

BOROUGH OF EAST NEWARK  
 COUNTY OF HUDSON  
 STATE OF NEW JERSEY

**REGULAR MEETING  
 OF THE  
 MAYOR AND BOROUGH COUNCIL**

DATE: WEDNESDAY, OCTOBER 10, 2018  
 TIME: 5:30 PM

**AGENDA**

<b>ORDINANCE (FIRST READING/INTRODUCTION)</b>	
11-2018	An Ordinance Of The Borough Of East Newark Establishing And Authorizing A "Special Needs Registry"
12-2018	An Ordinance Of The Borough Of East Newark, County Of Hudson, State Of New Jersey To Fix The Salaries For Members Of The East Newark Police Department
13-2018	An Ordinance Of The Borough Of East Newark Establishing Fees For Special Service Charges And Special Charges Under The New Jersey Open Public Records Law
<b>ORDINANCE (SECOND READING/PUBLIC HEARING)</b>	
<b>RESOLUTIONS</b>	
	Awards Presentation to Distinguished Citizens
	Executive Session
92-18	Authorizing The Mayor And Borough Clerk To Execute An Interlocal Agreement With The Borough Of Paramus For A Repair-Maintenance Shared Service For Vehicles
93-18	Authorizing The East Newark Volunteer Fire Department To Hold A Coin Toss On October 28, 2018
94-18	Authorizing Extension And Modification Of Water Agreement Between Kearny And East Newark
95-18	Authorizing The Borough Engineer To Provide Engineering Services For Groundwater Sampling Of Underground Monitoring Well Networks To Assess Contamination Beneath The DPW Garage
96-18	Authorizing Maintenance Worker Shaun Correia, East Newark Department Of Public Works To Serve As The Solid Waste And Recycling Enforcement Official For The Borough Of East Newark
97-18	Approval of Minutes
98-18	Approval of the Payment of Bills
<b>DEPARTMENTAL REPORTS</b>	
	Office of the Borough Clerk
	Finance Department
	Welfare Department
	Police Department
	Water Department
	Fire Department
	Municipal Court
<b>CONFIDENTIAL CORRESPONDENCE</b>	

**ANY OTHER BUSINESS PRESENTED BY THE MAYOR AND BOROUGH COUNCIL**

**FORMAL ACTION MAY OR MAY NOT BE TAKEN**

ORDINANCE NUMBER 11-18

FIRST READING/INTRODUCTION

ORDINANCE

**BOROUGH OF EAST NEWARK  
COUNTY OF HUDSON, STATE OF NEW JERSEY**

**AN ORDINANCE OF THE BOROUGH OF EAST NEWARK ESTABLISHING AND  
AUTHORIZING A "SPECIAL NEEDS REGISTRY"**

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**BE IT ORDAINED** by the Mayor and Borough Council of the Borough of East Newark:

**SECTION 1. (Health)** of the Revised General Ordinances of the Borough of East Newark is hereby established by enacting a Special Needs Registry as follows:

**Special Needs Registry.**

**Purpose and Applicability.** It is the purpose and intent of this section to create and maintain a list of municipal residents in need of special assistance in case of an emergency for public safety purposes in accordance with P.L. 2018, c. \_\_\_\_ (C. \_\_\_\_)

- A. The Borough Clerk shall maintain a list containing the names and addresses of Borough residents who identify themselves as being in need of special assistance in the event of emergency and who request that this information be maintained on their behalf for public safety purposes.
- B. The list maintained by the Borough Clerk shall be cross-indexed by name and address of each resident requesting to be on the list, and shall identify the special circumstances of each individual.
- C. The Borough Clerk shall provide the list solely and strictly for the purposes of P.L.2018, c. (C. ) to the Borough police department, to each fire department or fire district servicing the municipality, and to each first aid or rescue squad servicing the municipality and shall ensure that they are provided with updates at least monthly.
- D. A notice shall be sent to Borough residents annually with the tax bills mailed to local property taxpayers advising residents that a special needs list is being maintained by the Clerk for public safety purposes. The notice shall include information as to how a municipal resident may add his or her name and address to the municipal list.
- E. Within 30 days following notification by the Borough Clerk pursuant to Section 1 of P.L. 2018, c. (C. ), and thereafter, at the time of creation of a tenancy, a landlord shall advise each tenant that the Borough Clerk maintains a list containing the names and addresses of Borough residents who identify themselves as being in need of special

assistance in the event of an emergency, and who request that this information be maintained on their behalf, for public safety purposes.

- F. The Borough Clerk shall notify each landlord who has filed a certificate of registration with the Borough pursuant to Section 2 of P.L. 1974, c. 50 (C. 46:8-28) of the existence of the list, and shall provide the landlord with a copy of a notice to be provided to the landlord's tenants, including information as to how a tenant may be added to the list.
- G. The list of persons maintained by the Borough Clerk identifying themselves as being in need of special assistance in the event of an emergency for public safety purposes pursuant to P.L.2018, c. (C. ) shall not be a government record and shall be deemed confidential for the purposes of P.L. 1963, c. 73 (C. 47:1A-1, et seq.).

**SECTION 2.** All ordinances or parts of ordinances inconsistent herewith are hereby amended to the extent of such inconsistency.

**SECTION 3.** If any portion of this ordinance shall be determined to be invalid, such determination shall not affect the validity of the remaining portions of said ordinance.

ROLL CALL	Aye	Nay	Abstain	Absent	Intro	Second
Evaristo						
Graham						
Lucas						
Silva						
Tighe						
Zincavage						

I HEREBY CERTIFY THAT THE ABOVE ORDINANCE WAS INTRODUCED ON THE FIRST READING AND APPROVED ON THE FIRST READING BY THE MAYOR AND COUNCIL OF THE BOROUGH OF EAST NEWARK AT A PUBLIC MEETING OF THE MAYOR AND COUNCIL OF THE BOROUGH OF EAST NEWARK HELD ON OCTOBER 10, 2018.

\_\_\_\_\_  
 ROBERT B. KNAPP, BOROUGH CLERK

*Ordinance Number 12-18*

*SECOND READING/PUBLIC HEARING*

**BOROUGH OF EAST NEWARK  
COUNTY OF HUDSON  
NEW JERSEY**

**POLICE SALARIES, 2018**

***AN ORDINANCE OF THE BOROUGH OF EAST NEWARK, COUNTY OF HUDSON,  
STATE OF NEW JERSEY TO FIX THE SALARIES FOR MEMBERS OF THE EAST  
NEWARK POLICE DEPARTMENT***

BE IT ORDAINED BY Borough Council of the Borough of East Newark, County of Hudson, State of New Jersey, as follows:

SECTION I. Section I of the Salary Ordinance shall be hereby amended to reflect the following wages to each employee's base salary as follows for members of the East Newark Police Department commencing 2018:

Chief of Police: January 1, 2018 2%

**SCHEDULE A**

<b>Year % Raised</b>	<b>2018 2.00%</b>	<b>2019 2.00%</b>
<b>ACADEMY PAY</b>	<b>29,580</b>	<b>30,172</b>
<b>FIRST</b>	<b>45,849</b>	<b>46,766</b>
<b>SECOND</b>	<b>50,573</b>	<b>51,584</b>
<b>THIRD</b>	<b>55,336</b>	<b>56,443</b>
<b>FOURTH</b>	<b>60,099</b>	<b>61,301</b>
<b>FIFTH</b>	<b>64,867</b>	<b>66,164</b>
<b>SIXTH</b>	<b>69,629</b>	<b>71,022</b>
<b>SEVENTH</b>	<b>74,495</b>	<b>75,985</b>
<b>EIGHTH</b>	<b>79,158</b>	<b>80,741</b>
<b>NINTH</b>	<b>83,921</b>	<b>85,599</b>
<b>TENTH</b>	<b>89,345</b>	<b>91,132</b>
<b>SGT 1</b>	<b>91,616</b>	<b>93,449</b>
<b>LT 1</b>	<b>98,945</b>	<b>100,924</b>
<b>CAPT 1</b>	<b>105,358</b>	<b>107,465</b>

Any Officer Hired Prior to January 1, 2010

# SCHEDULE B

Year  
% Raised

2017  
2.00%

2018  
2.00%

2019  
2.00%

<b>ACADEMY PAY</b>	<b>25,000</b>	<b>25,500</b>	<b>26,010</b>
<b>FIRST</b>	<b>29,226</b>	<b>29,811</b>	<b>30,407</b>
<b>SECOND</b>	<b>31,932</b>	<b>32,571</b>	<b>33,222</b>
<b>THIRD</b>	<b>35,720</b>	<b>36,434</b>	<b>37,163</b>
<b>FOURTH</b>	<b>41,133</b>	<b>41,956</b>	<b>42,794</b>
<b>FIFTH</b>	<b>45,462</b>	<b>46,371</b>	<b>47,299</b>
<b>SIXTH</b>	<b>54,121</b>	<b>55,203</b>	<b>56,307</b>
<b>SEVENTH</b>	<b>59,533</b>	<b>60,724</b>	<b>61,938</b>
<b>EIGHTH</b>	<b>64,945</b>	<b>66,244</b>	<b>67,569</b>
<b>NINTH</b>	<b>70,359</b>	<b>71,766</b>	<b>73,202</b>
<b>TENTH</b>	<b>75,771</b>	<b>77,286</b>	<b>78,832</b>
<b>SGT 1</b>	<b>77,955</b>	<b>79,514</b>	<b>81,104</b>
<b>LT 1</b>	<b>85,138</b>	<b>86,841</b>	<b>88,578</b>
<b>CAPT 1</b>	<b>91,427</b>	<b>93,256</b>	<b>95,121</b>

Any Officer Hired After May 1, 2012

SECTION II. Any salary, wage or compensation not herein mentioned shall remain the same as heretofore.

SECTION III. The salaries, wages and other compensation listed above shall be payable from January 1, 2018, or the date of appointment, whichever is later, pursuant to a resolution adopted by the Borough Council specifying the amount of compensation within the authorized ranges and effective date.

SECTION IV. All ordinances or parts of ordinances inconsistent herewith are repealed.

SECTION V. This ordinance shall take effect after second reading and publication as required by law.

ROLL CALL	Aye	Nay	Abstain	Absent	Intro	Second
Evaristo						
Graham						
Lucas						
Silva						
Tighe						
Zincavage						

I HEREBY CERTIFY THAT THE ABOVE ORDINANCE WAS INTRODUCED ON THE FIRST READING AND APPROVED ON THE FIRST READING BY THE MAYOR AND COUNCIL OF THE BOROUGH OF EAST NEWARK AT A PUBLIC MEETING OF THE MAYOR AND COUNCIL OF THE BOROUGH OF EAST NEWARK HELD ON OCTOBER 10, 2018.

ROBERT B. KNAPP, BOROUGH CLERK

ORDINANCE NUMBER 13-18

FIRST READING/INTRODUCTION

ORDINANCE

**BOROUGH OF EAST NEWARK  
COUNTY OF HUDSON, STATE OF NEW JERSEY**

AN ORDINANCE OF THE BOROUGH OF EAST NEWARK ESTABLISHING FEES FOR  
SPECIAL SERVICE CHARGES AND SPECIAL CHARGES UNDER THE NEW JERSEY  
OPEN PUBLIC RECORDS LAW

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**BE IT ORDAINED** by the Mayor and Borough Council of the Borough of East Newark, County of Hudson, State of New Jersey as follows:

**SECTION 1: PURPOSE**

New Jersey has adopted the Open Public Records Law which has as its general purpose making government records more available to the public than they have been in the past. In certain instances, the production of archived records or records in a format which is not the usual format maintained by the municipality or other special circumstances would be costly and time consuming. The New Jersey Public Records Law permits the municipality to require the payment of fees, special service charges and/or special charges as a pre-requisite to the production of records requiring extraordinary time and effort, special equipment or special formatting.

**SECTION 2: ORDINARY REQUESTS FOR INFORMATION**

The stator fee schedule shall apply to routine requests under the Open Public Records Law. The fees of N.J.S.A. 47:1A-5 are hereby incorporated herein as such fee schedule presently exists or as such fees might appear in future modifications or amendments of the statute.

At present time, fees under N.J.S.A. 47:1A-5 for routine copies of municipal documents are:

Letter size pages - \$0.05 per page

Legal size pages - \$0.07 per page

**SECTION 3: NO RESEARCH OR INTERPRETATION MAY BE COMPELLED**

Nothing in this Ordinance shall require the custodian of documents or any other municipal official to examine, analyze, tabulate, or interpret documents which are subject to production under the New Jersey Open Public Records Act.

**SECTION 4: SPECIAL SERVICE CHARGE/SPECIAL CHARGES AUTHORIZED**

**A. Charges Authorized:**

The Borough Clerk or other custodian or keeper of documents qualifying for mandatory production as "governmental records" under the New Jersey

Public Records Act shall be entitled to special service charges and/or special charges as set forth in Section 5 of this Ordinance.

**B. Requests To Be In Writing**

Any requests for documents shall be made to the Borough Clerk on a form established by the Borough Clerk for such purposes.

**C. Advance Notice of Fees, Special Service Charges and Special Charges; Deposit**

Any requestor of government records which are eligible for the imposition of a special charge or special service charge under Section 5 of this Ordinance shall receive advance notice of the amount of fees and charges before any work is started. The Borough Clerk shall require prepayment of such charges before causing the work to begin.

**SECTION 4: FEES, SPECIAL SERVICE CHARGES AND SPECIAL CHARGES; WHEN CHARGED; AMOUNTS AUTHORIZED**

**A. Duplication On Other Work Beyond Capability of Municipal-In-House Work Force:**

Whenever the in-house municipal work force or available municipal equipment is insufficient to duplicate or produce government records in a timely fashion, the Borough Clerk may cause such duplication or production to be accomplished by outside vendors such as copy centers or producers of digital images. If the costs of such duplication or production charged by such vendors exceeds the routine charges set forth in N.J.S.A. 47:1A-5, the actual cost of same without any additional surcharge for labor costs shall be paid.

**B. Special Service Charge Authorized:**

Whenever government records cannot be reproduced by regular copying equipment or fulfillment of the request would involve extraordinary time and effort (for example, when a large number of records must be recovered from storage or substantive staff time is required to review, sort and assemble records), charges may be imposed as follows:

1. The actual cost (materials and supplies but no staff labor) of duplication or reproduction; plus
2. A special service charge of \$32.00 per hour or the actual direct cost of labor (if less) shall be imposed for each hour of extraordinary time predicted to be utilized to respond to the request.

**C. Digital Records:**

If a request for governmental records involves production or conversion of digital or computerized records or film which is:

- A. In a medium not routinely used by the agency (i.e. electronic or film)
- B. Not routinely developed or maintained by an agency; or
- C. Requiring a substantial amount of manipulation or programming of information technology

The requestor shall pay fees and special charges as follows:

- A. Direct costs (no overhead) to comply with the request; plus
- B. Special charges; the lessor of the cost of technology and labor actually incurred or \$45.00 per hour.

**SECTION 6: NOTICE OF REQUESTOR OF COPYRIGHT LAWS:**

- A. The Borough of East Newark may be compelled by New Jersey Law to produce or duplicate governmental records but no compliance with these legal obligations shall be deemed to constitute a license, sublicense or waiver of copyright laws.
- B. The Borough Clerk shall give the following notice to any requestor of governmental records

NOTICE - COPYRIGHT LAWS

You must comply with U.S. copyright laws.  
 These laws may restrict your right to use,  
 Duplicate or modify the records provided to  
 you by the Borough of East Newark.  
 You should consult your own legal counsel on this  
 since severe civil and criminal penalties for  
 violation of copyright laws are provided

**SECTION 7: WAIVERS FOR GOVERNMENTAL EDUCATION REQUESTOR**

The Mayor, Clerk or Borough Council (by Resolution) may waive the fees or other charges otherwise chargeable if the requestor of governmental records is a governmental or education entity.

**SECTION 8: INCONSISTENT ORDINANCES**

All Ordinances or parts of Ordinances inconsistent with or in conflict with this Ordinance are hereby repealed to the extent of such inconsistency.

**SECTION 9: PARTIAL INVALIDITY**

If any section, paragraph, clause or provision of this Ordinance shall be adjudged invalid, such adjudication shall apply only to the section, paragraph, clause or provision so adjudged and the remainder shall be deemed valid and effective.

**SECTION 10: EFFECTIVE DATE**

This ordinance shall take effect after second reading and publication as required by law.

ROLL CALL	Aye	Nay	Abstain	Absent	Intro	Second
Evaristo						
Graham						
Lucas						
Silva						
Tighe						
Zincavage						

I HEREBY CERTIFY THAT THE ABOVE ORDINANCE WAS INTRODUCED ON THE FIRST READING AND APPROVED ON THE FIRST READING BY THE MAYOR AND COUNCIL OF THE BOROUGH OF EAST NEWARK AT A PUBLIC MEETING OF THE MAYOR AND COUNCIL OF THE BOROUGH OF EAST NEWARK HELD ON OCTOBER 10, 2018.

\_\_\_\_\_  
 ROBERT B. KNAPP, BOROUGH CLERK

**BOROUGH OF EAST NEWARK  
COUNTY OF HUDSON, STATE OF NEW JERSEY**

**RESOLUTION: AUTHORIZING THE MAYOR AND BOROUGH CLERK TO  
EXECUTE AN INTERLOCAL AGREEMENT WITH THE BOROUGH OF  
PARAMUS FOR A REPAIR-MAINTENANCE SHARED SERVICE FOR  
VEHICLES**

INTRODUCED BY COUNCILMEMBER: \_\_\_\_\_

SECONDED BY COUNCILMEMBER: \_\_\_\_\_

WHEREAS, the Uniformed Shared Services and Consolidation Act, N.J.S.A. 40A:65.1, et seq., allows any municipality or county to enter into a contract with any other municipality or county for the joint provision of any services within their joint jurisdiction; and

WHEREAS, the Borough of East Newark and the Borough of Paramus seek to enter into a Shared Services Agreement wherein the Borough of Paramus will provide maintenance and repair to all Borough of East Newark Vehicles which are directed to the Borough of Paramus by the Borough of East Newark; and

WHEREAS, the Borough of East Newark has reviewed and approves of the "Agreement" between the Borough of Paramus and the Borough of East Newark as on file with the Office of the Borough Clerk for the term of the contract and the expenditure of funds pursuant to the terms thereof.

NOW THEREFORE, BE IT RESOLVED by the Governing Body of the Borough of East Newark, County of Hudson, State of New Jersey agrees to authorize the Mayor and Borough Clerk to execute the "Agreement" between the Borough of Paramus and the Borough of East Newark for the purpose set forth hereinabove.

ROLL CALL	Aye	Nay	Abstain	Absent
Evaristo				
Graham				
Lucas				
Silva				
Tighe				
Zincavage				

I, ROBERT B. KNAPP, MUNICIPAL CLERK OF THE BOROUGH OF EAST NEWARK, COUNTY OF HUDSON, STATE OF NEW JERSEY, DO HEREBY CERTIFY THAT THE FOREGOING IS A TRUE COPY OF A RESOLUTION ADOPTED BY THE MAYOR AND BOROUGH COUNCIL AT THEIR REGULAR MEETING HELD ON OCTOBER 10, 2018.

\_\_\_\_\_  
ROBERT B. KNAPP, BOROUGH CLERK

**BOROUGH OF EAST NEWARK  
COUNTY OF HUDSON, STATE OF NEW JERSEY**

**RESOLUTION: AUTHORIZING THE EAST NEWARK VOLUNTEER FIRE  
DEPARTMENT TO HOLD A COIN TOSS ON OCTOBER 28, 2018**

INTRODUCED BY COUNCILMEMBER: \_\_\_\_\_

SECONDED BY COUNCILMEMBER: \_\_\_\_\_

WHEREAS, the East Newark Volunteer Fire Department has requested via the attached memorandum to hold a coin toss as a fundraiser to purchase equipment for the department; and

WHEREAS, the coin toss fundraiser will be held on Sunday, October 28, 2018; and

WHEREAS, proceeds will be used to purchase Hose, Nozzles, Gear Racks, Tools, Rope, and Scott Bottles; and

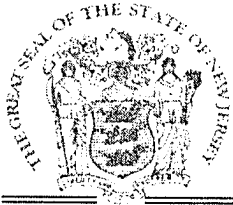
WHEREAS, coin toss funds will be deposited and disbursed via the East Newark Fire Department Escrow held through the Borough Treasury.

NOW THEREFORE, BE IT RESOLVED by the Mayor and Council of the Borough of East Newark, County of Hudson, State of New Jersey that authorization is hereby granted to the East Newark Fire Department to hold the coin toss fundraiser on October 28, 2018.

ROLL CALL	Aye	Nay	Abstain	Absent
Evaristo				
Graham				
Lucas				
Silva				
Tighe				
Zincavage				

I, ROBERT B. KNAPP, MUNICIPAL CLERK OF THE BOROUGH OF EAST NEWARK, COUNTY OF HUDSON, STATE OF NEW JERSEY, DO HEREBY CERTIFY THAT THE FOREGOING IS A TRUE COPY OF A RESOLUTION ADOPTED BY THE MAYOR AND BOROUGH COUNCIL AT THEIR REGULAR MEETING HELD ON OCTOBER 10, 2018.

\_\_\_\_\_  
ROBERT B. KNAPP, BOROUGH CLERK



BOROUGH OF EAST NEWARK

# FIRE DEPARTMENT

34 Sherman Avenue  
East Newark, New Jersey 07029  
Phone: (973) 481-2902 ext. 236  
Fax: (973) 481-0627  
[www.boroughofeastnewark.com](http://www.boroughofeastnewark.com)

**Kenneth Graham**  
*Fire Chief*

**To: Mayor and Council,**

**The fire department would like to due a Coin Toss on Sunday  
October 28, 2018 from 10 AM to 4PM. The money raised  
would be used to purchase Hose, Nozzles, Gear Racks, Tools,  
Rope, Scott Bottles.**

**Thank You,**

**Louis Carratura**  
**Captain**

**BOROUGH OF EAST NEWARK  
COUNTY OF HUDSON**

**RESOLUTION: AUTHORIZING EXTENSION AND MODIFICATION OF  
WATER AGREEMENT BETWEEN KEARNY AND EAST NEWARK**

Introduced by Councilmember \_\_\_\_\_

Seconded by Councilmember \_\_\_\_\_

WHEREAS, the Town of Kearny and the Borough of East Newark have agreed to extend and modify the existing and long-term agreement pursuant to which Kearny sells water to East Newark, and

WHEREAS, the parties have agreed to a modification of the rate to be paid by the Borough of East Newark for this five (5) year period which shall be \$1,125 per million gallons of water (the rate currently in effect) provided however, that if at any time(s) during the five (5) year extended term the North Jersey District Water Supply Commission increases the rate to be paid by the Town of Kearny for water from the Wanaque South Reservoir, the rate to be paid by the Borough of East Newark shall be increased by a corresponding amount.

NOW, THEREFORE BE IT RESOLVED by the Mayor and Council of the Borough of East Newark, County of Hudson, State of New Jersey that:

1.) The five (5) year extension and modification to the Agreement between East Newark and Kearny for the sale and purchase of water be and hereby is ratified and approved.

2.) The Mayor and Borough Clerk are authorized to execute an Agreement on behalf of the Borough substantially in the form attached hereto.

ROLL CALL	Aye	Nay	Abstain	Absent
Evaristo				
Graham				
Lucas				
Silva				
Tighe				
Zincavage				

I, ROBERT B. KNAPP, MUNICIPAL CLERK OF THE BOROUGH OF EAST NEWARK, COUNTY OF HUDSON, STATE OF NEW JERSEY, DO HEREBY CERTIFY THAT THE FOREGOING IS A TRUE COPY OF A RESOLUTION ADOPTED BY THE MAYOR AND BOROUGH COUNCIL AT THEIR REGULAR MEETING HELD ON OCTOBER 10, 2018.

\_\_\_\_\_  
ROBERT B. KNAPP, BOROUGH CLERK

**BOROUGH OF EAST NEWARK  
COUNTY OF HUDSON, STATE OF NEW JERSEY**

**RESOLUTION: AUTHORIZING THE BOROUGH ENGINEER TO PROVIDE  
ENGINEERING SERVICES FOR GROUNDWATER SAMPLING OF UNDERGROUND  
MONITORING WELL NETWORKS TO ASSESS CONTAMINATION BENEATH THE  
DPW GARAGE**

INTRODUCED BY COUNCILMEMBER: \_\_\_\_\_

SECONDED BY COUNCILMEMBER: \_\_\_\_\_

WHEREAS, as required by the New Jersey Department of Environmental Protection, the Borough has been addressing remediation of environmental contamination at the DPW Garage and has received a proposal from French & Parrello Associates, the Borough Engineer, to conduct additional groundwater sampling of underground monitoring well networks in accordance with the New Jersey Department of Environmental Protection Technical Requirements for Site Remediation (TRSR), N.J.A.C. 7:26E-1.14(a).

NOW, THEREFORE, BE IT RESOLVED by the Mayor and Council of the Borough of East Newark, that the Borough does hereby authorize the Borough Engineer to conduct additional groundwater sampling of underground monitoring well networks, in accordance with its proposal dated September 7, 2018, in a sum not to exceed \$7,000.00, without further authorization of the Borough, subject to certification that funds are available.

ROLL CALL	Aye	Nay	Abstain	Absent
Evaristo				
Graham				
Lucas				
Silva				
Tighe				
Zincavage				

I, ROBERT B. KNAPP, MUNICIPAL CLERK OF THE BOROUGH OF EAST NEWARK, COUNTY OF HUDSON, STATE OF NEW JERSEY, DO HEREBY CERTIFY THAT THE FOREGOING IS A TRUE COPY OF A RESOLUTION ADOPTED BY THE MAYOR AND BOROUGH COUNCIL AT THEIR REGULAR MEETING HELD ON OCTOBER 10, 2018.

\_\_\_\_\_  
ROBERT B. KNAPP, BOROUGH CLERK

**BOROUGH OF EAST NEWARK  
COUNTY OF HUDSON, STATE OF NEW JERSEY**

**RESOLUTION: AUTHORIZING MAINTENANCE WORKER SHAUN CORREIA,  
EAST NEWARK DEPARTMENT OF PUBLIC WORKS TO SERVE AS THE SOLID  
WASTE AND RECYCLING ENFORCEMENT OFFICIAL FOR THE BOROUGH OF  
EAST NEWARK**

INTRODUCED BY COUNCILMEMBER: \_\_\_\_\_

SECONDED BY COUNCILMEMBER: \_\_\_\_\_

WHEREAS, the Borough of East Newark is in need of an individual to enforce the Borough Ordinances for solid Waste and recycling; and

WHEREAS, the littering concerns are a quality of life matter that need to be addressed as soon as possible; and

WHEREAS, the Borough Clerk's Office has made various efforts via mail to property owners requesting their assistance in maintaining the Borough clean; and

WHEREAS, littering and other quality of life issues connected to the solid waste and recycling ordinances continue; and

WHEREAS, the Borough is desirous to assign an individual to enforce the Borough Ordinances related to solid waste and recycling in hopes to maintain the community clean and prevent litter from entering our water streams; and

WHEREAS, Shaun Correia possesses the qualifications to provide said services to the Borough of East Newark.

NOW, THEREFORE, BE IT RESOLVED by the Mayor and Council of the Borough of East Newark, County of Hudson, State of New Jersey that authorization is hereby granted to Shaun Correia, Maintenance Worker, East Newark Department of Public Works to serve as the Borough's Solid Waste and Recycling Enforcement Official effective immediately.

BE IT FURTHER RESOLVED, that Shaun Correia's salary will be compensated in accordance to the Borough's current Salary Ordinance on an hourly basis with no vacation, sick and/or holiday time or benefits.

ROLL CALL	Aye	Nay	Abstain	Absent
Evaristo				
Graham				
Lucas				
Silva				
Tighe				
Zincavage				

I, ROBERT B. KNAPP, MUNICIPAL CLERK OF THE BOROUGH OF EAST NEWARK, COUNTY OF HUDSON, STATE OF NEW JERSEY, DO HEREBY CERTIFY THAT THE FOREGOING IS A TRUE COPY OF A RESOLUTION ADOPTED BY THE MAYOR AND BOROUGH COUNCIL AT THEIR REGULAR MEETING HELD ON OCTOBER 10, 2018.

\_\_\_\_\_  
ROBERT B. KNAPP, BOROUGH CLERK

**BOROUGH OF EAST NEWARK  
COUNTY OF HUDSON, STATE OF NEW JERSEY**

**RESOLUTION: APPROVAL OF MINUTES**

INTRODUCED BY COUNCILMEMBER: \_\_\_\_\_

SECONDED BY COUNCILMEMBER: \_\_\_\_\_

WHEREAS, copies of the minutes of the following meetings of the Mayor and Council of the Borough of East Newark have been provided to the members of the council and reviewed;

NOW THEREFORE, BE IT RESOLVED by the Mayor and Council of the Borough of East Newark, County of Hudson, State of New Jersey that the minutes of the Regular Meeting of September 12, 2018 be and are hereby approved.

ROLL CALL	Aye	Nay	Abstain	Absent
Evaristo				
Graham				
Lucas				
Silva				
Tighe				
Zincavage				

I, ROBERT B. KNAPP, MUNICIPAL CLERK OF THE BOROUGH OF EAST NEWARK, COUNTY OF HUDSON, STATE OF NEW JERSEY, DO HEREBY CERTIFY THAT THE FOREGOING IS A TRUE COPY OF A RESOLUTION ADOPTED BY THE MAYOR AND BOROUGH COUNCIL AT THEIR REGULAR MEETING HELD ON OCTOBER 10, 2018.

\_\_\_\_\_  
ROBERT B. KNAPP, BOROUGH CLERK

**BOROUGH OF EAST NEWARK  
COUNTY OF HUDSON STATE OF NEW JERSEY**

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THE REGULAR MEETING OF THE MAYOR AND BOROUGH COUNCIL OF THE BOROUGH OF EAST NEWARK WITHIN THE COUNTY OF HUDSON, STATE OF NEW JERSEY IN THE EAST NEWARK MUNICIPAL BUILDING COUNCIL CHAMBERS, 34 SHERMAN AVENUE, EAST NEWARK, NEW JERSEY ON WEDNESDAY, SEPTEMBER 12, 2018

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Minutes of the Regular Meeting of the Mayor and Borough Council held on September 12, 2018

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The Pledge of Allegiance to the Flag of the United States of America was recited

The Honorable Joseph R. Smith, Mayor Presiding. Mayor Smith called the meeting to order at 5:33 P.M.

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PUBLIC NOTICE: Adequate Notice of this Regular Meeting was transmitted to the Jersey Journal, Star Ledger, Observer, posted on the official Borough Website and on the bulletin board of the Municipal Building.

Notice was further given that the Mayor and Borough Council met in caucus on September 12, 2018 for the purpose of establishing a final agenda for the Regular Meeting.

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ROLL CALL:

Council President Charles F. Tighe-Present  
Councilmember Rose A. Evaristo-Present  
Councilmember Kenneth Graham-Present  
Councilmember Hans Peter Lucas-Absent With Reason  
Councilmember Jose A. Silva-Absent With Reason  
Councilmember Jeanne Zincavage-Present

DECLARATION OF QUORUM: There being four (4) Members of the Borough Council PRESENT and Mayor Joseph R. Smith PRESENT, a QUORUM was declared. Also present were Neil D. Marotta Esq. Borough Counsel, Borough Administrative Assistant/QPA/CFO, Treasurer Brigitte I. Goncalves and Borough Clerk Robert B. Knapp.

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APPROVAL OF AGENDA FOR THE REGULAR MEETING OF SEPTEMBER 12, 2018M

Motion by Councilmember Tighe

Seconded by Councilmember Zincavage

Roll Call: Evaristo-Aye, Graham-Aye, Lucas-Absent, Silva-Absent, Tighe-Aye, Zincavage-Aye

Aye: 4 Nay: 0 Abstain: 0 Absent: 2

MOTION CARRIED

ORDINANCE: SECOND READING/PUBLIC HEARING: BOND ORDINANCE TO AUTHORIZE THE UNDERTAKING OF VARIOUS IMPROVEMENTS TO PARKS AND RECREATION FACILITIES IN, BY AND FOR THE BOROUGH OF EAST NEWARK IN THE COUNTY OF HUDSON, STATE OF NEW JERSEY TO APPROPRIATE THE SUM OF \$120,000 TO PAY THE COST THEREOF, TO MAKE A DOWN PAYMENT, TO AUTHORIZE THE ISSUANCE OF BONDS TO FINANCE SUCH APPROPRIATION AND TO PROVIDE FOR THE ISSUANCE OF BOND ANTICIPATION NOTES IN ANTICIPATION OF THE ISSUANCE OF SUCH BONDS

Motion to Open Public Hearing by Councilmember Tighe

Seconded by Councilmember Graham

Roll Call: Evaristo-Aye, Graham-Aye, Lucas-Absent, Silva-Absent, Tighe-Aye, Zincavage-Aye

Aye: 4 Nay: 0 Abstain: 0 Absent: 2

Motion Carried

No Member of the Public Desired To Be Heard Before the Mayor and Borough Council in regards to the Ordinance

Motion to Close Public Hearing by Councilmember Graham

Seconded by Councilmember Tighe

Roll Call: Evaristo-Aye, Graham-Aye, Lucas-Absent, Silva-Absent, Tighe-Aye, Zincavage-Aye

Aye: 4 Nay: 0 Abstain: 0 Absent: 2

Motion Carried

Motion to Approve and Adopt Ordinance on Second Reading/Public Hearing

Motion by Councilmember Tighe

Seconded by Councilmember Zincavage

Roll Call: Evaristo-Aye, Graham-Aye, Lucas-Absent, Silva-Absent, Tighe-Aye, Zincavage-Aye

Aye: 4 Nay: 0 Abstain: 0 Absent: 2

ORDINANCE APPROVED AND ADOPTED ON SECOND READING/PUBLIC HEARING

CONSENT AGENDA:

RESOLUTION: AUTHORIZING THE MAYOR AND BOROUGH CLERK TO EXECUTE A SHARED SERVICE AGREEMENT WITH THE EAST NEWARK BOARD OF EDUCATION FOR SHARED SERVICES IN THE 2018-2019 SCHOOL YEAR

RESOLUTION: AUTHORIZING INVITATION OF BIDS FOR THE COLLECTION AND DISPOSAL OF SOLID WASTE MATERIALS

RESOLUTION: BOROUGH OF EAST NEWARK RECOGNIZES OCTOBER, 2018 AS NATIONAL BREAST CANCER AWARENESS MONTH

RESOLUTION: APPROVAL OF MINUTES OF THE REGULAR MEETING OF THE MAYOR AND BOROUGH COUNCIL OF AUGUST 8, 2018

Introduced by Councilmember Tighe

Seconded by Councilmember Graham

Roll Call: Evaristo-Aye, Graham-Aye, Lucas-Absent, Silva-Absent, Tighe-Aye, Zincavage-Aye

Aye: 4 Nay: 0 Abstain: 0 Absent: 2  
CONSENT AGENDA PASSED

APPROVAL OF PAYMENT OF BILLS

Introduced by Councilmember Zincavage

Seconded by Councilmember Tighe

Roll Call: Evaristo-Aye, Graham-Aye, Lucas-Absent, Silva-Absent, Tighe-Aye, Zincavage-Aye

Aye: 4 Nay: 0 Abstain: 0 Absent: 2

RESOLUTION PASSED

No Further Business To Be Brought Before the Mayor and Borough Council

MOTION TO ENTER INTO EXECUTIVE SESSION FOR THE PURPOSES OF PERSONNEL MATTERS

Motion by Councilmember Tighe

Seconded by Councilmember Evaristo

Roll Call: Evaristo-Aye, Graham-Aye, Lucas-Absent, Silva-Absent, Tighe-Aye, Zincavage-Aye

Aye: 4 Nay: 0 Abstain: 0 Absent: 2

MOTION CARRIED

Executive Session entered into at 5:38 P.M.

MOTION TO CLOSE EXECUTIVE SESSION by Councilmember Graham

Seconded by Councilmember Zincavage

Roll Call: Evaristo-Aye, Graham-Aye, Lucas-Absent, Silva-Absent, Tighe-Aye, Zincavage-Aye

Aye: 4 Nay: 0 Abstain: 0 Absent: 2

MOTION CARRIED

Executive Session terminated at 5:40 P.M. No action taken

There was no member of the public present to be heard before the Mayor and Borough Council

Mayor Smith announced the Junior Olympics will be held on Wednesday, September 19, 2018 at 5 P.M. and that the Mayors of East Newark, Harrison and Kearny met with the County engineer concerning traffic patterns on Passaic Avenue.

MOTION TO CLOSE/ADJOURN MEETING by Councilmember Tighe and seconded by Councilmember Zincavage

Roll Call: Evaristo-Aye, Graham-Aye, Lucas-Absent, Silva-Absent, Tighe-Aye, Zincavage-Aye

Aye: 6 Nay: 0 Abstain: 0 Absent: 0

MOTION CARRIED

Meeting Closed/Adjourned at 5:46 P.M.

Respectfully recorded and submitted by,

Robert B.Knapp, RMC  
Borough Clerk

Reports from Borough Departments:

Office of the Borough Clerk  
Finance Department  
Welfare Department  
Police Department  
Water Department  
Fire Department  
Municipal Court

**BOROUGH OF EAST NEWARK**  
**COUNTY OF HUDSON, STATE OF NEW JERSEY**  


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**RESOLUTION: APPROVAL OF THE PAYMENT OF BILLS**

INTRODUCED BY COUNCILMEMBER: \_\_\_\_\_

SECONDED BY COUNCILMEMBER: \_\_\_\_\_

**BE IT RESOLVED**, by the Mayor and Council of the Borough of East Newark in the County of Hudson, State of New Jersey that the below listed Purchase Orders, properly completed and approved by the proper Department Chairpersons and by the Financial Chairperson, and as submitted by the Chief Financial Officer of the Borough of East Newark or her designated representative, and as in full compliance with all purchasing Policies and Procedures of the Borough of East Newark, and as listed below in the total amount of \$375,865.87 be and is hereby approved for payment and checks are authorized to be drawn on the Borough Treasury for the payment thereof:

ROLL CALL	Aye	Nay	Abstain	Absent
Evaristo				
Graham				
Lucas				
Silva				
Tighe				
Zincavage				

I, ROBERT B. KNAPP, MUNICIPAL CLERK OF THE BOROUGH OF EAST NEWARK, COUNTY OF HUDSON, STATE OF NEW JERSEY, DO HEREBY CERTIFY THAT THE FOREGOING IS A TRUE COPY OF A RESOLUTION ADOPTED BY THE MAYOR AND BOROUGH COUNCIL AT THEIR REGULAR MEETING HELD ON OCTOBER 10, 2018.

\_\_\_\_\_  
 ROBERT B. KNAPP, BOROUGH CLERK

**BOROUGH OF EAST NEWARK****Bill list****REGULAR MEETING OCTOBER 10, 2018**

<b><u>Vendor</u></b>	<b><u>Amount</u></b>	<b><u>Description</u></b>	<b><u>Account</u></b>
ADP, INC	444.05	521566798, 520832961	FINANCIAL ADMIN. O/E
ALEX'S DELI	4,283.50	18091110310 (AUGUST	SENIOR CITIZENS OE
ALEX'S DELI	3,705.00	18100110312 (OCT 2018)	SENIOR CITIZENS OE
BOROUGH OF PARAMUS	98.50	R18-05998	MOTOR VEHICLE POOL OE
BRIGITE GONCALVES	750.00	3RD QUARTER 2018	PLANNING BOARD S&W
BUG-ELIMINATORS	85.00	71963, 71964 (9/2018)	PUBLIC BLDG & GRNDS OE
BUG-ELIMINATORS	65.00	71963, 71964 (9/2018)	SENIOR CITIZENS OE
CENTRAL LEWMAR	365.00	5002543342	ADMIN. & EXEC. O/E -
CUSTOM BANDAG INC.	298.08	30201926	MOTOR VEHICLE POOL OE
CUSTOM BANDAG INC.	676.08	30201837	MOTOR VEHICLE POOL OE
EAST NEWARK BOARD	123,542.33	SEPTEMBER 2018	SCHOOL TAXES
EAST NEWARK	1,249.96	PAY PERIOD ENDING	ADMIN S&W MAYOR & COUNCIL
EAST NEWARK	2,600.21	PAY PERIOD ENDING	ADMIN BORO CLERK S&W
EAST NEWARK	3,407.00	PAY PERIOD ENDING	FINANCIAL ADMIN. S/W
EAST NEWARK	2,227.50	PAY PERIOD ENDING	COLLECTION OF TAXES S/W
EAST NEWARK	1,347.89	PAY PERIOD ENDING	ASSESSMENT TAXES S&W
EAST NEWARK	2,174.22	PAY PERIOD ENDING	CONSTRUCTION OFFICIALS S/W
EAST NEWARK	640.00	PAY PERIOD ENDING	POLICE DEPT- S&W
EAST NEWARK	26,030.87	PAY PERIOD ENDING	POLICE DEPT- S&W
EAST NEWARK	4,094.67	PAY PERIOD ENDING	POLICE CROSSING GUARD S&W
EAST NEWARK	752.50	PAY PERIOD ENDING	UNIFORM FIRE SAFETY ACT S&W
EAST NEWARK	1,501.60	PAY PERIOD ENDING	ROAD REPAIR & MAINT. S&W
EAST NEWARK	983.36	PAY PERIOD ENDING	SEWER SYSTEM O/E
EAST NEWARK	1,573.36	PAY PERIOD ENDING	SEWER SYSTEM O/E
EAST NEWARK	928.00	PAY PERIOD ENDING	PUBLIC BLDG & GRNDS S&W
EAST NEWARK	2,528.39	PAY PERIOD ENDING	ADMIN - PUBLIC ASSISTANCE S&W
EAST NEWARK	598.32	PAY PERIOD ENDING	SENIOR CITIZENS S&W
EAST NEWARK	2,571.20	PAY PERIOD ENDING	SOCIAL SECURITY SYSTEM
EAST NEWARK	4,076.99	PAY PERIOD ENDING	MUNIC COURT S&W
EAST NEWARK	2,604.22	PAY PERIOD ENDING	ADMIN BORO CLERK S&W
EAST NEWARK	45.00	PAY PERIOD ENDING	CONSTRUCTION OFFICIALS S/W
EAST NEWARK	320.00	PAY PERIOD ENDING	POLICE DEPT- S&W
EAST NEWARK	22,528.21	PAY PERIOD ENDING	POLICE DEPT- S&W
EAST NEWARK	2,976.00	PAY PERIOD ENDING	POLICE CROSSING GUARD S&W
EAST NEWARK	1,501.60	PAY PERIOD ENDING	ROAD REPAIR & MAINT. S&W
EAST NEWARK	1,040.00	PAY PERIOD ENDING	PUBLIC BLDG & GRNDS S&W
EAST NEWARK	882.64	PAY PERIOD ENDING	SENIOR CITIZENS S&W
EAST NEWARK	1,201.36	PAY PERIOD ENDING	SOCIAL SECURITY SYSTEM
EAST NEWARK	2,182.37	PAY PERIOD ENDING	MUNIC COURT S&W
ECONOMY SUPPLY CO.	87.34	52925,52743,54773,5522	PUBLIC BLDG & GRNDS OE
F. BASSO JR.	2,585.90	0913-9012, 0918-9021	MANDATORY RECYCLING OE
F. BASSO JR.	5,540.83	0913-9012, 0918-9021	GARBAGE COLLECT CONTRACT OE

<u>Vendor</u>	<u>Amount</u>	<u>Description</u>	<u>Account</u>
FOREMOST	211.03		FIRE DEPT. OE
GRANT SUPPLIES	24.65	BEL-8A0187	ROAD REPAIR & MAINT. OE
GUARDIAN	1,667.26	319546 (10/2018)	INSURANCE - EMPLOYEE GROUP HEA
HARRISON PUBLIC	85.00	3RD QUARTER, 2018	RECREATION OE
HAYS SAFE & LOCK	4.50	30910	PUBLIC BLDG & GRNDS OE
HOME DEPOT CREDIT	569.60	1021205,	PUBLIC BLDG & GRNDS OE
HORIZON BCBSNJ	10,858.99	289919950 (OCTOBER	INSURANCE - EMPLOYEE GROUP HEA
HORIZON BLUE CROSS	2,722.74	870014477 (OCTOBER	INSURANCE - EMPLOYEE GROUP HEA
HUDSON COUNTY	8,393.68	15783 (SEPT 2018)	GARBAGE COLLECT CONTRACT OE
JERSEY JOURNAL	62.18	8802190	ADMIN & EXEC ADVERTISING OE
JUNIOR FIORI	100.00	MEDICAL 9/25/2018	INSURANCE - EMPLOYEE GROUP HEA

**Total fund01**

**261,793.68**

KEARNY WATER DEPT. 8,510.93 00307160000000

WATER SERVICES

**Total fund05**

**8,510.93**

LAGO SERVICE 170.00 128,131,123, 121  
MCKIRDY, RISKIN, 272.94 12698 (AUG & SEPT  
MICHAEL A. CIFELLI 810.64 SEPTEMBER 2018 + RETRO  
MICHAEL O'DONNELL 416.67 SEPTEMBER 2018  
NEIL D. MAROTTA, 2,500.00 SEPTEMBER 2018  
NEW JERSEY FIRE 113.90 57157  
NJ LEAGUE OF 49.00 183-8833

MOTOR VEHICLE POOL OE  
LEGAL SERVICES & COSTS O/E  
MUNIC PROSECUTOR S&W  
INSURANCE - EMPLOYEE GROUP HEA  
LEGAL SERVICES & COSTS O/E  
FIRE DEPT. OE  
ADMIN. & EXEC. O/E -

**Total fund01**

**4,333.15**

ONE CALL CONCEPTS 1.25 8085070 (8/2018)

WATER SERVICES

**Total fund05**

**1.25**

P.S.E.&G. 2,263.71 SEPTEMBER 2018  
P.S.E.&G. 3,680.31 SEPTEMBER 2018  
PASSAIC VALLEY 73,951.85 1947433 (4TH QUARTER)

UTILITIES - ELECTRICITY  
UTILITIES - STREET LIGHTING  
SEWER SYS OE PASSAIC VALLEY

**Total fund01**

**79,895.87**

PASSAIC VALLEY 567.00 14232 (AUGUST 2018)

WATER SERVICES

**Total fund05**

**567.00**

PAUL BUONO 600.00 7/17/18, 8/9/18,  
PIRYLIS 374.70 252673  
PITNEY BOWES INC. 105.00 1009273628  
POSTAGE BY PHONE 500.00 OCT 1, 2018  
POSTAGE BY PHONE 500.00 OCT 1, 2018  
QUINONES & 3,369.50 1/18/18-8/14/18  
ROBERT TOMASKO 45.00 MEDICAL (9/17/18,  
ROBERT TOMASKO 20.00 MEDICAL 10/04/2018  
SAL G. TRIPPI 180.00 PLUMBING INSP  
SMITH, JOSEPH R. 1,440.00 MARRIAGE/CIVIL UNION  
STAPLES CREDIT 42.19 2152820121,2153541661,  
STAPLES CREDIT 13.77 2152820121,2153541661,  
STAPLES CREDIT 137.68 2152820121,2153541661,  
STORR TRACTOR 2,087.34 814901

MUNICIPAL COURT OE  
RECREATION OE  
ADMIN. & EXEC. O/E -  
ADMIN. & EXEC. O/E -  
MUNICIPAL COURT OE  
LEGAL SERVICES & COSTS O/E  
INSURANCE - EMPLOYEE GROUP HEA  
INSURANCE - EMPLOYEE GROUP HEA  
CONSTRUCTION OFFICIALS S/W  
ADMIN O/E MAYOR & COUNCIL  
ADMIN. & EXEC. O/E -  
PUBLIC BLDG & GRNDS OE  
MUNICIPAL COURT OE  
SNOW REMOVAL OE

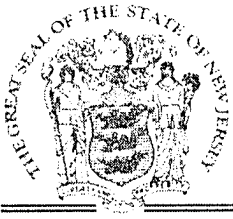
<u>Vendor</u>	<u>Amount</u>	<u>Description</u>	<u>Account</u>
TREASURER, STATE	125.00	09C2 - 227-000-56R	ADMIN. & EXEC. O/E -
TREASURER, STATE	4.20	JULY-SEPTEMBER 2018	ADMIN. & EXEC. O/E -
VERIZON	578.54	SEPTEMBER 2018	ADMIN. & EXEC. O/E -
VERIZON	535.05	SEPTEMBER 2018	POLICE DEPT. O/E
VERIZON	48.60	SEPTEMBER 2018	PUBLIC BLDG & GRNDS OE
VERIZON	77.86	SEPTEMBER 2018	SENIOR CITIZENS OE
VERIZON	94.41	SEPTEMBER 2018	RECREATION OE
VERIZON WIRELESS	101.93	682715390-00001	POLICE DEPT. O/E
VISION SERVICE	156.32	12 219588 0001	INSURANCE - EMPLOYEE GROUP HEA
WEINER LESNIAK LLP	6,197.90	219970 (AUGUST 2018)	LEGAL SERVICES & COSTS O/E
WEINER LESNIAK LLP	3,429.00	220797 (SEPT 2018)	LEGAL SERVICES & COSTS O/E

**Total fund01**

**20,763.99**

**Total Bill List:**

**375,865.87**



# Borough of East Newark

34 Sherman Avenue  
East Newark, New Jersey 07029  
Phone: (973) 481-2902 ext. 221  
Fax: (973) 481-0627  
www.boroughofeastnewark.com

**Joseph R. Smith**  
*Mayor*

**Robert B. Knapp**  
*Borough Clerk*

**Brigite I. Goncalves**  
*Administrative Assistant*

## Memo

**To:** Honorable Mayor Joseph R. Smith  
**From:** Brigitte I. Goncalves, Administrative Assistant  
**CC:** East Newark Borough Council  
**Date:** October 1, 2018  
**Re:** East Newark Borough Clerk's Office Monthly Report – September 2018

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In the month of September 2018 please note that the Office of the Borough Clerk collected a total of \$43,261.34 in cash for various items. Attached please find a copy of the General Journal. All monies have been deposited to the East Newark General Account.

The OEM Office along with FEMA have closed out the Generator Project and reimbursed the Borough for the allowable expenses.

On September 5, 2018 Donnelly & Company conducted an energy audit of Borough Hall. We are awaiting the report.

On September 13, 2018 I did attend an OPRA seminar hosted by the OPRA Counsel in Trenton.

In accordance with the Borough's requirements in the expenditures of County funding, the Borough's records are audited once a year. In September we were audited by the Office on Aging as well as the Peer Leadership office which both provide a significant amount of funding to our Senior Project. I am happy to report that there were no recommendations made as a result of the audit and the Borough is in full compliance with the County rules and regulations.

Senior Citizens have been mailed a monthly newsletter.

All up to date information has been transmitted to the Hudson County Office on Aging through the online portal (SAMS) as required.

Monthly and quarterly reports have been filed for Senior Services through the Community Development Block Grant and Peer Leadership initiatives.

All reporting required for the Peer Grouping Grant for Senior Citizens and Disabled Residents has been filed.

Board of Health call(s) received by this office were transmitted to the Kearny Board of Health.

All mailings of vital statistics records have been made as required by the New Jersey State Department of Health and Senior Services.

The Affirmative Action binder has been reviewed and requests for Certificates of Employee Information Report Cards have been made to vendors who have exceeded payments in the amount of \$17,500.00 as per the State of New Jersey, Department of Treasury regulations.

Open Public Records Act (OPRA) requests received by this office have been provided with a timely response.

Kindly further note that resolutions and ordinances passed at the Regular Meeting of September 12, 2018 have been advertised as required and transmitted to the respective parties and have been added to the resolutions and ordinance binders for the current calendar year.

The Minute Book has been updated through August 2018.

Our website has been updated to include all recent minutes, meeting agendas, calendars, contacts and public notices. Our website is updated on a monthly basis and as needed.

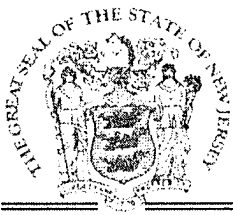
Attached you will find an updated vacation list of all full time employees with the Borough. The attached includes vacation dates used as well as requested by the municipal employees.

# GENERAL JOURNAL

10/01/18

Number	Date	Account	Comment	Debit	Credit
0	09/12/18	01-1010- - -	111428, 111454		\$376,563.67
0	09/12/18	01-1920- - -	MARRIAGE/CIVIL UNION REIMBURSEMENT	\$180.00	
0	09/12/18	01-2030- - -	APRIL-DECEMBER 2017 FUEL	\$9,460.04	
0	09/12/18	01-6000- - -	SEPTEMBER 2018	\$123,542.33	
0	09/12/18	04-5000- - -	111428, 111454	\$13,967.50	
0	09/12/18	05-3000- - -	14181 (JULY 2018)	\$127.00	
0	09/18/18	01-2010- - -	PAY PERIOD ENDING SEPTEMBER 21, 2018	\$229,286.80	
0	09/30/18	01-1010- - -	Receipts September	\$43,261.34	
0	09/30/18	01-1920- - -	Receipts September		\$36,539.93
0	09/30/18	01-2010- - -	Receipts September		\$6,721.41





# Borough of East Newark

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**Joseph R. Smith**  
*Mayor*

**Brigite I. Goncalves**  
*Treasurer/Chief Finance Officer*

## Memo

**To:** Honorable Mayor Joseph R. Smith  
**From:** Brigitte I. Goncalves, Treasurer  
**CC:** East Newark Borough Council  
**Date:** October 1, 2018  
**Re:** East Newark Borough Department of Treasury Monthly Report –September 2018

Following please find a list of items addressed for the month of September 2018 for the East Newark Finance Department.

- All State of New Jersey Pension Reports have been submitted by the monthly and quarterly deadline.
- Publication of the Bond Ordinance adopted on September 12, 2018 was arranged with the Jersey Journal in accordance with the requirements of the State of New Jersey.
- The reimbursement from FEMA for the generator project was receiving in the Borough's General funds.
- The 2017 and 2018 Retroactive Reporting for the Public Employees enrolled in the Public Employee Retirement System was submitted.
- I have modified the Solid Waste and Recycling Procurement Specifications and provided them to Borough Counsel for review.
- Procurement for the Searing Avenue playground improvements have begun.
- All individuals/corporations with fees deposited in the Borough's Developers Escrow Account have been notified in writing of the balance of their account(s). Any account with a balance of \$1000 or less is notified on a quarterly basis and any account in excess of \$1000 is notified on a monthly basis.
- The CDBG reporting have been maintained by the monthly and quarterly basis.

- The Peer Grouping funding has been invoiced on a monthly basis. All quarterly reports have been maintained and submitted as well.
- Past due invoices were re-issued to any vendor with an open invoice.
- The East Newark Borough General Account has been updated through August 2018.
- The East Newark Payroll Account has been updated through August 2018.
- The PNC East Newark Water Account used through the East Orange Water Commission Account has been reconciled through June 2018.
- The East Newark Water Department Account and Animal Trust Accounts have been updated through August 2018.
- The East Newark Animal Control Account has been updated through August 2018.



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## Borough of East Newark

---

To: Honorable Joseph R. Smith, Mayor  
Honorable Members of the East Newark Borough Council

From: Robert B. Knapp, Director, East Newark Municipal Welfare Dept.  
East Newark Borough Clerk

Re: Monthly Report-East Newark Municipal Welfare Department  
For September, 2018

Date: October 1, 2018

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Honorable Mayor and Members of the Borough Council:

Please find the following work activity report for the East Newark Municipal Welfare Department for September, 2018:

Assisted three (3) Borough residents for food stamp assistance.

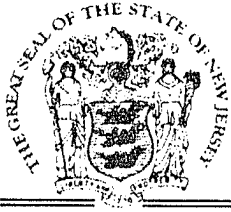
Referral of Borough resident for Supplemental Security Income (SSI).

Attended Providers Meeting of the Hudson County Office on Aging.

Assisted Borough Treasurer/Chief Financial Officer Brigitte Goncalves with the submission of required paperwork to the Hudson County Office On Aging, Office of Disability Services and Division of Housing and Community Development

Respectfully submitted,

Robert B. Knapp, Director  
East Newark Municipal Welfare Department  
East Newark Borough Clerk



BOROUGH OF EAST NEWARK  
**DEPARTMENT OF POLICE**

34 Sherman Avenue  
East Newark, New Jersey 07029  
Phone: (973) 481-2900  
Fax: (973) 481-0620

**Anthony Monteiro**  
CHIEF OF POLICE

October 1, 2018

Honorable Mayor and Council  
Borough of Dear Council Members,  
I herewith submit the following report for the month of September 2018.

Hospital Runs, Ambulance	5
Hospital Runs, Patrol Car	0
Escorts	2
Motor Vehicle Summons Issued	447
Motor Vehicle Accidents	9
Adult Arrest	0
Juvenile Arrest	0
Stolen Motor Vehicles	0
Recovered Stolen Vehicles	0
Burglaries	1
Larcenies	5
Robberies	0
Homicides	0
Assaults	0
Burglar Alarms	4
Borough Ordinance's	1
Fee's Ordinance's	\$50.80

Respectfully Submitted,

A handwritten signature in black ink, appearing to read 'Anthony Monteiro'.

ANTHONY MONTEIRO  
Chief of Police







BOROUGH OF EAST NEWARK

# FIRE DEPARTMENT

34 Sherman Avenue  
East Newark, New Jersey 07029  
Phone: (973) 481-2902 ext. 236  
Fax: (973) 481-0627  
[www.boroughofeastnewark.com](http://www.boroughofeastnewark.com)

**Kenneth Graham**  
*Fire Chief*

**Kenneth M. Sheehan, Sr.**  
*Fire Chairman*

## MEMORANDUM

**To:** Honorable Mayor Joseph R. Smith

**From:** Kenneth Graham, Chief – East Newark Fire Department

**CC:** East Newark Borough Council

**Date:** October 2, 2018

**Re:** East Newark Fire Department Monthly Report – September 2018

The following is a list of activities performed by the East Newark Fire Department for the month of September 2018:

- Fire Calls Total 5
  - 4 Alarms East Newark
  - 1 Standby Harrison
- 2 Meetings
- 2 Drill

# Memo

**Date:** 08/08/2018

**To:** Mayor Joseph R. Smith

**Cc:** Council Members, Borough Treasurer

**From:** Municipal Court

**RE:** Monthly Disbursements

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Attached please find receipts for the month of September 2018

Title 39 Split:

Check #: 2793

Amount: \$16,209.16

POAA Funds:

Check #: 2794

Amount: \$118.00

Interest on General Account:

Check #: 2795

Amount: \$26.58

Interest on Bail Account:

Check #: 5447

Amount: \$0.43