

BOROUGH OF EAST NEWARK
 COUNTY OF HUDSON
 STATE OF NEW JERSEY

**REGULAR MEETING
 OF THE
 MAYOR AND BOROUGH COUNCIL**

DATE: WEDNESDAY, MARCH 13, 2019
 TIME: 5:30 PM

AGENDA

| | |
|-------|--|
| | ORDINANCE (FIRST READING/INTRODUCTION) |
| 03-19 | An Ordinance Amending And Supplementing Chapter 7, Section 8.10 Of The Municipal Code Of The Borough East Newark |
| | ORDINANCE (SECOND READING/PUBLIC HEARING) |
| 02-19 | An Ordinance Supplementing Chapter 7, Section 7-40 Of The Municipal Code Of The Borough East Newark Providing For Regulation Of Municipal Parking Lots |
| | RESOLUTIONS |
| 45-19 | Authorizing Execution Of The Hudson Peer Grouping 2019 Grant Agreement For Senior Project |
| 46-19 | Authorizing Execution Of The Hudson Community Development Block 2019 Grant Agreement For Senior Project |
| 47-19 | Refund Of Tax Overpayment |
| 48-19 | Approval of Minutes |
| 49-19 | Approval of the Payment of Bills |
| | DEPARTMENTAL REPORTS |
| | Office of the Borough Clerk |
| | Finance Department |
| | Welfare Department |
| | Police Department |
| | Water Department |
| | Municipal Court |
| | Fire Department |
| | CONFIDENTIAL CORRESPONDENCE |
| | |

***ANY OTHER BUSINESS PRESENTED BY THE MAYOR AND BOROUGH COUNCIL
 FORMAL ACTION MAY OR MAY NOT BE TAKEN***

FIRST READING/INTRODUCTION

**BOROUGH OF EAST NEWARK
HUDSON COUNTY, NEW JERSEY**

**AN ORDINANCE AMENDING AND SUPPLEMENTING
CHAPTER 7, SECTION 8.10 OF THE MUNICIPAL
CODE OF THE BOROUGH EAST NEWARK**

BE IT ORDAINED, by the Council of the Borough of East Newark that Chapter 7, Section 8.10 "RESIDENTIAL PERMIT PARKING", is hereby amended, by supplementing and amending same, as follows:

Section 1. Resident Parking Only.

a.

Effective 24 hours a day, one side of every designated street will be designated resident permit parking only. These zones are valid only for vehicles displaying a valid resident parking permit and are indicated by signage.

b.

Only vehicles with current resident parking permits may park in a resident permit parking only area. Unless otherwise posted, other vehicles shall not park in these areas at any time or for any reason, with the exception of vehicles specifically endorsed by the Chief of Police, to do so.

c.

The resident permit parking only areas, unless otherwise indicated by signage in said areas, include, but are not necessarily limited to:

| <i>Name of Street</i> | <i>Sides</i> | <i>Location</i> | <i>Time Limit</i> | <i>Hours</i> | <i>Days</i> |
|-----------------------|--------------|--|-----------------------|--------------|------------------|
| Central Avenue | North | Between Grant Street and Passaic Avenue | | 24 Hours | 7 Days a Week |
| President Street | North | Entire Length | | 24 Hours | 7 Days a Week |

Section 2. No person shall park a vehicle on streets or parts of streets as described within the following sections unless an appropriate and current parking permit as issued by the Borough of East Newark is displayed on the vehicle for those streets or parts of streets as described or listed within the following sections.

| <i>Name of Street</i> | <i>Sides</i> | <i>Location</i> | <i>Time Limit</i> | <i>Hours</i> | <i>Days</i> |
|-----------------------|--------------|------------------|---------------------------|---|-----------------------------|
| President Street | South | Entire length | 2 hour grace period | Between 8:00 a.m. and 10:00 p.m. | Monday through Sunday |

Section 3. Should any provision or provisions of this Ordinance be declared unconstitutional or invalid by a Court with proper jurisdiction, the remaining provisions of this Ordinance shall not be affected thereby and shall remain in full force and effect and to this end, the provisions of this Ordinance are hereby declared to be severable.

Section 4. All prior ordinances, or sections of ordinances, inconsistent with the within ordinance are hereby repealed.

Section 5. This ordinance shall take effect immediately upon passage and publication as required by law.

| ROLL CALL | Aye | Nay | Abstain | Absent | Intro | Second |
|-----------|-----|-----|---------|--------|-------|--------|
| Diaz | | | | | | |
| Evaristo | | | | | | |
| Graham | | | | | | |
| Lucas | | | | | | |
| Tighe | | | | | | |
| Zincavage | | | | | | |

I HEREBY CERTIFY THAT THE ABOVE ORDINANCE WAS INTRODUCED ON THE FIRST READING AND APPROVED ON THE FIRST READING BY THE MAYOR AND COUNCIL OF THE BOROUGH OF EAST NEWARK AT A PUBLIC MEETING OF THE MAYOR AND COUNCIL OF THE BOROUGH OF EAST NEWARK HELD ON MARCH 13, 2019.

ROBERT B. KNAPP, BOROUGH CLERK

SECOND READING/PUBLIC HEARING

**BOROUGH OF EAST NEWARK
HUDSON COUNTY, NEW JERSEY**

**AN ORDINANCE SUPPLEMENTING CHAPTER 7, SECTION 7-40
OF THE MUNICIPAL CODE OF THE BOROUGH EAST NEWARK
PROVIDING FOR REGULATION OF MUNICIPAL PARKING LOTS**

Chapter 7, Section 7-40 "Control for the movement and the parking of traffic on public and private property" is hereby amended and supplemented, as follows:

SECTION 1: Section 2, Prohibitions, of Ordinance Number 08-10 is hereby amended and supplemented, as follows:

- d. In the event a resident desires to park two vehicles in a space, in the Searing Avenue, John Street Lot 1, John Street Lot 2, Veterans, Central Avenue, Valley National, the combined length may be no longer than 17 feet and the vehicle must fit within the space markings.
- e. In the event a resident desires to park two vehicles in a space in any other Borough Lot, the vehicle must fit within the space markings.
- f. Residents may not sublet, assign or otherwise transfer their parking rights. Upon moving from the Borough, residents shall return their permit.

SECTION 2: Section 3, Parking Fees, is hereby amended and supplemented, as follows:

- a. There is a \$45.00 fee, per vehicle, for parking in the following lots:

Searing Avenue Lot
John Street Lot 1
John Street Lot 2
Veterans Lot
Central Avenue Lot

There is a \$25.00 fee, per vehicle, for parking in the Valley National Bank Lot.

- b. There is a \$50.00 fee, per vehicle, for parking in the Passaic Avenue Lot for non-commercial vehicles and a \$100.00 fee, per vehicle, for parking in the Passaic Avenue Lot for commercial vehicles. Commercial vehicles shall be defined pursuant to Borough Ordinance 13-06.

SECTION 3: Severability.

If any section or provision of this ordinance is declared invalid for any reason whatsoever, same shall not effect the validity or constitutionality of any other part or portion of this ordinance.

SECTION 4: Inconsistent Ordinances

All ordinances or parts of ordinances inconsistent with the provisions of this ordinance be and the same are hereby repealed.

SECTION 5: Effective Date

The Ordinance shall be effective after its final passage by the Borough Council and approval by the Mayor at the time and manner provided by law.

| ROLL CALL | Aye | Nay | Abstain | Absent | Intro | Second |
|-----------|------------|------------|----------------|---------------|--------------|---------------|
| Diaz | | | | | | |
| Evaristo | | | | | | |
| Graham | | | | | | |
| Lucas | | | | | | |
| Tighe | | | | | | |
| Zincavage | | | | | | |

I HEREBY **CERTIFY** THAT THE ABOVE ORDINANCE WAS RE-INTRODUCED ON THE **SECOND READING** AND **APPROVED** ON THE SECOND READING BY THE MAYOR AND COUNCIL OF THE BOROUGH OF EAST NEWARK AT A PUBLIC MEETING OF THE MAYOR AND COUNCIL OF THE BOROUGH OF EAST NEWARK HELD ON MARCH 13, 2019.

ROBERT B. KNAPP, BOROUGH CLERK

RESOLUTION NUMBER: 45-19

**BOROUGH OF EAST NEWARK
COUNTY OF HUDSON, STATE OF NEW JERSEY**

**RESOLUTION: AUTHORIZING EXECUTION OF THE HUDSON PEER GROUPING
2019 GRANT AGREEMENT FOR SENIOR PROJECT**

INTRODUCED BY COUNCILMEMBER: _____

SECONDED BY COUNCILMEMBER: _____

WHEREAS, the Hudson County Board of Chosen Freeholders has authorized Grants in the amount of \$20,000.00 for the calendar year 2019 for the funding for nutritional programs for the East Newark Senior and Disabled Citizens; and

WHEREAS, the receipt of the grant requires a resolution accepting this funding and authorizing the execution of the 2019 Grant Agreement with the County of Hudson providing for the use of the funds in accordance with the terms of the grant; and

WHEREAS, this authorization will provide funding for the aforementioned programs benefiting our senior citizen community and is appropriate for execution.

NOW THEREFORE BE IT RESOLVED by the Mayor and Borough Council of the Borough of East Newark within the County of Hudson, State of New Jersey that the Borough of East Newark accepts the Grant in the amount of \$20,000.00 for the purpose as set forth herein and the Mayor, Chief Financial Officer and Borough Clerk are authorized to execute the 2019 Grant Agreement with the County of Hudson for such funding and grants.

| ROLL CALL | Aye | Nay | Abstain | Absent |
|-----------|-----|-----|---------|--------|
| Diaz | | | | |
| Evaristo | | | | |
| Graham | | | | |
| Lucas | | | | |
| Tighe | | | | |
| Zincavage | | | | |

I, ROBERT B. KNAPP, MUNICIPAL CLERK OF THE BOROUGH OF EAST NEWARK, COUNTY OF HUDSON, STATE OF NEW JERSEY, DO HEREBY CERTIFY THAT THE FOREGOING IS A TRUE COPY OF A RESOLUTION ADOPTED BY THE MAYOR AND BOROUGH COUNCIL AT THEIR REGULAR MEETING HELD ON MARCH 13, 2019.

ROBERT B. KNAPP, BOROUGH CLERK

RESOLUTION NUMBER: 46-19

**BOROUGH OF EAST NEWARK
COUNTY OF HUDSON, STATE OF NEW JERSEY**

**RESOLUTION: AUTHORIZING EXECUTION OF THE HUDSON COMMUNITY
DEVELOPMENT BLOCK 2019 GRANT AGREEMENT FOR SENIOR PROJECT**

INTRODUCED BY COUNCILMEMBER: _____

SECONDED BY COUNCILMEMBER: _____

WHEREAS, the Hudson County Board of Chosen Freeholders has authorized Grants in the amount of \$20,000.00 for the calendar year 2019 for the funding for programs for the East Newark Senior and Disabled Citizens offered through the Community Development Block Grant; and

WHEREAS, the receipt of the grant requires a resolution accepting this funding and authorizing the execution of the 2019 Grant Agreement with the County of Hudson providing for the use of the funds in accordance with the terms of the grant; and

WHEREAS, this authorization will provide funding for the aforementioned programs benefiting our senior citizen community and is appropriate for execution.

NOW THEREFORE BE IT RESOLVED by the Mayor and Borough Council of the Borough of East Newark within the County of Hudson, State of New Jersey that the Borough of East Newark accepts the Grant in the amount of \$20,000.00 for the purpose as set forth herein and the Mayor, Chief Financial Officer and Borough Clerk are authorized to execute the 2019 Grant Agreement with the County of Hudson for such funding and grants.

| ROLL CALL | Aye | Nay | Abstain | Absent |
|-----------|-----|-----|---------|--------|
| Diaz | | | | |
| Evaristo | | | | |
| Graham | | | | |
| Lucas | | | | |
| Tighe | | | | |
| Zincavage | | | | |

I, ROBERT B. KNAPP, MUNICIPAL CLERK OF THE BOROUGH OF EAST NEWARK, COUNTY OF HUDSON, STATE OF NEW JERSEY, DO HEREBY CERTIFY THAT THE FOREGOING IS A TRUE COPY OF A RESOLUTION ADOPTED BY THE MAYOR AND BOROUGH COUNCIL AT THEIR REGULAR MEETING HELD ON MARCH 13, 2019.

ROBERT B. KNAPP, BOROUGH CLERK

**BOROUGH OF EAST NEWARK
COUNTY OF HUDSON**

RESOLUTION: REFUND OF TAX OVERPAYMENT

Introduced by Councilmember _____

Seconded by Councilmember _____

WHEREAS, Milagros Martes, Block 3 Lot 7, 533 North Third Street, East Newark, NJ as well as her mortgage holder paid the 2019 taxes and generated an overpayment on the account; and

WHEREAS, a tax overpayment of \$1998.78 was created; and

WHEREAS, Milagros Martes has requested that the \$1998.78 tax overpayment be refunded to her mortgage company.

NOW, THEREFORE, BE IT RESOLVED, by the Mayor and Borough Council of the Borough of East Newark, County of Hudson, State of New Jersey that authorization is hereby granted to the Chief Financial Officer to issue a warrant in the amount of \$1998.78 to M&T Bank, Post Office Box 1288, Buffalo, NY 14240.

| ROLL CALL | Aye | Nay | Abstain | Absent |
|-----------|-----|-----|---------|--------|
| Diaz | | | | |
| Evaristo | | | | |
| Graham | | | | |
| Lucas | | | | |
| Tighe | | | | |
| Zincavage | | | | |

I, ROBERT B. KNAPP, MUNICIPAL CLERK OF THE BOROUGH OF EAST NEWARK, COUNTY OF HUDSON, STATE OF NEW JERSEY, DO HEREBY CERTIFY THAT THE FOREGOING IS A TRUE COPY OF A RESOLUTION ADOPTED BY THE MAYOR AND BOROUGH COUNCIL AT THEIR REGULAR MEETING HELD ON MARCH 13, 2019.

ROBERT B. KNAPP, BOROUGH CLERK

**BOROUGH OF EAST NEWARK
COUNTY OF HUDSON, STATE OF NEW JERSEY**

RESOLUTION: APPROVAL OF MINUTES

INTRODUCED BY COUNCILMEMBER: _____

SECONDED BY COUNCILMEMBER: _____

WHEREAS, copies of the minutes of the following meetings of the Mayor and Council of the Borough of East Newark have been provided to the members of the council and reviewed;

NOW THEREFORE, BE IT RESOLVED by the Mayor and Council of the Borough of East Newark, County of Hudson, State of New Jersey that the minutes of the Regular Meeting of February 13, 2019 be and are hereby approved.

| ROLL CALL | Aye | Nay | Abstain | Absent |
|-----------|-----|-----|---------|--------|
| Diaz | | | | |
| Evaristo | | | | |
| Graham | | | | |
| Lucas | | | | |
| Tighe | | | | |
| Zincavage | | | | |

I, ROBERT B. KNAPP, MUNICIPAL CLERK OF THE BOROUGH OF EAST NEWARK, COUNTY OF HUDSON, STATE OF NEW JERSEY, DO HEREBY CERTIFY THAT THE FOREGOING IS A TRUE COPY OF A RESOLUTION ADOPTED BY THE MAYOR AND BOROUGH COUNCIL AT THEIR REGULAR MEETING HELD ON MARCH 13, 2019.

ROBERT B. KNAPP, BOROUGH CLERK

**BOROUGH OF EAST NEWARK
COUNTY OF HUDSON STATE OF NEW JERSEY**

THE REGULAR MEETING OF THE MAYOR AND BOROUGH COUNCIL OF THE BOROUGH OF EAST NEWARK WITHIN THE COUNTY OF HUDSON, STATE OF NEW JERSEY IN THE EAST NEWARK MUNICIPAL BUILDING COUNCIL CHAMBERS, 34 SHERMAN AVENUE, EAST NEWARK, NEW JERSEY ON WEDNESDAY, FEBRUARY 13, 2019

Minutes of the Regular Meeting of the Mayor and Borough Council held on February 13, 2019

The Pledge of Allegiance to the Flag of the United States of America was recited.

The Honorable Joseph R. Smith, Mayor Presiding. Mayor Smith called the meeting to order at 5:32 P.M.

PUBLIC NOTICE: Adequate Notice of this Regular Meeting was transmitted to the Jersey Journal, Star Ledger, Observer, posted on the official Borough Website and on the bulletin board of the Municipal Building in accordance with applicable laws under the Open Public Meetings Act (Sunshine Law)

Notice was further given that the Mayor and Borough Council met in caucus on February 13, 2019 for the purpose of establishing a final agenda for the Regular Meeting.

ROLL CALL:

Council President Charles F. Tighe-Present
Councilmember Rose A. Evaristo-Present
Councilmember Kenneth Graham-Present
Councilmember Hans Peter Lucas-Present
Councilmember Jeanne Zincavage-Present

Note: Subsequent to the acceptance of the resignation of Councilmember Jose A. Silva and appointment of Jessica Diaz as Councilmember, Jessica Diaz took her seat on the Borough Council.

DECLARATION OF QUORUM: There being five (5) Members of the Borough Council PRESENT and Mayor Joseph R. Smith PRESENT, a QUORUM was declared. Also present were Neil D. Marotta Esq. Borough Counsel, Borough Administrative Assistant/QPA/CFO, Treasurer Brigitte I. Goncalves and Borough Clerk Robert B. Knapp.

APPROVAL OF AGENDA FOR THE REGULAR MEETING OF FEBRUARY 13, 2019

Motion by Councilmember Evaristo
Seconded by Councilmember Tighe

Roll Call: Evaristo-Aye, Graham-Aye, Lucas-Aye Tighe-Aye, Zincavage-Aye
Aye: 5 Nay: 0 Abstain: 0 Absent: 0
MOTION CARRIED

RESOLUTION: ACCEPTANCE OF RESIGNATION OF EAST NEWARK COUNCILMEMBER JOSE A. SILVA

Introduced by Councilmember Tighe

Seconded by Councilmember Graham

Roll Call: Evaristo-Aye, Graham-Aye, Lucas-Aye, Tighe-Aye, Zincavage-Aye

Aye: 5 Nay: 0 Abstain: 0 Absent: 0

RESOLUTION PASSED

RESOLUTION: APPOINTMENT TO FILL COUNCIL VACANCY (JESSICA DIAZ)

Introduced by Councilmember Tighe

Seconded by Councilmember Zincavage

Roll Call: Evaristo-Aye, Graham-Aye, Lucas-Aye, Tighe-Aye, Zincavage-Aye

Aye: 5 Nay: 0 Abstain: 0 Absent: 0

RESOLUTION PASSED

Newly Appointed Councilmember Jessica Diaz was administered the Oath of Office by Borough Clerk Robert B. Knapp

Councilmember Diaz took her seat on the Borough Council

ORDINANCE: FIRST READING/INTRODUCTION: AN ORDINANCE SUPPLEMENTING CHAPTER 7, SECTION 7-40 OF THE MUNICIPAL CODE OF THE BOROUGH OF EAST NEWARK PROVIDING FOR REGULATION OF MUNICIPAL PARKING LOTS

Introduced by Councilmember Tighe

Seconded by Councilmember Lucas

Roll Call: Diaz-Aye, Evaristo-Aye, Graham-Aye Lucas-Aye, Tighe-Aye, Zincavage-Aye

Aye: 6 Nay: 0 Abstain: 0 Absent: 0

ORDINANCE APPROVED ON FIRST READING/INTRODUCTION

ORDINANCE: SECOND READING/PUBLIC HEARING: AN ORDINANCE TO AMEND AND SUPPLEMENT CHAPTER II, SECTION 14 PUBLIC DEFENDER OF THE GENERAL CODE OF THE BOROUGH OF EAST NEWARK

Motion to Open Public Hearing by Councilmember Tighe

Seconded by Councilmember Zincavage

Roll Call: Diaz-Aye, Evaristo-Aye, Graham-Aye, Lucas-Aye, Tighe-Aye, Zincavage-Aye

Aye: 6 Nay: 0 Abstain: 0 Absent: 0

Motion Carried

No Member of the Public Desired to be Heard Before the Mayor and Borough Council

Motion to Close Public Hearing by Councilmember Graham

Seconded by Councilmember Evaristo

Roll Call: Diaz-Aye, Evaristo-Aye, Graham-Aye, Lucas-Aye, Tighe-Aye, Zincavage-Aye
Aye: 6 Nay: 0 Abstain: 0 Absent: 0

Motion Carried

Motion to Approve and Adopt Ordinance on the Second Reading/Public Hearing

Introduced by Councilmember Tighe

Seconded by Councilmember Graham

Roll Call: Diaz-Aye, Evaristo-Aye, Graham-Aye, Lucas-Aye, Tighe-Aye Zincavage-Aye

Aye: 6 Nay: 0 Abstain: 0 Absent: 0

Motion Carried

ORDINANCE APPROVED AND ADOPTED ON THE SECOND READING/PUBLIC HEARING

CONSENT AGENDA:

RESOLUTION: APPOINTMENT OF 2019 COMMITTEE ASSIGNMENTS

RESOLUTION: TAX IDENTIFICATION STATEMENT

RESOLUTION: AUTHORIZING COLLECTIVE BARGAINING AGREEMENT

RESOLUTION: APPOINTMENT OF EMERGENCY MANAGEMENT COORDINATOR AND DEPUTY
EMERGENCY MANAGEMENT COORDINATOR

RESOLUTION: AUTHORIZING EXECUTION OF THE HUDSON COUNTY OFFICE ON AGING 2019
GRANT AGREEMENT PROJECT 055 FOR SENIOR SERVICES

RESOLUTION: HONORING THE 2019 ST. PATRICK'S DAY PARADE GRAND MARSHAL HAROLD G.
STAHL

RESOLUTION: HONORING THE 2019 ST. PATRICK'S DAY PARADE DEPUTY GRAND MARSHAL
KENNETH EVANS

RESOLUTION: HONORING THE 2019 ST. PATRICK'D DAY PARADE DEPUTY GRAND MARSHL
THOMS VAN BLACRUM

RESOLUTION: AUTHORIZATION TO TRANSFER ACCRUED INTEREST FUNDS FROM ANIMAL
CONTROL ACCOUNT TO BOROUGH GENERAL ACCOUNT

RESOLUTION: RESOLUTION OPPOSING SENATE BILL 2505/ASSEMBLY BILL 2558 "VEGETATION
MANAGEMENT RESPONSE ACT" WHICH WOULD CEDE LOCAL AUTHORITY IN THE
MANAGEMENT OF PUBLIC TREES TO ANY TYPE OF PUBLIC UTILITY AND WOULD PERMIT
REMOVAL OF TREES ON PUBLIC PROPERTY WITHOUT OWNER CONSENT

RESOLUTION: AUTHORIZING MCNERNEY AND ASSOCIATES TO PROVIDE APPRAISAL SERVICES
TO THE BOROUGH OF EAST NEWARK FOR 700-710 NORTH FOURTH STREET, BLOCK 4, LOT1

RESOLUTION: AUTHORIZING THE BOROUGHH OF EAST NEWARK TO ENTER INTO
NEGOTIATIONS FOR SHARED SERVICES FOR SOLID WASTE COLLECTION AND/OR RECYCLING FOR
THE BOROUGH OF EAST NEWARK

RESOLUTION: APPROVAL OF THE MINUTES OF THE REORGANIZATION MEETING OF THE
MAYOR AND BOROUGH COUNCIL OF JANUARY 2 2019 AND THE REGULAR MEETING OF THE
MAYOR AND BOROUGH COUNCIL OF JANUARY 9, 2019

RESOLUTION: AWARDING EMERGENCY SOLID WASTE MATERIAL COLLECTION SERVICE
CONTRACT

Introduced by Councilmember Tighe

Seconded by Councilmember Evaristo

Roll Call: Diaz-Aye, abstained only on the approval of minutes of January 2, 2019 and January 9, 2019 Evaristo-Aye, Graham-Aye abstaining only on minutes of January 2, 2019 only, Lucas-Aye, Tighe-Aye, Zincavage-Aye

Aye: 6 Nay: 0 Abstain: 0 Absent: 0

CONSENT AGENDA PASSED

APPROVAL OF PAYMENT OF BILLS

Introduced by Councilmember Graham

Seconded by Councilmember Evaristo

Roll Call Diaz-Aye, Evaristo-Aye, Graham-Aye Lucas-Aye , Tighe-Aye, Zincavage-Aye

Aye: 6 Nay: 0 Abstain: 0 Absent: 0

RESOLUTION PASSED

No Further Business To Be Brought Before the Mayor and Borough Council

Motion to Close Business Portion Meeting and Open Meeting to Comment by Public

Motion by Councilmember Evaristo

Seconded by Councilmember Graham

Roll Call: Diaz-Aye, Evaristo-Aye, Graham-Aye, Lucas-Aye, Tighe-Aye, Zincavage-Aye

Motion to Enter Into Executive Session: Contracts

Motion by Councilmember Tighe

Seconded by Councilmember Evaristo

Roll Call: Diaz-Aye, Evaristo-Aye, Graham-Aye, Lucas-Aye, Tighe-Aye, Zincavage-Aye

Aye: 6 Nay: 0 Abstain: 0 Absent: 0

Motion Carried

Executive Session at 5:42 P.M.

Motion to Move Out of Executive Session by Councilmember Graham

Seconded by Councilmember Tighe

Roll Call: Diaz-Aye, Evaristo-Aye, Graham-Aye, Lucas-Aye, Tighe-Aye, Zincavage-Aye

Aye: 6 Nay: 0 Abstain: 0 Absent: 0

Motion Carried

Executive Session Terminated at 5:46 P.M.

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MOTION TO CLOSE/ADJOURN MEETING by Councilmember Graham and seconded by Councilmember Tighe

Roll Call: Diaz-Aye, Evaristo-Aye, Graham-Aye, Lucas-Aye , S Tighe-Aye, Zincavage-Aye

Aye: 6 Nay: 0 Abstain: 0 Absent:

MOTION CARRIED

Meeting Closed/Adjourned at 5:50 P.M.

Respectfully recorded and submitted by,

Robert B.Knapp, RMC
Borough Clerk

Reports from Borough Departments:

Office of the Borough Clerk
Finance Department
Welfare Department
Police Department
Water Department
Fire Department
Municipal Court
Tax Assessor

RESOLUTION NUMBER: 49-19

**BOROUGH OF EAST NEWARK
COUNTY OF HUDSON, STATE OF NEW JERSEY**

RESOLUTION: APPROVAL OF THE PAYMENT OF BILLS

INTRODUCED BY COUNCILMEMBER: _____

SECONDED BY COUNCILMEMBER: _____

BE IT RESOLVED, by the Mayor and Council of the Borough of East Newark in the County of Hudson, State of New Jersey that the below listed Purchase Orders, properly completed and approved by the proper Department Chairpersons and by the Financial Chairperson, and as submitted by the Chief Financial Officer of the Borough of East Newark or her designated representative, and as in full compliance with all purchasing Policies and Procedures of the Borough of East Newark, and as listed below in the total amount of \$353,717.74 be and is hereby approved for payment and checks are authorized to be drawn on the Borough Treasury for the payment thereof:

| ROLL CALL | Aye | Nay | Abstain | Absent |
|-----------|-----|-----|---------|--------|
| Diaz | | | | |
| Evaristo | | | | |
| Graham | | | | |
| Lucas | | | | |
| Tighe | | | | |
| Zincavage | | | | |

I, ROBERT B. KNAPP, MUNICIPAL CLERK OF THE BOROUGH OF EAST NEWARK, COUNTY OF HUDSON, STATE OF NEW JERSEY, DO HEREBY CERTIFY THAT THE FOREGOING IS A TRUE COPY OF A RESOLUTION ADOPTED BY THE MAYOR AND BOROUGH COUNCIL AT THEIR REGULAR MEETING HELD ON MARCH 13, 2019.

ROBERT B. KNAPP, BOROUGH CLERK

BOROUGH OF EAST NEWARK**Bill list****REGULAR MEETING - MARCH 13, 2019**

| <u>Vendor</u> | <u>Amount</u> | <u>Description</u> | <u>Account</u> |
|----------------------|----------------------|---------------------------|--------------------------------|
| ADP, INC | 296.61 | 529919765, 530712737 | FINANCIAL ADMIN. O/E |
| ADP, INC | 347.30 | 530860760 | FINANCIAL ADMIN. O/E |
| ALEX'S DELI | 3,965.00 | 1903041033 (FEBRUARY | SENIOR CITIZENS OE |
| ANTHONY MONTEIRO | 15.00 | MEDICAL 2/19/2019 | INSURANCE - EMPLOYEE GROUP HEA |
| ANTHONY MONTEIRO | 50.17 | MEDICAL REIMBURSEMENT | INSURANCE - EMPLOYEE GROUP HEA |
| BOROUGH OF PARAMUS | 2,305.27 | R18-07050 | MOTOR VEHICLE POOL OE |
| BRIGITE GONCALVES | 979.97 | OUT OF POCKET - SENIOR | SENIOR CITIZENS OE |
| BRIGITE GONCALVES | 84.44 | OUT OF POCKET | ADMIN. & EXEC. O/E - |
| BRIGITE GONCALVES | 5.00 | MEDICAL REIMBURSEMENT | INSURANCE - EMPLOYEE GROUP HEA |
| BUG-ELIMINATORS | 85.00 | 73208, 73209 (FEB | PUBLIC BLDG & GRNDS OE |
| BUG-ELIMINATORS | 65.00 | 73208, 73209 (FEB | SENIOR CITIZENS OE |
| COMCAST | 76.55 | JANUARY 2019 | POLICE DEPT. O/E |
| COMCAST | 10.36 | JANUARY 2019 | SENIOR CITIZENS OE |
| EAST NEWARK BOARD | 119,932.50 | MARCH 2019 | SCHOOL TAXES |
| EAST NEWARK | 1,249.96 | PAY PERIOD ENDING FEB | ADMIN S&W MAYOR & COUNCIL |
| EAST NEWARK | 2,564.81 | PAY PERIOD ENDING FEB | ADMIN BORO CLERK S&W |
| EAST NEWARK | 2,945.00 | PAY PERIOD ENDING FEB | FINANCIAL ADMIN. S/W |
| EAST NEWARK | 1,925.50 | PAY PERIOD ENDING FEB | COLLECTION OF TAXES S/W |
| EAST NEWARK | 1,165.25 | PAY PERIOD ENDING FEB | ASSESSMENT TAXES S&W |
| EAST NEWARK | 2,071.50 | PAY PERIOD ENDING FEB | CONSTRUCTION OFFICIALS S/W |
| EAST NEWARK | 1,280.00 | PAY PERIOD ENDING FEB | POLICE DEPT- S&W |
| EAST NEWARK | 22,528.21 | PAY PERIOD ENDING FEB | POLICE DEPT- S&W |
| EAST NEWARK | 2,501.81 | PAY PERIOD ENDING FEB | POLICE CROSSING GUARD S&W |
| EAST NEWARK | 650.50 | PAY PERIOD ENDING FEB | UNIFORM FIRE SAFETY ACT S&W |
| EAST NEWARK | 1,501.60 | PAY PERIOD ENDING FEB | ROAD REPAIR & MAINT. S&W |
| EAST NEWARK | 850.00 | PAY PERIOD ENDING FEB | SEWER SYSTEM O/E |
| EAST NEWARK | 1,360.00 | PAY PERIOD ENDING FEB | SEWER SYSTEM O/E |
| EAST NEWARK | 1,280.00 | PAY PERIOD ENDING FEB | PUBLIC BLDG & GRNDS S&W |
| EAST NEWARK | 2,185.75 | PAY PERIOD ENDING FEB | ADMIN - PUBLIC ASSISTANCE S&W |
| EAST NEWARK | 509.20 | PAY PERIOD ENDING FEB | SENIOR CITIZENS S&W |
| EAST NEWARK | 2,429.72 | PAY PERIOD ENDING FEB | SOCIAL SECURITY SYSTEM |
| EAST NEWARK | 3,828.67 | PAY PERIOD ENDING FEB | MUNIC COURT S&W |
| EAST NEWARK | 2,651.31 | PAY PERIOD ENDING | ADMIN BORO CLERK S&W |
| EAST NEWARK | 255.00 | PAY PERIOD ENDING | CONSTRUCTION OFFICIALS S/W |
| EAST NEWARK | 520.00 | PAY PERIOD ENDING | POLICE DEPT- S&W |
| EAST NEWARK | 39,598.46 | PAY PERIOD ENDING | POLICE DEPT- S&W |
| EAST NEWARK | 3,211.87 | PAY PERIOD ENDING | POLICE CROSSING GUARD S&W |
| EAST NEWARK | 1,501.60 | PAY PERIOD ENDING | ROAD REPAIR & MAINT. S&W |
| EAST NEWARK | 1,280.00 | PAY PERIOD ENDING | PUBLIC BLDG & GRNDS S&W |
| EAST NEWARK | 509.20 | PAY PERIOD ENDING | SENIOR CITIZENS S&W |
| EAST NEWARK | 1,514.49 | PAY PERIOD ENDING | SOCIAL SECURITY SYSTEM |
| EAST NEWARK | 2,108.99 | PAY PERIOD ENDING | MUNIC COURT S&W |

| <u>Vendor</u> | <u>Amount</u> | <u>Description</u> | <u>Account</u> |
|--------------------|---------------|------------------------|--------------------------------|
| EVENING JOURNAL | 71.71 | 9033982 | ADMIN & EXEC ADVERTISING OE |
| F. BASSO JR. | 2,460.20 | 0219-0209, 0219-0223 | MANDATORY RECYCLING OE |
| F. BASSO JR. | 5,540.83 | 0219-0209, 0219-0223 | GARBAGE COLLECT CONTRACT OE |
| FEDERAL EXPRESS | 188.44 | 6-457-22231 | PLANNING BOARD OE |
| FORD MOTOR CREDIT | 14,858.07 | 1629342 | POLICE DEPT. O/E |
| GUARDIAN | 1,921.19 | 319546 (MARCH 2019) | INSURANCE - EMPLOYEE GROUP HEA |
| HARRISON HIGH | 220.00 | 2019 PROJECT | ADMIN. & EXEC. O/E - |
| HOME DEPOT CREDIT | 183.93 | 8321030, 8025259 | PUBLIC BLDG & GRNDS OE |
| HORIZON BCBSNJ | 12,133.50 | 291031976 (MARCH 2018) | INSURANCE - EMPLOYEE GROUP HEA |
| HORIZON BCBSNJ | 12,391.61 | 290880595 (FEB 2019) | INSURANCE - EMPLOYEE GROUP HEA |
| HORIZON BLUE CROSS | 2,638.96 | MARCH 2019 | INSURANCE - EMPLOYEE GROUP HEA |
| HUDSON COUNTY | 7,342.51 | 16118 (FEB 2019) | GARBAGE COLLECT CONTRACT OE |
| JUNIOR FIORI | 35.00 | MEDICAL 01/22/2019 | INSURANCE - EMPLOYEE GROUP HEA |
| K&K TOPHY MART | 10.00 | PLATES (3/4/2019) | ADMIN. & EXEC. O/E - |
| K&K TOPHY MART | 30.00 | PLATES (3/4/2019) | MUNICIPAL COURT OE |

Total fund01

294,222.52

| | | | |
|--------------------|----------|----------------|----------------|
| KEARNY WATER DEPT. | 8,987.22 | 00307160000000 | WATER SERVICES |
|--------------------|----------|----------------|----------------|

Total fund05

8,987.22

| | | | |
|--------------------|----------|------------------------|--------------------------------|
| KENNETH M. | 329.06 | MEDICAL (FEB. 2019) | INSURANCE - EMPLOYEE GROUP HEA |
| KENNETH M. | 25.00 | MEDICAL (3/8/2019) | INSURANCE - EMPLOYEE GROUP HEA |
| LAGO SERVICE | 29.46 | 02AK1265 | MOTOR VEHICLE POOL OE |
| M&T BANK | 1,998.78 | MORTGAGE NO 0031849292 | CURRENT YEAR TAXES |
| MAHWAH SALES & | 42.00 | 6018574 | MOTOR VEHICLE POOL OE |
| MARIA F. | 100.00 | MARRIAGE/CU | Marriage License Fees |
| MASCHIO'S FOOD | 142.57 | 68024 (JAN 2019) | SENIOR CITIZENS OE |
| MICHAEL A. CIFELLI | 700.67 | FEBRUARY 2019 | MUNIC PROSECUTOR S&W |
| MORTON SALT | 1,154.76 | 5401801434 | SNOW REMOVAL OE |
| MUNIDEX, INC. | 370.00 | 990741 | FINANCIAL ADMIN. O/E |
| NEIL D. MAROTTA, | 2,500.00 | FEBRUARY 2019 | LEGAL SERVICES & COSTS O/E |
| NJ FIRE PREVENTION | 487.50 | | FIRE DEPT. OE |
| NJ LEAGUE OF | 35.00 | S-17532 | ADMIN. & EXEC. O/E - |
| NORA C. ADAMS | 135.00 | NOV 2018 THRU JAN 2019 | MUNICIPAL COURT OE |
| NORA C. ADAMS | 270.00 | NOV 2018 THRU JAN 2019 | MUNICIPAL COURT OE |

Total fund01

8,319.80

| | | | |
|-------------------|--------|--------------------|----------------|
| ONE CALL CONCEPTS | 2.72 | 9025071 (FEB 2019) | WATER SERVICES |
| PASSAIC VALLEY | 127.00 | 14541 (JAN 2019) | WATER SERVICES |

Total fund05

129.72

| | | | |
|--------------------|----------|----------------------|--------------------------------|
| PENGUIN | 1,242.00 | 52980 | FIRE DEPT. OE |
| ROBERT TOMASKO | 65.00 | MEDICAL 3/7/2019 | INSURANCE - EMPLOYEE GROUP HEA |
| SAL G. TRIPPI | 150.00 | FEBRUARY 2019 | CONSTRUCTION OFFICIALS OE |
| SAL G. TRIPPI | 270.00 | FEB 2019 | CONSTRUCTION OFFICIALS OE |
| SCHUYLER PRINTING, | 300.00 | 24025 | POLICE DEPT. O/E |
| SMITH, JOSEPH R. | 1,420.00 | MARRIAGE/CU RECEIPTS | ADMIN O/E MAYOR & COUNCIL |
| STAPLES CREDIT | 218.10 | 2228841541, | FINANCIAL ADMIN. O/E |
| STAPLES CREDIT | 359.90 | 2228841541, | SENIOR CITIZENS OE |
| TENNANT SALES & | 420.00 | 916085782 | CLEAN COMMUNITIES |

| <u>Vendor</u> | <u>Amount</u> | <u>Description</u> | <u>Account</u> |
|--------------------|---------------|------------------------|--------------------------------|
| THE BAG LADY | 157.00 | 190299, 190326 | PUBLIC BLDG & GRNDS OE |
| TOWN OF HARRISON | 5,000.00 | SHARED SERVICE Q1 | INTRLCL - STREET CLEAN HARRISO |
| TOWN OF HARRISON | 1,625.00 | SHARED SERVICE Q1 | INTRLCL - AMBULANCE HARRISON |
| TOWN OF HARRISON | 11,250.00 | SHARED SERVICE Q1 | INTERCL-DISPATCH SERVICES |
| TOWN OF HARRISON | 3,622.38 | JULY-SEPTEMBER 2018 | MOTOR VEHICLE POOL OE |
| VERIZON | 603.71 | FEBRUARY 2019 | ADMIN. & EXEC. O/E - |
| VERIZON | 541.86 | FEBRUARY 2019 | POLICE DEPT. O/E |
| VERIZON | 49.90 | FEBRUARY 2019 | PUBLIC BLDG & GRNDS OE |
| VERIZON | 87.52 | FEBRUARY 2019 | SENIOR CITIZENS OE |
| VERIZON | 91.21 | FEBRUARY 2019 | RECREATION OE |
| VERIZON WIRELESS | 104.52 | 3851906126 (2/25/2019) | POLICE DEPT. O/E |
| VISION SERVICE | 177.88 | 12 219588 0001 (MARCH | INSURANCE - EMPLOYEE GROUP HEA |
| WILENTZ, GOLDMAN & | 525.00 | 40746921 (JAN 2019) | LEGAL SERVICES & COSTS O/E |
| WILLIAM H. | 13,767.00 | 10558, 10837 | INSURANCE - GEN LIABILITY |
| XEROX CORP. | 10.50 | 096097862 | ADMIN. & EXEC. O/E - |

Total fund01

42,058.48

Total Bill List:

353,717.74



Borough of East Newark

34 Sherman Avenue
East Newark, New Jersey 07029
Phone: (973) 481-2902 ext. 221
Fax: (973) 481-0627
www.boroughofeastnewark.com

Joseph R. Smith
Mayor

Robert B. Knapp
Borough Clerk

Brigite I. Goncalves
Administrative Assistant

Memo

To: Honorable Mayor Joseph R. Smith
From: Brigite I. Goncalves, Administrative Assistant
CC: East Newark Borough Council
Date: March 5, 2019
Re: East Newark Borough Clerk's Office Monthly Report – February 2019

In the month of February 2019 please note that the Office of the Borough Clerk collected a total of \$140,739.43 in cash for various items. Attached please find a copy of the Trial Balance Report. All monies have been deposited to the appropriate Borough account.

On February 20, 2019 the ACT Now Foundation hosted an Alzheimer's Awareness Seminar at the East Newark Senior Center. I will be inviting Senior Residents to schedule early dementia assessments over the next month.

Senior Citizens have been mailed a monthly newsletter.

All up to date information has been transmitted to the Hudson County Office on Aging through the online portal (SAMS) as required.

Monthly and quarterly reports have been filed for Senior Services through the Office on Aging, Community Development Block Grant and Peer Leadership initiatives.

All reporting required for the Peer Grouping Grant for Senior Citizens and Disabled Residents has been filed.

Board of Health call(s) received by this office were transmitted to the Kearny Board of Health.

All mailings of vital statistics records have been made as required by the New Jersey State Department of Health and Senior Services.

The Affirmative Action binder has been reviewed and requests for Certificates of Employee Information Report Cards have been made to vendors who have exceeded payments in the amount of \$17,500.00 as per the State of New Jersey, Department of Treasury regulations.

Open Public Records Act (OPRA) requests received by this office have been provided with a timely response.

Kindly further note that resolutions and ordinances passed at the Regular Meeting of February 13, 2019 have been advertised as required and transmitted to the respective parties and have been added to the resolutions and ordinance binders for the current calendar year.

The Minute Book has been updated through January 2019.

Our website has been updated to include all recent minutes, meeting agendas, calendars, contacts and public notices. Our website is updated on a monthly basis and as needed.

Attached you will find an updated vacation list of all full time employees with the Borough. The attached includes vacation dates used as well as requested by the municipal employees.

Trial Balance

Total Credit:140,739.43

Sorted By

Total Net Debit:131,372.01

Select By 5 Sub-Account Level

Total Net Credit:131,372.01

| Acct # | Name | Debits | Credit | Net Debit | Net Credit |
|---------|------------------------|------------|------------|------------|------------|
| 01-- | | 0.00 | 0.00 | 0.00 | 0.00 |
| 01-0220 | PRIOR YEAR TAXES | 0.00 | 0.00 | 0.00 | 0.00 |
| 01-0330 | PREMIUM ON TAX SALE | 0.00 | 0.00 | 0.00 | 0.00 |
| 01-1010 | CASH | 131,372.01 | 0.00 | 131,372.01 | 0.00 |
| 01-1011 | CASH | 0.00 | 0.00 | 0.00 | 0.00 |
| 01-1013 | CASH | 0.00 | 0.00 | 0.00 | 0.00 |
| 01-1014 | CASH | 0.00 | 0.00 | 0.00 | 0.00 |
| 01-1019 | CASH | 0.00 | 0.00 | 0.00 | 0.00 |
| 01-1032 | CASH | 0.00 | 0.00 | 0.00 | 0.00 |
| 01-1060 | CURRENT YEAR TAXES | 0.00 | 0.00 | 0.00 | 0.00 |
| 01-1070 | 3RD PARTY TTL | 0.00 | 0.00 | 0.00 | 0.00 |
| 01-1160 | Prepaid School Levy | 0.00 | 0.00 | 0.00 | 0.00 |
| 01-1170 | Revenue Accounts Recei | 0.00 | 0.00 | 0.00 | 0.00 |
| 01-1180 | Foreclosed Property | 0.00 | 0.00 | 0.00 | 0.00 |
| 01-1190 | Sewer System Receivabl | 0.00 | 0.00 | 0.00 | 0.00 |
| 01-1610 | Due to General Trust F | 0.00 | 0.00 | 0.00 | 0.00 |
| 01-1620 | Due to General Capital | 0.00 | 0.00 | 0.00 | 0.00 |
| 01-1630 | Due to General Capital | 0.00 | 0.00 | 0.00 | 0.00 |
| 01-1640 | Due to Federal & State | 0.00 | 0.00 | 0.00 | 0.00 |
| 01-1650 | Due to Water Operating | 0.00 | 0.00 | 0.00 | 0.00 |
| 01-1670 | Due to Animal Control | 0.00 | 0.00 | 0.00 | 0.00 |
| 01-1710 | Due From Animal Contro | 0.00 | 0.00 | 0.00 | 0.00 |
| 01-1720 | Due From Water Account | 0.00 | 0.00 | 0.00 | 0.00 |
| 01-1920 | ANTICIPATED REVENUES | 0.00 | 124,347.55 | 0.00 | 124,347.55 |
| 01-1940 | MISC REVENUES NOT ANTI | 0.00 | 868.00 | 0.00 | 868.00 |
| 01-2003 | PREPAID TAXES | 0.00 | 0.00 | 0.00 | 0.00 |
| 01-2010 | BUDGET | 0.00 | 6,156.46 | 0.00 | 6,156.46 |
| 01-2030 | APPROPRIATION RESERVES | 9,367.42 | 9,367.42 | 0.00 | 0.00 |
| 01-2031 | Appropriation Reserves | 0.00 | 0.00 | 0.00 | 0.00 |
| 01-2040 | Accounts Payable | 0.00 | 0.00 | 0.00 | 0.00 |
| 01-2050 | COUNTY TAXES | 0.00 | 0.00 | 0.00 | 0.00 |

BOROUGH OF EAST NEWARK
 Trial Balance
 Sorted By
 Select By 5 Sub-Account Level

50

Records Printed

Total Debits:140,739.43
 Total Credit:140,739.43
 Total Net Debit:131,372.01
 Total Net Credit:131,372.01

| Acct # | Name | Debits | Credit | Net Debit | Net Credit |
|---------|------------------------|--------|--------|-----------|------------|
| 01-2090 | Reserve for Tax Appeal | 0.00 | 0.00 | 0.00 | 0.00 |
| 01-2100 | ANTICIPATED REVENUES | 0.00 | 0.00 | 0.00 | 0.00 |
| 01-2110 | Due to State of NJ | 0.00 | 0.00 | 0.00 | 0.00 |
| 01-2120 | PREPAID TAXES | 0.00 | 0.00 | 0.00 | 0.00 |
| 01-2500 | G/L Tax O/P & Leins | 0.00 | 0.00 | 0.00 | 0.00 |
| 01-2605 | DUE TO WATER FUND | 0.00 | 0.00 | 0.00 | 0.00 |
| 01-2705 | DUE TO PAYROLL ACCOUNT | 0.00 | 0.00 | 0.00 | 0.00 |
| 01-2800 | Due to State of NJ | 0.00 | 0.00 | 0.00 | 0.00 |
| 01-2805 | PREVIOUS YEAR REVENUE | 0.00 | 0.00 | 0.00 | 0.00 |
| 01-2810 | Due to State of NJ | 0.00 | 0.00 | 0.00 | 0.00 |
| 01-2990 | Reserve for Receivable | 0.00 | 0.00 | 0.00 | 0.00 |
| 01-4000 | GRANT | 0.00 | 0.00 | 0.00 | 0.00 |
| 01-6000 | Local School Tax | 0.00 | 0.00 | 0.00 | 0.00 |
| 01-6501 | THIRD PARTY INSPECTION | 0.00 | 0.00 | 0.00 | 0.00 |
| 01-7000 | Unemployment Trust | 0.00 | 0.00 | 0.00 | 0.00 |
| 01-7100 | FIRE ENGINE INSURANCE | 0.00 | 0.00 | 0.00 | 0.00 |
| 01-8700 | TRUST | 0.00 | 0.00 | 0.00 | 0.00 |
| 01-9000 | MISC | 0.00 | 0.00 | 0.00 | 0.00 |
| 01-9005 | DUE FROM CAPITAL | 0.00 | 0.00 | 0.00 | 0.00 |

End of report.
 Total Debits:140,739.43
 Total Credit:140,739.43
 Total Net Debit:131,372.01
 Total Net Credit:131,372.01

2019

Employee Vacation Sick Time

| | 2019 Vacation Days | | Carried Vacation Days | | Used Vacation Days | | Vacation Days Balance | | 2019 Sick Days | | Carried Sick Days | | Used Sick Days | | Sick Days Balance | | Personal Days | |
|--------------|--------------------|---------------|-----------------------|---------------|--------------------|---------------|-----------------------|---------|----------------|-----------|-------------------|-----------|----------------|-----------|-------------------|-----------|---------------|---------|
| | Vacation Days | Vacation Days | Vacation Days | Vacation Days | Vacation Days | Vacation Days | Balance | Balance | Sick Days | Sick Days | Sick Days | Sick Days | Sick Days | Sick Days | Sick Days | Sick Days | Balance | Balance |
| Goncalves, B | 15 | 2 | 2 | 1 | 1 | 16 | 12 | 142.5 | 12 | 142.5 | 0 | 154.5 | 0 | 154.5 | - | - | - | - |
| Farinhas, D | 10 | 0 | 0 | 1 | 1 | 9 | 12 | 62 | 12 | 62 | 0 | 74 | 0 | 74 | - | - | - | - |
| Evaristo, J | 15 | 4 | 4 | 0 | 0 | 19 | 12 | 70 | 12 | 70 | 0 | 82 | 0 | 82 | - | - | - | - |
| Aparicio, B | 10 | 0 | 0 | 0 | 0 | 10 | 10 | 44 | 10 | 44 | 0 | 54 | 0 | 54 | 0 | 0 | 0 | 0 |
| Erezuma, B | 21 | 2 | 2 | 5 | 5 | 18 | 15 | 140 | 15 | 140 | 0 | 155 | 0 | 155 | 1 | 1 | 1 | 1 |
| Fiori, J | 21 | 0 | 0 | 6 | 6 | 15 | 15 | 137 | 15 | 137 | 0 | 152 | 0 | 152 | 1 | 1 | 1 | 1 |
| Monteiro, A | 30 | 3 | 3 | 3 | 3 | 30 | 15 | 231 | 15 | 231 | 0 | 246 | 0 | 246 | 1 | 1 | 1 | 1 |
| O'Donneil, M | 23 | 0 | 0 | 2 | 2 | 21 | 15 | 187 | 15 | 187 | 0 | 202 | 0 | 202 | 1 | 1 | 1 | 1 |
| Tomasko, R | 21 | 3 | 3 | 3 | 3 | 21 | 15 | 22.75 | 15 | 22.75 | 0 | 37.75 | 0 | 37.75 | 1 | 1 | 1 | 1 |
| DeFreitas, Y | 8 | 0 | 0 | 2 | 2 | 6 | 10 | 17 | 10 | 17 | 0 | 27 | 0 | 27 | 1 | 1 | 1 | 1 |



Borough of East Newark

34 Sherman Avenue
East Newark, New Jersey 07029
Phone: (973) 481-2902 ext. 237
Fax: (973) 481-0627
www.boroughofeastnewark.com

Joseph R. Smith
Mayor

Brigite I. Goncalves
Treasurer/Chief Finance Officer

Memo

To: Honorable Mayor Joseph R. Smith
From: Brigitte I. Goncalves, Treasurer
CC: East Newark Borough Council
Date: March 5, 2019
Re: East Newark Borough Department of Treasury Monthly Report – February 2019

Following please find a list of items addressed for the month of February 2019 for the East Newark Finance Department.

- All State of New Jersey Pension Reports have been submitted by the monthly and quarterly deadline.
- Borough Counsel is researching shared services for Solid Waste Collection at this time.
- The application for the Hudson County Office Peer Grouping has been prepared and is awaiting execution by all parties.
- The Annual Financial Statement is currently being prepared and is anticipated to be submitted by the extended deadline granted by the Department of Local Government Services.
- The Uniform Construction Code and Fire Prevention annual reports have been submitted to the State of NJ.
- All individuals/corporations with fees deposited in the Borough's Developers Escrow Account have been notified in writing of the balance of their account(s). Any account with a balance of \$1000 or less is notified on a quarterly basis and any account in excess of \$1000 is notified on a monthly basis.
- The CDBG reporting have been maintained by the monthly and quarterly basis.

- The Peer Grouping funding has been invoiced on a monthly basis. All quarterly reports have been maintained and submitted as well.
- Past due invoices were re-issued to any vendor with an open invoice.
- The East Newark Borough General Account has been updated through January 2019.
- The East Newark Payroll Account has been updated through January 2019.
- The PNC East Newark Water Account used through the East Orange Water Commission Account has been reconciled through December 2018.
- The East Newark Water Department Account and Animal Trust Accounts have been updated through January 2019.
- The East Newark Animal Control Account has been updated through January 2019.



Borough of East Newark

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www.boroughofeastnewark.com

To: Honorable Joseph R. Smith, Mayor
Honorable Members of the East Newark Borough Council

From: Robert B. Knapp, Director, East Newark Municipal Welfare Dept.
East Newark Borough Clerk

Re: Monthly Report-East Newark Municipal Welfare Department
For February, 2019

Date: March 1, 2019

Honorable Mayor and Members of the Borough Council:

Please find the following work activity report for the East Newark Municipal Welfare Department for February, 2019:

Assisted three (2) Borough residents for Food Stamp Assistance.

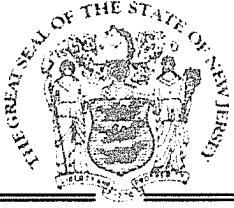
Follow up of one (1) Borough resident for General Assistance

Referral of one (1) Borough resident for Medicaid Assistance

Assisted Borough Treasurer/Chief Financial Officer Brigitte Goncalves with the submission of required paperwork to the Hudson County Office On Aging, Office of Disability Services and Division of Housing and Community Development

Respectfully submitted,

Robert B. Knapp, Director
East Newark Municipal Welfare Department
East Newark Borough Clerk



BOROUGH OF EAST NEWARK

DEPARTMENT OF POLICE

34 Sherman Avenue
East Newark, New Jersey 07029
Phone: (973) 481-2900
Fax: (973) 481-0627

Anthony Monteiro
CHIEF OF POLICE

March 4, 2019

Honorable Mayor and Council
Borough of Dear Council Members,

I herewith submit the following report for the month of February 2019.

| | |
|------------------------------|----------|
| Hospital Runs, Ambulance | 3 |
| Hospital Runs, Patrol Car | 0 |
| Escorts | 5 |
| Motor Vehicle Summons Issued | 464 |
| Motor Vehicle Accidents | 8 |
| Adult Arrest | 3 |
| Juvenile Arrest | 0 |
| Stolen Motor Vehicles | 0 |
| Recovered Stolen Vehicles | 0 |
| Burglaries | 0 |
| Larcenies | 2 |
| Robberies | 0 |
| Homicides | 0 |
| Assaults | 0 |
| Burglar Alarms | 7 |
| Borough Ordinance's | 0 |
| Fee's Ordinance's | \$235.70 |

Respectfully Submitted,

A handwritten signature in black ink, appearing to read 'Anthony Monteiro'.

ANTHONY MONTEIRO
Chief of Police

Cycle : 101
 Route : 101

Previous Month Transaction Summary

| TransCode | Description | StartDate | EndDate | #OfTran | Balance |
|-----------|-------------|-----------|---------|---------|---------|
| | | | | 0 | 0.00 |
| | | | | 0 | 0.00 |

Current Month Transaction Summary

| TransCode | Description | StartDate | EndDate | #OfTran | Balance |
|-----------|--------------------------|------------|------------|---------|----------|
| 32 | Req Turn On/Off | 02/21/2019 | 02/21/2019 | 1 | 42763.95 |
| 44 | Meter Charge | 02/07/2019 | 02/07/2019 | 1 | 75.00 |
| 103 | CREDIT CARD PAYMENT | 02/18/2019 | 02/25/2019 | 16 | 1472.58 |
| 139 | CASH PAYMENT | 02/11/2019 | 02/28/2019 | 16 | -1199.03 |
| 140 | CHECK PAYMENT | 02/04/2019 | 02/28/2019 | 961 | -1758.37 |
| 161 | NSF Check | 02/06/2019 | 02/07/2019 | 4 | -9784.81 |
| 162 | NSF Chk Chrg | 02/06/2019 | 02/07/2019 | 4 | 2075.64 |
| 173 | OVERDUE INTEREST CHARGE | 02/07/2019 | 02/18/2019 | 10815 | 40.00 |
| 500 | WEB PAYMENT | 02/01/2019 | 02/19/2019 | 16 | 997.67 |
| 1173 | REVERSE OVERDUE INTEREST | 02/05/2019 | 02/05/2019 | 1 | -3194.29 |
| | | | | 11835 | -7.32 |
| | | | | | 31481.02 |

Type #OfAccts AccountBalance

| | | |
|--------|-----|----------|
| Active | 352 | 31428.88 |
| Closed | 4 | 52.14 |
| Total | 356 | 31481.02 |

Memo

Date: 02/11/2019
To: Mayor Joseph R. Smith
Cc: Council Members, Borough Treasurer
From: Municipal Court
RE: Monthly Disbursements

Attached please find receipts for the month of February 2019

Title 39 Split:

Check #: 2822
Amount: \$14,286.79

POAA Funds:

Check #: 2823
Amount: \$110.00

Interest on General Account:

Check #: 2826
Amount \$30.68

Interest on Bail Account:

Check #. 5458
Amount: \$0.96



BOROUGH OF EAST NEWARK

FIRE DEPARTMENT

34 Sherman Avenue
East Newark, New Jersey 07029
Phone: (973) 481-2902 ext. 236
Fax: (973) 481-0627
www.boroughofeastnewark.com

Kenneth Graham
Fire Chief

Rose M. Evaristo
Fire Chair

MEMORANDUM

To: Honorable Mayor Joseph R. Smith

From: Kenneth Graham, Chief – East Newark Fire Department

CC: East Newark Borough Council

Date: March 7, 2019

Re: East Newark Fire Department Monthly Report – February 2019

The following is a list of activities performed by the East Newark Fire Department for the month of February 2019:

- Fire Calls Total 6
 - 5 Alarms East Newark
 - 1 Standby Elmwood Park
- 2 Meetings
- 2 Drills