



BOROUGH OF EAST NEWARK  
COUNTY OF HUDSON  
STATE OF NEW JERSEY

***ANNUAL REORGANIZATION MEETING  
OF THE  
MAYOR AND BOROUGH COUNCIL***

DATE: WEDNESDAY, JANUARY 5, 2022  
TIME: 7:00 PM

**MEETING MINUTES**

**CALL TO ORDER**

The Annual Reorganization Meeting of the Mayor and Council of the Borough of East Newark was called to order at 7:00 P.M. , by Borough Clerk Kevin D. Harris .

**PLEDGE OF ALLEGIANCE**

Mayor Grilo lead the Assembly present in reciting the Pledge of Allegiance.

**MEETING NOTICE STATEMENT**

Borough Clerk Harris read the following statement.

Open Public Meetings Act – This meeting is being held in accordance with the Public Laws of 1975, Chapter 231 and proper notification was issued to the Jersey Journal, Star Ledger and posted on the bulletin board of the Municipal Building and on the official Borough website.

**ROLL CALL**

Borough Clerk Harris conducted a roll call of the dais.

**Present:**

Mayor Dina M. Grilo  
Council Member Jessica H. Diaz  
Council Member Rose M. Evaristo  
Council Member Hans Peter Lucas  
Council Chairman Christopher Reis  
Council Member Jeanne Zincavage

**Absent:**

Council Member Kenneth J. Graham



BOROUGH OF EAST NEWARK  
COUNTY OF HUDSON  
STATE OF NEW JERSEY

Also Present:

John M. Johnson, Esq., Borough Attorney  
Kevin F. Catrambone, Borough Administrator  
Robert Dowd, Special Management Consultant  
Kevin D. Harris, Borough Clerk  
Scottie Jimenez, Mayor's Office

There was one (1) members of the public physically present in the gallery and approximately eight (8) members of the public present via the Zoom Audio/Video Conferencing System.

Borough Clerk Harris informed the Mayor and Council that a quorum had been established.

**MAYOR'S MESSAGE**

Borough Clerk Harris introduced to some and presented to all the Mayor of the Borough of East Newark; the Honorable Dina M. Grilo

Mayor Grilo extended welcome remarks and then thanked the Council and the Administration for working with her during 2021. Mayor Grilo further discussed the recent "uptick" in positive COVID-19 results and efforts that would be taken regarding continued testing and other services

Mayor Grilo further advised Council on the positive initiatives in place in the Borough; the compiling of a great team in the Borough Administration.

Mayor Grilo concluded her remarks by wishing everyone only her best wishes for the upcoming 2022 year.

**ADMINISTRATION OF OATHS**

Borough Clerk Harris administered the oath of offices to Council Member-Elect Rose Evaristo.

Council Member Evaristo received an ovation from the Assembly, the dais and the gallery.

Mayor Grilo inquired about Council Member-Elect Graham's absence from the meeting. Borough Clerk Harris advised that he attempted to contact Council Member-Elect Graham via text message prior to the start of the meeting but received no response.

Borough Clerk Harris then attempted to telephone Council Member-Elect Graham via telephone. However, the call went to Council Member-Elect Graham's voice mail.

Borough Clerk Harris then asked Borough Attorney designee Michael Cifelli, Esq., if Council Member-Elect Graham could be administered the oath later. Borough Attorney designee Cifelli stated



BOROUGH OF EAST NEWARK  
COUNTY OF HUDSON  
STATE OF NEW JERSEY

that the answer was yes; however, Council Member-Elect Graham can not act, or take any action as a Member of Council until he takes the oath of office.

Borough Clerk Harris then informed Mayor Grilo that anyone authorized to administer oaths and affirmations pursuant to N.J.S.A. 41:2-1 et seq., could administer the oath of office to Council Member-Elect Graham (i.e., Mayor, Borough Clerk, Borough Attorney, Judge, Notary Public, etc.).

**RESOLUTIONS ON CONSENT AGENDA**

Borough Clerk Harris informed the Council that there were thirteen (13) resolutions on the Consent Agenda for consideration this evening.

Borough Clerk Harris read the titles for the following resolutions on the Consent Agenda.

01-22 RESOLUTION APPROVING THE 2022 COUNCIL COMMITTEE ASSIGNMENTS

02-22 RESOLUTION AUTHORIZING APPOINTMENT OF THE PUBLIC AGENCY COMPLIANCE OFFICER FOR THE 2022 YEAR

03-22 RESOLUTION DESIGNATING THE OFFICIAL NEWSPAPERS OF THE BOROUGH OF EAST NEWARK FOR THE 2022 YEAR

04-22 RESOLUTION DESIGNATING THE OFFICIAL BANK DEPOSITORIES OF THE BOROUGH OF EAST NEWARK FOR THE 2022 YEAR

05-22 RESOLUTION ADOPTING THE OFFICIAL CASH MANAGEMENT PLAN FOR THE BOROUGH OF EAST NEWARK FOR THE 2022 YEAR

06-22 RESOLUTION AUTHORIZING TEMPORARY APPROPRIATIONS FOR OPERATING PURPOSES

07-22 RESOLUTION AUTHORIZING THE BOROUGH OF EAST NEWARK'S MEMBERSHIP AND PARTICIPATION IN THE SOUTH BERGEN FIRE CHIEFS' ASSOCIATION

08-22 RESOLUTION CONFIRMING THE MAYOR'S APPOINTMENT OF ROBERT DOWD TO THE POSITION OF BOROUGH ADMINISTRATOR FOR THE BOROUGH OF EAST NEWARK

09-22 RESOLUTION CONFIRMING THE MAYOR'S APPOINTMENT OF KEVIN F. CATRAMBONE TO THE POSITION OF SPECIAL PROJECTS MANAGER FOR THE BOROUGH OF EAST NEWARK

10-22 RESOLUTION AUTHORIZING APPOINTMENT OF A LOCAL DEPUTY REGISTRAR OF VITAL STATISTICS FOR THE BOROUGH OF EAST NEWARK



BOROUGH OF EAST NEWARK  
COUNTY OF HUDSON  
STATE OF NEW JERSEY

11-22 RESOLUTION CONFIRMING THE MAYOR’S REAPPOINTMENT OF KENNETH J. LINDENFELSER, ESQUIRE, TO THE POSITION OF MUNICIPAL COURT JUDGE FOR THE BOROUGH OF EAST NEWARK

12-22 RESOLUTION APPOINTING BOROUGH PROFESSIONALS FOR THE 2022 YEAR

13-22 RESOLUTION REJECTING THE BID SUBMISSIONS FOR SNOW REMOVAL AND HAULING SERVICES RECEIVED BY THE BOROUGH OF EAST NEWARK ON OR BEFORE DECEMBER 21, 2021, AND AUTHORIZING THE REVISION OF THE BID SPECIFICATIONS, AND A NEW SOLICITAION FOR BID SUBMISSIONS

Borough Clerk Harris asked if Council Members wished to have any of the above resolutions removed for separate vote. There were no requests to remove resolutions for separate vote.

Borough Clerk Harris asked if there were any questions regarding resolutions on the Consent Agenda. There were no questions from the Mayor or Council Members.

There was no further discussion regarding the Consent Agenda.

Borough Clerk Harris asked if there was a motion regarding the resolutions on the Consent Agenda.

Council Member Evaristo moved that the resolutions on the Consent Agenda be adopted. The Motion was seconded by Council Members Zincavage approved on the following roll call vote:

Council Member	Motion	Second	Ayes	Nays	Abstain	Absent
Diaz			X			
Evaristo	X		X			
Graham						X
Lucas			X			
Reis			X			
Zincavage		X	X			

Borough Clerk Harris announced the results of the vote and that the motion carried. Resolutions numbered 01-22; 02-22; 03-22; 04-22; 05-22; 06-22; 07-22; 08-22; 09-22; 10-22; 11-22; 12-22 and 13-22 were all adopted

**PUBLIC COMMENTS**

Borough Clerk Harris opened the meeting to the public and asked if there were any members of the public wishing to address the Mayor and Council on any issue.

Borough Clerk Harris asked if there were any members of the public present who wished to address the Mayor and Council on any issue. None of the public members present wished to be heard and Borough Clerk Harris closed the public hearing.



BOROUGH OF EAST NEWARK  
COUNTY OF HUDSON  
STATE OF NEW JERSEY

**NEW BUSINESS**

Borough Clerk Harris asked if anyone had any new business they wanted to bring forward this evening. No one had any new business items and the Borough Clerk closed this section of the meeting.

**FOR THE GOOD OF THE BOROUGH**

Borough Clerk Harris asked prior to entertaining a motion to adjourn if there was anything further anyone wanted to offer for the “good of the Borough”.

There were no comments and/or offerings regarding the “good of the Borough”.

**ADJOURNMENT**

Council Member Zincavage moved to adjourn the meeting. The motion was seconded by Council Member Evaristo and approved unanimously on voice vote. The Annual Reorganization Meeting was adjourned at 7:14 P.M..

Borough Clerk Harris announced that the next Regular Meeting of the Mayor and Borough Council of the Borough of East Newark would be on Wednesday, January 12, 2022, at 7:00 P.M. with the Pre-Caucus Meeting (if any is to be held) to begin at 6:30 P.M..

Borough Clerk Harris thanked everyone for attending and wished everyone a happy, healthy and safe 2022.

Respectfully Submitted,

KEVIN D. HARRIS  
Borough Clerk

Dated: January 5, 2022

Accepted and approved by Council: \_\_\_\_\_ January 12, 2022 by Resolution # 16-22