGH CLERK

I HEREBY CERTIFY THAT THE ABOVE **ORDINANCE** WAS RE-INTRODUCED AND APPROVED ON THE SECOND READING ON THIS 8TH DAY OF AUGUST, 2018.

\_\_\_\_\_  
JOSEPH R. SMITH, MAYOR

Ordinance Number 09-18

SECOND READING/PUBLIC HEARING

BOROUGH OF EAST NEWARK  
COUNTY OF HUDSON  
NEW JERSEY

CHIEF OF POLICE SALARY, 2018

AN ORDINANCE OF THE BOROUGH OF EAST NEWARK, COUNTY OF HUDSON,  
STATE OF NEW JERSEY TO FIX THE SALARY FOR THE CHIEF OF POLICE OF THE  
EAST NEWARK POLICE DEPARTMENT

BE IT ORDAINED, by the Mayor and Council of the Borough of East Newark,  
County of Hudson, State of New Jersey, as follows:

SECTION I: There is hereby established a new salary schedule for the  
members of the East Newark Police Department Chief of Police, effective  
January 1, 2018, as set forth:

Chief of Police: \$102,470

SECTION III: The above shall be the employee's base salary.

ROLL CALL	Aye	Nay	Abstain	Absent	Intro	Second
Evaristo						
Graham						
Lucas						
Silva						
Tighe						
Zincavage						

I HEREBY CERTIFY THAT THE ABOVE ORDINANCE WAS RE-INTRODUCED ON THE SECOND READING AND APPROVED ON THE SECOND READING BY THE MAYOR AND COUNCIL OF THE BOROUGH OF EAST NEWARK AT A PUBLIC MEETING OF THE MAYOR AND COUNCIL OF THE BOROUGH OF EAST NEWARK HELD ON AUGUST 8, 2018.

\_\_\_\_\_  
ROBERT B. KNAPP, BOROUGH CLERK

I HEREBY CERTIFY THAT THE ABOVE ORDINANCE WAS RE-INTRODUCED AND APPROVED ON THE SECOND READING ON THIS 8TH DAY OF AUGUST, 2018.

\_\_\_\_\_  
JOSEPH R. SMITH, MAYOR

**BOROUGH OF EAST NEWARK  
COUNTY OF HUDSON**

**RESOLUTION: AUTHORIZATION TO PLACE LIEN ON PROPERTY FOR CLEAN UP  
– 40 SHERMAN AVENUE, EAST NEWARK, NEW JERSEY BLOCK 4 LOT 7.02**

Introduced by Councilmember: \_\_\_\_\_

Seconded by Councilmember: \_\_\_\_\_

WHEREAS, N.J.S.A. 40:48-2.13(a) and Borough Ordinance 18-2.3(b) states that the owner or tenant of lands lying within the Borough shall be required to remove or demolish any building in such a condition as to make it dangerous to the health and safety of persons on or near a premises; and

WHEREAS, the East Newark Police Department did receive a resident complaint regarding a possible abandoned home located at Block 4 Lot 7.02 located within the Borough of East Newark, County of Hudson, State of New Jersey is also known as 40 Sherman Avenue with regards to tall bushes, weeds, grass and garbage creating a public nuisance and a health concern as well as creating a habitat for wildlife that is not typical in the Borough, and

WHEREAS, East Newark Police Chief Monteiro, did report to the property to find that the conditions were as described by the complainant; and

WHEREAS, several attempts to locate the owner of Block 4 Lot 7.02 via telephone and in person were unsuccessful; and

WHEREAS, to expedite remediation of the Public Health Nuisance, the Borough of East Newark did initiate the cleaning and the expense of such work be placed as a lien for said property.

NOW, THEREFORE, BE IT RESOLVED by the Mayor and Borough Council of the Borough of East Newark, County of Hudson, State of New Jersey that a lien in the amount of \$241.34 for the labor, employee benefits, services, supplies and equipment utilized for the clean up of Block 4 Lot 7.02 on July 31, 2018 as per the attached worksheet.

BE IT FURTHER RESOLVED, that the Tax Collector of the Borough of East Newark is hereby authorized to place a lien on Block 4 Lot 7.02, 40 Sherman Avenue, East Newark, New Jersey in the amount of \$241.34.

ROLL CALL	Aye	Nay	Abstain	Absent
Evaristo				
Graham				
Lucas				
Silva				
Tighe				
Zincavage				

I, ROBERT B. KNAPP, MUNICIPAL CLERK OF THE BOROUGH OF EAST NEWARK, COUNTY OF HUDSON, STATE OF NEW JERSEY, DO HEREBY CERTIFY THAT THE FOREGOING IS A TRUE COPY OF A RESOLUTION ADOPTED BY THE MAYOR AND BOROUGH COUNCIL AT THEIR REGULAR MEETING HELD ON AUGUST 8, 2018.

\_\_\_\_\_  
ROBERT B. KNAPP, BOROUGH CLERK

**BOROUGH OF EAST NEWARK  
COUNTY OF HUDSON**

**RESOLUTION: AUTHORIZING PENN CREDIT TO COLLECT OUTSTANDING  
PUBLIC DEFENDER DEBT**

Introduced by Councilmember: \_\_\_\_\_

Seconded by Councilmember: \_\_\_\_\_

WHEREAS, there exists twenty-five delinquent accounts totaling an outstanding debt in the amount of \$1460.00 for public defender fees; and

WHEREAS, various attempts to collect the debt have been made; and

WHEREAS, the Borough of East Newark has contracted with Penn Credit Corporation via Resolution Number 74-18 to collect Municipal Court Debt; and

WHEREAS, the Borough of East Newark wishes to collect the outstanding Public Defender Fees through the debt collection process utilizing Penn Credit Corporation; and

WHEREAS, a fee of 22% will be assessed and payable by the Borough.

NOW, THEREFORE, BE IT RESOLVED by the Mayor and Borough Council of the Borough of East Newark, County of Hudson, State of New Jersey that Penn Credit Corporation is hereby authorized to collect the outstanding Public Defender Fee debt incurred by Municipal Court Defendants; and

BE IT FURTHER RESOLVED, that the fee of 22% will be incurred by the deduction of said percentage from the amount collected by Penn Credit Corporation.

ROLL CALL	Aye	Nay	Abstain	Absent
Evaristo				
Graham				
Lucas				
Silva				
Tighe				
Zincavage				

I, ROBERT B. KNAPP, MUNICIPAL CLERK OF THE BOROUGH OF EAST NEWARK, COUNTY OF HUDSON, STATE OF NEW JERSEY, DO HEREBY CERTIFY THAT THE FOREGOING IS A TRUE COPY OF A RESOLUTION ADOPTED BY THE MAYOR AND BOROUGH COUNCIL AT THEIR REGULAR MEETING HELD ON AUGUST 8, 2018.

\_\_\_\_\_  
ROBERT B. KNAPP, BOROUGH CLERK

**BOROUGH OF EAST NEWARK  
COUNTY OF HUDSON**

**RESOLUTION: REFUND OF TAX OVERPAYMENT**

Introduced by Councilmember \_\_\_\_\_

Seconded by Councilmember \_\_\_\_\_

WHEREAS, Marcos & Maria H. Dos Reis, Block 3 Lot 17, 54 Sherman Avenue, East Newark, NJ paid the 2018 taxes and generated an overpayment due to the 2017 Homestead Rebate receipt on the account; and

WHEREAS, a tax overpayment of \$237.67 was created; and

WHEREAS, Marcos & Maria H. Dos Reis has requested that the \$237.67 tax overpayment be refunded.

NOW, THEREFORE, BE IT RESOLVED, by the Mayor and Borough Council of the Borough of East Newark, County of Hudson, State of New Jersey that authorization is hereby granted to the Chief Financial Officer to issue a warrant in the amount of \$237.67 to Marcos & Maria H. Dos Reis, 336 North Second Street, East Newark, New Jersey 07029.

ROLL CALL	Aye	Nay	Abstain	Absent
Evaristo				
Graham				
Lucas				
Silva				
Tighe				
Zincavage				

I, ROBERT B. KNAPP, MUNICIPAL CLERK OF THE BOROUGH OF EAST NEWARK, COUNTY OF HUDSON, STATE OF NEW JERSEY, DO HEREBY CERTIFY THAT THE FOREGOING IS A TRUE COPY OF A RESOLUTION ADOPTED BY THE MAYOR AND BOROUGH COUNCIL AT THEIR REGULAR MEETING HELD ON AUGUST 8, 2018.

\_\_\_\_\_  
ROBERT B. KNAPP, BOROUGH CLERK

**BOROUGH OF EAST NEWARK  
COUNTY OF HUDSON, STATE OF NEW JERSEY**  
**RESOLUTION: APPROVAL OF MINUTES**

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INTRODUCED BY COUNCILMEMBER: \_\_\_\_\_

SECONDED BY COUNCILMEMBER: \_\_\_\_\_

WHEREAS, copies of the minutes of the following meetings of the Mayor and Council of the Borough of East Newark have been provided to the members of the council and reviewed;

NOW THEREFORE, BE IT RESOLVED by the Mayor and Council of the Borough of East Newark, County of Hudson, State of New Jersey that the minutes of the Regular Meeting of July 11, 2018 be and are hereby approved.

ROLL CALL	Aye	Nay	Abstain	Absent
Evaristo				
Graham				
Lucas				
Silva				
Tighe				
Zincavage				

I, ROBERT B. KNAPP, MUNICIPAL CLERK OF THE BOROUGH OF EAST NEWARK, COUNTY OF HUDSON, STATE OF NEW JERSEY, DO HEREBY CERTIFY THAT THE FOREGOING IS A TRUE COPY OF A RESOLUTION ADOPTED BY THE MAYOR AND BOROUGH COUNCIL AT THEIR REGULAR MEETING HELD ON AUGUST 8, 2018.

\_\_\_\_\_  
ROBERT B. KNAPP, BOROUGH CLERK

**BOROUGH OF EAST NEWARK**  
**COUNTY OF HUDSON STATE OF NEW JERSEY**

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THE REGULAR MEETING OF THE MAYOR AND BOROUGH COUNCIL OF THE BOROUGH OF EAST NEWARK WITHIN THE COUNTY OF HUDSON, STATE OF NEW JERSEY IN THE EAST NEWARK MUNICIPAL BUILDING COUNCIL CHAMBERS, 34 SHERMAN AVENUE, EAST NEWARK, NEW JERSEY ON WEDNESDAY, JULY 11, 2018

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Minutes of the Regular Meeting of the Mayor and Borough Council held on July 11, 2018

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The Pledge of Allegiance to the Flag of the United States of America was recited

The Honorable Joseph R. Smith, Mayor Presiding. Mayor Smith called the meeting to order at 5:30 P.M.

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PUBLIC NOTICE: Adequate Notice of this Regular Meeting was transmitted to the Jersey Journal, Star Ledger, Observer, posted on the official Borough Website and on the bulletin board of the Municipal Building.

Notice was further given that the Mayor and Borough Council met in caucus on July 11, 2018 for the purpose of establishing a final agenda for the Regular Meeting.

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ROLL CALL:

Council President Charles F. Tighe-Present  
Councilmember Rose A. Evaristo-Present  
Councilmember Kenneth Graham-Present  
Councilmember Hans Peter Lucas-Present  
Councilmember Jose A. Silva-Present  
Councilmember Jeanne Zincavage-Absent With Reason

DECLARATION OF QUORUM: There being five (5) Members of the Borough Council PRESENT and Mayor Joseph R. Smith PRESENT, a QUORUM was declared. Also present were Borough Administrative Assistant/QPA/CFO, Treasurer Brigitte I. Goncalves and Borough Clerk Robert B. Knapp.

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APPROVAL OF AGENDA FOR THE REGULAR MEETING OF JULY 11, 2018

Motion by Councilmember Tighe

Seconded by Councilmember Silva

Roll Call: Evaristo-Aye, Graham-Aye, Lucas-Aye, Silva-Aye, Tighe-Aye, Zincavage-Absent

Aye: 5 Nay: 0 Abstain: 0 Absent: 1

MOTION CARRIED

ORDINANCE : FIRST READING/INTRODUCTION: ANN ORDINANCE TO FIX SALARIES OF CERTAIN EMPLOYEES OF THE BOROUGH OF EAST NEWARK

Introduced by Councilmember Tighe

Seconded by Councilmember Graham

Roll Call: Evaristo-Aye, Graham-Aye, Lucas-Aye, Silva-Aye, Tighe-Aye, Zincavage-Absent  
Aye: 5 Nay: 0 Abstain: 0 Absent: 1

ORDINANCE APPROVED ON FIRST READING/INTRODUCTION

ORDINANCE: FIRST READING/INTRODUCTION: AN ORDINANCE OF THE BOROUGH OF EAST NEWARK, COUNTY OF HUDSON, STATE OF NEW JERSEY TO FIX THE SALARY FOR THE CHIEF OF POLICE OF THE BOROUGH OF EAST NEWARK

Introduced by Councilmember Tighe

Seconded by Councilmember Lucas

Roll Call: Evaristo-Aye, Graham-Aye, Lucas-Aye, Silva-Aye, Tighe-Aye, Zincavage-Absent  
Aye: 5 Nay: 0 Abstain: 0 Absent: 1

ORDINANCE APPROVED ON FIRST READING/PUBLIC HEARING

CONSENT AGENDA:

RESOLUTION: MEMORIALIZATION: MEMORIALIZATION OF APPROVAL OF PLENARY LIQUOR LICENSES FOR 2018-2019

RESOLUTION: MEMORIALIZATION: MEMORIALIZATION OF APPROVAL OF FOOD, MILK AND VARIOUS LICENSES 2018-2019

RESOLUTION: ACCEPTANCE OF RESIGNATION OF POLICE OFFICE SAUL GUTIERREZ, EAST NEWARK POLICE DEPARTMENT

RESOLUTION: CANCELLATION OF OUTSTANDING CHECKS

RESOLUTION: AUTHORIZATION TO TRANSFER OF FUNDS FROM WATER ACCOUNT

RESOLUTION: AWARD CONTRACT FOR THE PRIVATE COLLECTION OF MUNICIPAL COURT DEBT

RESOLUTION: ACCEPTANCE OF MEMBERSHIPS-EAST NEWARK FIRE DEPARTMENT

RESOLUTION: RESOLUTION OF THE BOROUGH COUNCIL OF THE BOROUGH OF EAST NEWARK, IN THE COUNTY OF HUDSON, STATE OF NEW JERSEY COVENANTING TO COMPLY WITH THE PROVISIONS OF THE INTERNAL REVENUE CODE OF 1986, AS AMENDED, APPLICABLE TO THE EXCLUSION FROM GROSS INCOME FOR FEDERAL INCOME TAX PURPOSES OF INTEREST ON OBLIGATIONS ISSUED BY THE BOROUGH OF EAST NEWARK AND AUTHORIZING THE MAYOR, BOROUGH CLERK, CHIEF FINANCIAL OFFICER AND OTHER BOROUGH OFFICIALS TO TAKE SUCH ACTION AS THEY MAY DEEM NECESSARY OR ADVISABLE TO EFFECT SUCH COMPLIANCE AND DESIGNATING A \$637,447 BOND ANTICIPATION NOTE AND A \$30,000 SPECIAL EMERGENCY NOTE, BOTH ISSUED DATED JULY 13 2018 AND PAYABLE MAY 1, 2019 AS "QUALIFIED TAX-EXEMPT OBLIGATIONS" PURSUANT TO SECTION 265 (B) (3) OF THE INTERNAL REVENUE CODE OF 1986 , AS AMENDED

RESOLUTION: EXTENSION OF TOWING SERVICES WITH MORAN AUTOMOTIVE AND TOWING FOR THE EAST NEWARK POLICE DEPARTMENT

RESOLUTION: APPROVAL OF MINUTES OF THE REGULAR MEETING OF JUNE 6, 2018

RESOLUTION: GOVERNING BODY CERTIFICATION OF THE ANNUAL AUDIT  
RESOLUTION: AUTHORIZING THE BOROUGH ENGINEER TO PROVIDING ENGINEERING SERVICES  
FOR ADDITIONAL SUBSERVICE INVESTIGATION OF CONTAMINATION BENEATH THE DPW  
GARAGE

Introduced by Councilmember Tighe

Seconded by Councilmember Graham

Roll Call: Evaristo-Aye, Graham-Aye, Lucas-Aye, Silva-Aye, Tighe-Aye, Zincavage-Absent (Note  
Councilmember Silva voted aye on all resolution but abstained on the vote for the Minutes of  
the June 6, 2018 Meeting of the Mayor and Borough Council)

Aye: 5 Nay: 0 Abstain: as noted by Councilmember Silva Absent: 1

CONSENT AGENDA PASSED

APPROVAL OF PAYMENT OF BILLS

Introduced by Councilmember Tighe

Seconded by Councilmember Evaristo

Roll Call: Evaristo-Aye, Graham-Aye, Lucas-Aye, Silva-Abstain, Tighe-Aye, Zincavage-Absent

Aye: 4 Nay: 0 Abstain: 1 Absent: 1

RESOLUTION PASSED

No Further Business To Be Brought Before the Mayor and Borough Council

MOTION TO CLOSE BUSINESS PORTION OF MEETING AND OPEN MEETING TO PUBLIC FOR  
COMMENT

Motion by Councilmember Tighe

Seconded by Councilmember Graham

Roll Call: Evaristo-Aye, Graham-Aye, Lucas-Aye, Silva-Aye, Tighe-Aye, Zincavage-Absent

Aye: 5 Nay: 0 Abstain: 0 Absent: 1

MOTION CARRIED

No Member of the Public Desired to be Heard Before the Mayor and Borough Council

Mayor Smith stated that there may be matters concerning the St. Anthony property and also  
matters for the Council to review concerning the East Newark Towne Center

MOTION TO CLOSE/ADJOURN MEETING by Councilmember Tighe

Seconded by Councilmember Lucas

Roll Call: Evaristo-Aye, Graham-Aye, Lucas-Aye, Silva-Aye, Tighe-Aye, Zincavage-Absent

Aye: 5 Nay: 0 Abstain: 0 Absent: 1

MOTION CARRIED

Meeting Closed/Adjourned at 5:40 P.M.

Respectfully recorded and submitted by,

Robert B.Knapp, RMC  
Borough Clerk

Reports from Borough Departments:

Office of the Borough Clerk

Finance Department

Welfare Department

Police Department

Water Department

Fire Department

Municipal Court

**RESOLUTION NUMBER: 86-18**

**BOROUGH OF EAST NEWARK  
COUNTY OF HUDSON, STATE OF NEW JERSEY**

**RESOLUTION: APPROVAL OF THE PAYMENT OF BILLS**

INTRODUCED BY COUNCILMEMBER: \_\_\_\_\_

SECONDED BY COUNCILMEMBER: \_\_\_\_\_

**BE IT RESOLVED**, by the Mayor and Council of the Borough of East Newark in the County of Hudson, State of New Jersey that the below listed Purchase Orders, properly completed and approved by the proper Department Chairpersons and by the Financial Chairperson, and as submitted by the Chief Financial Officer of the Borough of East Newark or her designated representative, and as in full compliance with all purchasing Policies and Procedures of the Borough of East Newark, and as listed below in the total amount of \$568,375.40 be and is hereby approved for payment and checks are authorized to be drawn on the Borough Treasury for the payment thereof:

ROLL CALL	Aye	Nay	Abstain	Absent
Evaristo				
Graham				
Lucas				
Silva				
Tighe				
Zincavage				

I, ROBERT B. KNAPP, MUNICIPAL CLERK OF THE BOROUGH OF EAST NEWARK, COUNTY OF HUDSON, STATE OF NEW JERSEY, DO HEREBY CERTIFY THAT THE FOREGOING IS A TRUE COPY OF A RESOLUTION ADOPTED BY THE MAYOR AND BOROUGH COUNCIL AT THEIR REGULAR MEETING HELD ON AUGUST 8, 2018.

\_\_\_\_\_  
ROBERT B. KNAPP, BOROUGH CLERK

**BOROUGH OF EAST NEWARK****Bill list****REGULAR MEETING AUGUST 8, 2018**

<b><u>Vendor</u></b>	<b><u>Amount</u></b>	<b><u>Description</u></b>	<b><u>Account</u></b>
4 CLEAN-UP, INC.	33,044.89	SHERMAN AVE PAYMENT 2	2015 DOT MUNICIPAL AID (SHERMA
ADP, INC	298.29	201874632, 517682652,	FINANCIAL ADMIN. O/E
ANTHONY MONTEIRO	14.90	OUT OF POCKET	MOTOR VEHICLE POOL OE
ANTHONY MONTEIRO	35.00	MEDICAL REIMBURSEMENT	INSURANCE - EMPLOYEE GROUP HEA
BRIGITE GONCALVES	50.05	OUT OF POCKET	ADMIN. & EXEC. O/E -
CLAUDIA A.	185.00	JULY 17, 2018	MUNICIPAL COURT OE
COMCAST	102.57	JULY 2018	FIRE DEPT. OE
COMCAST	10.36	JULY 2018	SENIOR CITIZENS OE
COUNTY OF HUDSON	195,090.18	3RD QUARTER, 2018	COUNTY TAXES
DRAEGER INC	179.00	5950366289	POLICE DEPT. O/E
EAST NEWARK BOARD	123,542.33	AUGUST 2018	SCHOOL TAXES
EAST NEWARK	1,249.96	PAY PERIOD ENDING JULY	ADMIN S&W MAYOR & COUNCIL
EAST NEWARK	3,484.49	PAY PERIOD ENDING JULY	ADMIN BORO CLERK S&W
EAST NEWARK	2,887.25	PAY PERIOD ENDING JULY	FINANCIAL ADMIN. S/W
EAST NEWARK	1,887.75	PAY PERIOD ENDING JULY	COLLECTION OF TAXES S/W
EAST NEWARK	1,142.42	PAY PERIOD ENDING JULY	ASSESSMENT TAXES S&W
EAST NEWARK	1,901.16	PAY PERIOD ENDING JULY	CONSTRUCTION OFFICIALS S/W
EAST NEWARK	1,440.00	PAY PERIOD ENDING JULY	POLICE DEPT- S&W
EAST NEWARK	22,459.79	PAY PERIOD ENDING JULY	POLICE DEPT- S&W
EAST NEWARK	889.92	PAY PERIOD ENDING JULY	POLICE CROSSING GUARD S&W
EAST NEWARK	637.75	PAY PERIOD ENDING JULY	UNIFORM FIRE SAFETY ACT S&W
EAST NEWARK	1,472.00	PAY PERIOD ENDING JULY	ROAD REPAIR & MAINT. S&W
EAST NEWARK	833.33	PAY PERIOD ENDING JULY	SEWER SYSTEM O/E
EAST NEWARK	1,333.33	PAY PERIOD ENDING JULY	SEWER SYSTEM O/E
EAST NEWARK	900.00	PAY PERIOD ENDING JULY	PUBLIC BLDG & GRNDS S&W
EAST NEWARK	2,142.92	PAY PERIOD ENDING JULY	ADMIN - PUBLIC ASSISTANCE S&W
EAST NEWARK	906.88	PAY PERIOD ENDING JULY	SENIOR CITIZENS S&W
EAST NEWARK	2,319.06	PAY PERIOD ENDING JULY	SOCIAL SECURITY SYSTEM
EAST NEWARK	3,813.58	PAY PERIOD ENDING JULY	MUNIC COURT S&W

**Total fund01****404,254.16**

EAST ORANGE WATER	44,190.60	103357, 103251,
EAST ORANGE WATER	24,700.00	103357, 103251,

WATER SERVICES
CAPITAL OUTLAY

**Total fund05****68,890.60**

ECONOMY SUPPLY CO.	44.03	44326. 44936, 43066
EXXON CARD	36.64	066328
F. BASSO JR.	2,846.35	0718-7037, 0718-7036
F. BASSO JR.	5,540.83	0718-7037, 0718-7036
GAMS POWER TOOLS &	289.99	50122
GRANT SUPPLIES	161.00	BEL-870264, BEL-870316
GTBM	2,510.76	15717, 16672

PUBLIC BLDG & GRNDS OE
MOTOR VEHICLE POOL OE
MANDATORY RECYCLING OE
GARBAGE COLLECT CONTRACT OE
PUBLIC BLDG & GRNDS OE
PUBLIC BLDG & GRNDS OE
POLICE DEPT. O/E

<u>Vendor</u>	<u>Amount</u>	<u>Description</u>	<u>Account</u>
GUARDIAN	1,572.59	319546 (AUG 2018)	INSURANCE - EMPLOYEE GROUP HEA
HARRISON PUBLIC	60.00	2ND QUARTER, 2018	RECREATION OE
HOME DEPOT CREDIT	255.32	9011305	PUBLIC BLDG & GRNDS OE
HORIZON BCBSNJ	10,858.99	289512680 (AUG. 2018)	INSURANCE - EMPLOYEE GROUP HEA
HORIZON BLUE CROSS	2,722.74	870014477 (AUGUST	INSURANCE - EMPLOYEE GROUP HEA
HUDSON COUNTY	9,093.76	15590 (JUNE 2018)	GARBAGE COLLECT CONTRACT OE
HUDSON COUNTY	9,910.88	15642 (JULY 2018)	GARBAGE COLLECT CONTRACT OE
HUDSON REGIONAL	164.50	56 (2ND QUARTER, 2018)	BOARD OF HEALTH OE
JERSEY JOURNAL	71.18	1147825 (7/11/18)	ADMIN & EXEC ADVERTISING OE
JUDITH EVARISTO	108.40	MEDICAL 6/14/2018	INSURANCE - EMPLOYEE GROUP HEA
JUNIOR FIORI	15.00	MEDICAL REIMBURSEMENT	INSURANCE - EMPLOYEE GROUP HEA

**Total fund01**

**46,262.96**

KEARNY WATER DEPT.	9,323.82	0030716000000	WATER SERVICES
KEARNY WATER DEPT.	7,359.76	0030716000000	WATER SERVICES

**Total fund05**

**16,683.58**

KENNETH M.	290.53	MEDICAL 6/28/18,	INSURANCE - EMPLOYEE GROUP HEA
KENNETH M.	55.00	MEDICAL	INSURANCE - EMPLOYEE GROUP HEA
MICHAEL A. CIFELLI	686.92	JULY 2018	MUNIC PROSECUTOR S&W
MICHAEL O'DONNELL	416.67	HEALTH BENEFITS WAIVER	INSURANCE - EMPLOYEE GROUP HEA
N.J. DEPT. OF	38.15	0902 - 2ND QUARTER,	DCA Surcharge
NEIL D. MAROTTA,	2,500.00	JULY 2018	LEGAL SERVICES & COSTS O/E
NEW JERSEY	565.00	0-226-001-768	UNEMPLOYMENT COMP

**Total fund01**

**4,552.27**

ONE CALL CONCEPTS	2.50	8065070 (JUNE 2018)	WATER SERVICES
ONE CALL CONCEPTS	3.75	8075070 (JULY 2018)	WATER SERVICES

**Total fund05**

**6.25**

P.S.E.&G.	255.55	JUNE 2018	UTILITIES - ELECTRICITY
P.S.E.&G.	1,945.94	JUNE 2018	UTILITIES - ELECTRICITY
P.S.E.&G.	3,778.22	JUNE 2018	UTILITIES - STREET LIGHTING

**Total fund01**

**5,979.71**

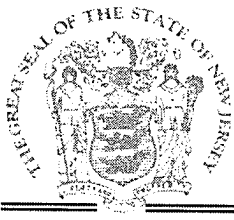
PASSAIC VALLEY	127.00	14108 (JUNE 2018)	WATER SERVICES
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**Total fund05**

**127.00**

PITNEY BOWES INC.	71.17	1008084423	ADMIN. & EXEC. O/E -
POSTAGE BY PHONE	1,000.00	POSTAGE 18275636	ADMIN. & EXEC. O/E -
ROBERT TOMASKO	130.00	MEDICAL 7/24/2018,	INSURANCE - EMPLOYEE GROUP HEA
ROGUT MCCARTHY LLC	1,154.95	JULY 2018	LEGAL SERVICES & COSTS O/E
ROYAL PRINTING	405.00		CONSTRUCTION OFFICIALS OE
SAL G. TRIPPI	120.00	JULY 2, 2018, JULY 3,	CONSTRUCTION OFFICIALS S/W
SHERWIN WILLIAMS	817.39	3339-3, 3230-4, 2317-0	PUBLIC BLDG & GRNDS OE
SMITH, JOSEPH R.	1,400.00	MARRIAGE/CIVIL UNION	ADMIN O/E MAYOR & COUNCIL
TENNANT SALES &	326.60	915561961	CLEAN COMMUNITIES
TENNANT SALES &	973.17	915561961	CLEAN COMMUNITIES
THE BAG LADY	139.00	182838, 183115	PUBLIC BLDG & GRNDS OE

<u>Vendor</u>	<u>Amount</u>	<u>Description</u>	<u>Account</u>
<b>Total fund01</b>			<b>6,537.28</b>
TREASURER STATE OF	360.00	180924660	WATER SERVICES
<b>Total fund05</b>			<b>360.00</b>
VERIZON	593.26	JULY 2018	ADMIN. & EXEC. O/E -
VERIZON	512.90	JULY 2018	POLICE DEPT. O/E
VERIZON	48.65	JULY 2018	PUBLIC BLDG & GRNDS OE
VERIZON	93.69	JULY 2018	SENIOR CITIZENS OE
VERIZON	89.63	JULY 2018	RECREATION OE
VERIZON WIRELESS	86.14	3760260425 (JULY 2018)	POLICE DEPT. O/E
VISION SERVICE	156.32	12 219588 0001 (AUG.	INSURANCE - EMPLOYEE GROUP HEA
WILENTZ, GOLDMAN &	400.00	40731049	LEGAL SERVICES & COSTS O/E
WILLIAM H.	12,741.00	7803	INSURANCE - GEN LIABILITY
<b>Total fund01</b>			<b>14,721.59</b>
<b>Total Bill List:</b>		<b>568,375.40</b>	



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## Borough of East Newark

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**Joseph R. Smith**  
*Mayor*

**Robert B. Knapp**  
*Borough Clerk*

**Brigite I. Goncalves**  
*Administrative Assistant*

# Memo

**To:** Honorable Mayor Joseph R. Smith  
**From:** Brigitte I. Goncalves, Administrative Assistant  
**CC:** East Newark Borough Council  
**Date:** August 6, 2018  
**Re:** East Newark Borough Clerk's Office Monthly Report – July 2018

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In the month of July 2018 please note that the Office of the Borough Clerk collected a total of \$43,591.65 in cash for various items. Attached please find a list of the fees collected. All monies have been deposited to the East Newark General Account.

All reporting has been filed by the required due date in connection with the Generator Installation Project at the Borough Hall. The generator has been tested and is found to be in full working condition. The quarterly reporting for this grant has been filed in accordance with the requirements set forth by FEMA. We are waiting for the State OEM Office to close out the project.

All documents required to be submitted to FEMA for the generator project in preparation for the reimbursement have been transmitted.

My office did assist French & Parrello, the Borough's Engineers in obtaining well information for the New Jersey DEP. We have satisfactorily provided the data the DEP requested.

On July 17, 2018, I did attend along with Mayor Smith a Technical Meeting with Passaic Valley Sewer Commission and the United States Environmental Protection Agency on the subject of the CSO and the cleanup of the Passaic River. More information will be available in the upcoming months.

On July 27, 2018 the Hudson County Office on Aging sponsored the annual Boat Ride Lunch Cruise. We had 13 Senior Residents in attendance.

Senior Citizens have been mailed a monthly newsletter. This month's newsletter focused on the Farmers Market Vouchers available to eligible Senior residents. I scheduled two dates to be available for the Seniors to assist them in their application for the vouchers. To date 18 vouchers of the 25 available have been issued.

All up to date information has been transmitted to the Hudson County Office on Aging through the online portal (SAMS) as required.

Monthly and quarterly reports have been filed for Senior Services through the Community Development Block Grant and Peer Leadership initiatives.

All reporting required for the Peer Grouping Grant for Senior Citizens and Disabled Residents has been filed.

Board of Health call(s) received by this office were transmitted to the Kearny Board of Health.

All mailings of vital statistics records have been made as required by the New Jersey State Department of Health and Senior Services.

The Affirmative Action binder has been reviewed and requests for Certificates of Employee Information Report Cards have been made to vendors who have exceeded payments in the amount of \$17,500.00 as per the State of New Jersey, Department of Treasury regulations.

Open Public Records Act (OPRA) requests received by this office have been provided with a timely response.

Kindly further note that resolutions and ordinances passed at the Regular Meeting of July 11, 2018 have been advertised as required and transmitted to the respective parties and have been added to the resolutions and ordinance binders for the current calendar year.

The Minute Book has been updated through June 2018.

Our website has been updated to include all recent minutes, meeting agendas, calendars, contacts and public notices. Our website is updated on a monthly basis and as needed.

Attached you will find an updated vacation list of all full time employees with the Borough. The attached includes vacation dates used as well as requested by the municipal employees.

2018

Employee Vacation Sick Time

	2018 Vacation Days		Carried Vacation Days		Used Vacation Days		Vacation Days Balance		2018 Sick Days		Carried Sick Days		Used Sick Days		Sick Days Balance		Personal Days		
	Vacation Days	Sick Days	Vacation Days	Sick Days	Vacation Days	Sick Days	Vacation Days	Sick Days	Sick Days	Vacation Days	Sick Days	Sick Days	Vacation Days	Sick Days	Sick Days	Vacation Days	Sick Days	Sick Days	Personal Days
Goncalves, B	15		2.5		13.5		4		12		131		0.5		142.5				-
Farinhas, D	10		0		10		0		12		50		0		62				-
Evaristo, J	15		1		12		4		12		63.5		5.5		70				-
Aparicio, B	10		0		5		5		10		35		1		44				2
Erezuma, B	21		0		14		7		15		125		0		140				3
Fiori, J	21		0		13		8		15		123		1		137				0
Monteiro, A	30		8		11		27		15		216		0		231				5
O'Donnell, M	23		0		11		12		15		172		0		187				0
Tomasko, R	21		4		6		19		15		15.75		7		23.75				4
Gutierrez, S	8		1		2		7		10		30		0		40				3
DeFreitas, Y	8		0		2		6		10		14		2		22				1

**MONTHLY SUMMARY REPORT  
BOROUGH OF EAST NEWARK**

08/02/18 02:30:24 PM

From: 01/01/18 Through: 07/31/18

From: 01- - - - Through: 99- - - -

Roll up: General Ledger

Account	Tot	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec
01-0220 PRIOR YEAR TAXES:	118469.67	18073.33	78254.35	3,367.00	5790.83	4189.60	8794.56	0.00	0.00	0.00	0.00	0.00	0.00
01-1060 CURRENT YEAR TAXES:	1840738.32	115280.45	751152.95	21,699.12	249491.54	662688.93	40425.33	0.00	0.00	0.00	0.00	0.00	0.00
01-1640 Due to Federal & State Grant	31068.46	0.00	0.00	0.00	0.00	0.00	31068.46	0.00	0.00	0.00	0.00	0.00	0.00
01-1920 ANTICIPATED REVENUES:	340922.21	53279.35	47224.81	84,154.36	40284.77	39462.05	39770.20	36746.67	0.00	0.00	0.00	0.00	0.00
01-1940 MISC REVENUES NOT	1642.88	10.00	6175.10	7,782.78	2085.00	0.00	0.00	390.00	0.00	0.00	0.00	0.00	0.00
01-2010 BUDGET:	63060.18	10348.89	8450.18	7,016.24	3980.01	8433.04	18376.84	6454.98	0.00	0.00	0.00	0.00	0.00
14-1606 ANTICIPATED REVENUES:	175.00	65.00	40.00	30.00	16.00	16.00	8.00	0.00	0.00	0.00	0.00	0.00	0.00
14-1800 FIRE PREVENTION:	365.93	61.59	4.34	300.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
<b>Grand Totals:</b>	<b>2,411,242.65</b>	<b>197,118.61</b>	<b>891,301.73</b>	<b>124,349.50</b>	<b>301,648.15</b>	<b>714,789.62</b>	<b>138,443.39</b>	<b>43,591.65</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>



# Borough of East Newark

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**Joseph R. Smith**  
*Mayor*

**Brigite I. Goncalves**  
*Treasurer/Chief Finance Officer*

## Memo

**To:** Honorable Mayor Joseph R. Smith  
**From:** Brigitte I. Goncalves, Treasurer  
**CC:** East Newark Borough Council  
**Date:** August 6, 2018  
**Re:** East Newark Borough Department of Treasury Monthly Report –July 2018

Following please find a list of items addressed for the month of July 2018 for the East Newark Finance Department.

- All State of New Jersey Pension Reports have been submitted by the monthly and quarterly deadline.
- All individuals/corporations with fees deposited in the Borough's Developers Escrow Account have been notified in writing of the balance of their account(s). Any account with a balance of \$1000 or less is notified on a quarterly basis and any account in excess of \$1000 is notified on a monthly basis.
- The CDBG reporting have been maintained by the monthly and quarterly basis.
- The Peer Grouping funding has been invoiced on a monthly basis. All quarterly reports have been maintained and submitted as well.
- Past due invoices were re-issued to any vendor with an open invoice.
- The East Newark Borough General Account has been updated through June 2018.
- The East Newark Payroll Account has been updated through June 2018.
- The PNC East Newark Water Account used through the East Orange Water Commission Account has been reconciled through June 2018.
- The East Newark Water Department Account and Animal Trust Accounts have been updated through June 2018.
- The East Newark Animal Control Account has been updated through June 2018.



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## Borough of East Newark

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To: Honorable Joseph R. Smith, Mayor  
Honorable Members of the East Newark Borough Council

From: Robert B. Knapp, Director, East Newark Municipal Welfare Dept.  
East Newark Borough Clerk

Re: Monthly Report-East Newark Municipal Welfare Department  
For July, 2018

Date: August 1, 2018

---

Honorable Mayor and Members of the Borough Council:

Please find the following work activity report for the East Newark Municipal Welfare Department for July, 2018:

Assisted three (3) Borough residents for food stamp assistance

Assisted one (1) Borough resident for Temporary Assistance For Needy Families

Assisted Borough Treasurer/Chief Financial Officer Brigitte Goncalves with the submission of required paperwork to the Hudson County Office On Aging, Office of Disability Services and Division of Housing and Community Development

Respectfully submitted,

Robert B. Knapp, Director  
East Newark Municipal Welfare Department  
East Newark Borough Clerk



BOROUGH OF EAST NEWARK

# DEPARTMENT OF POLICE

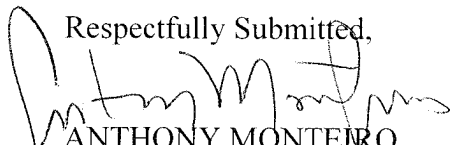
34 Sherman Avenue  
East Newark, New Jersey 07029  
Phone: (973) 481-2900  
Fax: (973) 481-0627

**Anthony Monteiro**  
CHIEF OF POLICE

August 1, 2018

Honorable Mayor and Council  
Borough of Dear Council Members,  
I herewith submit the following report for the month of July 2018.

Hospital Runs, Ambulance	3
Hospital Runs, Patrol Car	0
Escorts	6
Motor Vehicle Summons Issued	401
Motor Vehicle Accidents	4
Adult Arrest	0
Juvenile Arrest	0
Stolen Motor Vehicles	2
Recovered Stolen Vehicles	0
Burglaries	1
Larcenies	3
Robberies	0
Homicides	0
Assaults	0
Burglar Alarms	0
Borough Ordinance's	0
Fee's Ordinance's	\$50.40

Respectfully Submitted,  
  
ANTHONY MONTEIRO  
Chief of Police

Cycle : 101

Route : 101

Previous Month Transaction Summary

TransCode	Description	StartDate	EndDate	#OfTran	Balance
				0	0.00
				0	0.00

Current Month Transaction Summary

TransCode	Description	StartDate	EndDate	#OfTran	Balance
103	CREDIT CARD PAYMENT	07/13/2018	07/31/2018	256	42270.02
139	CASH PAYMENT	07/16/2018	07/31/2018	196	-4130.76
140	CHECK PAYMENT	07/02/2018	07/31/2018	11236	-2344.20
165	REGULAR BILLING	07/02/2018	07/30/2018	120756	-29249.84
166	Bill Adjustmt	07/05/2018	07/23/2018	9	92970.54
173	OVERDUE INTEREST CHARGE	07/03/2018	07/30/2018	13216	-663.70
200	Final Read Fee	07/02/2018	07/02/2018	1	950.84
287	eCheck Payment	07/21/2018	07/29/2018	9	50.00
				145679	-707.60
					89145.30

Type #OfAccts AccountBalance

Active	352	89113.44
Closed	4	31.86
Total	356	89145.30

=====  
 Cycle : 102  
 Route : 102

Previous Month Transaction Summary

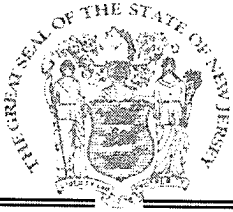
TransCode	Description	StartDate	EndDate	#OfTran	Balance
				0	0.00
				0	0.00

Current Month Transaction Summary

TransCode	Description	StartDate	EndDate	#OfTran	Balance
165	REGULAR BILLING	07/31/2018	07/31/2018	1	1766.50
				1	1766.50

Type	#OfAccts	AccountBalance
Active	1	1766.50
Closed	0	0.00
Total	1	1766.50



BOROUGH OF EAST NEWARK  
**FIRE DEPARTMENT**

34 Sherman Avenue  
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Fax: (973) 481-0627  
www.boroughofeastnewark.com

**Kenneth Graham**  
*Fire Chief*

**Kenneth M. Sheehan, Sr.**  
*Fire Chairman*

## MEMORANDUM

**To:** Honorable Mayor Joseph R. Smith

**From:** Kenneth Graham, Chief – East Newark Fire Department

**CC:** East Newark Borough Council

**Date:** August 5, 2018

**Re:** East Newark Fire Department Monthly Report – July 2018

The following is a list of activities performed by the East Newark Fire Department for the month of July 2018:

- Fire Calls Total 4
  - 4 Alarms East Newark
  - 1 Standby Kearny
- 2 Meetings
- 2 Drills