



BOROUGH OF EAST NEWARK  
COUNTY OF HUDSON  
STATE OF NEW JERSEY

***REGULAR MEETING  
OF THE  
MAYOR AND BOROUGH COUNCIL***

DATE: WEDNESDAY, FEBRUARY 10, 2021`  
TIME: 7:00 PM

**MEETING MINUTES**

**CALL TO ORDER**

The Meeting of the Mayor and Council of the Borough of East Newark was called to order at 7:06 PM , by Borough Clerk Kevin D. Harris .

**MEETING NOTICE STATEMENT**

Borough Clerk Harris read the following statement.

Open Public Meetings Act – This meeting is being held in accordance with the Public Laws of 1975, Chapter 231 and proper notification was issued to the Jersey Journal, Star Ledger and posted on the bulletin board of the Municipal Building and on the official Borough website. Official Action may be taken.

**PLEDGE OF ALLEGIANCE**

Mayor Grilo lead the Assembly present in reciting the Pledge of Allegiance.

**ROLL CALL**

Borough Clerk Harris conducted a roll call of the dais.

**Present:**

Mayor Dina M. Grilo  
Council Member Jessica Diaz  
Council Member Rose M. Evaristo  
Council Member Kenneth J. Graham  
Council Member Charles F. Tighe  
Council Member Jeanne Zincavage

**Absent:**

Council Chairman Hans Peter Lucas



BOROUGH OF EAST NEWARK  
COUNTY OF HUDSON  
STATE OF NEW JERSEY

Also Present:

John M. Johnson, Esq., Borough Attorney  
Kevin F. Catrambone, Borough Administrator  
Melanie Mattos, Mayor's Office  
Scottie Jimenez, IT  
Kevin D. Harris, Borough Clerk

There were two (2) members of the public present in the Council Room and approximately five (5) present via the Zoom Audio/Video Conferencing System.

Borough Clerk Harris informed the Mayor and Council that a quorum had been established.

**ORDINANCES ON FIRST READING**

Borough Clerk Harris informed the Mayor and Council that there were two (2) ordinances on the agenda for consideration this evening.

Borough Clerk Harris presented the following Ordinance for consideration on first reading:

**02-2021 AN ORDINANCE AMENDING CHAPTER 7 OF THE BOROUGH CODE OF THE BOROUGH OF EAST NEWARK IN THE COUNTY OF HUDSON, STATE OF NEW JERSEY TITLED "TRAFFIC", SPECIFICALLY BY AMENDING SECTION 7-23 TITLED "ONE-WAY STREETS"**

Borough Clerk Harris asked Mayor Grilo or Borough Administrator Catrambone if they had any comments. Neither wished to make comment.

Borough Clerk Harris then asked Council Members if there were any questions or comments. There were no questions or comments from Council Members.

Borough Clerk Harris asked for a motion regarding Ordinance #02-2021. Council Member Evaristo moved that Ordinance # 02-2021 be introduced on first reading by title. The motion was seconded by Council Member Tighe and approved on the following roll call vote.

Council Member	Motion	Second	Ayes	Nays	Abstain	Absent
Diaz			X			
Evaristo	X		X			
Graham			X			
Lucas						X
Tighe		X	X			
Zincavage			X			



BOROUGH OF EAST NEWARK  
COUNTY OF HUDSON  
STATE OF NEW JERSEY

Borough Clerk Harris announced the results of the vote, that the motion carried and Ordinance # 02-2021 was introduced on first reading.

Borough Clerk Harris presented the following Ordinance for consideration on first reading:

**03-2021 AN ORDINANCE AMENDING CHAPTER 7 OF THE BOROUGH CODE OF THE BOROUGH OF EAST NEWARK IN THE COUNTY OF HUDSON, STATE OF NEW JERSEY TITLED “TRAFFIC”, SPECIFICALLY BY AMENDING SECTION 7-20 TITLED “STOP INTERSECTIONS” AND SECTION 7-21 TITLED “MULTI-WAY STOP INTERSECTIONS”**

Borough Clerk Harris asked Mayor Grilo or Borough Administrator Catrambone if they had any comments. Neither wished to make comment.

Borough Clerk Harris then asked Council Members if there were any questions or comments. There were no questions or comments from Council Members.

Borough Clerk Harris asked for a motion regarding Ordinance #03-2021. Council Member Evaristo moved that Ordinance # 03-2021 be introduced on first reading by title. The motion was seconded by Council Member Tighe and approved on the following roll call vote.

Council Member	Motion	Second	Ayes	Nays	Abstain	Absent
Diaz			X			
Evaristo	X		X			
Graham			X			
Lucas						X
Tighe		X	X			
Zincavage			X			

Borough Clerk Harris announced the results of the vote, that the motion carried and Ordinance # 03-2021 was introduced on first reading.

Borough Clerk Harris announced that the public hearing and date for possible consideration for both Ordinances 02-2021 and 03-2021 shall be the Regular Meeting of the Mayor and Council scheduled for Wednesday, March 10, 2021, beginning at 7:00 PM.

**ORDINANCES ON SECOND READING:**

Borough Clerk Harris presented the following Ordinance for consideration on second reading:

**01-2021 AN ORDINANCE TO FIX SALARIES OF CERTAIN EMPLOYEES OF THE BOROUGH OF EAST NEWARK**



BOROUGH OF EAST NEWARK  
COUNTY OF HUDSON  
STATE OF NEW JERSEY

Borough Clerk Harris asked the Mayor and Borough Administrator if they had any comments regarding this Ordinance. Neither wished to make comment.

**Public Hearing** – Borough Clerk Harris asked members of the public if anyone wished to address the Mayor and Council regarding Ordinance # 01-2021.

There were no members of the public who addressed the Mayor and Council regarding Ordinance # 01-2021 and Borough Clerk Harris closed the public hearing regarding the ordinance.

Borough Clerk Harris then asked Council Members if there were any questions or comments. There were no questions or comments from Council Members.

Borough Clerk Harris asked for a motion regarding Ordinance #01-2021. Council Member Evaristo moved that Ordinance # 01-2021 be adopted on second reading by title. The motion was seconded by Council Member Tighe and approved on the following roll call vote

Council Member	Motion	Second	Ayes	Nays	Abstain	Absent
Diaz			X			
Evaristo	X		X			
Graham			X			
Lucas						X
Tighe		X	X			
Zincavage			X			

Borough Clerk Harris announced the results of the vote, that the motion carried and Ordinance # 01-2021 was adopted on second reading.

**RESOLUTIONS ON CONSENT AGENDA**

Borough Clerk Harris informed the Mayor and Council that there were ten (10) resolutions on the Consent Agenda for consideration this evening.

Borough Clerk Harris read the titles for the following resolutions on the Consent Agenda.

24-21 RESOLUTION APPROVING THE MINUTES OF THE JANUARY 20, 2021 REGULAR MEETING OF THE MAYOR AND COUNCIL OF THE BOROUGH OF EAST NEWARK

25-21 RESOLUTION CONFIRMING THE APPOINTMENT OF THE CONSTRUCTION CODE OFFICIAL FOR THE BOROUGH OF EAST NEWARK FOR THE 2021 CALENDAR YEAR

26-21 RESOLUTION CONFIRMING THE APPOINTMENT OF THE BUILDING INSPECTOR FOR THE BOROUGH OF EAST NEWARK FOR THE 2021 CALENDAR YEAR



BOROUGH OF EAST NEWARK  
COUNTY OF HUDSON  
STATE OF NEW JERSEY

27-21 RESOLUTION CONFIRMING THE APPOINTMENT OF THE FIRE OFFICIAL/INSPECTOR FOR THE BOROUGH OF EAST NEWARK FOR THE 2021 CALENDAR YEAR

28-21 RESOLUTION AMENDING RESOLUTION # 21-21 REGARDING THE APPOINTMENTS OF THE EMERGENCY MANAGEMENT COORDINATOR AND DEPUTY EMERGENCY MANAGEMENT COORDINATOR

29-21 RESOLUTION CERTIFYING THE MAYOR AND COUNCIL'S RECEIPT AND REVIEW OF THE 2019 ANNUAL AUDIT REPORT

30-21 RESOLUTION ACCEPTING THE CORRECTIVE ACTION PLAN FOR THE 2019 ANNUAL AUDIT REPORT

31-21 RESOLUTION SUPPORTING SUBMISSION OF APPLICATION FOR NEW JERSEY DEPARTMENT OF COMMUNITY AFFAIRS – "LOCAL EFFICIENCY ACHIEVEMENT PROGRAM CHALLENGE GRANT" FUNDING

32-21 RESOLUTION AUTHORIZING PAYMENT OF BILLS AND THE ISSUANCE OF CHECKS FOR THE PERIOD THROUGH FEBRUARY 10, 2021 IN THE TOTAL AMOUNT OF \$226,518.80

WHEREAS, certain bills which are contained on the bills list which is annexed hereto and incorporated herein have been submitted to the Borough of East Newark for payment, and

WHEREAS, pursuant to N.J.S.A. 40A:5:16, it has been certified to the governing body that the goods or services for which said bills were submitted have been received by or rendered to the Borough of East Newark and;

WHEREAS, the Chief Financial Officer of the Borough of East Newark has certified to the governing body that there are funds legally appropriated and available in the budget for the payment of said bills and that the said payment will not result in the disbursement of public monies or in the encumbering of same in excess of the 2020 and/or 2021 appropriation for said purpose;

NOW THEREFORE, BE IT RESOLVED, by the Mayor and Council of the Borough of East Newark, County of Hudson, State of New Jersey, that it hereby authorizes the Acting Chief Financial Officer and the designated signatories to sign checks in payment of the bills set forth in the annexed schedule.



BOROUGH OF EAST NEWARK  
 COUNTY OF HUDSON  
 STATE OF NEW JERSEY

**BOROUGH OF EAST NEWARK**

<u>Vendor</u>	<u>Amount</u>	<u>Description</u>	<u>Account</u>
ALEX'S DELI	6,469.32	58733 NOV 2020, 62530	SENIOR CITIZENS OE
ALEX'S DELI	6,825.00	58733 NOV 2020, 62530	SENIOR CITIZENS OE
ANTHONY MONTEIRO	192.42	COPAY & MEDICINE	INSURANCE – EMPLOYEE GROUP HEA
COMCAST	79.62	8499 05 356 0005431,	FIRE DEPT. OE
COMCAST	99.62	8499 05 356 0005431,	POLICE DEPT. O/E
COMCAST	99.62	8499 05 356 0005431,	FIRE DEPT. OE
CUSTOM BANDAG INC.	486.06	30233658 & 30236017	MOTOR VEHICLE POOL OE
EAST NEWARK BOARD	124,777.75	FEB 2021 SCHOOL TAXES	
ECONOMY SUPPLY CO.	63.50	186167 - JAN 2021	PUBLIC BLDG & GRNDS OE
EVENING JOURNAL	52.65	0002678425 - DEC 2020	ADMIN & EXEC ADVERTISING OE
EVENING JOURNAL	145.30	0002678425 - DEC 2020	PLANNING BOARD OE
EVENING JOURNAL	1,227.25	0002678425 - DEC 2020	ADMIN & EXEC ADVERTISING OE
EVENING JOURNAL	152.88	0002678425 - DEC 2020	PLANNING BOARD OE
EXELEGENT	256.00	21-6528 (FEB 2021)	ADMIN. & EXEC. O/E -
EXELEGENT	100.00	21-6551 FEB 2021	ADMIN. & EXEC. O/E -
HANDLIN, LAWRENCE	132.50	1/7/2021 - 1/28/2021	UNIFORM FIRE SAFETY ACT OE
HARRISON PUBLIC	65.00	Q 1 - 4 OF 2020	RECREATION OE
HORIZON BCBSNJ	10,534.39	295733121 - FEB 2021	INSURANCE – EMPLOYEE GROUP HEA
HORIZON BLUE CROSS	6,768.12	295751796 - JAN & FEB	INSURANCE – EMPLOYEE GROUP HEA
HUDSON COUNTY	10,704.80	17577- JAN 2021	GARBAGE COLLECT CONTRACT OE
JOHNSON & JOHNSON	2,500.00	JAN 2021	LEGAL SERVICES & COSTS O/E
JOSEPH SMENTKOWSKI	3,680.50	106693 & 106694 JAN	MANDATORY RECYCLING OE



BOROUGH OF EAST NEWARK  
 COUNTY OF HUDSON  
 STATE OF NEW JERSEY

<u>Vendor</u>	<u>Amount</u>	<u>Description</u>	<u>Account</u>
JOSEPH SMENTKOWSKI	8,227.00	106693 & 106694 JAN	GARBAGE COLLECT
JUNIOR FIORI	365.00	COPAY	CONTRACT OE
LARACY ASSOCIATES	3,450.00	1141-JAN 2021	INSURANCE –
MAGIC TOUCH	947.53	19211A-M	EMPLOYEE GROUP
MGL PRINTING	144.00	1786009	HEA
MICHAEL A. CIFELLI	714.67	FEB 2021	FINANCIAL ADMIN.
MUNCO	75.00	2021 DUES	O/E
NJ ADVANCE MEDIA	391.20	0002681198 - RESOL.	PUBLIC BLDG &
NJ ADVANCE MEDIA	119.45	0002681198 - RESOL.	GRNDS OE
NJ STATE ASSOC OF	275.00	2021	FINAN ADMIN AUDIT
NORA C. ADAMS	165.00	JANUARY 27, 2021	OE
NORFOLK SOUTHERN	40.00	91827174	MUNIC PROSECUTOR
P.S.E.&G.	1,869.30	DEC 2020	S&W
P.S.E.&G.	5,015.84	DEC 2020	CONSTRUCTION
PENGUIN	1,242.00	63544, 03/11/21 TO	OFFICIALS OE
QUALITY	380.95	3972 - FEB 2021	ADMIN & EXEC
QUALITY	122.45	3972 - FEB 2021	ADVERTISING OE
QUALITY	28.69	3972 - FEB 2021	ADMIN & EXEC
QUALITY	28.69	3972 - FEB 2021	ADVERTISING OE
ROBERT TOMASKO	60.00	MEDICINE & COPAY	POLICE DEPT. O/E
ROBERT TOMASKO	59.81	MEDICINE & COPAY	MUNICIPAL COURT
STAPLES CREDIT	464.75	VARIOUS SUPPLIES	OE
STAPLES CREDIT	34.98	VARIOUS SUPPLIES	LEGAL SERVICES &
			COSTS O/E
			UTILITIES –
			ELECTRICITY
			UTILITIES – STREET
			LIGHTING
			FIRE DEPT. OE
			ADMIN. & EXEC. O/E –
			POLICE DEPT. O/E
			SENIOR CITIZENS OE
			RECREATION OE
			INSURANCE –
			EMPLOYEE GROUP
			HEA
			INSURANCE –
			EMPLOYEE GROUP
			HEA
			ADMIN. & EXEC. O/E –
			CONSTRUCTION
			OFFICIALS OE



BOROUGH OF EAST NEWARK  
 COUNTY OF HUDSON  
 STATE OF NEW JERSEY

<u>Vendor</u>	<u>Amount</u>	<u>Description</u>	<u>Account</u>
STAPLES CREDIT	231.94	VARIOUS SUPPLIES	POLICE DEPT. O/E
STAPLES CREDIT	16.65	VARIOUS SUPPLIES	PUBLIC BLDG & GRNDS OE
STAPLES CREDIT	52.91	VARIOUS SUPPLIES	SENIOR CITIZENS OE
STAPLES CREDIT	15.96	VARIOUS SUPPLIES	MUNICIPAL COURT OE
STORR TRACTOR	213.24	1072059	MOTOR VEHICLE POOL OE
TAMAHARA FACUNDES	185.00	JAN. 12, 2021	MUNICIPAL COURT OE
VERIZON	820.56	DEC 2020 & JAN 2021	ADMIN. & EXEC. O/E –
VERIZON	61.67	DEC 2020 & JAN 2021	SENIOR CITIZENS OE
VERIZON	59.94	DEC 2020 & JAN 2021	RECREATION OE
VERIZON	1,595.03	DEC 2020 & JAN 2021	ADMIN. & EXEC. O/E –
VERIZON	60.68	DEC 2020 & JAN 2021	SENIOR CITIZENS OE
VERIZON	59.08	DEC 2020 & JAN 2021	RECREATION OE
VERIZON WIRELESS	94.50	4149607414 - 02/17/21	POLICE DEPT. O/E
VISION SERVICE	334.20	12219588 (JAN & FEB	INSURANCE – EMPLOYEE GROUP HEA
WASTE MANAGEMENT	3,839.13	M198811 - DEC 2020	MANDATORY RECYCLING OE
WASTE MANAGEMENT	2,097.35	M198177	MANDATORY RECYCLING OE
WEINER LESNIAK LLP	1,827.00	JANUARY 31, 2021	LEGAL SERVICES & COSTS O/E
WEINER LESNIAK LLP	9,089.30	JANUARY 31, 2021	POLICE OE LEGAL
XEROX CORP.	106.56	12195301,12195302,1221	ADMIN. & EXEC. O/E –
XEROX CORP.	111.97	12195301,12195302,1221	ADMIN. & EXEC. O/E –

Total fund 01 - \$220,506.28

<u>Vendor</u>	<u>Amount</u>	<u>Description</u>	<u>Account</u>
KEARNY WATER DEPT.	6,012.52	00307160000000 - JAN	WATER SERVICES

Total fund 05 - \$6,012.52

Total Bill List: \$226,518.80

33-21 RESOLUTION AUTHORIZING THE ADVERTISEMENT FOR BIDS FOR SNOW REMOVAL SERVICES IN THE BOROUGH OF EAST NEWARK



BOROUGH OF EAST NEWARK  
COUNTY OF HUDSON  
STATE OF NEW JERSEY

Borough Clerk Harris asked if Council Members wished to have any of the above resolutions removed for separate vote. There were no requests to remove any resolutions for a separate vote.

Borough Clerk Harris asked if there were any questions or comments from the Mayor and Council regarding items on the Consent Agenda.

Council Member Graham stated that he would abstain on Resolution # 27-21.

Council Member Diaz asked about Resolution # 33-21 and whether this service could be performed internally as opposed to going to an outside vendor. Borough Administrator Catrambone responded that the Borough doesn't have the manpower and/or equipment.

Council Member Diaz asked if hiring personnel and purchasing equipment would be cheaper in the long run. Mr. Catrambone replied that while he did not believe so; we should wait to see what the bid results bring.

Council Member Evaristo stated that he last time the Borough had a major snowfall, the bill had to be paid and was paid.

There was no further discussion regarding the Consent Agenda.

Borough Clerk Harris asked if there was a motion regarding the resolutions on the Consent Agenda.

Council Member Zincavage moved that the resolutions on the Consent Agenda be adopted with the exception of Resolution # 27-21. The Motion was seconded by Council Members Evaristo, Graham and Tighe and approved on the following roll call vote:

Trustee Member	Motion	Second	Ayes	Nays	Abstain	Absent
Diaz			X			
Evaristo		X	X			
Graham		X	X			
Lucas						X
Tighe		X	X			
Zincavage	X		X			

Borough Clerk Harris asked if there was a motion concerning Resolution # 27-21. Council Member Evaristo moved that Resolution # 27-21 be adopted. The motion was seconded by Council Member Zincavage and approved on the following roll call vote:



BOROUGH OF EAST NEWARK  
 COUNTY OF HUDSON  
 STATE OF NEW JERSEY

Trustee Member	Motion	Second	Ayes	Nays	Abstain	Absent
Diaz			X			
Evaristo	X		X			
Graham					X	
Lucas						X
Tighe			X			
Zincavage		X	X			

Borough Clerk Harris announced the results of the vote and that the motion carried. Resolutions numbered 24-21; 25-21; 26-21; 27-21; 28-21; 29-21; 30-21; 31-21; 32-21; and 33-21 were all adopted.

**OPEN MEETING OF PUBLIC CITIZENS**

Borough Clerk Harris opened the meeting to the public and asked if there were any members of the public wishing to address the Mayor and Council on any issue.

There were no members of the public wishing to address the Mayor and Council and Borough Clerk Harris closed the Public Hearing of Citizens.

**EXECUTIVE SESSION**

Council Member Evaristo moved to go into Executive Session to discuss issues of Personnel, Public Safety and items of Attorney/Client privilege. The motion was seconded by Council Member Tighe and approved unanimously on voice vote.

Borough Attorney Johnson stated that minutes of the Executive Session would be kept and made available at such time when the Borough Attorney or his designee deems that the issues discussed in executive session are no longer confidential.

The Regular Council Meeting was recessed at 7:17 PM.

Executive Session began at 7:20 PM and ended at 7:46 PM.

**RESUMING OF REGULAR MEETING**

The Regular Meeting resumed at 7:48 PM and all of the individuals present in the original roll call were still present.

**NEW BUSINESS**

Borough Clerk Harris asked if there was any new business for the evening. There was none presented.



BOROUGH OF EAST NEWARK  
COUNTY OF HUDSON  
STATE OF NEW JERSEY

**MONTHLY DEPARTMENTAL REPORTS**

The Mayor and Council Members were in receipt of the January 2021 monthly reports from the Police Department and the Borough Administrator; which had been previously provided to the Mayor and Council. Borough Clerk Harris represented that more would be provided upon receipt by the Borough Clerk. There were no questions or comments from the Mayor and Council regarding same.

**ADJOURNMENT**

With there being no further business for the Mayor and Council to consider this evening; Borough Clerk Harris asked if there was a motion to adjourn. Council Member Graham moved to adjourn the meeting. The motion was seconded by Council Member Zincavage and approved unanimously on voice vote. The Regular Meeting was adjourned at 7:49 PM.

Borough Clerk Harris also announced that the next regular meeting of the Mayor and Council would be on Wednesday, March 10, 2021, at 7:00 PM, with the Pre-Caucus Meeting beginning at 6:30 PM, in the Council Room, Borough Hall, 34 Sherman Avenue, East Newark, New Jersey 07029. The Pre-Caucus meeting would be closed to the public. As to the Regular Meeting; it shall be a live, in-person meeting; same would be subject to the COVID-19 emergency precautions in effect at the time. Therefore, there would most likely also be an option for those who wish to attend virtually through the Borough's use of the Zoom Audio-Video Conferencing System. However, Borough Clerk Harris stated that at the Mayor's discretion; the meeting could be changed to being all virtual depending on the severity of the COVID-19 pandemic and if changed to an "all virtual" meeting that information on how to access the meeting via Zoom shall be provided.

Respectfully Submitted,

KEVIN D. HARRIS  
Borough Clerk

Dated: February 10, 2021

Accepted and approved by Council: April 14, 2021 by Resolution # 40-21