

BOROUGH OF EAST NEWARK COUNTY OF HUDSON, STATE OF NEW JERSEY
MINUTES OF THE REGULAR MEETING OF THE MAYOR AND BOROUGH COUNCIL
DATE: APRIL 10, 2024
TIME: 6:30 PM

ORDER OF BUSINESS

CALL MEETING TO ORDER

The Regular Meeting of the Mayor and Council of the Borough of East Newark was called to order at approximately 6:30 P.M., by Borough Clerk Dr. Cosmo A. Cirillo.

MEETING NOTICE STATEMENT - As presiding officer of this Regular Meeting of the Mayor and Council of the Borough of East Newark, held on April 10, 2024 at 6:30 P.M., I do hereby publicly announce, and I direct that this announcement shall be placed in the minutes of this meeting, and that the Notice requirements provided for in the "Open Public Meetings Act" have been satisfied. Notice of this meeting was properly given to the Borough Council by Resolution. Said notice was transmitted by the Borough Clerk to the Jersey Journal and Star Ledger and publicly posted on the Borough Website, Municipal Bulletin Board and filed with the office of the Borough Clerk.

PLEDGE OF ALLEGIANCE

ROLL CALL

Present: Councilwoman Diaz
Councilman Graham
Councilwoman Evaristo
Councilman Sheehan
Councilwoman Zincavage
Mayor Grilo

Absent: Councilman Reis

Also in attendance: Dr. Cosmo A. Cirillo, Borough Clerk
Mr. Fred Confessore, Borough Administrator
Mr. Michael Cifelli, Borough Attorney
Sgt. Robert Tomasko, Officer in Charge

PROCLAMATION

- A. Recognizing May 2024 as Lupus Awareness Month
 - a. Mayor Grilo indicated she will be presenting this Proclamation at the Lupus Awareness Event taking place on May 10, 2024

CAUCUS DISCUSSION

- A. COVID Update – *Mayor Grilo*
- B. Lupus Awareness Event Update – *Mayor Grilo*
- C. Rabies Clinic Update – *Mayor Grilo*
- D. Police Department Update – *Sgt. Tomasko*
- E. East Newark Town Center Parking Update – *Mr. Confessore*
- F. Sewer System/Catch Basin Update – *Mr. Confessore*
- G. Park Mobile Update – *Mr. Confessore*
- H. Senior Meal Program Update – *Mr. Confessore*
- I. Hudson County Senior of the Year Update – *Mayor Grilo*

CONSENT AGENDA - RESOLUTIONS

The consent agenda consisted of Resolutions 35-24, 36-24, 37-24, 38-24, 39-24 and 40-24.

A motion was made by Councilman Graham, second by Councilwoman Zincavage, to adopt the consent agenda as established. The motion was adopted by the following votes.

Ayes: Diaz; Evaristo; Graham; Sheehan; Zincavage
Nays: None
Abstain: None
Absent: Reis

- A. Resolution 35-24 – Resolution approving the minutes of the March 13, 2024, Regular Meeting of the Mayor and Council of the Borough of East Newark

Resolution # 35-24
4-10-2024

BOROUGH OF EAST NEWARK COUNTY OF HUDSON, STATE OF NEW JERSEY

RESOLUTION APPROVING THE MINUTES OF THE MARCH 13, 2024, REGULAR MEETING OF THE MAYOR AND COUNCIL OF THE BOROUGH OF EAST NEWARK

WHEREAS, copies of the minutes of the following meeting of the Mayor and Council of the Borough of East Newark have been provided to the members of Council and reviewed.

NOW, THEREFORE BE IT RESOLVED by the Mayor and Council of the Borough of East Newark, in the County of Hudson, State of New Jersey that the minutes of the March 13, 2024, Regular Meeting be and are hereby approved.

B. Resolution 36-24 – Approving the payment of bills and issuance of checks for the period through April 10, 2024, in the amount of \$257,733.72

Resolution # 36-24
4-10-2024

BOROUGH OF EAST NEWARK
COUNTY OF HUDSON, STATE OF NEW JERSEY

RESOLUTION AUTHORIZING PAYMENT OF BILLS AND THE ISSUANCE OF CHECKS FOR THE PERIOD THROUGH APRIL 10, 2024, IN THE TOTAL AMOUNT OF \$257,733.72

WHEREAS, certain bills which are contained on the bills list which is annexed hereto and incorporated herein have been submitted to the Borough of East Newark for payment; and

WHEREAS, pursuant to N.J.S.A. 40A:5-16, it has been certified to the governing body that the goods and services for which said bills were submitted have been received by or rendered to the Borough of East Newark; and

WHEREAS, the Chief Financial Officer of the Borough of East Newark has certified to the governing body that there are funds legally appropriated and available in the budget for the payment of said bills and that the said payment will not result in the disbursement of public monies or in the encumbering of same in excess of the 2023 and/or 2024 appropriation for said purpose.

NOW, THEREFORE BE IT RESOLVED by the Mayor and Council of the Borough of East Newark, in the County of Hudson, State of New Jersey, that it hereby authorizes the Chief Financial Officer and the designated signatories to sign checks in payment of the bills set forth in the annexed schedule.

C. Resolution 37-24 – Authorizing to Advertise and Receive Bids for the Lead Service Line Replacement in the Borough of East Newark

Resolution # 37-24
4-10-2024

BOROUGH OF EAST NEWARK
COUNTY OF HUDSON, STATE OF NEW JERSEY

RESOLUTION AUTHORIZING TO ADVERTISE AND RECEIVE BIDS
FOR THE LEAD SERVICE LINE REPLACEMENT IN THE BOROUGH
OF EAST NEWARK

WHEREAS, the Borough of East Newark ("Borough") has a need for a Lead Service Line Replacement within the Borough; and

NOW THEREFORE, BE IT RESOLVED, by the Mayor and Council of the Borough of East Newark, County of Hudson, State of New Jersey, that the Borough Clerk is hereby authorized to advertise for and receive bids from vendors for the Lead Service Line Replacement.

CERTIFICATION OF AVAILABLE FUNDS

As required by N.J.S.A. 40A:4-57, N.J.A.C. 5:34-5.1 et seq. and any other applicable requirement, I, Hiram Gonzalez, Temporary Chief Financial Officer of the Borough of East Newark, have ascertained that there are available sufficient uncommitted funds in the line item specified below to award the contract specified in the above resolution, in the amount specified below. I further certify that I will encumber these finds upon the passage of this resolution.

- D. Resolution 38-24 – Authorizing and Endorsing the Borough of East Newark’s Application for Matching Grant Funds from the Hudson County Open Space, Recreation and Historic Preservation Trust Fund for the Assistance in the Development or Redevelopment of Park Improvements

Resolution # 38-24
4-10-2024

BOROUGH OF EAST NEWARK COUNTY OF HUDSON, STATE OF NEW JERSEY

RESOLUTION AUTHORIZING AND ENDORSING THE BOROUGH OF EAST NEWARK’S APPLICATION FOR MATCHING GRANT FUNDS FROM THE HUDSON COUNTY OPEN SPACE, RECREATION AND HISTORIC PRESERVATION TRUST FUND FOR THE ASSISTANCE IN THE DEVELOPMENT OR REDEVELOPMENT OF PARK IMPROVEMENTS

WHEREAS, the Hudson County Open Space, Recreation, and Historic Preservation Trust Fund (“County Trust Fund”), provides matching grants to municipal governments and to nonprofit organizations who are sponsored by their local municipality for assistance in the development or redevelopment of park improvements; and,

WHEREAS, the Borough of East Newark desires to further the public interest by obtaining a matching grant of \$167,885.18 from the County Trust Fund to fund the following project: Veteran’s Soccer Field Turf Replacement; and,

WHEREAS, the governing body/board has reviewed the County Trust Fund Program Statement, and the Trust Fund Park Improvement application and instructions and desires to make an application for such a matching grant and provide application information and furnish such documents as may be required; and,

WHEREAS, the County of Hudson shall determine whether the application is complete and in conformance with the scope and intent of the County Trust Fund; and,

WHEREAS, the applicant is willing to use the County Trust Fund in accordance with such rules, regulations and applicable statutes, and is willing to enter into an agreement with the County of Hudson for the above named project and ensure its completion on or about the project contract expiration date.

NOW, THEREFORE, BE IT RESOLVED by the Mayor and Council of the Borough of East Newark, County of Hudson, State of New Jersey as follows:

1. That it is hereby authorized to submit the above completed project application to the County by the deadline of May 31, 2024, as established by the County; and,
2. That, in the event of a County Trust Fund award that may be less than the grant amount requested above, the Borough of East Newark has, or will secure, the balance of funding necessary to complete the project, or modify the project as necessary; and,
3. That only those park improvements identified and approved in the project application, its Trust Fund contract, or other documentation will be considered eligible for reimbursement.
4. That the Borough of East Newark agrees to comply with all applicable federal, state, and local laws, rules, and regulations in its performance of the project; and,
5. That this resolution shall take effect immediately.

- E. Resolution 39-24 – Appointing a Risk Management Consultant to Assist the Borough of East Newark in Accordance with the Borough’s Membership in the Suburban Metro Joint Insurance Fund for Term April 12, 2024 to April 11, 2025

Resolution # 39-24
4-10-2024

BOROUGH OF EAST NEWARK
COUNTY OF HUDSON, STATE OF NEW JERSEY

**RESOLUTION APPOINTING A RISK MANAGEMENT CONSULTANT TO
ASSIST THE BOROUGH OF EAST NEWARK IN ACCORDANCE WITH THE
BOROUGH’S MEMBERSHIP IN THE SUBURBAN METRO JOINT INSURANCE FUND
FOR TERM APRIL 12, 2024 TO APRIL 11, 2025**

WHEREAS, the Borough of East Newark has resolved to join the Suburban Metro Joint Insurance Fund, following a detailed analysis; and

WHEREAS, the bylaws of said Funds require that each Governing Body appoint a RISK MANAGEMENT CONSULTANT to perform various professional services as detailed in the bylaws; and

WHEREAS, the firm of Alamo Insurance Group, Inc., whose business address is 55 Flanagan Way, Secaucus, NJ 07094, has been recommended to the Borough as a suitable candidate to provide risk management consultant services; and

WHEREAS, the Board of Fund Commissioners established a fee equal to six percent (6%) of the Municipal assessment which expenditure represents reasonable compensation for the services required and was included in the cost considered by the Governing Body; and

WHEREAS, the judgmental nature of the Risk Management Consultant's duties renders comparative bidding impractical.

NOW THEREFORE, be it resolved by the Mayor and Council of the Borough of East Newark, County of Hudson, State of New Jersey, that the Borough does hereby appoint the firm of Alamo Insurance Group, Inc., 55 Flanagan Way, Secaucus, NJ 07094, as its Risk Management Consultant in accordance with the Fund's bylaws for term April 12, 2024 to April 11, 2025; and

BE IT FURTHER resolved that the Mayor (or her designee), Borough Clerk, and any other Borough Officials are hereby authorized and directed to execute on behalf of the Borough, the Risk Management Consultant's Agreement annexed hereto and to cause a notice of this decision to be published according to NJSA 40A:11-5 (1) (a) (i).

F. Resolution 40-24 – Authorizing Refund of Interest Paid on Tax Title Lien Redemption #23-1

Resolution # 40-24
4-10-2024

BOROUGH OF EAST NEWARK
COUNTY OF HUDSON, STATE OF NEW JERSEY

RESOLUTION AUTHORIZING REFUND OF INTEREST PAID ON
TAX TITLE LIEN REDEMPTION #23-1

WHEREAS, Tax Title Lien #23-1 was redeemed on Block 8 Lot 9, S. & G. Gurrieri, 416 North Second Street, East Newark, NJ; and

WHEREAS, \$577.65 was charged and paid extra for interest on said tax title lien redemption as per attached schedule.

NOW, THEREFORE, BE IT RESOLVED by the Mayor and Council for the Borough of East Newark, in the County of Hudson, State of New Jersey, that the Chief Financial Officer is hereby authorized to issue a warrant to refund extra interest paid on taxes in the amount of \$577.65 payable to S. & G. Gurrieri and mail to 4046 Freemansburg Avenue, Easton, PA 18045.

MONTHLY REPORTS

Borough Clerk Dr. Cosmo A. Cirillo indicated that the following reports were on file with the Office of the Borough Clerk and provided in the Council’s Meeting packet.

- A. Fire Department – March 2024
- B. Health Department – March 2024
- C. Police Department – March 2024
- D. Senior Center – March 2024

NEW BUSINESS

No new business.

PUBLIC PORTION

No one wished to be heard.

ADJOURNMENT

A motion was made by Councilman Graham, second by Councilwoman Zincavage, that this meeting be adjourned. The motion was adopted by the following votes.

Ayes:	Diaz; Evaristo; Graham; Sheehan; Zincavage
Nays:	None
Abstain:	None
Absent:	Reis

The Regular Meeting was adjourned at 7:15 P.M.

Respectfully Submitted,

Dr. Cosmo A. Cirillo, RMC
Borough Clerk

Dated: May 8, 2024

Accepted and approved by Council: May 8, 2024