



BOROUGH OF EAST NEWARK  
COUNTY OF HUDSON  
STATE OF NEW JERSEY

***REGULAR MEETING  
OF THE  
MAYOR AND BOROUGH COUNCIL***

DATE: WEDNESDAY, JANUARY 12, 2022  
TIME: 7:00 PM

**MEETING MINUTES**

**CALL TO ORDER**

The Regular Meeting of the Mayor and Council of the Borough of East Newark was called to order at 7:00 P.M., by Borough Clerk Kevin D. Harris.

**MEETING NOTICE STATEMENT**

Borough Clerk Harris read the following statement.

Open Public Meetings Act – This meeting is being held in accordance with the Public Laws of 1975, Chapter 231 and proper notification was issued to the Jersey Journal, Star Ledger and posted on the bulletin board of the Municipal Building and on the official Borough website.

**PLEDGE OF ALLEGIANCE**

Mayor Grilo lead the Assembly present in reciting the Pledge of Allegiance.

**ROLL CALL**

Borough Clerk Harris conducted a roll call of the dais.

**Present:**

Mayor Dina M. Grilo  
Council Member Jessica H. Diaz  
Council Member Rose M. Evaristo  
Council Member Kenneth J. Graham  
Council Member Hans Peter Lucas  
Council Chairman Christopher Reis  
Council Member Jeanne Zincavage

**Also Present:**

Michael Cifelli, Esq., Borough Attorney  
Robert Dowd, Borough Administrator



BOROUGH OF EAST NEWARK  
COUNTY OF HUDSON  
STATE OF NEW JERSEY

Kevin F. Catrambone, Special Projects Manager  
Kevin D. Harris, Borough Clerk  
Tatiana Da Costa, Mayor's Office  
Scottie Jimenez, Mayor's Office

There was one (1) member of the public present for the meeting this evening.

Borough Clerk Harris informed the Mayor and Council that a quorum had been established.

**NOMINATIONS AND ELECTION OF THE COUNCIL PRESIDENT FOR THE 2022 CALENDAR YEAR**

Borough Clerk Harris asked if there were any nominations for Council President for the 2022 Calendar Year.

Councilman Graham nominated Councilwoman Jeanne Zincavage for Council President for the 2022 Calendar Year. In nominations such as this; there is no requirement for a second.

There were no other nominations and Borough Clerk Harris closed the nominations.

Borough Clerk Harris conducted a vote on Councilman Graham's motion and the motion passed on the following roll call vote:

Council Member	Motion	Second	Ayes	Nays	Abstain	Absent
Diaz			X			
Evaristo			X			
Graham	X		X			
Lucas			X			
Reis			X			
Zincavage			X			

**ORDINANCES FOR FIRST READING**

There were no ordinances for consideration on first reading this evening.

**ORDINANCES FOR SECOND READING**

Borough Clerk Harris informed the Mayor and Council that there were two (2) ordinances on the agenda for second reading this evening.

Borough Clerk Harris presented the following Ordinance for consideration on second reading:



BOROUGH OF EAST NEWARK  
 COUNTY OF HUDSON  
 STATE OF NEW JERSEY

**22-2021 AN ORDINANCE AMENDING CHAPTER 12 ENTITLED “PERSONNEL”, BY CREATING THE POSITIONS OF “VIOLATIONS CLERK” AND “ASSISTANT VIOLATIONS CLERK” IN THE BOROUGH OF EAST NEWARK, IN THE COUNTY OF HUDSON, STATE OF NEW JERSEY.**

**Public Hearing:** Borough Clerk Harris asked if there were any members of the public wishing to be heard concerning Ordinance #22-2021.

There were no members of the public wishing to address the Mayor and Council regarding Ordinance # 22-2021; and Borough Clerk Harris closed the public hearing portion of the meeting concerning Ordinance #22-2021.

Borough Clerk Harris asked if there were any questions or comments from the Mayor or Borough Administrator. There were no questions or comments.

Borough Clerk Harris then asked Council Members if there were any questions or comments. There were no questions or comments from Council Members.

Borough Clerk Harris asked for a motion regarding Ordinance #22-2021. Council President Zincavage moved that Ordinance # 22-2021 be adopted on second reading by title. The motion was seconded by Councilman Graham and approved on the following roll call vote:

Council Member	Motion	Second	Ayes	Nays	Abstain	Absent
Diaz			X			
Evaristo			X			
Graham		X	X			
Lucas			X			
Reis			X			
Zincavage, Council President	X		X			

Borough Clerk Harris announced the results of the vote, that the motion carried and Ordinance # 22-2021 was adopted on second reading.

Borough Clerk Harris presented the following Ordinance for consideration on second reading:

**23-2021 AN ORDINANCE TO FIX SALARIES OF CERTAIN EMPLOYEES OF THE BOROUGH OF EAST NEWARK.**

**Public Hearing:** Borough Clerk Harris asked if there were any members of the public wishing to be heard concerning Ordinance #23-2021.



BOROUGH OF EAST NEWARK  
COUNTY OF HUDSON  
STATE OF NEW JERSEY

There were no members of the public wishing to address the Mayor and Council regarding Ordinance # 23-2021; and Borough Clerk Harris closed the public hearing portion of the meeting concerning Ordinance #23-2021.

Borough Clerk Harris asked if there were any questions or comments from the Mayor or Borough Administrator. There were no questions or comments.

Borough Clerk Harris then asked Council Members if there were any questions or comments. There were no questions or comments from Council Members.

Borough Clerk Harris asked for a motion regarding Ordinance #23-2021. Councilman Graham moved that Ordinance # 23-2021 be adopted on second reading by title. The motion was seconded by Council President Zincavage and approved on the following roll call vote:

Council Member	Motion	Second	Ayes	Nays	Abstain	Absent
Diaz			X			
Evaristo					X	
Graham	X		X			
Lucas			X			
Reis			X			
Zincavage, Council President		X	X			

Borough Clerk Harris announced the results of the vote, that the motion carried and Ordinance # 23-2021 was adopted on second reading.

**RESOLUTIONS ON CONSENT AGENDA**

Borough Clerk Harris informed the Council that there were four (4) resolutions on the Consent Agenda for consideration this evening.

Borough Clerk Harris read the titles for the following resolutions on the Consent Agenda.

14-22 RESOLUTION APPROVING THE MINUTES OF THE DECEMBER 08, 2021 REGULAR MEETING OF THE MAYOR AND COUNCIL OF THE BOROUGH OF EAST NEWARK

15-22 RESOLUTION APPROVING THE MINUTES OF THE DECEMBER 28, 2021 SPECIAL MEETING OF THE MAYOR AND COUNCIL OF THE BOROUGH OF EAST NEWARK

16-22 RESOLUTION APPROVING THE MINUTES OF THE JANUARY 05, 2022 ANNUAL REORGANIZATION MEETING OF THE MAYOR AND COUNCIL OF THE BOROUGH OF EAST NEWARK



BOROUGH OF EAST NEWARK  
COUNTY OF HUDSON  
STATE OF NEW JERSEY

17-22 RESOLUTION AUTHORIZING PAYMENT OF BILLS AND THE ISSUANCE OF CHECKS FOR THE PERIOD THROUGH JANUARY 12, 2022, IN THE TOTAL AMOUNT OF \$254,433.07

WHEREAS, certain bills which are contained on the bills list which is annexed hereto and incorporated herein have been submitted to the Borough of East Newark for payment, and

WHEREAS, pursuant to N.J.S.A. 40A:5:16, it has been certified to the governing body that the goods or services for which said bills were submitted have been received by or rendered to the Borough of East Newark and;

WHEREAS, the Chief Financial Officer of the Borough of East Newark has certified to the governing body that there are funds legally appropriated and available in the budget for the payment of said bills and that the said payment will not result in the disbursement of public monies or in the encumbering of same in excess of the 2021 and/or 2022 appropriation for said purpose.

NOW THEREFORE, BE IT RESOLVED, by the Mayor and Council of the Borough of East Newark, County of Hudson, State of New Jersey, that it hereby authorizes the Chief Financial Officer and the designated signatories to sign checks in payment of the bills set forth in the annexed schedule.

**BOROUGH OF EAST NEWARK**

**Bills List**

**(as approved on 1/12/2022, by Resolution No. 17-22)**

<b><u>Vendor</u></b>	<b><u>Amount</u></b>	<b><u>Description</u></b>	<b><u>Account</u></b>
ALPHA DOG	695.00	INVOICE NO. 25003	ADM & EXEC O/E
ALPHA DOG	695.00	INVOICE NO. 25003	ADM & EXEC O/E
BRIAN APARICIO	37.50	SNOW REMOVAL, 1/7/2022	SNOW REMOVAL OE
BUG ELIMINATOR & BUG ELIMINATOR &	85.00 65.00	JANUARY 2022 JANUARY 2022	PUB BLDG & GRNS O/E SR. CITIZENS O/E
COMCAST	31.08	SENIOR & FIREHOUSE	FIRE DEPT. O/E
COMCAST	28.60	SENIOR & FIREHOUSE	SR. CITIZENS O/E
CREAM-0-LAND	78.39	INVOICE NO. 4887607	SR. CITIZENS O/E
CREAM-0-LAND	210.49	INVOICE NO. 4879703 &	SR. CITIZENS O/E
CREAM-0-LAND	82.77	INVOICE NO. 4901353	SR. CITIZENS O/E
EAST NEWARK BD.	126,013.17	JANUARY 2022	SCHOOL TAXES
E. ORANGE WATER	393.76	PERIOD FROM 9/7/21	RD. REPAIR MAINT OE
EVENING JOURNAL	1,438.99	DEC. PUBLICATIONS	ADM & EXEC ADV O/E
EVENING JOURNAL	138.65	DEC. PUBLICATIONS	PLANNING BOARD O/E
EVENING JOURNAL	470.75	FINAL ADOPTION ORD.	ADM & EXEC ADV O/E



BOROUGH OF EAST NEWARK  
 COUNTY OF HUDSON  
 STATE OF NEW JERSEY

<u>Vendor</u>	<u>Amount</u>	<u>Description</u>	<u>Account</u>
FABIO RUAS	200.00	SNOW REMOVAL, 1/6 – 1/7/2022	SNOW REMOVAL OE
FORD MOTOR CREDIT	18,217.23	INVOICE NO. 1769015	POLICE DEPT. O/E
GENERAL CODE, LLC	2,540.54	INVOICE NO.	ADM & EXEC O/E
GHOST RECYCLING	7,000.00	SNOW REMOVAL, 1/7/2022	SNOW REMOVAL OE
GTBM	785.40	OCT. 2021 – DEC. 2021	POLICE DEPT. O/E
HARRISON PUBLIC	25.00	2021 LIBRARY CARDS	PKS. & PLYGRNS. O/E
HEYER GRUEL &	708.75	INVOICE NO. 37967	LGL. SVCS. & COSTS O/E
HOME DEPOT CREDIT	123.52	INVOICE NO. 2573336	PUB BLDG & GRNS O/E
HORIZON BCBSNJ	9,517.30	JANUARY 2022	INS. – E.G. HEA
HORIZON BLUE CROSS	3,835.71	DEC. 2021 & JAN. 2022	INS. – E.G. HEA
HORIZON BLUE CROSS	3,594.84	DEC. 2021 & JAN. 2022	INS. – E.G. HEA
HORIZON BLUE CROSS	348.29	MED. REIMBURSE	INS. – E.G. HEA
JOHNSON & JOHNSON	625.00	INVOICE NO. 18313	LGL. SVCS. & COSTS O/E
JOHNSON & JOHNSON	2,500.00	ATTY. SVCS. FOR DEC.	LGL. SVCS. & COSTS O/E
JOHNSON & JOHNSON	2,500.00	ATTY. SVCS. FOR DEC.	LGL. SVCS. & COSTS O/E
JONATHAN FERNANDES	52.50	SNOW REMOVAL, 1/7/2022	SNOW REMOVAL OE
JOSEPH SMENTKOWSKI	3,680.50	INVOICE NO. 108796	MAND. RECYCLING O/E
JOSEPH SMENTKOWSKI	8,227.00	INVOICE NO. 108796	GARBAGE COLLECT. O/E
METLIFE INSURANCE	1,052.06	JANUARY 2022	INS. – EMP. GRP. HEA
MICHAEL A. CIFELLI	2,500.00	JANUARY 2022	LGL. SVCS. & COSTS O/E
MICHAEL A. CIFELLI	714.67	JANUARY 2022	MUN. PROS. S&W
P.S.E.&G.	359.43	INVOICE NO.	UTILITIES – ELEC.
P.S.E.&G.	298.40	INVOICE NO.	UTILITIES – STR. LTNG.
PITNEY BOWES	105.00	INV. NO. 1019628226	ADM & EXEC O/E
PYRAMID REAL	6,000.00	GARAGE APPRAISAL	CAP IMPRVMNT FUND
QUALITY	375.27	JANUARY 2022	ADM & EXEC O/E
QUALITY	121.07	JANUARY 2022	POLICE DEPT. O/E
QUALITY	28.26	JANUARY 2022	SR. CITIZENS O/E
QUALITY	51.02	JANUARY 2022	PKS. & PLYGRNS. O/E
REMINGTON &	2,718.75	INV. NO. 0902G002-7	ENGINEERING O/E
REMINGTON &	2,706.25	INV. NO. 0902T005-6	CAP IMPRVMNT FUND
REMINGTON &	87.50	INV. NO. 0902T005-3	CAP IMPRVMNT FUND
REMINGTON &	2,075.00	INVOICE NO.	LGL. SVCS. & COSTS O/E
REMINGTON &	2,273.75	INVOICE NO.	ENGINEERING O/E
ROBERT DOWD	4,166.66	INVOICE NO.	ADM & EXEC O/E
SHERWIN WILLIAMS	401.57	INV. NO. 6314-3	PUB BLDG & GRNS O/E
SPEEDWAY FLEET	2,299.26	DECEMBER CHARGES	MTR. VEH. POOL OE
STAPLES CREDIT	56.50	INVOICE NO.	ADM & EXEC O/E
STAPLES CREDIT	280.95	INVOICE NO.	PUB BLDG & GRNS O/E



BOROUGH OF EAST NEWARK  
 COUNTY OF HUDSON  
 STATE OF NEW JERSEY

<u>Vendor</u>	<u>Amount</u>	<u>Description</u>	<u>Account</u>
STORR TRACTOR	550.39	INV. NO. 1104929	SNOW REMOVAL OE
TATIANA DA COSTA	745.00	CLASS REIMBURSEMENT	ADM & EXEC O/E
TURN OUT FIRE &	-30,273.50		
	9,000.00	QUOTE NO.: PSGQ26447	FIRE DEPT. O/E
VERIZON	442.93	INTERNET & FAX LINES	ADM & EXEC O/E
W.B. MASON CO.	25.77	INVOICE #: 226499366	POLICE DEPT. O/E
W.B. MASON CO.	28.94	INVOICE #: 226499366	PUB BLDG & GRNS OE
WASTE MANAGEMENT	1,609.09	INVOICE #: IAC2636004	MAN. RECYCLING OE
WILENTZ, GOLDMAN &	850.00	INVOICE #: 40809011	LGL SCS & COSTS OE
WILENTZ, GOLDMAN &	1,075.00	INVOICE #: 40810742	LGL SCS & COSTS OE
WILSON AUTO PARTS	99.11	INVOICE #: 02GY3067	MTR. VEH. POOL OE
XEROX CORP.	60.47	INVOICE #: 015137194	ADM & EXEC O/E

TOTAL FUND 01 - \$ 253,866.07

<u>Vendor</u>	<u>Amount</u>	<u>Description</u>	<u>Account</u>
PASSAIC VALLEY	567.00	INVOICE #: 16872	WATER O/E

TOTAL FUND 05 - \$ 567.00

TOTAL BILLS LIST: \$ 254,433.07

Borough Clerk Harris informed the Mayor and Council Members that pursuant to previous discussion with the Mayor and Councilman Graham; the item on the Bills List for "TURN OUT FIRE &" was going to be amended as to the amount. The original amount of \$30,273.50 would be removed and replaced with the amount of \$9,000.00. Borough Clerk Harris informed the Mayor and Council that this would change the total amount of the Bills List from \$275,706.57 to \$254,433.07.

Borough Clerk Harris asked if Council Members wished to have any of the above resolutions removed for separate vote. There were no requests to remove any items for a separate vote.

Borough Clerk Harris asked if there were any questions regarding resolutions on the Consent Agenda. There were no questions from the Mayor or Council Members.

There was no further discussion regarding the Consent Agenda.

Borough Clerk Harris asked if there was a motion regarding the resolutions on the Consent Agenda.

Councilwoman Evaristo moved that the resolutions on the Consent Agenda be adopted. The Motion was seconded by Councilman Lucas approved on the following roll call vote:



BOROUGH OF EAST NEWARK  
 COUNTY OF HUDSON  
 STATE OF NEW JERSEY

Council Member	Motion	Second	Ayes	Nays	Abstain	Absent
Diaz			X			
Evaristo	X		X			
Graham			X			
Lucas		X	X			
Reis			X			
Zincavage			X			

Borough Clerk Harris announced the results of the vote and that the motion carried. Resolutions numbered 14-22, 15-22, 16-22 and 17-22 were all adopted.

**PUBLIC COMMENTS**

Borough Clerk Harris opened the meeting to the public and asked if there were any members of the public wishing to address the Mayor and Council on any issue.

None of the public members present wished to be heard and Borough Clerk Harris closed the public hearing.

**OLD BUSINESS**

Borough Clerk Harris asked if anyone had any old business they wanted to bring forward this evening. There were no old business items presented and the Borough Clerk closed this section of the meeting.

**NEW BUSINESS**

Borough Clerk Harris asked if anyone had any new business they wanted to bring forward this evening. There were no new business items presented and the Borough Clerk closed this section of the meeting.

**MONTHLY DEPARTMENTAL REPORTS**

Borough Clerk Harris announced that he was in receipt of the following Department Reports for the month of November 2021 and December 2021 which have been provided to the Mayor, Council and Administration in their agenda packets.

1. Borough Engineer – November and December 2021
2. Construction Department – November and December 2021
3. Fire Department – December 2021
4. Fire Prevention Official – December 2021
5. Municipal Court – November and December 2021
6. Police Department – December 2021



BOROUGH OF EAST NEWARK  
COUNTY OF HUDSON  
STATE OF NEW JERSEY

Borough Clerk Harris announced that should any additional reports be received; they shall be provided to the Mayor and Council as soon as possible.

**FOR THE GOOD OF THE BOROUGH**

Borough Clerk Harris asked prior to entertaining a motion to adjourn if there was anything further anyone wanted to offer for the “good of the Borough”.

There were no comments and/or offerings regarding the “good of the Borough”.

**ADJOURNMENT**

Council Member Graham moved to adjourn the meeting. The motion was seconded by Council President Zincavage and approved unanimously on voice vote. The Regular Meeting was adjourned at 7:14 P.M.

Borough Clerk Harris announced that the next meeting of the Mayor and Council would be the Regular Meeting scheduled for Wednesday, February 9, 2022, beginning at 7:00 P.M., with the Pre-Caucus Meeting to begin at 6:30 P.M. Borough Clerk Harris announced that while it is intended to be a live, in-person meeting; there may be a virtual option provided prior to the meeting.

Borough Clerk Harris thanked everyone for attending and wished everyone a good evening, a good remainder of the week and safe travels.

Respectfully Submitted,

KEVIN D. HARRIS  
Borough Clerk

Dated: January 12, 2022

Accepted and approved by Council: February 9, 2022 by Resolution # 18-22