

BOROUGH OF EAST NEWARK COUNTY OF HUDSON, STATE OF NEW JERSEY
MINUTES OF THE REORGANIZATION MEETING OF THE
MAYOR AND BOROUGH COUNCIL
DATE: JANUARY 8, 2025
TIME: 6:30 PM

ORDER OF BUSINESS

CALL MEETING TO ORDER

The Reorganization Meeting of the Mayor and Council of the Borough of East Newark was called to order at approximately 7:00 P.M., by Borough Clerk Dr. Cosmo A. Cirillo.

MEETING NOTICE STATEMENT - As presiding officer of this Reorganization Meeting of the Mayor and Council of the Borough of East Newark, held on January 8, 2025 at 6:30 P.M., I do hereby publicly announce, and I direct that this announcement shall be placed in the minutes of this meeting, and that the Notice requirements provided for in the "Open Public Meetings Act" have been satisfied. Notice of this meeting was properly given to the Borough Council by Resolution. Said notice was transmitted by the Borough Clerk to the Jersey Journal and Star Ledger and publicly posted on the Borough Website, Municipal Bulletin Board and filed with the office of the Borough Clerk.

PLEDGE OF ALLEGIANCE

ROLL CALL

Present: Councilwoman Diaz
Councilwoman Evaristo
Councilman Graham
Councilman Reis
Councilman Sheehan
Councilwoman Zincavage
Mayor Grilo

Absent: None

Also in attendance: Dr. Cosmo A. Cirillo, Borough Clerk
Mr. Fred Confessore, Borough Administrator
Mr. Michael Cifelli, Borough Attorney
Sgt. Robert Tomasko, Officer in Charge
Mr. Hiram Gonzalez, Acting CFO

SINE DIE

A. Resolution 134-24 – Authorizing Payment of Bills and Issuance of Checks for the Period Through December 31, 2024, in the Total Amount of \$60,501.16

Resolution # 134-24
1-08-2025

**BOROUGH OF EAST NEWARK
COUNTY OF HUDSON, STATE OF NEW JERSEY**

**RESOLUTION AUTHORIZING PAYMENT OF BILLS AND THE ISSUANCE OF CHECKS
FOR THE PERIOD THROUGH DECEMBER 31, 2024, IN THE TOTAL AMOUNT OF
\$60,501.16**

WHEREAS, certain bills which are contained on the bills list which is annexed hereto and incorporated herein have been submitted to the Borough of East Newark for payment; and

WHEREAS, pursuant to N.J.S.A. 40A:5-16, it has been certified to the governing body that the goods and services for which said bills were submitted have been received by or rendered to the Borough of East Newark; and

WHEREAS, the Chief Financial Officer of the Borough of East Newark has certified to the governing body that there are funds legally appropriated and available in the budget for the payment of said bills and that the said payment will not result in the disbursement of public monies or in the encumbering of same in excess of the 2023 and/or 2024 appropriation for said purpose.

NOW, THEREFORE BE IT RESOLVED by the Mayor and Council of the Borough of East Newark, in the County of Hudson, State of New Jersey, that it hereby authorizes the Chief Financial Officer and the designated signatories to sign checks in payment of the bills set forth in the annexed schedule.

B. Resolution 135-25 – Approving Transfers Between 2024 CY Budget Appropriations

Resolution # 135-24
1-08-2025

**BOROUGH OF EAST NEWARK
COUNTY OF HUDSON, STATE OF NEW JERSEY**

**APPROVING TRANSFERS BETWEEN
2024 CALENDAR YEAR BUDGET APPROPRIATIONS**

WHEREAS, for the fiscal calendar year 2024 there exists a need to appropriate the unexpended balance from certain budgetary appropriations to ensure fiscally responsible action; and

WHEREAS, in accordance with the provisions of N.J.S.A. 40A: 4-58, (with not less than 2/3 of the full membership concurring), the Chief Financial Officer is hereby authorized and directed to make the following transfers from accounts within the inside CAP portion of the budget to accounts inside and outside the CAP portion of the Budget in the amount of \$162,509.31 in the 2024 Budget.

NOW, THEREFORE, BE IT RESOLVED, by not less than two-thirds vote, the Mayor and Council of the Borough of East Newark, County of Hudson, State of New Jersey, do hereby authorize the following transfer appropriations as shown below:

Account Name	From	To
Admin & Exec. O/E	\$ -	\$ 1,000.00
Elections O/E	\$ 1,000.00	\$ -
Legal Services & Costs O/E	\$ 4,000.00	\$ -
Planning Board O/E	\$ 1,000.00	\$ -
Employee Group - Health/Pension	\$ -	\$ 8,375.62
Police S&W (See 2024 Police Projection File)	\$ 54,009.31	\$ -
Police Dept O/E	\$ 70,000.00	\$ -
Legal O/E	\$ 2,500.00	\$ -
Road Repair & Maint S&W	\$ 4,000.00	\$ -
Sewer System O/E	\$ 1,000.00	\$ -
Mandatory Recycling O/E	\$ 8,000.00	\$ -
Public Building & Grounds S&W	\$ -	\$ 25,500.00
Public Building & Grounds O/E	\$ 14,000.00	\$ -
Parks & Playgrounds O/E	\$ 3,000.00	\$ -
Municipal Court S&W	\$ -	\$ 1,500.00
Cash Surplus CAP Waiver NJSA 40A:4-45.3(ee)	\$ -	\$ 126,133.69
	\$ 162,509.31	\$ 162,509.31

OATH OF OFFICE

- Dr. Cirillo administered Oath of Office as Councilwoman to Rose Evaristo
- Dr. Cirillo administered Oath of Office as Councilman to Kenneth Graham

CAUCUS DISCUSSION

- A. Covid-19 Update – *Mayor Grilo*
- B. Solid Waste & Recycling Update – *Mayor Grilo*
- C. Police Department Update – *Sgt. Tomasko*
 - a. Councilman Sheehan recommended that the Borough purchase new vehicles for the Police Department to replace older ones
- D. Senior Meals on Wheels Update – *Mr. Confessore*
- E. Solid Waste Update – *Mr. Confessore*

CONSENT AGENDA - RESOLUTIONS

The consent agenda consisted of Resolutions 1-25, 2-25, 3-25, 4-25, 5-25, 6-25, 7-25, 8-25, 9-25, 10-25, 11-25, 12-25, 13-25 and 14-25.

Before a motion was made, Councilman Sheehan stated that he never recalled that the Borough paid the Fire Official to also be a Fire Inspector. He further stated that it was always two separate jobs but noticed that they are now combined. He asked why the Borough didn't hire a separate Fire Inspector. Councilman Graham responded that it was more cost efficient to have it combined. A conversation ensued amongst the Council regarding the cost efficiency of having one person perform both functions.

A motion was made by Councilman Reis, second by Councilwoman Evaristo, to adopt the consent agenda as established. The motion was adopted by the following votes.

Ayes:	Diaz; Evaristo; Graham; Reis; Sheehan; Zincavage
Nays:	None
Abstain:	*Note – Councilwoman Diaz and Councilwoman Evaristo abstained from Resolution 10-25; Councilman Graham abstained from Resolution 14-25
Absent:	None

- A. Resolution 1-25 – Designating 2025 Meeting Dates for the Mayor and Council of the Borough of East Newark

Resolution # 1-25
1-08-2025

BOROUGH OF EAST NEWARK COUNTY OF HUDSON, STATE OF NEW JERSEY

DESIGNATING 2025 MEETING DATES FOR THE MAYOR AND COUNCIL OF THE BOROUGH OF EAST NEWARK

WHEREAS, pursuant to Chapter 231 Laws of 1975, known as the Open Public Meeting Act, all meetings of all public bodies wherein formal action, decisions or discussion related to the public business may take place are required to be publicly announced and scheduled with adequate posting and advance notice of the time, date and location of each such meeting.

WHEREAS, the following meetings of the Mayor and Borough Council of the Borough of East Newark, County of Hudson, State of New Jersey will be held in the Council Chambers of East Newark Borough Hall, 34 Sherman Avenue, East Newark, New Jersey at which any and all public business may be formally discussed, decided or acted upon.

NOW, THEREFORE, BE IT RESOLVED that the 2025 Annual Meeting Schedule of the Mayor and Council of the Borough of East Newark, in the County of Hudson, State of New Jersey is as follows:

DAY	DATE	TIME	TYPE OF MEETING	LOCATION
Wednesday	01/08/25	6:30 p.m.	Annual Reorganization Meeting	Council Chambers
Wednesday	02/12/25	6:30 p.m.	Regular Meeting	Council Chambers
Wednesday	03/12/25	6:30 p.m.	Regular Meeting	Council Chambers
Wednesday	04/09/25	6:30 p.m.	Regular Meeting	Council Chambers
Wednesday	05/14/25	6:30 p.m.	Regular Meeting	Council Chambers
Wednesday	06/11/25	6:30 p.m.	Regular Meeting	Council Chambers
Wednesday	07/09/25	6:30 p.m.	Regular Meeting	Council Chambers
Wednesday	08/13/25	6:30 p.m.	Regular Meeting	Council Chambers
Wednesday	09/17/25	6:30 p.m.	Regular Meeting	Council Chambers
Wednesday	10/08/25	6:30 p.m.	Regular Meeting	Council Chambers
Wednesday	11/12/25	6:30 p.m.	Regular Meeting	Council Chambers
Wednesday	12/10/25	6:30 p.m.	Regular Meeting	Council Chambers
Wednesday	01/07/26	6:30 p.m.	Sine Die/Reorganization Meeting	Council Chambers

BE IT FURTHER RESOLVED that in addition to the above, such other meetings as the public business may require shall be scheduled and held pursuant to and with such notice as is required by said Statute.

BE IT FURTHER RESOLVED that the appropriate Borough officials are hereby authorized and directed to:

1. Post and maintain a copy of the Borough Council’s Meeting Schedule on the Municipal Bulletin Board
2. File a copy with the Office of the Borough Clerk
3. Transmit copies to the Jersey Journal and Star Ledger which are the local newspapers circulating in East Newark, New Jersey and post on the Municipal website.
4. Take all necessary action hereafter to comply with said Statute to ensure adequate public notice of all such meetings in accordance with law.

B. Resolution 2-25 – Designating the Official Newspapers of the Borough of East Newark for the 2025 Year

Resolution # 2-25
1-08-2025

ANNUAL REORGANIZATION MEETING
BOROUGH OF EAST NEWARK
COUNTY OF HUDSON, STATE OF NEW JERSEY

RESOLUTION DESIGNATING THE OFFICIAL NEWSPAPERS OF THE
BOROUGH OF EAST NEWARK FOR THE 2025 YEAR

WHEREAS, there exists the need to provide for the designation of the Official Newspapers of the Borough of East Newark.

NOW, THEREFORE, BE IT RESOLVED by the Mayor and Council of the Borough of East Newark, in the County of Hudson, State of New Jersey, that the following Newspapers, each of

which circulates in the Borough of East Newark, be and are hereby designated as Official Newspapers for the Borough of East Newark for the period of January 1, 2025 to December 31, 2025:

**THE OBSERVER
THE STAR LEDGER
THE JERSEY JOURNAL**

C. Resolution 3-25 – Designating the Official Depositories and Signatories of the Borough of East Newark for the 2025 Year

Resolution # 3-24
1-08-2025

**ANNUAL REORGANIZATION MEETING
BOROUGH OF EAST NEWARK
COUNTY OF HUDSON, STATE OF NEW JERSEY**

**RESOLUTION DESIGNATING THE OFFICIAL DEPOSITORIES AND SIGNATORIES
OF THE BOROUGH OF EAST NEWARK FOR THE 2025 YEAR**

WHEREAS, there exists the need to provide for the designation of the Official Bank Depositories and Signatories of the Borough of East Newark.

NOW, THEREFORE, BE IT RESOLVED by the Mayor and Council of the Borough of East Newark, in the County of Hudson, State of New Jersey, that the following banks be and are hereby designated as official depositories of the Borough of East Newark for the period of January 1, 2025 to December 31, 2025 and are hereby authorized to complete any forms required by any of the designated institutions for the authorization of receipts and disbursements on the accounts so established therein:

**NEW JERSEY CASH MANAGEMENT FUND
GARDEN STATE COMMUNITY BANK
VALLEY NATIONAL BANK
PNC BANK
INVESTORS BANK, A DIVISION OF CITIZENS BANK, N.A.
KEARNY BANK**

BE IT FURTHER RESOLVED that of the above designated depositories of funds for the Borough of East Newark shall be and are hereby authorized to honor and pay checks signed by any of the following three signatories for the year 2025:

**DINA M. GRILO, MAYOR
FREDERICK CONFESSORE, BOROUGH ADMINISTRATOR
HIRAM GONZALEZ, ACTING CFO**

D. Resolution 4-25 – Adopting the Official Cash Management Plan for the Borough of East Newark for the 2025 Year

Resolution # 4-25
1-08-2025

ANNUAL REORGANIZATION MEETING
BOROUGH OF EAST NEWARK
COUNTY OF HUDSON, STATE OF NEW JERSEY

RESOLUTION ADOPTING THE OFFICIAL CASH MANAGEMENT PLAN FOR THE
BOROUGH OF EAST NEWARK FOR THE 2025 YEAR

WHEREAS, P.L. 1983, Chapter 3, Local Fiscal Affairs Law; N.J.S. 40A:5-14, has been amended to require that each municipality designate a Cash Management Plan for the deposit of each local unit's monies;

NOW, THEREFORE, BE IT RESOLVED by the Mayor and Council for the Borough of East Newark, in the County of Hudson, State of New Jersey, that the following Cash Management Plan of the Borough of East Newark be and hereby is adopted:

A: DESIGNATION OF OFFICIAL DEPOSITORIES:

The following financial institutions are designated official depositories:

Garden State Community Bank
New Jersey Cash Management Fund
PNC Bank
Valley National Bank
Investors Bank, A Division of Citizens Bank, N.A.
Kearny Bank

Designated official depositories are required to submit to the Chief Financial Officer of the Borough of East Newark a copy of the State of New Jersey, Department of Banking, Government Unit Deposit Protection Act Notification of eligibility, which must be filed semiannually in the Department of Banking as of June 30th and December 31st of each year. Said Notices must be available for annual audit.

Designated official depositories are required to submit to the Chief Financial Officer a copy of institution's "Annual Report" on an annual basis.

B: DEPOSIT OF FUNDS:

All moneys shall be turned over to the Treasurer and deposited in accordance with N.J.S.A. 40A:5-15.

All funds shall be deposited within forty-eight (48) hours of receipt in accordance to maximize interest earnings.

Operating funds shall be deposited into interest bearing accounts to maximize interest earnings. Capital and Debt service funds shall be deposited into interest bearing accounts. Trust funds shall be deposited into interest bearing accounts in accordance with State statutes regulating the deposit of developer's escrow deposits. If and when possible, Chief Financial Officer/Treasurer may elect to make electronic deposits of checks received.

C: DESIGNATION OF ALLOWABLE INVESTMENT INSTRUMENTS:

The Borough may permit deposits and investments in such depositories as permitted in Section 4 of P.L. 1970, chapter 236 (C.17:9-44) and other instruments pursuant to Section 8 of P.L. 1977, c. 396 (C40A:5-1 5.1) approved by the Director of the Division of Local Government Services as specified below:

Municipal Bonds or Notes

Commercial Bank Deposits and Certificates of Deposit (CD's) State of New Jersey Cash Management Fund

D: DEFINITION OF ACCEPTABLE COLLATERAL AND PROTECTION OF BOROUGH ASSETS:

All designated depositories must conform to all applicable State statutes concerning depositories of Public Funds.

All depositories shall obtain the highest amount possible F.D.I.C. and/or F.S.L.I.C. coverage of all Borough assets (Demand and Certificate Deposits).

Collateral will be required for all deposits and investments of the Borough, except for those in the State Cash Management Fund, collateral must have a market value of not less than 100 percent of all deposits and investments.

E: COMPENSATING BALANCE AGREEMENTS:

Where compensating balances are used to offset bank expenses, an agreement between the bank and the Township shall be executed, specifying the charge for each service.

F: REPORTING PROCEDURES:

1.) The Treasurer shall report all investments in accordance with N.J.S.A. 40A:5-1 5.2.

2.) At a minimum, the Treasurer shall:

a.) Keep a record of all investments.

b.) Keep a cash position record which reveals, on a daily basis, the status of the Borough's cash in its bank accounts.

c.) Report investments to the Governing Body at regularly scheduled meetings of the Governing Body.

d.) Report monthly to the Governing Body as to the status of cash balances in bank accounts, revenue collection, interest rates and interest earned.

G: DIVERSIFICATION REQUIREMENTS:

The Chief Financial Officer/Treasurer shall closely examine investments to guard against the effects of a financial institution going into default. This may be accomplished through the practice of spreading the investment around in various designated official depositories.

H: MAXIMUM MATURITY POLICY:

Investments shall be limited to a maturity not to exceed one year on all operating funds unless a longer maturity is permitted within the provision of regulation promulgated by either the Federal or State Governments.

I. INVESTMENT PROCEDURES:

Bids for Certificates of Deposit will be solicited from at least three (3) designated depositories only if the amount is \$100,000 or greater.

Telephone bids will be solicited from designated depositories by the Chief Financial Officer/Treasurer or designated staff member.

The depository shall specify the principal amount of investment bid, interest rate and number of days used to calculate the interest to be paid upon maturity.

Interest paid shall be from the date the bid was awarded to the date of maturity. All bidders may request the results of the bid after the bid is formally awarded.

A check or wire transfer of funds will be made available to the winning bidder on the same business day the bid is awarded.

Each quotation shall be documented to record the date and time of quote, the parties in the discussion, the instrument(s), maturities and rates. A bid form of the Borough may be used.

J. RETURN OF INVESTMENT:

Where the return on a proposed investment does not exceed the cost of making said investment by a minimum amount the Chief Financial Officer/Treasurer will not make the investment. The Chief Financial Officer/Treasurer shall have the discretion to award an investment to the bank wherein the funds reside, should that bank's quoted rate be less than other quoted rates received in the event that the differential in interest rates is less than 25 basis points, and providing that the term of the investment is less than fifteen (15) days.

K. CONTROLS:

When possible, the internal controls should provide for a separation of the investment placement functions and the accounting activity. Controls must be designated for telephone orders, wire

transfers and securities safekeeping. Only specifically designated personnel shall be allowed to conduct this part of the transactions, and all activity should be subject to immediate written confirmation by the designated depository. The Chief Financial Officer/Treasurer shall review each day's activity.

L. BONDING:

Staff members of the Borough of East Newark shall be covered by a Public Employees Faithful Performance Bond.

M. COMPLIANCE:

The Cash Management Plan of the Borough of East Newark shall be subject to the annual audit conducted pursuant to N.J.S. 40A:5-4.

The Official charged with custody of the monies of the Borough of East Newark shall deposit them as designated by the Cash Management Plan and shall thereafter be relieved of any liability or loss of such monies due to the insolvency or closing of any depository designated in the Cash Management Plan pursuant to N.J.S. 40A:5-2.

Where a conflict exists between this Cash Management Plan and State statute, the applicable State statute shall apply.

E. Resolution 5-25 – Authorizing Temporary Appropriations for Operating Purposes

Resolution # 5-25
1-08-2025

ANNUAL REORGANIZATION MEETING
BOROUGH OF EAST NEWARK
COUNTY OF HUDSON, STATE OF NEW JERSEY

RESOLUTION AUTHORIZING TEMPORARY APPROPRIATIONS
FOR OPERATING PURPOSES

WHEREAS, N.J.S.A. 40A:4-19 provides that, where any contracts, commitments, or payments are to be made prior to the adoption of the 2025 budget, temporary appropriations be made for the purpose and amount required in the manner and time therein provided; and

WHEREAS, the total appropriation in the 2024 budget, exclusive of any appropriations made for principal and interest of debt, public assistance, and capital improvement fund, is the sum of \$4,479,440.72 for the Current Fund, \$277,500 for the Water Utility Fund; and

WHEREAS, the temporary budget shall not exceed 26.25% of the total appropriations in the 2024 budget, exclusive of any appropriations made for principal and interest of debt, public assistance, and capital improvement fund, which is the sum of \$1,175,853.18 for the Current Fund, \$72,843.75 for the Water Utility Fund.

NOW, THEREFORE, BE IT RESOLVED by the Mayor and Council of the Borough of East Newark, in the County of Hudson, State of New Jersey, that the following temporary appropriations for 2025 operating purposes be made in the amount of \$1,855,958.57 for the Current Fund, \$72,843.75 for the Water Utility Fund.

F. Resolution 6-25 – Approving the 2025 Council Committee Assignments

Resolution # 6-25
1-08-2025

ANNUAL REORGANIZATION MEETING
BOROUGH OF EAST NEWARK
COUNTY OF HUDSON, STATE OF NEW JERSEY

RESOLUTION APPROVING THE 2025 COUNCIL COMMITTEE ASSIGNMENTS

NOW, THEREFORE, BE IT RESOLVED by the Mayor and Council of the Borough of East Newark, in the County of Hudson, State of New Jersey that the below listed committee assignments are hereby designated for the year 2025:

<i>COMMITTEE</i>	<i>CHAIRPERSON</i>	<i>CO-CHAIRPERSON</i>
<i>ADMINISTRATION</i>	Zincavage	Evaristo
<i>AFFIRMATIVE ACTION</i>	Reis	N/A
<i>BOARD OF EDUCATION LIAISON</i>	Evaristo	Zincavage
<i>BUILDING & GROUNDS</i>	Evaristo	Zincavage
<i>COUNTY COMMISSIONERS LIAISON</i>	Zincavage	Evaristo
<i>FINANCE</i>	Reis	Zincavage
<i>FIRE</i>	Sheehan	Reis
<i>GREEN TEAM</i>	Reis	Graham
<i>LEGAL</i>	Sheehan	Reis
<i>LICENSE</i>	Sheehan	Diaz
<i>PARKING</i>	Reis	Evaristo
<i>PLANNING BOARD LIAISON</i>	Reis	N/A
<i>POLICE</i>	Evaristo	Reis

<i>RECREATION</i>	Sheehan	Graham
<i>SENIOR CITIZENS</i>	Evaristo	Zincavage
<i>SHADE TREE</i>	Reis	Diaz
<i>SPECIAL EVENTS</i>	Zincavage	Graham
<i>STREET LIGHTING</i>	Reis	Diaz
<i>STREETS & SNOW REMOVAL</i>	Evaristo	Graham
<i>WATER & SEWER</i>	Sheehan	Reis
<i>WELFARE & PUBLIC ASSISTANCE</i>	Evaristo	Sheehan
<i>PRESIDENT OF THE COUNCIL</i>	Reis	

G. Resolution 7-25 – Authorizing Appointment of a Public Agency Compliance Officer (P.A.C.O.)

Resolution # 7-25
1-08-2025

ANNUAL REORGANIZATION MEETING
BOROUGH OF EAST NEWARK
COUNTY OF HUDSON, STATE OF NEW JERSEY

RESOLUTION AUTHORIZING APPOINTMENT OF A
PUBLIC AGENCY COMPLIANCE OFFICER (P.A.C.O.)

WHEREAS, N.J.A.C. 17:27-3.5 requires a municipality to designate an officer or employee to serve as its Public Agency Compliance Officer (P.A.C.O.); and

WHEREAS, it has been determined that the Borough Administrator, Frederick Confessore, shall serve as the Public Agency Compliance Officer for the Borough of East Newark.

NOW, THEREFORE, BE IT RESOLVED by the Mayor and Council of the Borough of East Newark, in the County of Hudson, State of New Jersey, that in pursuant to the provisions of N.J.A.C. 17:27-3.5 the Borough Administrator, Frederick Confessore, is hereby designated as the Public Agency Compliance Officer for the Borough of East Newark for the 2025 Calendar Year; and

BE IT FURTHER RESOLVED that the Municipal Clerk is hereby directed to forward a copy of this resolution to the State of New Jersey, Department of Treasury, Public Contract Equal Employment Opportunity Compliance Monitoring Program.

H. Resolution 8-25 – Authorizing Appointment of Borough Professionals for the 2025
Calendar Year

Resolution # 8-25
1-08-2025

ANNUAL REORGANIZATION MEETING
BOROUGH OF EAST NEWARK
COUNTY OF HUDSON, STATE OF NEW JERSEY

RESOLUTION AUTHORIZING APPOINTMENT OF
BOROUGH PROFESSIONALS FOR THE 2025 CALENDAR YEAR

WHEREAS the Borough of East Newark ("Borough") conducted a Request for Qualifications ("RFQ") for various professional services to be provided for the Borough during the 2025 calendar year as a fair and open process; and

WHEREAS the following professional service vendors all submitted qualification statements to the Borough for consideration; and

WHEREAS the Mayor after reviewing the qualification statements and based on other factors; including, but not limited to: skill, expertise, experience and knowledge of the subject area has selected the following professional services vendors to serve as Borough professionals for the 2025 calendar year.

NOW THEREFORE BE IT RESOLVED by the Mayor and Council for the Borough of East Newark that the following vendors are appointed and authorized to represent the Borough of East Newark during the 2025 Calendar Year:

Professional Service

Appointed Vendor

Municipal Attorney
Not to exceed: \$30,000

The Cifelli Law Firm, LLC
(Michael A. Cifelli, Esq., et al.)
Short Hills, New Jersey

Municipal Auditor
Not to exceed: \$55,000

Wielkocz & Company
(Steve Wielkocz, et al.)
Pompton Lakes, New Jersey

Bond Counsel
Not to exceed: \$1,500

Rogut McCarthy LLC
(Steven L. Rogut, Esq. et al.)
Cranford, New Jersey

Municipal Engineer
Not to exceed: \$65,000

Remington Vernick Engineers
(Paul Cray, Donald J. Norbut, et al.)
Secaucus, New Jersey

Municipal Planner Not to exceed: \$2,500	Heyer, Gruel & Associates (Susan S. Gruel, et al.) Red Bank, New Jersey
Planning/Zoning Board Engineer Not to exceed: \$3,500 Secaucus, New Jersey	Remington Vernick Engineers (Paul Cray, Donald J. Norbut, et al.)
Planning/Zoning Board Planner Not to exceed: \$2,500	Heyer, Gruel & Associates (Susan S. Gruel, et al.) Red Bank, New Jersey
Special Legal Counsel – Planning/Zoning Board Not to exceed: \$2,500	Law Offices of Gary J. Cucchiara, LLC (Gary J. Cucchiara, Esq., et al.) Lyndhurst, New Jersey
Special Legal Counsel – Redevelopment Matters Not to exceed: \$2,500	Wilentz, Goldman & Spitzer, PA (Anne S. Babineau, Esq., et al.) Woodbridge, New Jersey
Special Legal Counsel – Tax Appeal Services Not to exceed: \$10,000	Weiner Law Group, LLC (Joseph F. Ranieri, Esq., et al.) Parsipanny, New Jersey
Special Legal Counsel – General Not to exceed: \$17,500	The Murray Law Firm, LLC (Karen Murray, Esq., et al.) Fair Haven, New Jersey

BE IT FURTHER RESOLVED that said appointed shall be effective from January 1, 2025 through December 31, 2025, or until their successors are appointed and qualified (whichever is later in time); and

BE IT FURTHER RESOLVED that the fees for the services to be provided shall be approved by the Mayor after consultation with the Borough Administrator and the Borough Attorney; and

BE IT FURTHER RESOLVED that the appointed professional services vendors may have to execute a contract in a form approved by the Borough Attorney.

- I. Resolution 9-25 – Confirming the Appointment of Juan Barroso, Jr., as the Fire Official / Inspector for the Borough of East Newark for the 2025 Calendar Year

Resolution # 9-25
1-08-2025

ANNUAL REORGANIZATION MEETING
BOROUGH OF EAST NEWARK
COUNTY OF HUDSON, STATE OF NEW JERSEY

RESOLUTION CONFIRMING THE APPOINTMENT OF JUAN BARROSO, JR.,
AS THE FIRE OFFICIAL / INSPECTOR FOR THE
BOROUGH OF EAST NEWARK FOR THE 2025 CALENDAR YEAR

WHEREAS, there exists a need to provide for certain fire inspection services for the Borough of East Newark; and

WHEREAS, the Mayor and Borough Administrator have recommended Juan Barroso, Jr., be appointed to the position of Fire Official / Inspector for a one (1) year period from January 1, 2025 through December 31, 2025, or until his successor is appointed and certified.

NOW, THEREFORE, BE IT RESOLVED, by the Mayor and Council of the Borough of East Newark, County of Hudson, State of New Jersey that Juan Barroso, Jr., is hereby designated and appointed as Fire Official / Inspector to serve a one (1) year term due to expire December 31, 2025, or until his successor is appointed and certified; and

BE IT FURTHER RESOLVED, that the compensation will be set by the Mayor as the Appointing Authority pursuant to the Borough's Salary Ordinance for said position.

- J. Resolution 10-25 – Approving the minutes of the December 11, 2024, Regular Meeting of the Mayor and Council of the Borough of East Newark

Resolution # 10-25
1-08-2025

ANNUAL REORGANIZATION MEETING
BOROUGH OF EAST NEWARK
COUNTY OF HUDSON, STATE OF NEW JERSEY

RESOLUTION APPROVING THE MINUTES OF THE DECEMBER 11, 2024, REGULAR MEETING OF THE MAYOR AND COUNCIL OF THE BOROUGH OF EAST NEWARK

WHEREAS, copies of the minutes of the following meeting of the Mayor and Council of the Borough of East Newark have been provided to the members of Council and reviewed.

NOW, THEREFORE BE IT RESOLVED by the Mayor and Council of the Borough of East Newark, in the County of Hudson, State of New Jersey that the minutes of the December 11, 2024, Regular Meeting be and are hereby approved.

K. Resolution 11-25 – Approving Policy of No Cash Payments for the Borough of East Newark

Resolution # 11-25
1-08-2025

ANNUAL REORGANIZATION MEETING
BOROUGH OF EAST NEWARK
COUNTY OF HUDSON, STATE OF NEW JERSEY

RESOLUTION APPROVING POLICY OF NO CASH PAYMENTS
FOR THE BOROUGH OF EAST NEWARK

WHEREAS, the Borough Administrator and Chief Financial Officer have recommended, with the exception of the Municipal Court and Police Department, that the Borough no longer accept cash payments for taxes, fees, permits, etc.; and

WHEREAS, the Mayor and Borough Attorney agree with the recommendations of the Borough Administrator and Chief Financial Officer.

NOW, THEREFORE, BE IT RESOLVED, by the Mayor and Council of the Borough of East Newark, County of Hudson, State of New Jersey that effective immediately, no department, with the exception of the Municipal Court and Police Department, in the Borough of East Newark shall accept cash payments; and

BE IT FURTHER RESOLVED, that the Chief Financial Officer shall transmit a copy of this resolution to all departments that accept payments as applicable.

L. Resolution 12-25 – Authorizing Acceptance of a Bid Proposal and Awarding A Contract for Meals on Wheels Senior Food Provider Services in the Borough of East Newark

Resolution # 12-25
1-08-2025

ANNUAL REORGANIZATION MEETING
BOROUGH OF EAST NEWARK
COUNTY OF HUDSON, STATE OF NEW JERSEY

RESOLUTION AUTHORIZING ACCEPTANCE OF A BID PROPOSAL AND AWARDED A CONTRACT FOR MEALS ON WHEELS SENIOR FOOD PROVIDER SERVICES IN THE BOROUGH OF EAST NEWARK

WHEREAS, the Borough of East Newark ("Borough") advertised for bids for meals on wheels senior food provider services within the Borough; and

WHEREAS, after the required legal advertising was published, sealed bids were received by the Borough Clerk's Office on or before Tuesday, December 17, 2024, at 4:00 PM and opened thereafter on the same date, by the Borough Clerk (or his designee) in the Council Room in

accordance with the New Jersey Local Public Contracts Law ("LPCL"), N.J.S.A. 40A:1 1-1 et seq.; and

WHEREAS, two (2) bids were received from prospective vendors and are listed as follows:

- 1) **Nu-Way Concessionaires**
339 – 345 Bergen Avenue
Kearny, NJ 07032
Bid Amount Per Meal: \$ 5.49
Bid Amount for Annual Service \$ 99,918.00

- 2) **Legacy Hospitality Group LLC**
155 Willowbrook Boulevard, Suite 110
Wayne, NJ 07470
Bid Amount Per Meal: \$ 9.95
Bid Amount for Annual Service \$ 181,090.00

; and

WHEREAS, the bids were referred to the Borough Administrator and Borough Attorney for review; and

WHEREAS, the Borough Administrator and Borough Attorney have reviewed said bids and recommend the award of the Contract for Meals on Wheels Senior Food Provider Services to: Nu-Way Concessionaries ("Nu-Way", or "Vendor"), whose place of business is 339 – 345 Bergen Avenue, Kearny, NJ 07032, in an amount not to exceed ninety-nine thousand nine hundred eighteen dollars and zero cents (\$99,918.00); and

WHEREAS, the Borough Attorney (or his designee) shall be authorized in drafting, amending, modifying and reviewing any contract between the Borough of East Newark and the Vendor for the meals on wheels senior food provider services, to seek any additional terms and conditions favorable to the Borough; and

WHEREAS, the Borough's Chief Financial Officer shall certify that funding is and shall be available in the applicable budget years for the Borough to cover the expenditures for the meals on wheels senior food provider services; and

WHEREAS, the Mayor, Borough Administrator and Borough Attorney recommend that the Council's acceptance of the Vendor's Bid and the award of the Contract to the Vendor is in the best interest of the Borough and its residents.

NOW THEREFORE, BE IT RESOLVED, by the Mayor and Council of the Borough of East Newark, County of Hudson, State of New Jersey, that it hereby accepts the Bid Proposals of, and awards a contract to Nu-Way Concessionaries ("Nu-Way", or "Vendor"), whose place of business is 339 – 345 Bergen Avenue, Kearny, NJ 07032, in an amount not to exceed ninety-nine thousand

nine hundred eighteen dollars and zero cents (\$99,918.00), subject to the review and approval of the bids and bidding process by the Hudson County CDBG office, if necessary; and

BE IT FURTHER RESOLVED, the Borough Attorney is hereby authorized in drafting, amending, modifying and reviewing any contract between the Borough of East Newark and the Vendor for meals on wheels senior food provider services, to seek any additional terms and conditions favorable to the Borough; and

BE IT FURTHER RESOLVED, that said contracts shall commence on January 1, 2025 through December 31, 2025 or about a reasonable time as agreed to upon both parties' execution of a contract for said services; and

BE IT FURTHER RESOLVED, that the Mayor (or her designee), Borough Administrator and Borough Clerk be authorized to execute this contract.

M. Resolution 13-25 – Resolution Appointing A Fund Commissioner for the Suburban Metro Joint Insurance Fund for 2025

Resolution # 13-25
1-08-2025

ANNUAL REORGANIZATION MEETING
BOROUGH OF EAST NEWARK
COUNTY OF HUDSON, STATE OF NEW JERSEY

RESOLUTION APPOINTING A FUND COMMISSIONER FOR THE
SUBURBAN METRO JOINT INSURANCE FUND FOR 2025

WHEREAS, the Borough of East Newark is a member of the Suburban Metro (Suburban Essex) Joint Insurance Fund; and

WHEREAS, the bylaws of said Fund require that each member Municipality appoint a FUND COMMISSIONER to represent and serve the Municipality as its' representative to said Fund; and

NOW, THEREFORE, BE IT RESOLVED that the Mayor and Council of the Borough of East Newark, in the County of Hudson, State of New Jersey does hereby appoint Fred Confessore, Borough Administrator, as its FUND COMMISSIONER for the Suburban Metro Joint Insurance Fund for the Fund Year 2025.

N. Resolution 14-25 – Authorizing the Borough of East Newark's Membership and Participation in the South Bergen Fire Chief's Association

Resolution # 14-25
1-08-2025

ANNUAL REORGANIZATION MEETING
BOROUGH OF EAST NEWARK
COUNTY OF HUDSON, STATE OF NEW JERSEY

RESOLUTION AUTHORIZING THE BOROUGH OF EAST NEWARK'S MEMBERSHIP
AND PARTICIPATION IN THE SOUTH BERGEN FIRE CHIEFS' ASSOCIATION

WHEREAS, South Bergen Fire Chiefs' Association comprised of nineteen (19) towns, has provided manpower and equipment for both stand-by and emergencies for over forty (40) years; and

WHEREAS, the need has arisen to have such an agreement in writing.

NOW, THEREFORE, BE IT RESOLVED by the Mayor and Council of the Borough of East Newark, in the County of Hudson, State of New Jersey, that the following towns: CARLSTADT, EAST NEWARK, EAST RUTHERFORD, ELMWOOD PARK, GARFIELD, HASBROUCK HEIGHTS, LITTLE FERRY, LODI, LYNDHURST, MAYWOOD, MOONACHIE, NORTH ARLINGTON, NUTLEY, ROCHELLE PARK, RUTHERFORD, SADDLE BROOK, SECAUCUS, WALLINGTON AND WOOD-RIDGE, which comprise the South Bergen Fire Chiefs' Association, now formally agree in writing to supply equipment and manpower to each other in case of fire, emergency, and/or standby whenever outside assistance is needed; and

BE IT FURTHER RESOLVED that the fire chiefs shall include a copy of their current alarm card with the submittal of this agreement/resolution; and

BE IT FURTHER RESOLVED that there shall be no cost incurred between any towns; and

BE IT FURTHER RESOLVED that this agreement is subject to annual review and approval of the Mayor and Council of the Borough of East Newark.

MONTHLY REPORTS

- A. Construction Department – December 2024
- B. Fire Department – December 2024
- C. Health Department – December 2024
- D. Police Department – December 2024
- E. Senior Department – December 2024

PUBLIC PORTION

Michael O'Donnell, Retired East Newark Police Department Sergeant

Sgt. O'Donnell thanked the Mayor and Council for allowing him to complete his 25 years of service with the Borough. He further stated that there was a new PBA MOU that was signed during the time he used his sick, vacation and personal time and did not receive his retroactive pay/raise for 2023 and 2024 similar to the other members of the PBA. Sgt. O'Donnell stated that he is currently going to retain legal counsel through the PBA to address this matter.

Councilman Sheehan attempted to ask questions regarding this matter, however Borough Attorney Cifelli indicated that because Sgt. O'Donnell stated he was retaining an attorney and would be legal action against the Borough that this matter should not be discussed in open session under the category of potential litigation.

EXECUTIVE SESSION

A motion was made at 7:12 P.M. by Councilman Sheehan, second by Councilman Reis, to go into Executive Session. The motion was adopted by the following votes.

Ayes: Diaz; Evaristo; Graham; Reis; Sheehan; Zincavage
Nays: None
Abstain: None
Absent: None

A motion was made at 8:00 P.M. by Councilman Graham, second by Councilwoman Zincavage, to leave Executive Session and resume the public meeting. The motion was adopted by the following votes.

Ayes: Diaz; Evaristo; Graham; Reis; Sheehan; Zincavage
Nays: None
Abstain: None
Absent: None

ADJOURNMENT

A motion was made by Councilman Graham, second by Councilman Sheehan, that this meeting be adjourned. The motion was adopted by the following votes.

Ayes: Diaz; Evaristo; Graham; Reis; Sheehan; Zincavage
Nays: None
Abstain: None
Absent: None

The Regular Meeting was adjourned at 8:01 P.M.

Respectfully Submitted,

Dr. Cosmo A. Cirillo, RMC
Borough Clerk

Dated: February 12, 2025
Accepted and approved by Council: Resolution #22-25