



BOROUGH OF EAST NEWARK
COUNTY OF HUDSON
STATE OF NEW JERSEY

***REGULAR MEETING
OF THE
MAYOR AND BOROUGH COUNCIL***

DATE: WEDNESDAY, MARCH 10, 2021`
TIME: 7:00 PM

MEETING MINUTES

CALL TO ORDER

The Meeting of the Mayor and Council of the Borough of East Newark was called to order at 7:07 PM , by Borough Clerk Kevin D. Harris .

MEETING NOTICE STATEMENT

Borough Clerk Harris read the following statement.

Open Public Meetings Act – This meeting is being held in accordance with the Public Laws of 1975, Chapter 231 and proper notification was issued to the Jersey Journal, Star Ledger and posted on the bulletin board of the Municipal Building and on the official Borough website. Official Action may be taken.

PLEDGE OF ALLEGIANCE

Mayor Grilo lead the Assembly present in reciting the Pledge of Allegiance.

ROLL CALL

Borough Clerk Harris conducted a roll call of the dais.

Present:

Mayor Dina M. Grilo
Council Member Jessica Diaz
Council Member Rose M. Evaristo
Council Member Kenneth J. Graham
Council Chairman Hans Peter Lucas
Council Member Jeanne Zincavage

Absent:

Council Member Charles F. Tighe



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Also Present:

John M. Johnson, Esq., Borough Attorney
Kevin F. Catrambone, Borough Administrator
Melanie Mattos, Mayor's Office
Scottie Jimenez, IT
Kevin D. Harris, Borough Clerk

There were approximately six (6) members of the public present via the Zoom Audio/Video Conferencing System.

Borough Clerk Harris informed the Mayor and Council that a quorum had been established.

ORDINANCES ON FIRST READING

Borough Clerk Harris informed the Mayor and Council that there were no ordinances on the agenda for first reading this evening.

ORDINANCES FOR SECOND READING

Borough Clerk Harris informed the Mayor and Council that there were two (2) ordinances on the agenda for second reading.

Borough Clerk Harris presented the following Ordinance for consideration on second reading:

02-2021 AN ORDINANCE AMENDING CHAPTER 7 OF THE BOROUGH CODE OF THE BOROUGH OF EAST NEWARK IN THE COUNTY OF HUDSON, STATE OF NEW JERSEY TITLED "TRAFFIC", SPECIFICALLY BY AMENDING SECTION 7-23 TITLED "ONE-WAY STREETS"

Borough Clerk Harris asked Mayor Grilo or Borough Administrator Catrambone if they had any comments. Neither wished to make comment.

Public Hearing - Borough Clerk Harris asked members of the public if anyone wished to address the Mayor and Council regarding Ordinance # 02-2021.

There were no members of the public who addressed the Mayor and Council regarding Ordinance # 02-2021 and Borough Clerk Harris closed the public hearing regarding the ordinance.

Borough Clerk Harris then asked Council Members if there were any questions or comments. There were no questions or comments from Council Members.



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Borough Clerk Harris asked for a motion regarding Ordinance #02-2021. Council Member Evaristo moved that Ordinance # 02-2021 be adopted on second reading by title. The motion was seconded by Council Member Zincavage and approved on the following roll call vote

Council Member	Motion	Second	Ayes	Nays	Abstain	Absent
Diaz			X			
Evaristo	X		X			
Graham			X			
Lucas			X			
Tighe						X
Zincavage		X	X			

Borough Clerk Harris announced the results of the vote, that the motion carried and Ordinance # 02-2021 was adopted on second reading.

Borough Clerk Harris presented the following Ordinance for consideration on second reading:

03-2021 AN ORDINANCE AMENDING CHAPTER 7 OF THE BOROUGH CODE OF THE BOROUGH OF EAST NEWARK IN THE COUNTY OF HUDSON, STATE OF NEW JERSEY TITLED “TRAFFIC”, SPECIFICALLY BY AMENDING SECTION 7-20 TITLED “STOP INTERSECTIONS” AND SECTION 7-21 TITLED “MULTI-WAY STOP INTERSECTIONS”

Borough Clerk Harris asked Mayor Grilo or Borough Administrator Catrambone if they had any comments. Neither wished to make comment.

Public Hearing - Borough Clerk Harris asked members of the public if anyone wished to address the Mayor and Council regarding Ordinance # 03-2021.

There were no members of the public who addressed the Mayor and Council regarding Ordinance # 03-2021 and Borough Clerk Harris closed the public hearing regarding the ordinance.

Borough Clerk Harris then asked Council Members if there were any questions or comments. There were no questions or comments from Council Members.

Borough Clerk Harris asked for a motion regarding Ordinance #03-2021. Council Member Evaristo moved that Ordinance # 03-2021 be adopted on second reading by title. The motion was seconded by Council Member Graham and approved on the following roll call vote



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Council Member	Motion	Second	Ayes	Nays	Abstain	Absent
Diaz			X			
Evaristo	X		X			
Graham		X	X			
Lucas			X			
Tighe						X
Zincavage			X			

Borough Clerk Harris announced the results of the vote, that the motion carried and Ordinance # 03-2021 was adopted on second reading.

RESOLUTIONS ON CONSENT AGENDA

Borough Clerk Harris informed the Mayor and Council that there were six (6) resolutions on the Consent Agenda for consideration this evening.

Borough Clerk Harris read the titles for the following resolutions on the Consent Agenda.

34-21 RESOLUTION ACCEPTING RESIGNATION OF KERI SARRO AS PLANNING BOARD ATTORNEY FOR THE BOROUGH OF EAST NEWARK

35-21 RESOLUTION APPOINTING TAYLOR DISANTO AS THE PLANNING BOARD SECRETARY FOR THE BOROUGH OF EAST NEWARK FOR THE 2021 CALENDAR YEAR

36-21 RESOLUTION AMENDING RESOLUTION # 17-21 AMENDING AWARD OF EMERGENCY CONTRACT TO GHOST RECYCLING CORP., AND PAYMENT FOR EMERGENCY SNOW REMOVAL SERVICES RENDERED DURING THE DECEMBER 2020 AND FEBRUARY 2021 WEATHER EMERGENCIES PURSUANT TO N.J.S.A. 40A:11-6

37-21 RESOLUTION AUTHORIZING THE SALE OF A SURPLUS PROPERTY AND EQUIPMENT BELOW FIFTEEN PERCENT (15%) OF THE BID THRESHOLD

38-21 RESOLUTION AUTHORIZING PAYMENT OF BILLS AND THE ISSUANCE OF CHECKS FOR THE PERIOD THROUGH MARCH 10, 2021 IN THE TOTAL AMOUNT OF \$403,412.81

WHEREAS, certain bills which are contained on the bills list which is annexed hereto and incorporated herein have been submitted to the Borough of East Newark for payment, and

WHEREAS, pursuant to N.J.S.A. 40A:5:16, it has been certified to the governing body that the goods or services for which said bills were submitted have been received by



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or rendered to the Borough of East Newark and;

WHEREAS, the Chief Financial Officer of the Borough of East Newark has certified to the governing body that there are funds legally appropriated and available in the budget for the payment of said bills and that the said payment will not result in the disbursement of public monies or in the encumbering of same in excess of the 2020 and/or 2021 appropriation for said purpose;

NOW THEREFORE, BE IT RESOLVED, by the Mayor and Council of the Borough of East Newark, County of Hudson, State of New Jersey, that it hereby authorizes the Acting Chief Financial Officer and the designated signatories to sign checks in payment of the bills set forth in the annexed schedule.

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<u>Vendor</u>	<u>Amount</u>	<u>Description</u>	<u>Account</u>
ADP, INC	744.95	569320220 & 571104950	FINANCIAL ADMIN. O/E
ALEX'S DELI	7,104.50	00064780 - FEBRUARY	SENIOR CITIZENS OE
ALEX'S DELI	6,110.00	00041210 - JULY 2020	SENIOR CITIZENS OE
ALPHA DOG	1,390.00	24762 - FEB 2021,	ADMIN. & EXEC. O/E –
AMAZON CAPITAL	188.99	1LHQ-ZHG9-M7PX	EMER. MANAGEMENT SERVICE OE
AMAZON CAPITAL	2,112.69	114-1310051-7239409	PUBLIC BLDG & GRNDS OE
AMAZON CAPITAL	36.98	1FJH-Q4GP-F3JR &	PUBLIC BLDG & GRNDS OE
ANTHONY MONTEIRO	1,103.30	MEDICAL REIMBURSEMENT	INSURANCE – EMPLOYEE GROUP HEA
B&H FOTO &	1,683.88		HC CARES ACT REIMBURSEMENT
CIVICPLUS INC.	7,500.00	209885	HC CARES ACT REIMBURSEMENT
COMCAST	89.62	8499 05 356 0005431	POLICE DEPT. O/E
COMCAST	30.72	8499 05 356 0013062 -	SENIOR CITIZENS OE
CREAM-O-LAND	397.40	4573214,	SENIOR CITIZENS OE
CUSTOM BANDAG INC.	973.40	60189242	MOTOR VEHICLE POOL OE
DELL MARKETING	116.78	827747337	POLICE DEPT. O/E
DINA GRILO	120.00	NOTARY REIMBURSEMENT	ADMIN. & EXEC. O/E –



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<u>Vendor</u>	<u>Amount</u>	<u>Description</u>	<u>Account</u>
EAST NEWARK BOARD	124,777.75	MARCH 2021 SCHOOL TAXES	
ECONOMY SUPPLY CO.	147.56	190360 & 192143	PUBLIC BLDG & GRNDS OE
EXELEGENT	8.00	21-6575 - FEB 2021	ADMIN. & EXEC. O/E –
EXELEGENT	324.00	21-6608 MARCH 2021	ADMIN. & EXEC. O/E –
FABIO RUAS	2,991.75	SNOW REMOVAL 1/31/21	SNOW REMOVAL OE
GHOST RECYCLING	75,000.00	SNOWSTORM 01/31/2021 -	SNOW REMOVAL OE
GUARDIAN	4,913.36	00319546 (JAN - MARCH	INSURANCE – EMPLOYEE GROUP HEA
HAYS SAFE & LOCK	18.10	P-33093	PUBLIC BLDG & GRNDS OE
HORIZON BCBSNJ	10,016.69	295984866 - MARCH 2021	INSURANCE – EMPLOYEE GROUP HEA
HORIZON BLUE CROSS	3,384.06	295996649 - MARCH 2021	INSURANCE – EMPLOYEE GROUP HEA
JERSEY POWER	225.81	k920 & K950	FIRE DEPT. OE
JOHNSON & JOHNSON	2,500.00	FEB 2021	LEGAL SERVICES & COSTS O/E
JOSE FREITAS	345.00	FEBRUARY - JULY 2021	Parking Fees
JOSEPH SMENTKOWSKI	3,680.50	106947 & 106949 FEB	MANDATORY RECYCLING OE
JOSEPH SMENTKOWSKI	8,227.00	106947 & 106949 FEB	GARBAGE COLLECT CONTRACT OE
JUDITH EVARISTO	25.00	COPAY REIMBURSEMENT -	INSURANCE – EMPLOYEE GROUP HEA
JUNIOR FIORI	70.00	COPAY REIMBURSEMENT	INSURANCE – EMPLOYEE GROUP HEA
KENNETH M.	139.89	MEDICAL REIMBURSEMENT	INSURANCE – EMPLOYEE GROUP HEA
KEVIN F.	319.58	FOOD REIMBURSEMENT FOR	ADMIN. & EXEC. O/E –
LARACY ASSOCIATES	1,900.00	1145 - FEBRUARY 2021	FINANCIAL ADMIN. O/E
M.P. HVAC	400.00	2021-108	RECREATION OE



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<u>Vendor</u>	<u>Amount</u>	<u>Description</u>	<u>Account</u>
MEDIFY AIR, LLC	1,780.00	84930	HC CARES ACT REIMBURSEMENT
MGL PRINTING	98.00	178819	ADMIN. & EXEC. O/E –
MICHAEL A. CIFELLI	714.67	MARCH 2021	MUNIC PROSECUTOR S&W
MILLENNIUM	455.00	11211	GRANT CONSULTANT OE
MUNICIPAL	3,233.94	IN1550616	FIRE DEPT. OE
N.J. DEPT. OF	1,341.00	Q1, Q2, Q3 & Q4 FOR	DCA CONSTRUCTION PAYABLE
NEW JERSEY FIRE	3,984.00	65522	FIRE DEPT. OE
P.S.E.&G.	2,575.50	JANUARY 2021	UTILITIES – ELECTRICITY
P.S.E.&G.	5,329.65	JANUARY 2021	UTILITIES - STREET LIGHTING
PITNEY BOWES INC.	334.05	3312866379	ADMIN. & EXEC. O/E –
QUALITY	380.95	4049 - MARCH 2021	ADMIN. & EXEC. O/E –
QUALITY	122.45	4049 - MARCH 2021	POLICE DEPT. O/E
QUALITY	28.69	4049 - MARCH 2021	SENIOR CITIZENS OE
QUALITY	28.69	4049 - MARCH 2021	RECREATION OE
REMINGTON &	1,137.50	0902G001-11,12 &	ENGINEERING SERV.& COSTS O/E
REMINGTON &	3,597.50	0902G001-11,12 &	ENGINEERING SERV.& COSTS O/E
RICK'S AMERICAN &	65.41	15017-345005	PUBLIC BLDG & GRNDS OE
ROBERT TOMASKO	18.32	MEDICINE REIMBURSEMENT	INSURANCE – EMPLOYEE GROUP HEA
ROBERT TOMASKO	9.46	MEDICINE REIMBURSEMENT	INSURANCE – EMPLOYEE GROUP HEA
ROSE MARIE	90.00	REFUND FOR FEBRUARY &	Parking Fees
SCHUYLER PRINTING,	1,875.00	NO PARKING SIGNS	POLICE DEPT. O/E
SIMPLICITY TITLE	441.00	ST-18460	LEGAL SERVICES & COSTS O/E
SOS CARFIX LLC	124.22	13039 & 13040	MOTOR VEHICLE POOL OE
SPEEDWAY FLEET	932.29	69756633	MOTOR VEHICLE POOL OE



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<u>Vendor</u>	<u>Amount</u>	<u>Description</u>	<u>Account</u>
SPEEDWAY FLEET	2,779.26	70324702	MOTOR VEHICLE POOL OE
STAPLES CREDIT	799.80	2759699851,	ADMIN. & EXEC. O/E –
STAPLES CREDIT	43.89	2759699851,	FINANCIAL ADMIN. O/E
STAPLES CREDIT	26.00	2759699851,	POLICE DEPT. O/E
STAPLES CREDIT	507.49	2759699851,	PUBLIC BLDG & GRNDS OE
STELLAR CARE	6,200.00	1015	HC CARES ACT REIMBURSEMENT
TENNANT SALES &	420.00	917651693	MOTOR VEHICLE POOL OE
TOWN OF HARRISON	2,891.55	FUEL OCT - DEC 2020	MOTOR VEHICLE POOL OE
TOWN OF HARRISON	5,000.00	Q1 2021	INTRCL - STREET CLEAN HARRISO
TOWN OF HARRISON	1,625.00	Q1 2021	INTRCL – AMBULANCE HARRISON
TOWN OF HARRISON	11,250.00	Q1 2021	INTERCL-DISPATCH SERVICES
ULINE, INC	196.51	50604998 CUST NO:	PUBLIC BLDG & GRNDS OE
UNITED STATES	6,989.69	CF-1567339 - 2021 YEAR	INSURANCE – GEN LIABILITY
VERIZON	61.67	356-305-617-0001-72 &	SENIOR CITIZENS OE
VERIZON	64.94	356-305-617-0001-72 &	RECREATION OE
VERIZON	805.37	FEBRUARY 2021	ADMIN. & EXEC. O/E –
VERIZON WIRELESS	94.50	4162392195 - MARCH 17,	POLICE DEPT. O/E
VISION SERVICE	145.54	12219588 - MARCH 2021	INSURANCE – EMPLOYEE GROUP HEA
W.B. MASON CO.,	277.79	218232609, 218227945,	ADMIN. & EXEC. O/E –
W.B. MASON CO.,	0.81	218232609, 218227945,	POLICE DEPT. O/E
W.B. MASON CO.,	4.89	218232609, 218227945,	FIRE DEPT. OE
W.B. MASON CO.,	28.78	218232609, 218227945,	UNIFORM FIRE SAFETY ACT OE
W.B. MASON CO.,	11.16	218232609, 218227945,	SENIOR CITIZENS OE
W.B. MASON CO.,	9.78	218232609, 218227945,	RECREATION OE
WASTE MANAGEMENT	1,255.83	M199336 - JANUARY 2021	MANDATORY RECYCLING OE



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<u>Vendor</u>	<u>Amount</u>	<u>Description</u>	<u>Account</u>
WEINER LESNIAK LLP	6,052.50	243847,	LEGAL SERVICES & COSTS O/E
WEINER LESNIAK LLP	5,055.00	243847,	POLICE OE LEGAL
WILLIAM H.	41,314.00	15611, 15612, 15613,	INSURANCE - GEN LIABILITY
XEROX CORP.	90.46	012702573 - FEBRUARY	ADMIN. & EXEC. O/E –
Total fund 01 - \$391,816.76			

<u>Vendor</u>	<u>Amount</u>	<u>Description</u>	<u>Account</u>
BOSWELL	438.00	146703 CSO ENGINEERING STUDY 15-18	
REMINGTON &	4,010.00	0902G001-11,12 &	DPW GARAGE IMPROVEMENTS
KEARNY WATER DEPT.	7,013.90	00307160000000 -	WATER SERVICES
ONE CALL CONCEPTS	1.43	1025070 - FEB 2021	WATER SERVICES
ONE CALL CONCEPTS	5.72	1015070 - JAN 2021	WATER SERVICES
PASSAIC VALLEY	127.00	16098 - DEC 2020	WATER SERVICES

Total fund 05 - \$7,148.05

Total Bill List: \$403,412.81

39-21 RESOLUTION AUTHORIZING THE AWARD OF A CONTRACT TO ROBERTS & ASSOCIATES, LLC TO REVIEW THE PRACTICES AND OPERATIONS OF THE BOROUGH'S POLICE DEPARTMENT IN AN AMOUNT NOT TO EXCEED FIVE THOUSAND, ONE HUNDRED AND FORTY-FIVE DOLLARS (\$5,145.00)

Borough Clerk Harris asked if Council Members wished to have any of the above resolutions removed for separate vote. There were no requests to remove any resolutions for a separate vote.

Borough Clerk Harris asked if there were any questions or comments from the Mayor and Council regarding items on the Consent Agenda.

Council Member Diaz asked about items on the Bills Lists and the money being paid to Ghost. Council Member Diaz asked if an invoice could be provided. Borough Administrator Catrambone stated that he could provide her a copy. Council Member Diaz asked if the money could be reimbursed. Borough Administrator Catrambone said no.

There was no further discussion regarding the Consent Agenda.



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Borough Clerk Harris asked if there was a motion regarding the resolutions on the Consent Agenda.

Council Member Evaristo moved that the resolutions on the Consent Agenda be adopted. The Motion was seconded by Council Members Lucas and approved on the following roll call vote:

Trustee Member	Motion	Second	Ayes	Nays	Abstain	Absent
Diaz			X			
Evaristo	X		X			
Graham			X			
Lucas		X	X			
Tighe						X
Zincavage			X			

Borough Clerk Harris announced the results of the vote and that the motion carried. Resolutions numbered 34-21; 35-21; 36-21; 37-21; 38-21; and 39-21 were all adopted.

OPEN MEETING OF PUBLIC CITIZENS

Borough Clerk Harris opened the meeting to the public and asked if there were any members of the public wishing to address the Mayor and Council on any issue.

There were no members of the public wishing to address the Mayor and Council and Borough Clerk Harris closed the Public Hearing of Citizens.

OLD BUSINESS

Borough Clerk Harris asked if there was any old business for the evening. There was none presented.

NEW BUSINESS

Borough Clerk Harris asked if there was any new business for the evening. There was none presented.

MONTHLY DEPARTMENTAL REPORTS

The Mayor and Council Members were in receipt of the January and February 2021 monthly reports from the Fire Department; the February 2021 monthly report from the Police Department, the January 2021 monthly report from the Municipal Court and the February 2021 monthly report from the Borough Administrator; which had been previously provided to the Mayor and Council. Borough Clerk Harris represented that more would be provided upon receipt by the Borough Clerk. There were no questions or comments from the Mayor and Council regarding same.



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ADJOURNMENT

With there being no further business for the Mayor and Council to consider this evening; Borough Clerk Harris asked if there was a motion to adjourn. Council Member Graham moved to adjourn the meeting. The motion was seconded by Council Member Diaz and approved unanimously on voice vote. The Regular Meeting was adjourned at 7:26 PM.

Borough Clerk Harris also announced that the next regular meeting of the Mayor and Council would be on Wednesday, April 14, 2021, at 7:00 PM, with the Pre-Caucus Meeting beginning at 6:30 PM, in the Council Room, Borough Hall, 34 Sherman Avenue, East Newark, New Jersey 07029. The Pre-Caucus meeting would be closed to the public. As to the Regular Meeting; it shall be a live, in-person meeting; same would be subject to the COVID-19 emergency precautions in effect at the time. Therefore, there would most likely also be an option for those who wish to attend virtually through the Borough's use of the Zoom Audio-Video Conferencing System. However, Borough Clerk Harris stated that at the Mayor's discretion; the meeting could be changed to being all virtual depending on the severity of the COVID-19 pandemic and if changed to an "all virtual" meeting that information on how to access the meeting via Zoom shall be provided.

Respectfully Submitted,

KEVIN D. HARRIS
Borough Clerk

Dated: March 10, 2021

Accepted and approved by Council: _____ April 14, 2021 by Resolution # 41-21